



Welcome to the City of Oxford's 2023 Online Budget Document

In order to make your navigation of the City of Oxford's 2023 Budget Document easier please read the following instructions below. (**Acrobat Reader**)

If you prefer the traditional navigation method you can use the ↓ (page down) or the ↑ (page up) icons on the menu bar on top in Acrobat Reader or scroll down the page using your mouse pointer  using the scroll bar located on the right hand side of the screen.

Perhaps the easiest way to navigate is going to the first table of contents page. Then hover over the subject heading or page number with your pointer finger  and make your selection. This will take you to the page with that specific topic. At any time you can simply click on the page number of the current page with your pointer finger  and you will be returned to the index to make your next topic selection.

In order to make your navigation of the City of Oxford's 2023 Budget Document easier please read the following instructions below. (**Foxfire**)

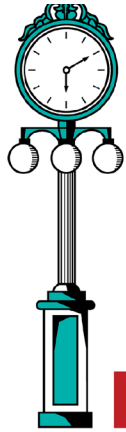
If you prefer the traditional navigation method you can use the ↓ (page down) or the ↑ (page up) icons on the menu bar on top in Foxfire or scroll down the page using your mouse pointer  using the scroll bar located on the right hand side of the screen.

Perhaps the easiest way to navigate is going to the first table of contents page. Then hover over the subject heading or page number with your pointer finger  and make your selection. This will take you to the page with that specific topic. At any time you can simply click on the page number of the current page with your pointer finger  and you will be returned to the index to make your next topic selection.

In order to make your navigation of the City of Oxford's 2023 Budget Document easier please read the following instructions below. (**Chrome**)

If you prefer the traditional navigation method you can scroll down the page using your mouse pointer  using the scrollbar located on the right hand side of the screen.

Perhaps the easiest way to navigate is going to the first table of contents page. Then hover over the subject heading or page number with your pointer finger  and make your selection. This will take you to the page with that specific topic. At any time you can simply click on the page number of the current page with your pointer finger  and you will be returned to the index to make your next topic selection.



City of **Oxford** OHIO

HOME OF MIAMI UNIVERSITY

Located in Butler County, Ohio



2023 Operating Budget

TABLE OF CONTENTS

	<u>Page</u>
Summary of Revenues, Expenditures, and Fund Balances City Wide	i
2023 Budget Notes	ii
General Fund Budget	
Summary of Revenues, Expenditures, and Fund Balances General Fund	1
Total General Fund	2
Summary of Balances	3
Summary of Receipts	4
Receipts Detail	5
Summary of Expenses by Division	7
Summary of Expenses by Department	8
Security of Persons & Property	10
Law Enforcement	11
Traffic Control	12
Street Lighting	13
Public Health & Welfare	14
Woodside Cemetery	15
Public Health	16
Community Assistance	17
Leisure Time Activities	18
Senior Citizens Community Center	19
Aquatic Center	20
Recreations Programs	21
Parks Maintenance	22
Community Environment	23
Planning	24
Inspections	25
Affordable Housing	26
Urban Forestry	27
Economic Development	28
General Government	29
Management Information Systems	30
City Manager	31
Finance	32
Income Tax Collection	33
Law Department	34
Human Resources	35
Clerk of Council	36
Legislative	37
Municipal Building	38
City Garage	39
Court House	40
Engineering	41
Contingency	42
Special Revenue Funds Budgets	
Summary of Revenues, Expenditures, and Fund Balances Special Revenue Funds	43
Total Special Revenue Funds	44
Street Fund	
Summary of Balances	45
Summary of Receipts	46
Summary of Expenditures	47
Street Maintenance	48
State Highway Fund	49
Community Development Block Grant Fund	

Summary of Balances & Summary of Receipts	50
Summary of Expenditures	51
Community Development Block Grant Loan Fund	52
Parking Fund	
Summary of Balances	53
Summary of Receipts	54
Summary of Expenditures	55
Parking	56
Life Squad Gift Fund	57
Affordable Housing Trust Fund	58
Law Enforcement Trust Fund	59
Enforcement and Education Fund	60
FEMA	61
Fire & EMS Fund	
Summary of Balances	62
Summary of Receipts	63
Summary of Expenditures	64
Fire & EMS	65
OVI Task Force Fund	66
Southpointe TIF District 1 Fund	67
Southpointe TIF District 2 Fund	68
Southpointe TIF District 3 Fund	69
Southpointe TIF District 4 Fund	70
Southpointe TIF District 5 Fund	71
Oxford Area Trail Property Tax Fund	72
Fire Loss Claims Fund	73
Small Business Loan Fund	74
Local Coronavirus Relief Fund	75
Coronavirus Local Fiscal Recovery Fund	76
Opioid Settlement Fund	77
Debt Budget Funds	
Summary of Revenues, Expenditures and Fund Balances Debt Service Funds	79
Aquatic Center Improvement Bonds Debt Service Fund	80
Southpointe TIF Improvement Bonds Debt Service Fund	81
Capital Fund Budgets	
Summary of Revenues, Expenditures and Fund Balances Capital Projects Funds	83
Capital Equipment Fund	84
Capital Improvement Fund	
Summary of Balances	85
Summary of Receipts & Expenditures	86
Parking Improvement Fund	87
Municipal Facilities Capital Improvement Fund	88
Oxford Area Trail Capital Improvement Fund	89
Aquatic Center Capital Improvement Fund	90
Southpointe Roadway TIF Capital Improvement Fund	91
High St. Pedestrian Safety (MU) Capital Improvement Fund	92
Special Assessment Fund	93
Enterprise Funds	
Summary of Revenues, Expenditures and Fund Balances Enterprise Funds	95
Water Operating Fund	
Summary of Balances	96
Summary of Receipts	97
Summary of Expenditures	98
Water Pumping & Supply	99
Water Distribution	100
Water Administration	101
Finance Allocation Water	102
MIS Allocation Water	103

City Manager Allocation Water	104
Human Resources Allocation Water	105
Engineer Allocation Water	106
Legislative Allocation Water	107
Water Fund Insurance	108
<u>Water Improvement Fund</u>	
Summary of Balances & Receipts	109
Summary of Expenditures	110
<u>Water Capacity Benefit Funds</u>	
Water Capacity Benefit Fund - NE Quadrant	111
Water Capacity Benefit Fund - NW Quadrant	112
Water Capacity Benefit Fund - SE Quadrant	113
Water Capacity Benefit Fund - SW Quadrant	114
<u>Water Capital Equipment Fund</u>	
Summary of Balances, Receipts & Expenditures	115
<u>Wastewater Operating Fund</u>	
Summary of Balances	117
Summary of Receipts	118
Summary of Expenditures	119
Wastewater Plant	120
Wastewater Collection	121
Wastewater Administration	122
Finance Allocation Wastewater	123
MIS Allocation Wastewater	124
City Manager Allocation Wastewater	125
HR Allocation Wastewater	126
Engineer Allocation Wastewater	127
Legislative Allocation Wastewater	128
Wastewater Fund Insurance	129
<u>Wastewater Improvement Fund</u>	
Summary of Balances & Receipts	130
Summary of Expenditures	131
<u>Wastewater Capacity Benefit Funds</u>	
Wastewater Capacity Benefit Fund - NE Quadrant	132
Wastewater Capacity Benefit Fund - NW Quadrant	133
Wastewater Capacity Benefit Fund - SE Quadrant	134
Wastewater Capacity Benefit Fund - SW Quadrant	135
<u>Wastewater Capital Equipment Fund</u>	
Summary of Balances, Receipts & Expenditures	136
<u>Stormwater Fund</u>	138
<u>Solid Waste Operating Fund</u>	
Summary of Balances	139
Summary of Receipts	140
Summary of Expenditures	141
Solid Waste Collection & Transfer Station	142
Solid Waste Administration	143
Solid Waste Billing	144
Solid Waste Fund Insurance	145
Post-closure Annual Costs	146
<u>Landfill Post-Closure Investment Fund</u>	
Summary of Balances, Receipts & Expenditures	147
Internal Service Funds	
Summary of Revenues, Expenditures and Fund Balances Internal Service Funds	149
<u>Employee Benefit Fund</u>	150
<u>Internal Service Fund</u>	151
Fiduciary Funds	
Summary of Revenues, Expenditures and Fund Balances Fiduciary Funds	153

<u>Hotel & Convention Tax Fund</u>	154
<u>Board of Building Standards Fund</u>	155

Legislation

Appropriation Ordinance	157
Advances Ordinance	163
Transfer Ordinance	165
Fee Ordinance	167
Salary Ordinance	180

**Summary Of Revenues, Expenditures, And Fund Balances
City Wide**

	Actual 2019	Actual 2020	Actual 2021	Budgeted 2022	Budgeted 2023
Revenues:					
Property Taxes	2,274,213	2,254,661	2,552,299	2,445,000	2,445,000
Income Taxes	10,676,069	9,842,835	10,231,383	9,910,128	10,190,000
Hotel Taxes	537,907	243,622	439,444	440,000	510,000
Short Term Rental Taxes	0	0	0	20,000	20,000
TIF Receipts	328,128	327,788	377,605	328,129	328,129
Locally Shared Taxes	799,382	872,303	948,306	993,271	1,015,271
Intergovernmental Receipts	1,693,741	3,400,325	5,437,605	4,551,105	3,823,329
Charges for Services	9,051,142	7,962,295	8,836,745	9,072,022	9,425,464
Permits and Fees	792,644	697,846	829,180	701,950	647,150
Fines, Costs & Forfeitures	372,315	297,840	420,901	318,400	355,400
Interest Income	695,576	486,471	303,192	174,800	390,500
Miscellaneous	4,533,269	3,643,587	3,573,588	2,853,332	2,971,404
Bonds/Loans/Notes	7,757,540	0	0	0	2,370,000
Total Revenue	39,511,926	30,029,573	33,950,248	31,808,137	34,491,647
	-	-	-	-	-
Expenditures:					
Personnel Services	12,895,410	12,692,038	13,493,721	14,902,131	15,773,581
Operating Expenditures	6,610,694	7,828,821	7,365,191	9,177,676	8,122,093
Capital Outlay	8,898,375	8,078,038	5,502,371	11,579,572	6,682,658
Debt Service	5,802,657	613,225	617,275	610,875	614,325
Other Non-Operating Charges	3,864,679	2,762,106	3,427,539	2,866,221	2,936,506
Total Expenditures	38,071,815	31,974,228	30,406,097	39,136,475	34,129,163
	-	-	-	-	-
Transfers-In	8,418,296	6,000,165	3,868,714	3,569,028	3,960,294
Transfers-Out	8,418,296	6,000,165	3,868,714	3,569,028	3,960,294
Advance-In	5,842,862	8,143,528	4,266,500	7,055,674	10,665,000
Advance-Out	5,842,862	8,143,528	4,266,500	7,055,674	10,665,000
	0	0	0	0	0
Excess Revenue Over Expenditures	1,440,111	(1,944,655)	3,544,151	(7,328,338)	362,484
Encumbrances Outstanding	7,549,204	2,802,163	4,565,248	0	0
Cash Carry-Over Balance	34,599,492	36,039,603	34,094,948	32,908,602	27,804,871
Total	28,490,399	31,292,785	33,073,851	25,580,264	28,167,355
	-	-	-	-	-

2023 Budget Notes

1

Workers Compensation Payments

	2023 WC Rate Paramedic <u>Firefighters</u>	2022 WC Rate Paramedic <u>Firefighters</u>	2021 WC Rate Paramedic <u>Firefighters</u>	2020 WC Rate Paramedic <u>Firefighters</u>	2019 WC Rate Paramedic <u>Firefighters</u>
	10.2900%	11.5100%	10.1400%	8.6300%	7.8500%
% Inc./ (Dec)	-10.60%				

	2023 WC Rate <u>All Others</u>	2022 WC Rate <u>All Others</u>	2021 WC Rate <u>All Others</u>	2020 WC Rate <u>All Others</u>	2019 WC Rate <u>All Others</u>
	1.4000%	1.6300%	1.5500%	1.7100%	1.6300%
% Inc./ (Dec)	-14.11%				

	<u>2022</u>	<u>2023</u>	<u>Delta</u>	<u>Inc./ (Dec)</u>	
2	8,060,584	8,317,162	256,578	3.18%	General Fund
Salary & Benefits as a % of Operating Expenses	71.30%	71.81%			
3	1,903,027	2,244,292	341,265	17.93%	Fire & EMS Fund
Salary & Benefits as a % of Operating Expenses	77.86%	78.86%			
4	822,880	842,837	19,957	2.43%	Street Fund
Salary & Benefits as a % of Operating Expenses	77.15%	75.86%			
5	468,311	478,232	9,921	2.12%	Parking Fund
Salary & Benefits as a % of Operating Expenses	72.51%	72.38%			
6	1,501,625	1,635,833	134,208	8.94%	Water Fund
Salary & Benefits as a % of Operating Expenses	67.12%	69.19%			
7	1,801,180	1,904,006	102,826	5.71%	Wastewater Fund
Salary & Benefits as a % of Operating Expenses	66.45%	67.39%			
8	233,233	239,277	6,044	2.59%	Solid Waste Fund
Salary & Benefits as a % of Operating Expenses	12.60%	12.61%			
9	14,790,840	15,661,639	870,799	5.89%	Total
Salary & Benefits as a % of Operating Expenses	66.44%	67.26%			

% of Operating Expenses - Personnel Services

10	3% COLA for all full-time employees, 3.5% Firefighter/Paramedics
11	Additional Full-Time Police Officer added (General Fund)
12	Full -Time Environmental Specialist 20% Engineering, 40% Engineering Water & Wastewater was Part-Time in 2022
13	Full-Time Assistant to the City Manager now Full-Time Economic Development Director
14	Full-Time Economic Development Director 50% - Economic Development, 35% HR Communications Assistant City Manager, 7.5% HR Communications Assistant City Manager Water & Wastewater Funds
15	Full-Time IT/GIS Coordinator 70% HR Communications Assistant City Manager, 15% HR Communications Assistant City Manager Water & Wastewater Funds
16	General Fund Increase Income Taxes - \$226,850 (2.62%) General Fund Increase Interest Income - \$89,837 (149.05%) General Fund Increase Local Government Revenue - \$22,000 (4.63%) General Fund Increase Charges for Public Services Revenue - \$84,205 (12.94%) General Fund Decrease Building, Electrical and Heating Permits Revenue - (\$58,000) (-34.12%) <u>General Fund Decrease Building, Electrical and Heating Permits NIC Expenditures - (\$52,200) (-34.12%)</u> Net General Fund \$417,092
17	2% Increase in Water Sales & Wastewater Collection Rates
18	7.4% or \$1.25 for Residential Solid Waste Collection fees and 6.4% for Commercial customers
19	Additional \$20,000 added for Consultant for Community Energy Needs Study to Capital Improvement Fund

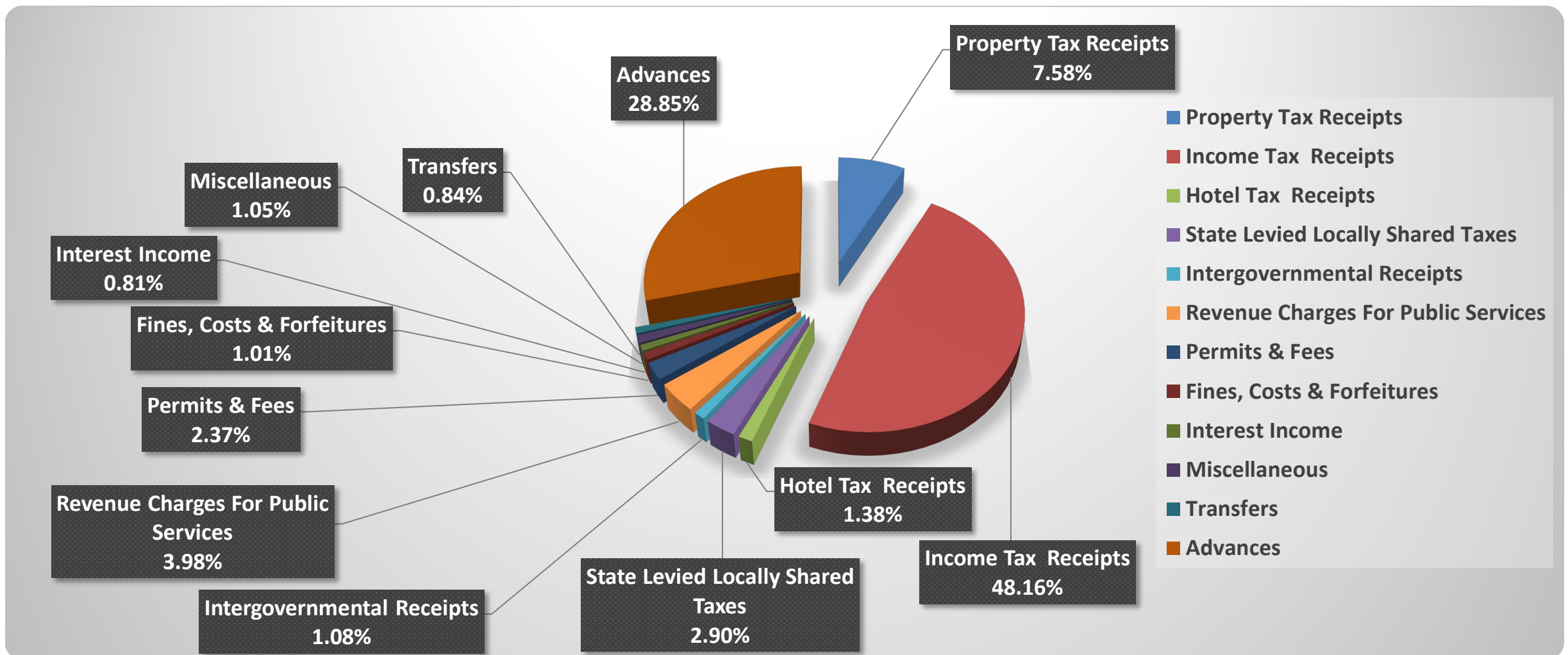
**Summary Of Revenues, Expenditures, And Fund Balances
General Fund**

	Actual 2019	Actual 2020	Actual 2021	Budgeted 2022	Budgeted 2023
Revenues:					
Property Taxes	1,203,549	1,194,207	1,443,100	1,400,000	1,400,000
Income Taxes	9,351,198	8,612,160	8,939,028	8,673,150	8,900,000
Hotel Taxes	268,954	121,811	219,722	220,000	255,000
Locally Shared Taxes	428,201	445,343	531,307	513,800	535,800
Intergovernmental Receipts	117,957	104,857	135,533	178,008	198,684
Charges for Services	677,965	385,228	825,838	650,850	735,055
Permits and Fees	493,266	438,726	434,480	495,000	438,800
Fines, Costs & Forfeitures	200,666	162,546	226,140	174,400	186,400
Interest Income	264,731	173,793	102,219	60,273	150,110
Miscellaneous	245,656	528,319	271,902	175,500	193,500
Total Revenue	13,252,143	12,166,990	13,129,269	12,540,981	12,993,349
Expenditures:					
Personnel Services	6,907,523	6,743,327	7,233,050	8,080,584	8,337,162
Operating Expenditures	2,875,793	2,783,614	3,341,440	3,223,824	3,245,610
Capital Outlay	6,443	2,822	0	0	0
Total Expenditures	9,789,759	9,529,763	10,574,490	11,304,408	11,582,772
Transfers-In	138,149	360,517	136,704	156,904	154,710
Transfers-Out	2,873,402	2,689,027	1,196,629	1,393,477	1,565,287
Advance-In	2,921,431	4,071,764	2,133,250	3,527,837	5,332,500
Advance-Out	2,921,431	4,071,764	2,133,250	3,527,837	5,332,500
	(2,735,253)	(2,328,510)	(1,059,925)	(1,236,573)	(1,410,577)
Excess Revenue Over Expenditures	727,131	308,717	1,494,854	0	0
Encumbrances Outstanding	91,478	55,766	198,663	0	0
Cash Carry-Over Balance	5,823,938	6,551,069	6,859,786	7,899,185	9,016,736
Total	6,459,591	6,804,020	8,155,977	7,899,185	9,016,736

TOTAL GENERAL FUND

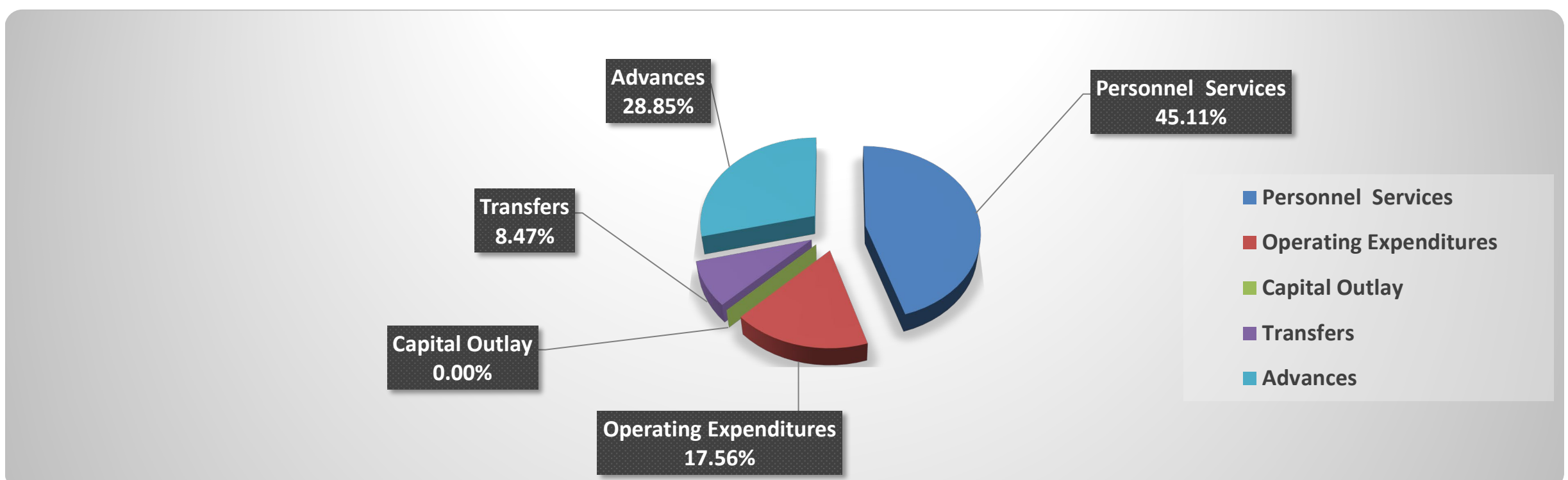
Revenues

	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
Property Tax Receipts	1,194,207	1,443,100	1,400,000	781,683	1,400,000	1,400,000	0.0%
Income Tax Receipts	8,612,160	8,939,028	8,673,150	4,820,779	8,800,000	8,900,000	2.6%
Hotel Tax Receipts	121,811	219,722	220,000	119,234	240,000	255,000	15.9%
State Levied Locally Shared Taxes	445,343	531,307	513,800	289,371	590,102	535,800	4.3%
Intergovernmental Receipts	104,857	135,533	178,008	109,601	175,638	198,684	11.6%
Revenue Charges For Public Services	385,228	825,838	650,850	509,750	728,726	735,055	12.9%
Permits & Fees	438,726	434,480	495,000	212,775	429,800	438,800	-11.4%
Fines, Costs & Forfeitures	162,546	226,140	174,400	105,432	176,008	186,400	6.9%
Interest Income	173,793	102,219	60,273	43,525	60,273	150,110	149.1%
Miscellaneous	528,319	271,902	175,500	180,345	192,613	193,500	10.3%
Transfers	360,517	136,704	156,904	78,454	171,282	154,710	-1.4%
Advances	4,071,764	2,133,250	3,527,837	0	3,927,837	5,332,500	
Total Revenues	16,599,271	15,399,223	16,225,722	7,250,949	16,892,279	18,480,559	13.9%



Expenditures

	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
Personnel Services	6,743,327	7,233,050	8,080,584	3,769,100	7,820,530	8,337,162	3.2%
Operating Expenditures	2,783,614	3,341,440	3,223,824	1,558,453	3,088,339	3,245,610	0.7%
Capital Outlay	2,822	0	0	0	0	0	0.0%
Transfers	2,689,027	1,196,629	1,393,477	651,739	1,393,477	1,565,287	12.3%
Advances	4,071,764	2,133,250	3,527,837	3,927,837	3,927,837	5,332,500	51.2%
Total Expenditures	16,290,554	13,904,369	16,225,722	9,907,129	16,230,183	18,480,559	13.9%
Increase/(Decrease) of Fund Balance	308,717	1,494,854	0	(2,656,180)	662,096	0	



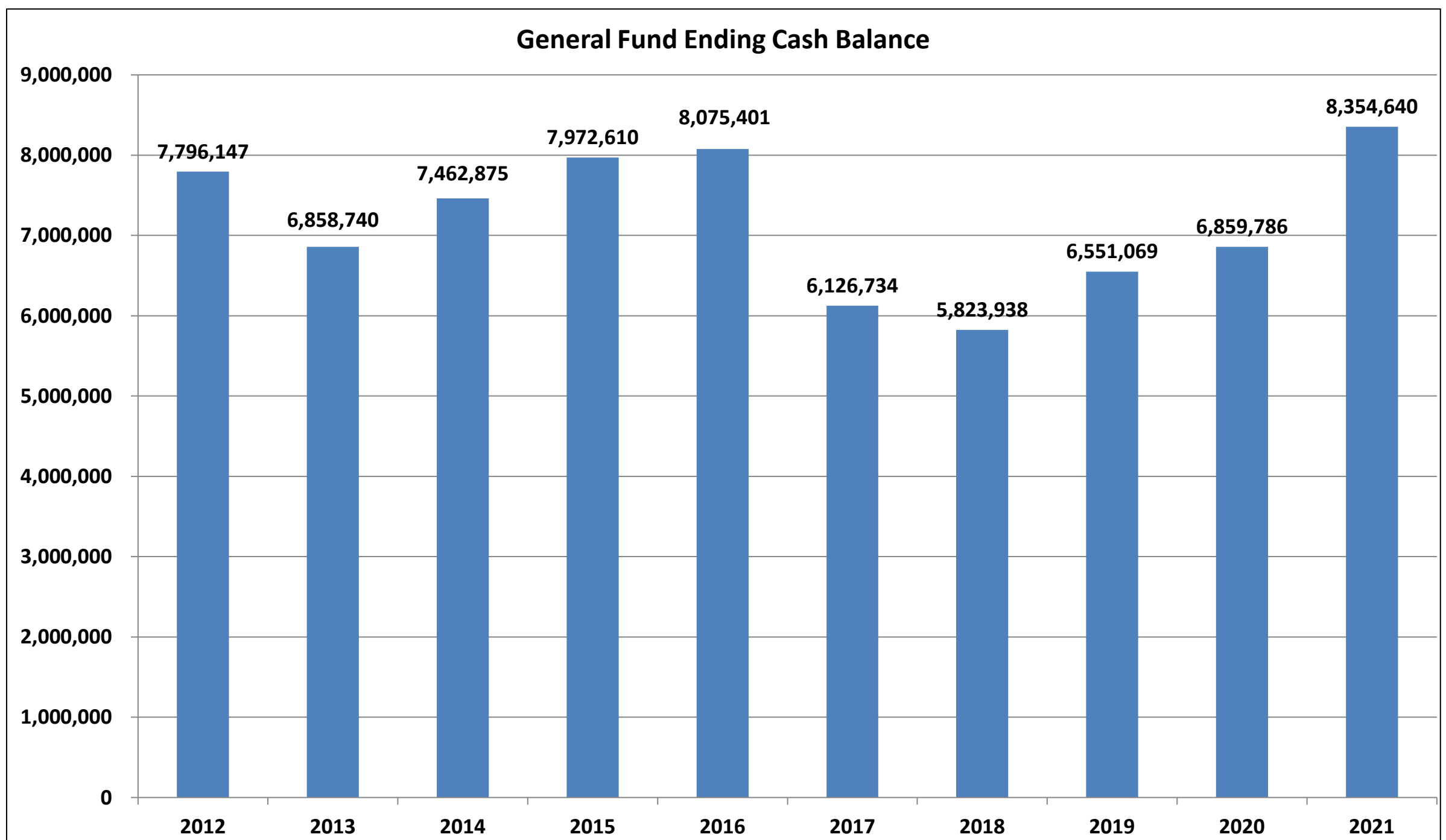
**General Fund
Summary Of Balances**

Fund: 110

	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
TOTAL RECEIPTS	12,166,990	13,129,269	12,540,981	7,172,495	12,793,160	12,993,349	3.6%
TOTAL EXPENDITURES	9,526,941	10,574,490	11,304,408	5,327,553	10,908,869	11,582,772	2.5%
EXCESS RECEIPTS OVER EXPENDITURES	2,640,049	2,554,779	1,236,573	1,844,942	1,884,291	1,410,577	14.1%
CAPITAL IMPROVEMENTS	(2,822)	0	0	0	0	0	0.0%
TRANSFERS IN	360,517	136,704	156,904	78,454	171,282	154,710	-1.4%
TRANSFERS OUT	(2,689,027)	(1,196,629)	(1,393,477)	(651,739)	(1,393,477)	(1,565,287)	-12.3%
ADVANCES IN	4,071,764	2,133,250	3,527,837	0	3,927,837	5,332,500	51.2%
ADVANCES OUT	(4,071,764)	(2,133,250)	(3,527,837)	(3,927,837)	(3,927,837)	(5,332,500)	-51.2%
NET INCOME (DEFICIT)	308,717	1,494,854	0	(2,656,180)	662,096	0	0.0%
BALANCE BEGINNING OF YEAR	6,551,069	6,859,786	7,899,185	8,354,640	8,354,640	9,016,736	14.1%
ENCUMBERED	55,766	198,663		1,014,635			
BALANCE END OF YEAR	6,804,020	8,155,977	7,899,185	4,683,825	9,016,736	9,016,736	14.1%

2023 Projected Ending Fund Balance as a percentage of expenditures and transfers out:

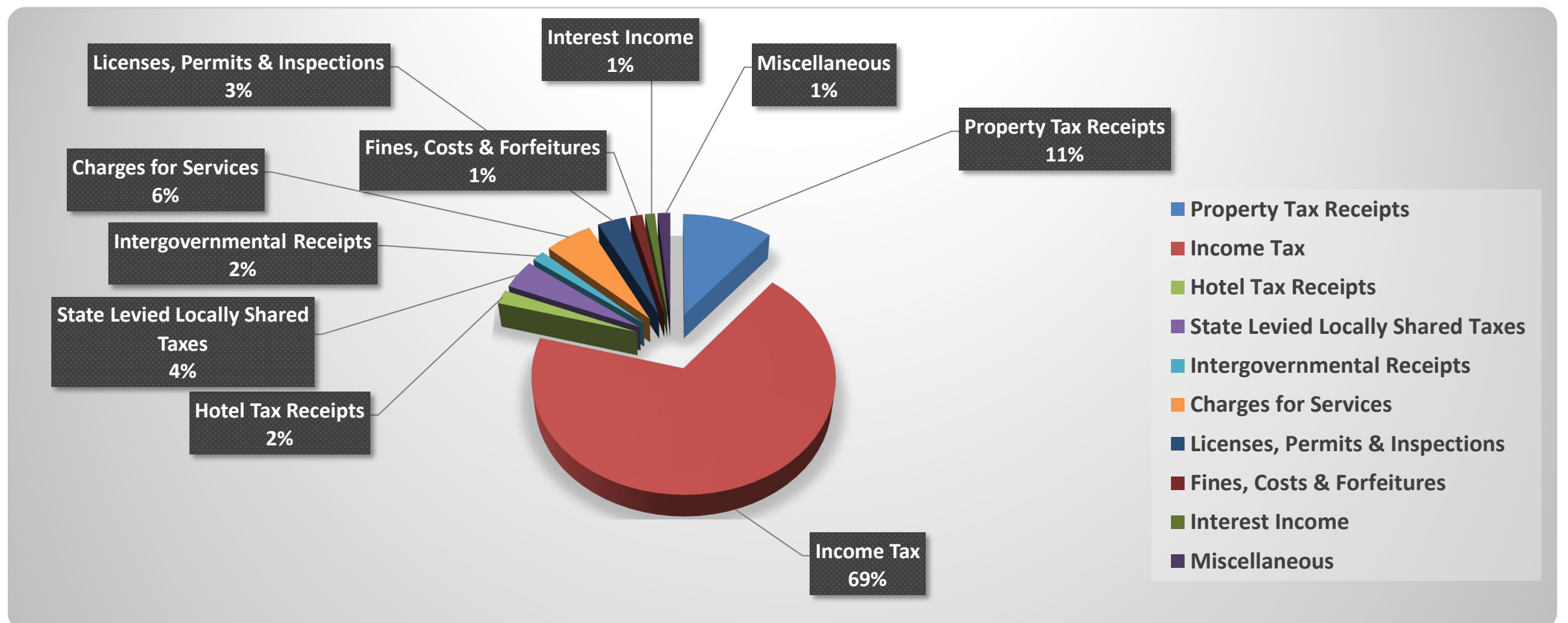
69%



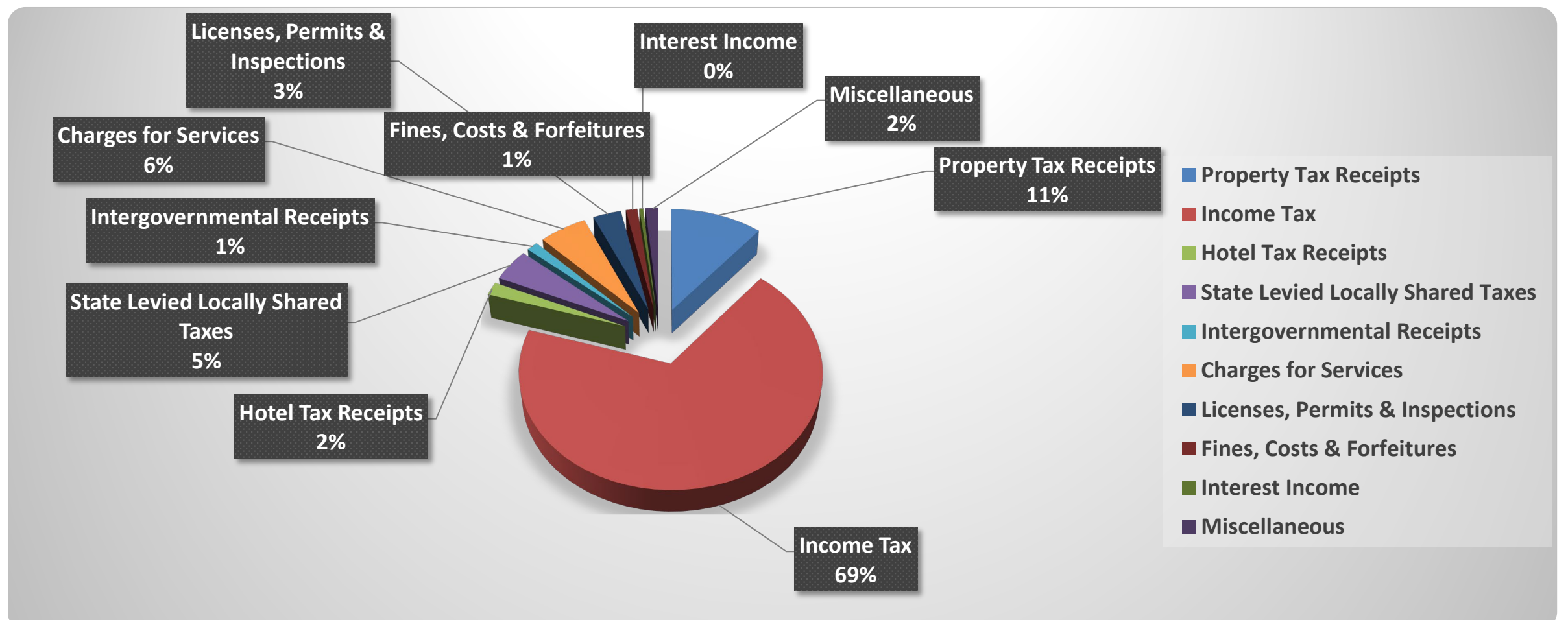
**GENERAL FUND
SUMMARY OF RECEIPTS**

DESCRIPTION	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
Property Tax Receipts	1,194,207	1,443,100	1,400,000	781,683	1,400,000	1,400,000	0.0%
Income Tax Receipts	8,612,160	8,939,028	8,673,150	4,820,779	8,800,000	8,900,000	2.6%
Hotel Tax Receipts	121,811	219,722	220,000	119,234	240,000	255,000	15.9%
State Levied Locally Shared Taxes	445,343	531,307	513,800	289,371	590,102	535,800	4.3%
Intergovernmental Receipts	104,857	135,533	178,008	109,601	175,638	198,684	11.6%
Revenue Charges For Public Services	385,228	825,838	650,850	509,750	728,726	735,055	12.9%
Licenses, Permits & Inspections	438,726	434,480	495,000	212,775	429,800	438,800	-11.4%
Fines, Costs & Forfeitures	162,546	226,140	174,400	105,432	176,008	186,400	6.9%
Interest Income	173,793	102,219	60,273	43,525	60,273	150,110	149.1%
Miscellaneous	528,319	271,902	175,500	180,345	192,613	193,500	10.3%
Receipts	12,166,990	13,129,269	12,540,981	7,172,495	12,793,160	12,993,349	3.6%
Transfers In	360,517	136,704	156,904	78,454	171,282	154,710	-1.4%
Advances In	4,071,764	2,133,250	3,527,837	0	3,927,837	5,332,500	51.2%
	4,432,281	2,269,954	3,684,741	78,454	4,099,119	5,487,210	48.9%
Total Revenue	16,599,271	15,399,223	16,225,722	7,250,949	16,892,279	18,480,559	13.9%

2023 Budgeted General Fund Operating Receipts



2022 Projected General Fund Operating Receipts



Fund: General

RECEIPTS DETAIL

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
----------------	-------------	-------------	-------------	-------------	-----------	----------------	-------------	-------------

PROPERTY TAX RECEIPTS

40101	Real Estate Tax	1,105,536	1,341,235	1,295,159	729,407	1,295,159	1,295,159	0.0%
40102	10% Rollback	87,153	100,471	103,841	51,919	103,841	103,841	0.0%
40106	Trailer Tax	1,518	1,394	1,000	357	1,000	1,000	0.0%
	TOTAL	1,194,207	1,443,100	1,400,000	781,683	1,400,000	1,400,000	0.0%

INCOME & HOTEL TAX RECEIPTS

40201	Income Tax Local	8,612,160	8,939,028	8,673,150	4,820,779	8,800,000	8,900,000	2.6%
40221 - 40228	Hotel Tax (a)	121,811	219,722	220,000	119,234	240,000	255,000	15.9%
	TOTAL	8,733,971	9,158,750	8,893,150	4,940,013	9,040,000	9,155,000	2.9%

STATE LEVIED LOCALLY SHARED TAXES

40401	Local Government Revenue- State	82,514	100,658	95,000	58,353	116,706	100,000	5.3%
40402	Local Government Revenue- County	351,043	396,606	380,000	217,298	434,596	397,000	4.5%
40404	Cigarette Tax	590	890	800	93	800	800	0.0%
40405	Liquor & Beer Permits	11,196	33,153	38,000	13,627	38,000	38,000	0.0%
	TOTAL	445,343	531,307	513,800	289,371	590,102	535,800	4.3%

INTERGOVERNMENTAL RECEIPTS

40249	EMAC Reimbursement	9,589						0.0%
40259	Talawanda Reimbursement							0.0%
40263	MU Reimbursement - Traffic	1,305	6,150	12,000	8,065	14,215	13,000	8.3%
40264	MU Economic Development	25,000	25,000	25,000	25,000	25,000	25,000	0.0%
40288	Miami Reimbursement	898						0.0%
40289	CPT Reimbursement						15,000	100.0%
40293	Talawanda SD SRO Reimbursement	61,224	93,779	125,280	67,365	119,445	129,456	3.3%
40294	Drug Use Prevention Grant	6,841	6,404	12,228	9,171	12,228	12,228	0.0%
40295	Miami Parking					750		0.0%
40298	Miami - Miscellaneous Contribution		4,200	3,500		4,000	4,000	14.3%
	TOTAL	104,857	135,533	178,008	109,601	175,638	198,684	11.6%

CHARGES FOR PUBLIC SERVICES

40601	Sale of Plans	975		100	60	60	100	0.0%
40602	Record's Check	90	305	400	60	105	105	-73.8%
40607	Cemetery Revenue	1,500	3,150	1,000	2,300	3,000	1,000	0.0%
40608	Auction Sales	24,359	33,013	12,000	23,533	28,000	12,000	0.0%
40609	Impound/Towing Fees	28,135	44,255	45,000	31,672	43,000	45,000	0.0%
40610	Immobilization Fee	19,720	25,060	30,000	11,800	22,000	30,000	0.0%
40611	Zoning Fees	21,860	40,012	20,000	12,522	20,000	20,000	0.0%
40612	Housing Appeals			250			250	0.0%
40613	Senior Citizen & Community Center	1,081	818	1,000	2,221	2,500	1,000	0.0%
40614	Rent Area 1 Court	24,000	24,000	24,000	12,000	24,000	24,000	0.0%
40617	Miscellaneous	12,714	37,033		8,032	8,032		0.0%
40618	Dog License Sales	633	511	600	411	600	600	0.0%
40623	Maps		20					0.0%
40626	Concession Stand - Park	52	17,005	15,000	13,341	16,000	16,000	6.7%
40627	Aquatic Center Passes		68,058	58,000	75,261	76,429	70,000	20.7%
40628	Aquatic Center General Admission	97,181	147,197	140,000	76,690	140,000	140,000	0.0%
40629	Aquatic Center Concessions	17,768	71,874	48,500	35,118	70,000	70,000	44.3%
40630	Recreation Program Fees	126,660	273,993	220,000	178,986	240,000	270,000	22.7%
40631	Park and Event Fees	500						0.0%
40632	Field Rental Fees	8,000	39,534	35,000	25,743	35,000	35,000	0.0%
	TOTAL	385,228	825,838	650,850	509,750	728,726	735,055	12.9%

Hotel Tax above represents the City portion, or the total City hotel and convention minus the Enjoy Oxford portion (see the Hotel Tax Fund).

Fund: General

RECEIPTS DETAIL

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
----------------	-------------	-------------	-------------	-------------	-----------	----------------	-------------	-------------

PERMITS AND FEES

40701	Video Service Provider Fee	128,412	123,682	123,000	62,299	123,000	123,000	0.0%
40703	Building Permits	65,347	68,564	125,000	26,771	60,000	65,000	-48.0%
40706	Electrical Permits	15,273	20,911	20,000	7,555	18,000	20,000	0.0%
40707	Heating Permits	20,411	23,866	25,000	13,793	25,000	27,000	8.0%
40708	Curb & Gutter Permits	2,300	3,475	2,000	1,882	3,800	3,800	90.0%
40709	Rental Permits	206,983	193,982	200,000	100,475	200,000	200,000	0.0%
40711	Vendor Licenses							0.0%
40712	Cash Bond							0.0%
	TOTAL	438,726	434,480	495,000	212,775	429,800	438,800	-11.4%

FINES, COSTS & FORFEITURES

40801	Parking Violations	98,610	145,948	115,000	82,722	130,000	130,000	13.0%
40803	Area I Court	4,103	4,790	5,400	2,544	5,000	5,400	0.0%
40805	Area II Court							0.0%
40806	Area III Court		770		8	8		0.0%
40807	Civil Offense Citations	258	622	4,000	408	1,000	1,000	-75.0%
40809	Administrative Citations	59,575	74,010	50,000	19,750	40,000	50,000	0.0%
	TOTAL	162,546	226,140	174,400	105,432	176,008	186,400	6.9%

INTEREST INCOME

41101	Interest on Investments	173,793	102,219	60,273	43,525	60,273	150,110	149.1%
	TOTAL	173,793	102,219	60,273	43,525	60,273	150,110	149.1%

MISCELLANEOUS

41201	Contributions		1,000		2,365	2,365		0.0%
41212	4th of July Contributions	1,373	3,738	5,000	100	3,500	5,000	0.0%
41213	Other Special Events Contributions	5,947	4,826	5,000	2,237	5,000	5,000	0.0%
41214	Grants - Other	2,300	10,500					0.0%
41217	Memorial Tree Purchases		1,000	500	500	1,000	500	0.0%
41218	Noxious Weeds Special Assessment							0.0%
41219	Testing Fees - Civil Service	1,380			678	678		0.0%
41220	NSF Fees Collected	70	56		56	70		0.0%
41222	Reimbursements	517,249	250,782	165,000	174,409	180,000	183,000	10.9%
	TOTAL	528,319	271,902	175,500	180,345	192,613	193,500	10.3%

FUND TRANSFERS-IN

42130	From Parking Fund	33,364	33,302	35,351	17,676	35,351	36,640	3.6%
42321	From Water Fund	46,852	37,784	43,851	21,926	43,851	42,690	-2.6%
42331	From Sewer Fund	46,852	37,784	43,851	21,926	43,851	42,690	-2.6%
42341	From Refuse Fund	36,852	27,784	33,851	16,926	33,851	32,690	-3.4%
42412	From Enforcement & Education Fund					14,378		0.0%
42427	From Small Business Loan Fund	196,597	50	0	0	0	0	0.0%
	TOTAL	360,517	136,704	156,904	78,454	171,282	154,710	-1.4%

FUND ADVANCES-IN

44130	Repay Advance From Parking Fund	0	100,000	0	0	0	0	0.0%
44141	Repay Advance From Capital Improvement	785,050	103,250	276,500	0	276,500	602,500	117.9%
44144	Repay Advance From OAT	1,800,000	550,000	2,871,337	0	2,871,337	4,350,000	51.5%
44146	Repay Advance from Southpointe TIF Fund	0	0	0	0	0	0	0.0%
44147	Repay Advance From High St. Pedestrian Safety MU	1,000,000	1,000,000	0	0	400,000	0	0.0%
44230	Repay Advance From Employee Benefit	5,000	5,000	5,000	0	5,000	5,000	0.0%
44417	Repay Advance From Special Assessment	150,000	150,000	150,000	0	150,000	150,000	0.0%
44419	Repay Advance From OVI Task Force	225,000	225,000	225,000	0	225,000	225,000	0.0%
44428	Repay Advance From Local Coronavirus Relief	106,714	0	0	0	0	0	0.0%
	TOTAL	4,071,764	2,133,250	3,527,837	0	3,927,837	5,332,500	51.2%

TOTAL GENERAL FUND RECEIPTS	16,599,271	15,399,223	16,225,722	7,250,949	16,892,279	18,480,559	13.9%
------------------------------------	-------------------	-------------------	-------------------	------------------	-------------------	-------------------	--------------

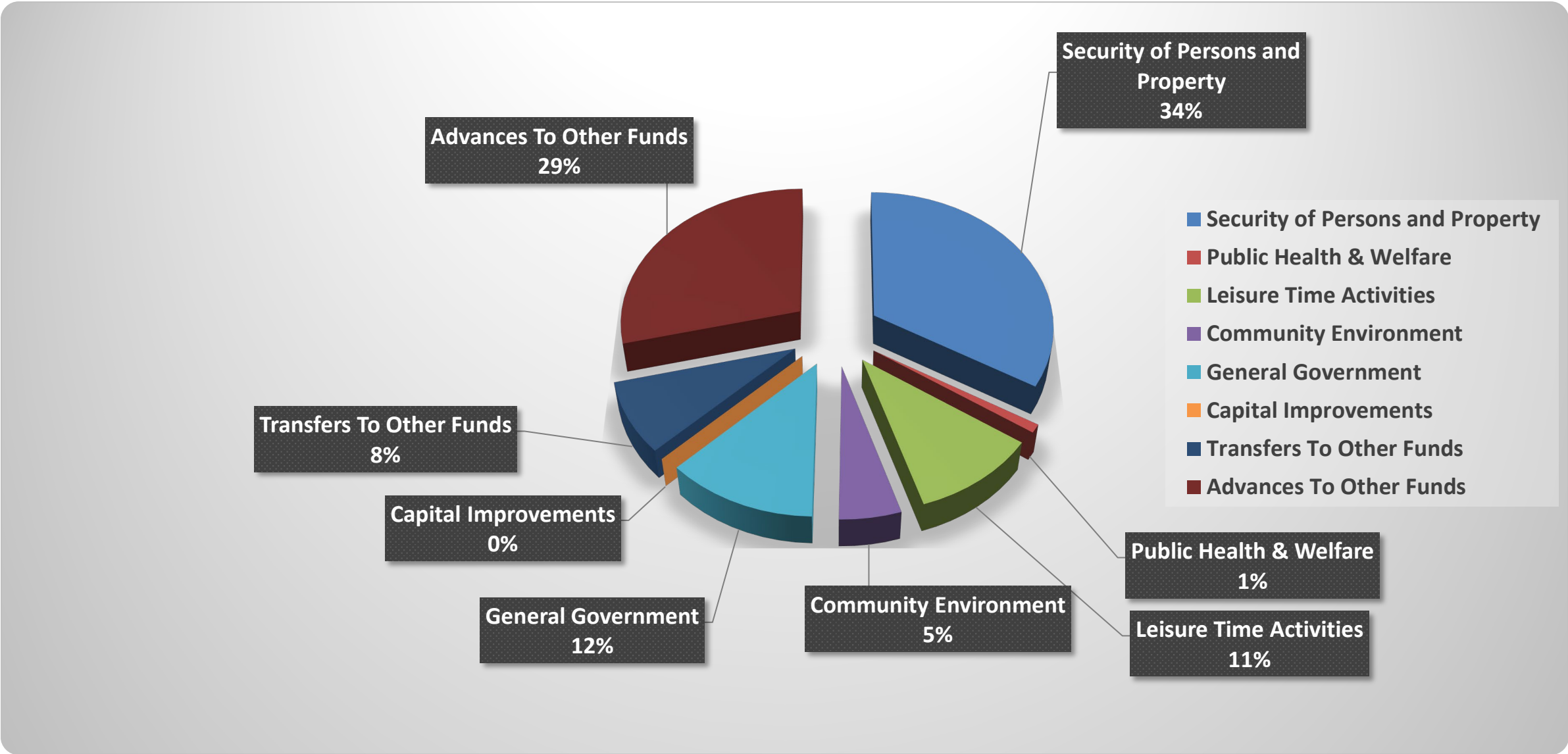
THE MAJOR CHANGES IN GENERAL FUND REVENUE - 2023 BUDGET TO 2022 BUDGET

	2022 Budget	2023 Budget	Variance	Percentage
Real Estate Tax	1,295,159	1,295,159	0	0.00%
Income Taxes (Gross)	8,673,150	8,900,000	226,850	2.62%
Interest on Investments	60,273	150,110	89,837	149.05%
Local Government Revenue	475,000	497,000	22,000	4.63%
Building, Electrical, and Heating Permits	170,000	112,000	(58,000)	-34.12%
Transfers-In	156,904	154,710	(2,194)	-1.40%
Other	5,395,236	7,371,580	1,976,344	36.63%
TOTAL RECEIPTS AND TRANSFERS-IN	16,225,722	18,480,559	2,254,837	13.90%

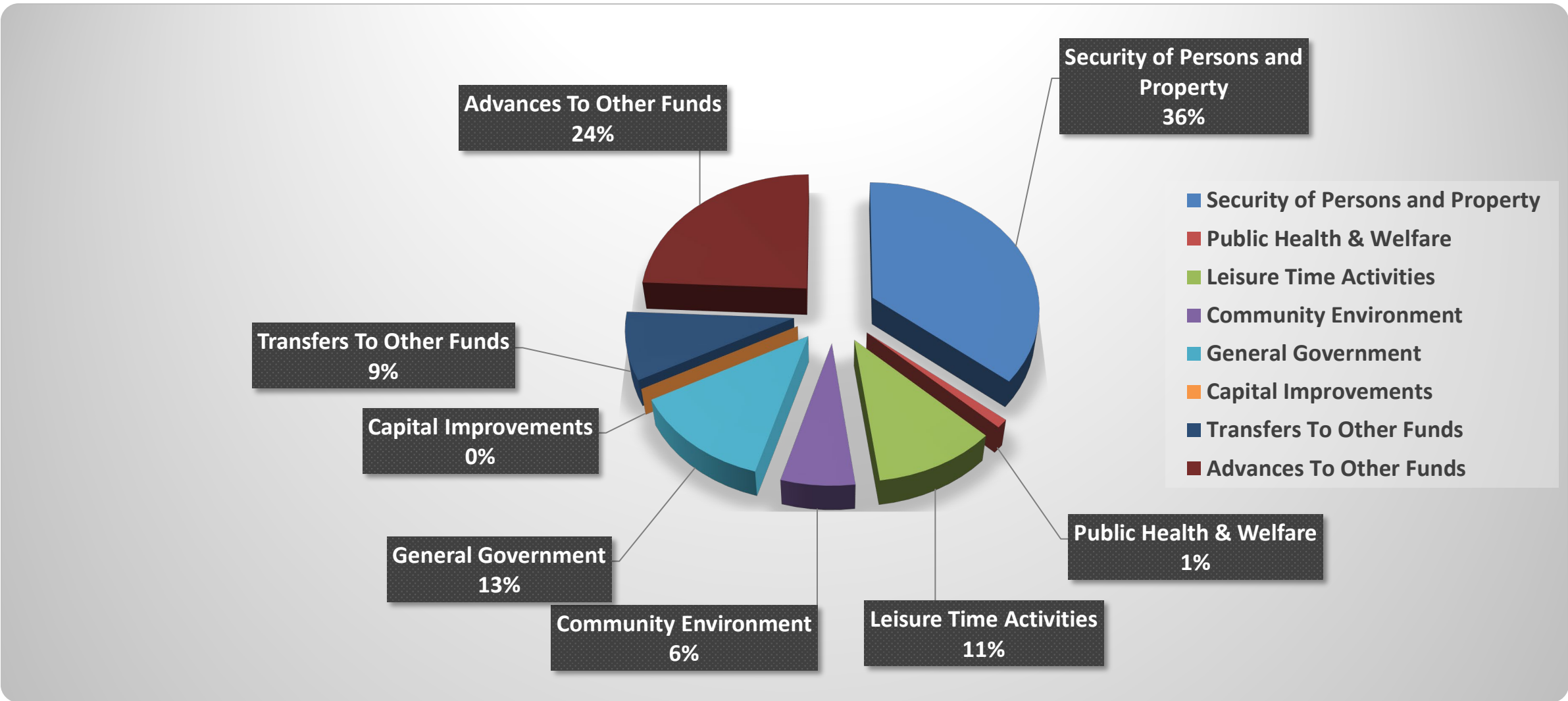
SUMMARY OF EXPENSES
BY DIVISION

DIVISION	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
Security Of Persons & Property	5,042,806	5,406,177	6,028,976	2,822,914	5,847,749	6,208,154	3.0%
Public Health & Welfare	216,233	133,417	166,774	116,331	178,474	183,474	10.0%
Leisure Time Activities	1,449,993	1,664,949	1,862,628	864,243	1,754,134	1,958,375	5.1%
Community Environment	898,430	1,006,982	993,260	493,349	1,058,388	939,538	-5.4%
General Government	1,919,479	2,362,965	2,252,770	1,030,716	2,070,124	2,293,231	1.8%
Operations	9,526,941	10,574,490	11,304,408	5,327,553	10,908,869	11,582,772	2.5%
Capital Improvements	2,822	0	0	0	0	0	
Transfers To Other Funds	2,689,027	1,196,629	1,393,477	651,739	1,393,477	1,565,287	12.3%
Advances To Other Funds	4,071,764	2,133,250	3,527,837	3,927,837	3,927,837	5,332,500	51.2%
	6,763,613	3,329,879	4,921,314	4,579,576	5,321,314	6,897,787	
Total General Fund Expenditures	16,290,554	13,904,369	16,225,722	9,907,129	16,230,183	18,480,559	13.9%

2023 Budgeted General Fund Expenditures



2022 Projected General Fund Expenditures



Fund: General

**SUMMARY OF EXPENSES BY
DEPARTMENT**

DIVISION/DEPARTMENT	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
---------------------	----------------	----------------	----------------	--------------	-------------------	----------------	----------------

SECURITY OF PERSONS & PROPERTY

110	Law Enforcement	4,888,170	5,233,259	5,845,083	2,756,193	5,711,264	6,056,466	3.6%
120	Traffic Control	63,538	81,295	90,002	41,687	85,485	91,688	1.9%
170	Street Lighting	91,098	91,623	93,891	25,034	51,000	60,000	-36.1%
	TOTAL	5,042,806	5,406,177	6,028,976	2,822,914	5,847,749	6,208,154	3.0%

PUBLIC HEALTH & WELFARE

210	Woodside Cemetery	11,625	12,824	15,000	3,466	12,000	15,000	0.0%
220	Public Health	6,484	6,619	6,600	3,291	6,600	6,600	0.0%
221	Community Assistance	198,124	113,974	145,174	109,574	159,874	161,874	11.5%
	TOTAL	216,233	133,417	166,774	116,331	178,474	183,474	10.0%

LEISURE TIME ACTIVITIES

290	Senior Citizens Community Center	15,287	16,108	22,500	5,086	15,424	22,500	0.0%
610	Aquatic Center	142,970	202,803	275,656	92,379	249,201	278,656	1.1%
620	Recreation Programs	848,984	1,030,778	1,103,497	557,405	1,065,712	1,180,355	7.0%
630	Parks Maintenance	442,752	415,260	460,975	209,373	423,797	476,864	3.4%
	TOTAL	1,449,993	1,664,949	1,862,628	864,243	1,754,134	1,958,375	5.1%

COMMUNITY ENVIRONMENT

310	Planning	417,893	431,396	399,760	265,155	518,922	382,074	-4.4%
320	Inspections	329,670	369,064	348,144	129,377	294,300	301,672	-13.3%
335	Affordable Housing	8,000	8,600	8,600	4,300	8,600	8,600	0.0%
345	Urban Forestry	43,021	33,610	32,500	8,269	32,500	32,500	0.0%
360	Economic Development	99,846	164,312	204,256	86,248	204,066	214,692	5.1%
	TOTAL	898,430	1,006,982	993,260	493,349	1,058,388	939,538	-5.4%

408	Management Information Systems	115,633	130,288	166,416	76,500	168,101	187,290	12.5%
410	City Manager	308,428	140,371	163,221	82,710	166,233	167,130	2.4%
420	Finance	284,332	299,168	311,283	168,518	310,950	319,921	2.8%
421	Income Tax Collection	403,226	873,272	360,195	200,016	364,000	367,000	1.9%
430	Law Department	135,617	103,210	168,903	57,413	131,325	168,933	0.0%
450	HR - Communications - Asst. City Manager	116,789	223,096	360,220	160,521	349,556	347,035	-3.7%
465	Clerk of Council	89,242	130,590	105,695	54,754	111,893	107,612	1.8%
470	Legislative	39,205	64,475	42,606	18,915	38,143	43,340	1.7%
480	Municipal Building	147,056	113,174	169,256	58,821	119,036	163,449	-3.4%
481	City Garage	119,890	123,167	145,571	65,485	131,761	148,257	1.8%
483	Courthouse	18,729	20,156	41,398	8,009	20,825	41,518	0.3%
490	Engineering	141,332	141,998	178,006	79,054	158,301	191,746	7.7%
994	Contingency	0	0	40,000	0	0	40,000	0.0%
	TOTAL	1,919,479	2,362,965	2,252,770	1,030,716	2,070,124	2,293,231	1.8%

CAPITAL IMPROVEMENTS

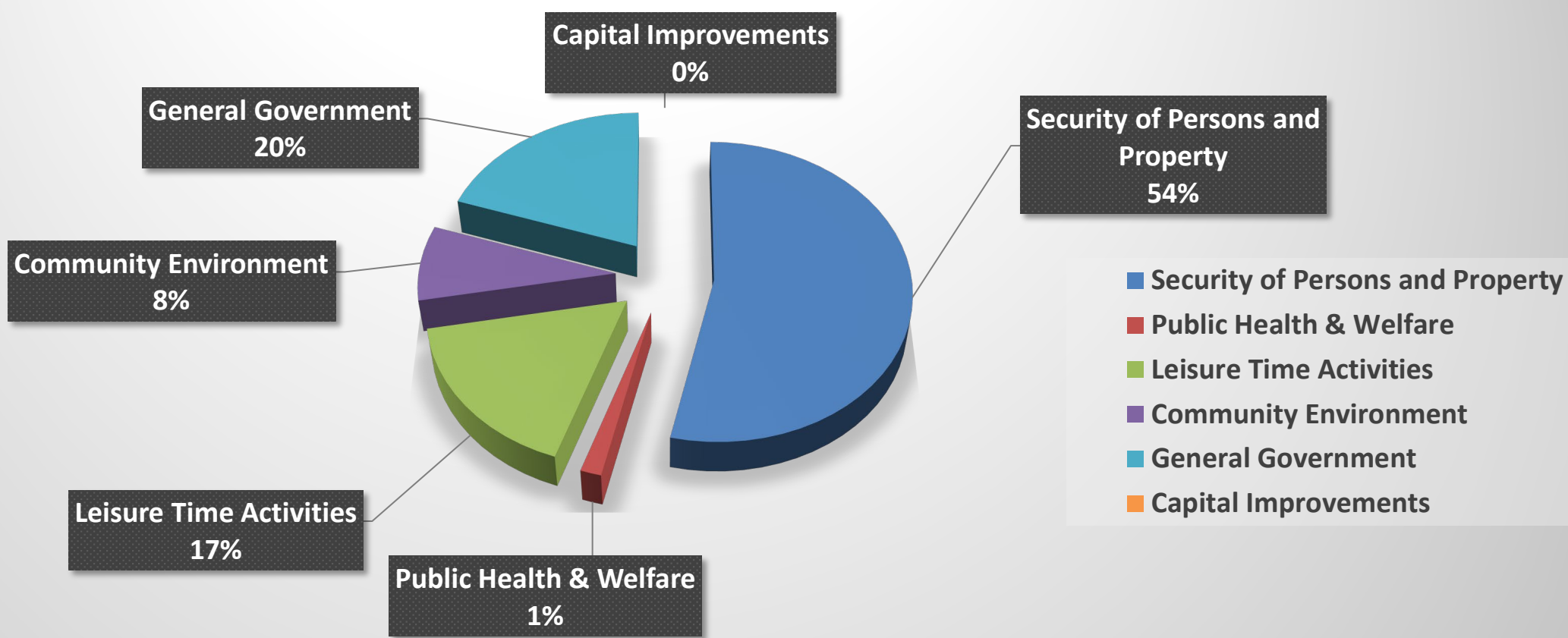
110	Law Enforcement	0	0	0	0	0	0	0.0%
170	Street Lighting	0	0	0	0	0	0	0.0%
210	Woodside Cemetery	0	0	0	0	0	0	0.0%
610	Aquatic Center	0	0	0	0	0	0	0.0%
620	Recreation Programs	0	0	0	0	0	0	0.0%
630	Parks Maintenance	0	0	0	0	0	0	0.0%
310	Planning	0	0	0	0	0	0	0.0%
320	Inspections	2,822	0	0	0	0	0	0.0%
410	City Manager	0	0	0	0	0	0	0.0%
480	Municipal Building	0	0	0	0	0	0	0.0%
483	Courthouse	0	0	0	0	0	0	0.0%
	TOTAL	2,822	0	0	0	0	0	0.0%

Fund: General

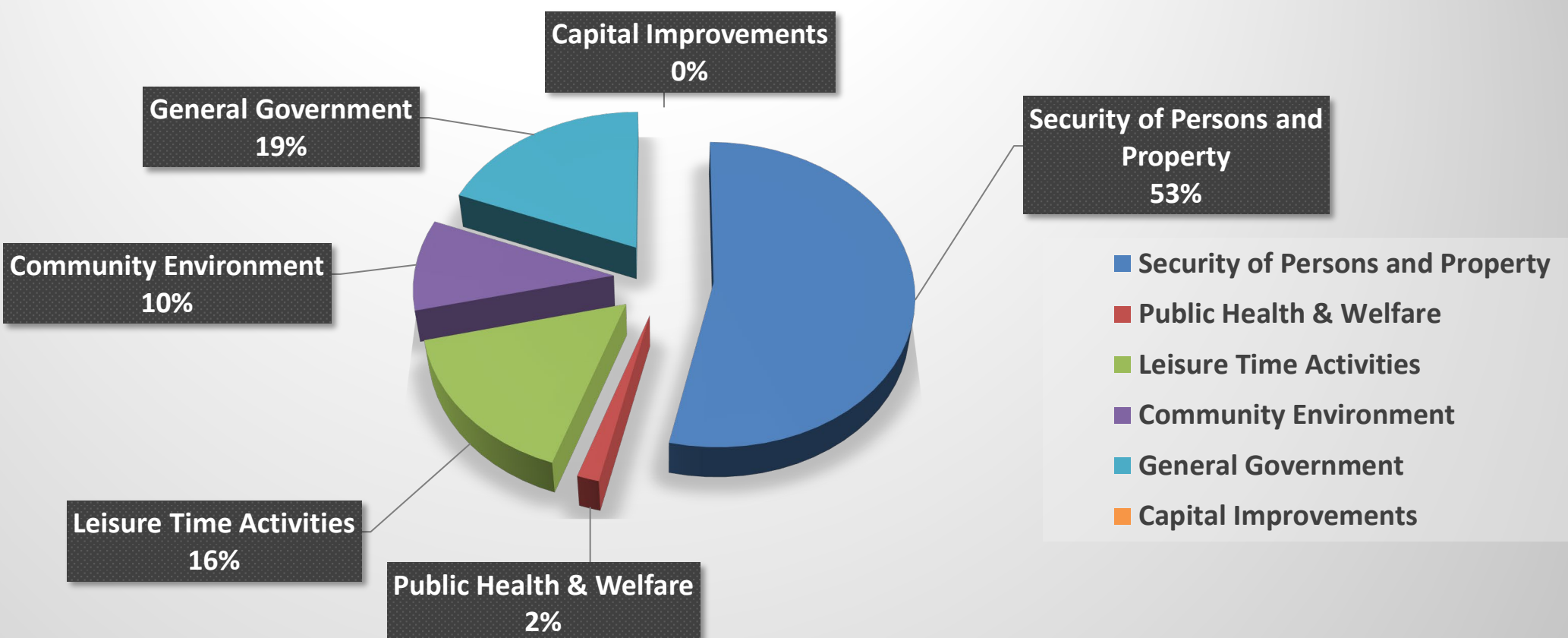
SUMMARY OF EXPENSES
BY DEPARTMENT (Cont.)

DIVISION/DEPARTMENT		2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
TRANSFERS TO								
999.53122	Transfer to Street Fund	452,425	447,665	511,960	255,980	511,960	552,621	7.9%
999.53140	Transfer to Capital Equipment Fund	489,004	187,450	294,465	147,233	294,465	326,114	10.7%
999.53141	Transfer to Capital Improvement Fund	1,409,448	199,203	211,802	105,901	211,802	270,502	27.7%
999.53150	Transfer to Aquatic Center Debt Service Fund		292,311	305,250	82,625	305,250	311,050	1.9%
999.53152	Transfer to Parks Debt Service Fund							0.0%
999.53351	Transfer to Storm Water Fund	30,000					30,000	100.0%
999.53417	Transfer to Special Assessment Fund	90,000	50,000	50,000	50,000	50,000	50,000	0.0%
999.53418	Transfer to Fire/EMS Fund	18,150	20,000	20,000	10,000	20,000	20,000	0.0%
999.53427	Transfer to Small Business Loan Fund	200,000					5,000	100.0%
	TOTAL	2,689,027	1,196,629	1,393,477	651,739	1,393,477	1,565,287	12.3%
ADVANCES TO								
998.54130	Advance to Parking Fund		100,000					0.0%
998.54141	Advance to Capital Improvement Fund	785,050	103,250	276,500	276,500	276,500	602,500	117.9%
998.54144	Advance to OAT Fund	1,800,000	550,000	2,871,337	2,871,337	2,871,337	4,350,000	51.5%
998.54146	Advance to Southpointe TIF Fund							0.0%
998.54147	Advance to High St. Pedestrian Safety MU Fund	1,000,000	1,000,000		400,000	400,000		0.0%
998.54230	Advance to Employee Benefit	5,000	5,000	5,000	5,000	5,000	5,000	0.0%
998.54417	Advance to Special Assessment Fund	150,000	150,000	150,000	150,000	150,000	150,000	0.0%
998.54419	Advance to OVI Task Force Fund	225,000	225,000	225,000	225,000	225,000	225,000	0.0%
998.54428	Advance to Local Coronavirus Relief Fund	106,714						0.0%
	TOTAL	4,071,764	2,133,250	3,527,837	3,927,837	3,927,837	5,332,500	51.2%
TOTAL EXPENDITURES & TRANSFERS		16,290,554	13,904,369	16,225,722	9,907,129	16,230,183	18,480,559	13.9%

2023 Budgeted General Fund Operating Expenditures



2022 Projected General Fund Operating Expenditures

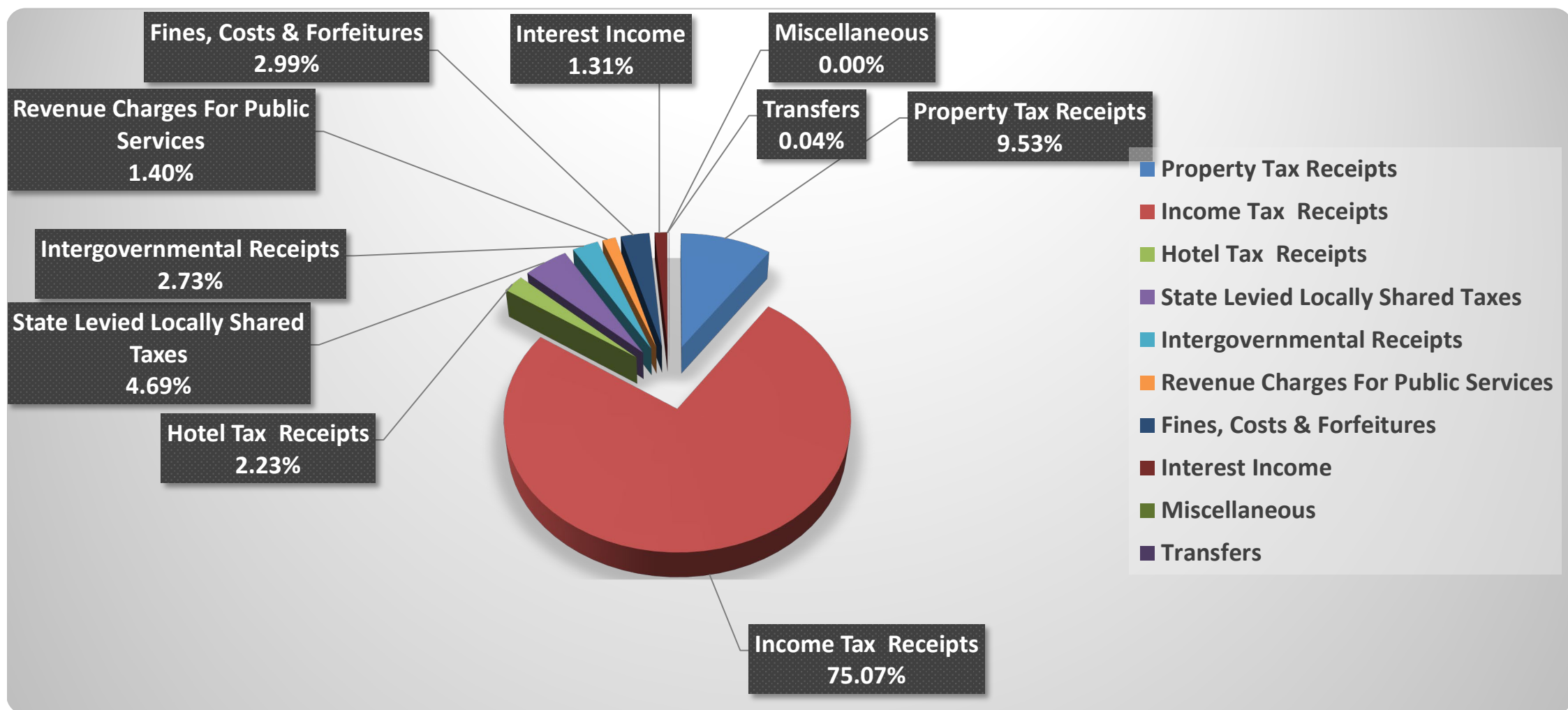


SECURITY OF PERSONS & PROPERTY

Law Enforcement, Traffic Control & Street Lighting

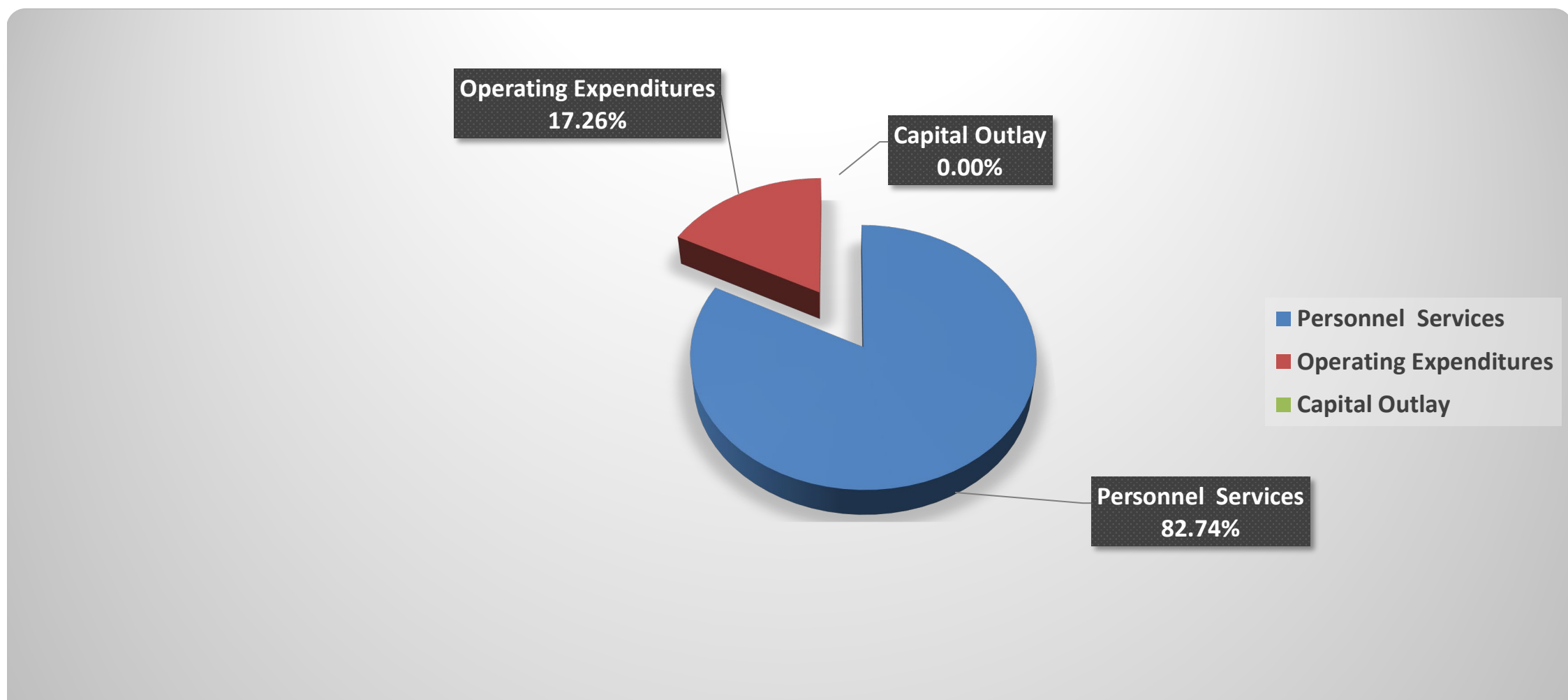
Revenues

	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2,022
Property Tax Receipts	645,349	594,748	591,458	378,189	595,575	591,931	0.1%
Income Tax Receipts	3,497,146	3,885,686	4,599,007	1,926,836	4,335,152	4,660,336	1.3%
Hotel Tax Receipts	65,826	113,556	118,859	64,507	130,568	138,612	16.6%
State Levied Locally Shared Taxes	240,664	274,588	277,590	156,549	321,032	291,250	4.9%
Intergovernmental Receipts	78,959	106,333	149,508	84,601	145,888	169,684	13.5%
Revenue Charges For Public Services	72,304	85,573	87,400	67,065	93,105	87,105	-0.3%
Fines, Costs & Forfeitures	162,288	225,518	170,400	105,024	175,008	185,400	8.8%
Interest Income	93,918	52,828	32,563	23,547	32,790	81,596	150.6%
Miscellaneous	184,267	65,210	0	15,500	2,062	0	0.0%
Transfers	2,085	2,137	2,191	1,096	16,569	2,240	2.2%
Total Revenues	5,042,806	5,406,177	6,028,976	2,822,914	5,847,749	6,208,154	3.0%



Expenditures

	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
Personnel Services	4,146,816	4,468,013	4,973,470	2,337,114	4,840,025	5,136,694	3.3%
Operating Expenditures	895,990	938,164	1,055,506	485,800	1,007,724	1,071,460	1.5%
Capital Outlay	0	0	0	0	0	0	0.0%
Total Expenditures	5,042,806	5,406,177	6,028,976	2,822,914	5,847,749	6,208,154	3.0%



Fund: General

Division: Security of Persons & Property

DEPARTMENT:

Law Enforcement

Code: 110 .110

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
PERSONNEL SERVICES								
52110	Salaries & Wages	2,678,303	2,823,782	3,125,819	1,467,512	3,047,674	3,253,435	4.1%
52111	Overtime	25,099	348,899	411,386	177,890	390,817	426,330	3.6%
52120	Personnel Benefits	1,385,667	1,229,631	1,334,147	646,256	1,300,793	1,352,919	1.4%
52130	Personnel Benefits - Other			32,906		32,906	33,800	2.7%
52140	Uniform Allowance	23,650	24,500	24,500	23,650	23,650	24,500	0.0%
	TOTAL	4,112,719	4,426,812	4,928,758	2,315,308	4,795,840	5,090,984	3.3%

OPERATING EXPENSES

52310	Uniform	5,698	11,651	10,000	1,029	10,000	25,000	150.0%
52311	Electrical Service	16,453	16,148	18,000	7,875	16,000	17,000	-5.6%
52312	Gas Services	8,394	9,034	12,000	4,868	10,000	11,000	-8.3%
52313	Telephone Services	17,012	19,258	25,000	9,824	20,000	25,000	0.0%
52314	Leads	7,200	7,200	7,200	3,600	7,200	7,200	0.0%
52320	Rents & Leases	5,294	6,029	7,000	3,242	7,000	7,000	0.0%
52329	Bank & Investment Fees	11,118	20,372	15,600	15,848	30,000	30,000	92.3%
52330	Training & Travel	21,407	27,435	20,000	12,031	37,000	20,000	0.0%
52331	Professional Services	3,485	7,121	7,500	5,691	10,000	10,000	33.3%
52332	Contract Jail Expenses			500			500	0.0%
52333	Contract Medical Expenses	16,025	16,000	15,000	7,225	15,000	15,000	0.0%
52335	Personnel & Labor			25,000	5,400	10,000	25,000	0.0%
52340	Contracted Services	72,012	101,836	131,121	69,377	130,000	134,723	2.7%
52350	General Liability Insurance	38,356	40,377	40,274	25,593	44,313	46,529	15.5%
52359	Butler County Sheriff Contract	406,286	366,319	355,330	178,581	356,246	355,330	0.0%
52360	Advertising	489	743	1,000	14	500	1,000	0.0%
52370	Printing & Reproduction	2,020	1,069	2,000	707	1,500	2,000	0.0%
52380	Membership & Subscription	2,818	2,359	2,500	1,339	2,500	2,500	0.0%
52382	Towing	18,570	13,920	26,000	13,795	32,965	26,000	0.0%
52410	Office Supplies	5,698	4,555	7,000	2,376	5,000	6,000	-14.3%
52411	Postage	995	813	1,000	784	1,200	1,200	20.0%
52420	Operating Supplies	25,495	28,979	47,000	12,563	45,000	47,000	0.0%
52430	Vehicle Maintenance	42,915	29,808	55,000	12,912	30,000	55,000	0.0%
52433	Communications Equipment	2,820	2,001	3,000	301	2,500	3,000	0.0%
52440	Small Tools & Equipment	12,218	18,491	25,000	12,115	22,000	25,000	0.0%
52470	Fuel	28,039	48,915	48,800	30,338	61,000	59,000	20.9%
52490	Refunds	225		500	300	500	500	0.0%
52491	COP Programs	4,409	6,014	8,000	3,157	8,000	8,000	0.0%
	TOTAL	775,451	806,447	916,325	440,885	915,424	965,482	5.4%

CAPITAL OUTLAY

52520	Equipment	0	0	0	0	0	0	0.0%
	TOTAL	0	0	0	0	0	0	0.0%

TOTAL EXPENDITURES	4,888,170	5,233,259	5,845,083	2,756,193	5,711,264	6,056,466	3.6%
---------------------------	------------------	------------------	------------------	------------------	------------------	------------------	-------------

PERSONNEL**2023 Proposed Allocation**

Law Enforcement	Parking
-----------------	---------

(1) FT Chief	90%	10%
(1) FT Police Lieutenant	90%	10%
(1) FT Police Lieutenant	100%	
(6) FT Police Sergeants	100%	
(20) F-T Police Officers	100%	
(1) FT Police Records Specialist	100%	
(1) FT Social Service Liaison	100%	
(1) FT Office Manager	95%	5%
(1) FT Public Safety Assistant (A)	25%	75%
(1) FT Public Safety Assistant (B)	25%	75%
(1) FT Public Safety Assistant (C)	25%	75%
(1) PT Property Custodian	100%	
(4) PT Public Safety Assistant		100%
(6) FT Dispatcher/Clerk	90%	10%
(3) PT Dispatcher/Clerk	90%	10%

OVI REDUCTIONS

Salaries & Wages	24,600
Personnel Benefits	5,100
Fuel	1,200

CONTRACTED SERVICES

Lexis Nexis	1,200
Global Tracking	685
Fire Suppression	1,000
ALPR maintenance	4,900
LEADS online	2,950
TLO	900
Livescan Maintenance	3,200
Radio Equipment Maintenance	5,820
Recorder lease contract	1,500
Wireless equip and service	20,000
Interact maintenance	2,000
Power DMS	5,500
Mobilcomm	1,008
Shredding	420
Nixle	4,300
Body Cameras	40,000
OPD Elevator maintenance	2,500
Spectrum	2,600
Cintas	3,000
Annual Generator Maintenance	440
Fire Alarm testing	1,500
Drone insurance	3,900
Fire Alarm monitoring	700
Custodial services	3,000
Lexipol	13,000
HVAC maintenance	2,500
Animal Friends	2,400
First Arriving	3,800
	134,723

Fund: General

Division: Security of Persons & Property

DEPARTMENT:

Traffic Control

Code: 110.120

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
----------------	-------------	-------------	-------------	-------------	-----------	----------------	-------------	-------------

PERSONNEL SERVICES

52110	Salaries & Wages	27,218	28,192	29,023	14,464	29,023	29,881	3.0%
52111	Overtime	1,946	2,691	2,627	742	2,100	2,706	3.0%
52120	Personnel Benefits	4,933	10,318	13,062	6,600	13,062	13,123	0.5%
	TOTAL	34,097	41,201	44,712	21,806	44,185	45,710	2.2%

OPERATING EXPENSES

52311	Electrical Services	13,298	13,456	14,040	6,651	13,900	14,728	4.9%
52340	Contracted Services	5,700	9,768	8,500	5,081	9,250	8,500	0.0%
52420	Operating Supplies	9,462	3,158	14,000	1,412	9,400	14,000	0.0%
52422	Cross Walk Painting Supplies	981	13,712	8,750	6,737	8,750	8,750	0.0%
	TOTAL	29,441	40,094	45,290	19,881	41,300	45,978	1.5%

CAPITAL OUTLAY

52520	Equipment							0.0%
	TOTAL	0	0	0	0	0	0	0.0%

TOTAL EXPENDITURES	63,538	81,295	90,002	41,687	85,485	91,688	1.9%
---------------------------	---------------	---------------	---------------	---------------	---------------	---------------	-------------

PERSONNEL

(1) Service Worker III, 50%

OPERATING EXPENSES

This department reflects the cost of maintaining the street signs, traffic lights, striping line, crosswalks, and electric for traffic lights.

Additional paint / cross walk supplies based on growing demand on new streets (i.e. Southpointe, Ironwood no parking) and refreshing bike lane markings.

Code: 110.170

Street Lighting

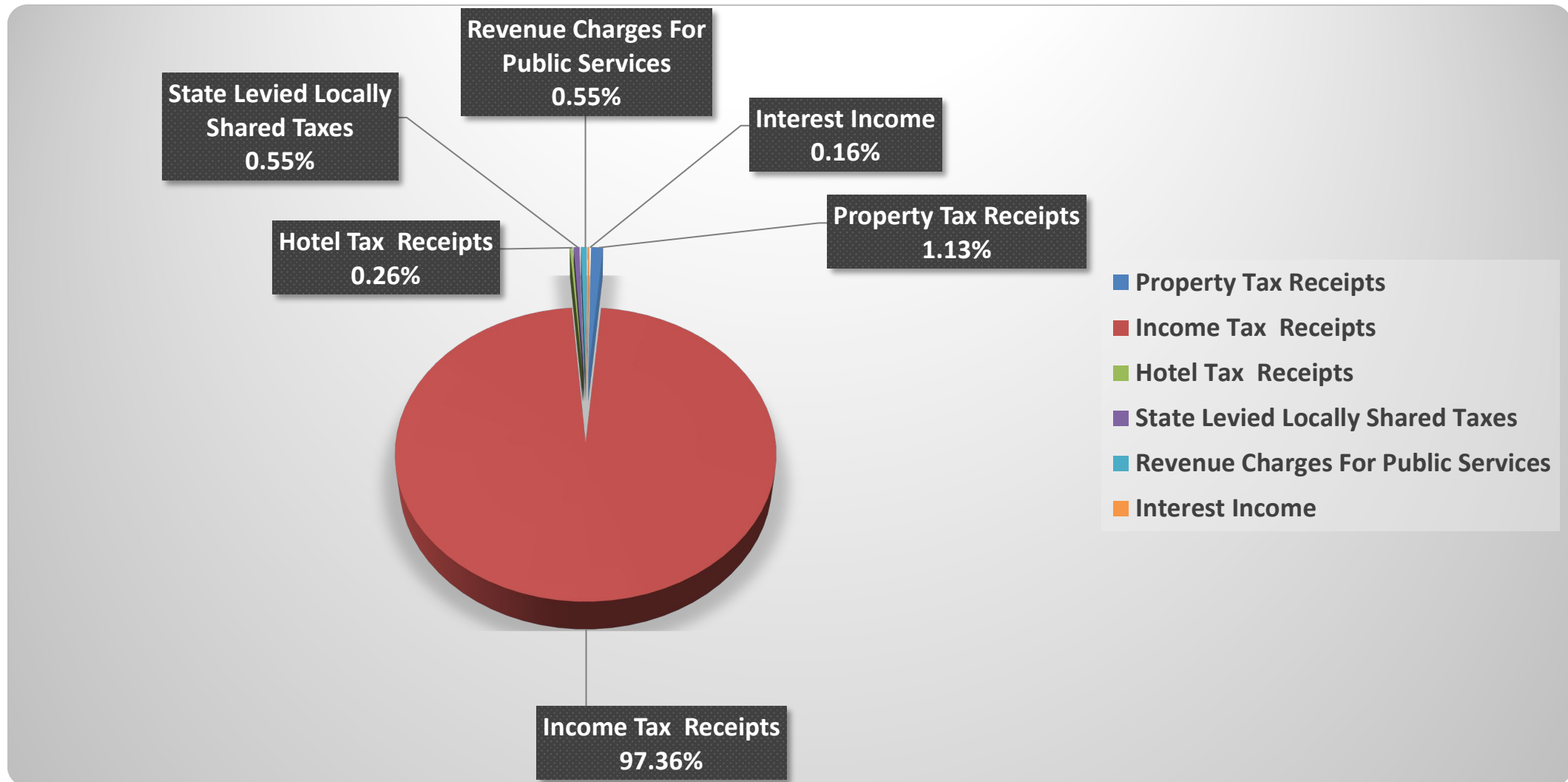
Electrical services down ~ 45% from installation of LED street lights

PUBLIC HEALTH & WELFARE

Woodside Cemetery, Public Health & Community Assistance

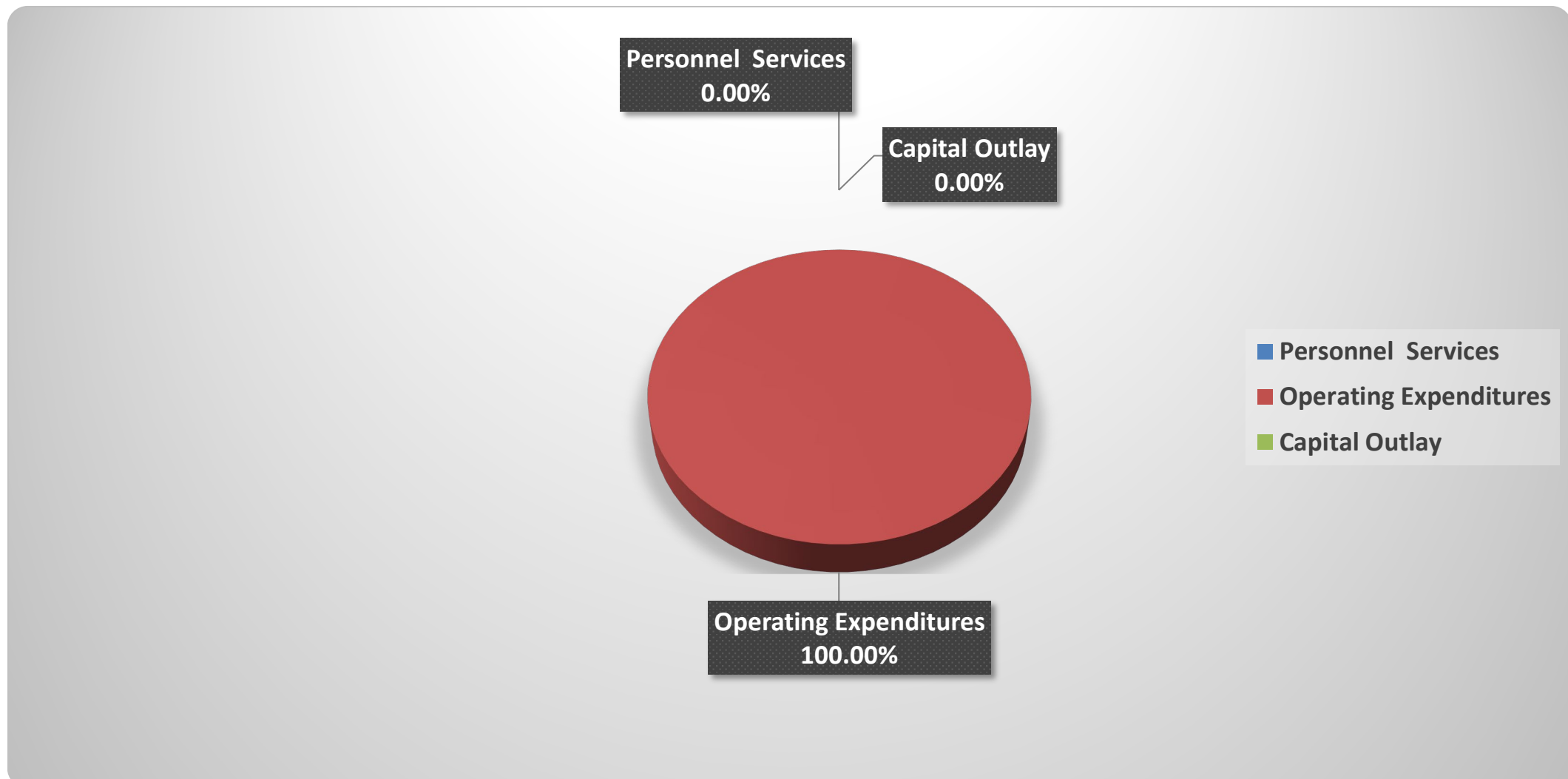
Revenues

	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
Property Tax Receipts	2,317	2,139	2,119	905	1,894	2,059	-2.8%
Income Tax Receipts	210,979	126,542	162,117	112,541	172,040	178,636	10.2%
Hotel Tax Receipts	236	408	426	154	415	482	13.1%
State Levied Locally Shared Taxes	864	988	995	375	1,021	1,013	1.8%
Revenue Charges For Public Services	1,500	3,150	1,000	2,300	3,000	1,000	0.0%
Interest Income	337	190	117	56	104	284	142.7%
Total Revenues	216,233	133,417	166,774	116,331	178,474	183,474	10.0%



Expenditures

	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
Personnel Services	0	0	0	0	0	0	0.0%
Operating Expenditures	216,233	133,417	166,774	116,331	178,474	183,474	10.0%
Capital Outlay	0	0	0	0	0	0	0.0%
Total Expenditures	216,233	133,417	166,774	116,331	178,474	183,474	10.0%



Fund: General
Division: Public Health & Welfare
Code: 110.210

DEPARTMENT: Woodside Cemetery

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
----------------	-------------	-------------	-------------	-------------	-----------	----------------	-------------	-------------

OPERATING EXPENSES

52340	Contracted Services	11,625	12,824	15,000	3,466	12,000	15,000	0.0%
	TOTAL	11,625	12,824	15,000	3,466	12,000	15,000	0.0%

CAPITAL OUTLAY

52520	Equipment							0.0%
	TOTAL	0	0	0	0	0	0	0.0%

TOTAL EXPENDITURES		11,625	12,824	15,000	3,466	12,000	15,000	0.0%
--------------------	--	--------	--------	--------	-------	--------	--------	------

CONTRACTED SERVICES

Mowing and other maintenance needs of the property (landscaping, gate repairs, etc.)

Budget contingent upon the existing mowing contractor continuing operations. A new contract will likely cost significantly more.

Fund: General
Division: Public Health & Welfare DEPARTMENT: Public Health
Code: 110.220

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
----------------	-------------	-------------	-------------	-------------	-----------	----------------	-------------	-------------

OPERATING EXPENSES

52331	Professional Service	6,484	6,619	6,600	3,291	6,600	6,600	0.0%
	TOTAL	6,484	6,619	6,600	3,291	6,600	6,600	0.0%

TOTAL EXPENDITURES	6,484	6,619	6,600	3,291	6,600	6,600	0.0%
---------------------------	--------------	--------------	--------------	--------------	--------------	--------------	-------------

OPERATING EXPENSES

This fee is charged by Butler County and is netted from the semiannual property tax payment to the City.

Fund: General

Division: Public Health & Welfare

DEPARTMENT:

Community Assistance

Code: 110.221

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
----------------	-------------	-------------	-------------	-------------	-----------	----------------	-------------	-------------

OPERATING EXPENSES

52702	Family Resource Center	114,760	40,000	40,000	20,000	40,000	40,000	0.0%
52703	Oxford Community Foundation	31,500	31,500	31,500	31,500	31,500	31,500	0.0%
52706	Senior Citizens Programming/Outreach	6,500	6,500	6,500	6,500	6,500	6,500	0.0%
52707	Help Van	16,364	16,974	16,974	16,974	16,974	16,974	0.0%
52708	Oxford Community Arts Center	9,000	9,000	9,000	9,000	9,000	9,000	0.0%
52710	Oxford College Corner Clinic	5,000	5,000	5,000	5,000	5,000	5,000	0.0%
52713	TOPPS Oxford Community Choice Pantry	5,000	5,000	5,000	5,000	5,000	7,000	40.0%
52736	BCRTA	10,000						0.0%
52737	Powernet - Cable Access			31,200	15,600	31,200	31,200	0.0%
52738	GovOS - Short Term Rental Software					14,700	14,700	100.0%
	TOTAL	198,124	113,974	145,174	109,574	159,874	161,874	11.5%

TOTAL EXPENDITURES	198,124	113,974	145,174	109,574	159,874	161,874	11.5%
---------------------------	----------------	----------------	----------------	----------------	----------------	----------------	--------------

2022
Approved

2023
Requested

2023
Approved

OXFORD COMMUNITY ARTS CENTER

Children's Art Programming

9,000 9,000 9,000

OXFORD COMMUNITY FOUNDATION

General Administration

19,800 19,800 19,800

Charles L Warren Scholarship

2,700 2,700 2,700

Oxford Assistance Fund

9,000 9,000 9,000

Total 31,500 31,500 31,500

OXFORD SENIOR CITIZENS, INC

Programming

3,000 3,000 3,000

Outreach

3,500 3,500 3,500

Adult Day Service

Help van

16,974 16,974 16,974

Total 23,474 23,474 23,474

THE FAMILY RESOURCE CENTER

General Operations paid from Community Assistance

40,000 40,000 40,000

Housing Assistance, paid from Affordable Housing Deptment

8,600 8,600 8,600

Total 48,600 48,600 48,600

OXFORD FREE CLINIC

Fund medications

5,000 5,000 5,000

TOPSS (OXFORD COMMUNITY CHOICE PANTRY)

Fund food purchases

5,000 7,000 7,000

POWERNET - CABLE ACCESS

Cable Access

31,200 31,200 31,200

GovOS - SHORT TERM RENTAL

Software

0 14,700 14,700

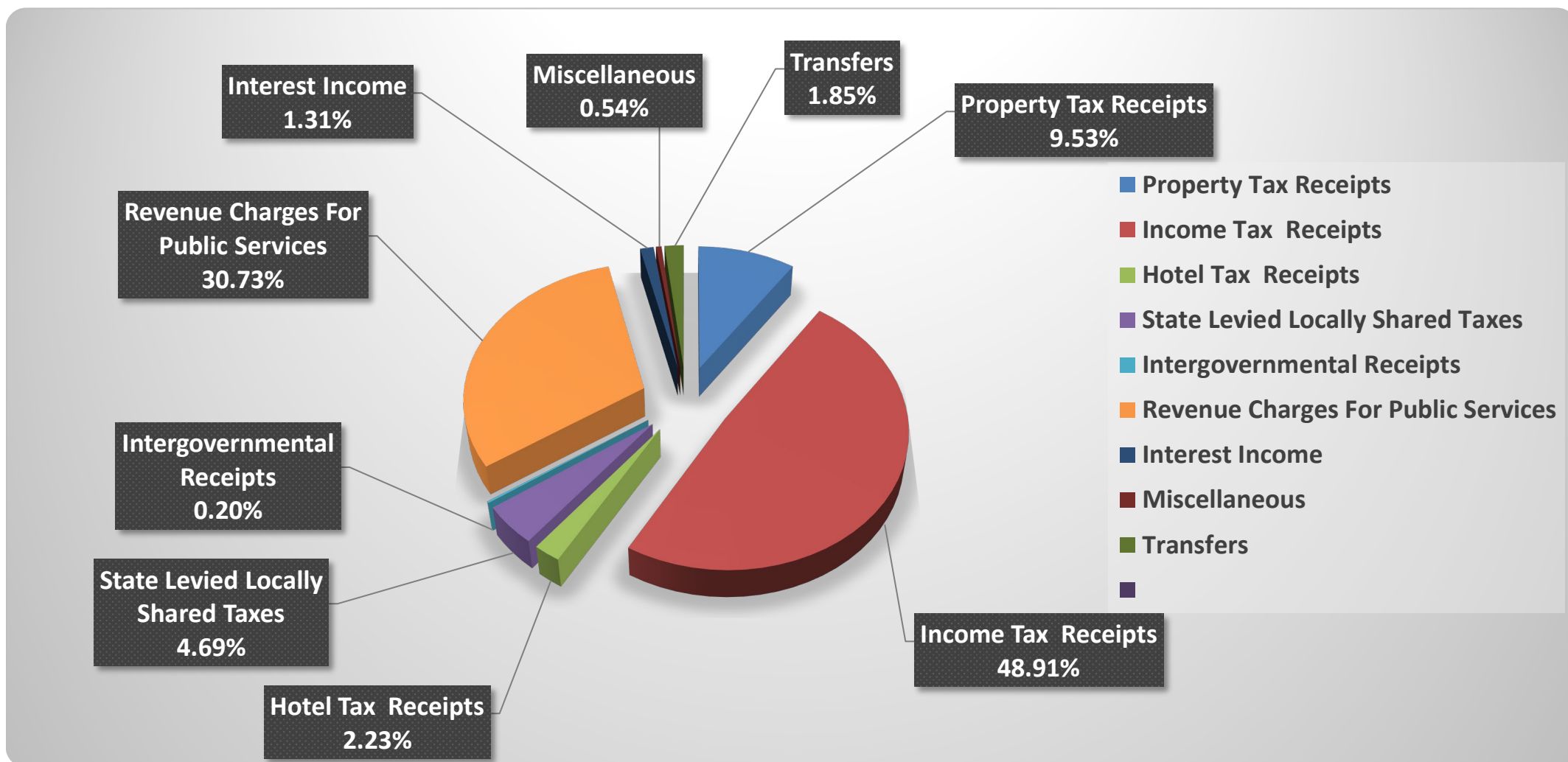
TOTAL \$ 153,774 \$ 170,474 \$ 170,474

LEISURE TIME ACTIVITIES

Senior Citizens Community Center, Aquatic Center, Recreations Programs & Parks Maintenance

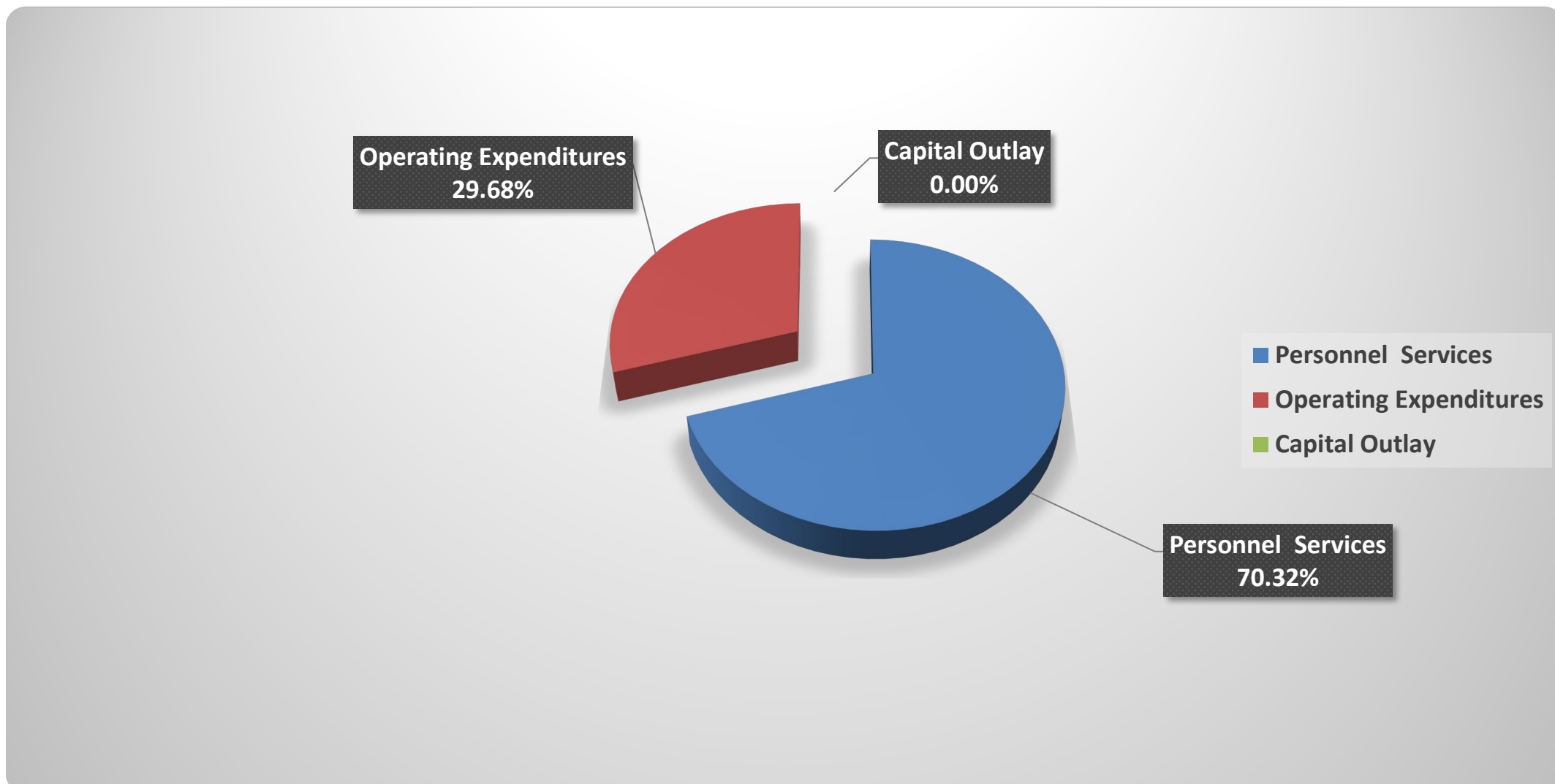
Revenues

	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
Property Tax Receipts	185,561	183,165	182,729	115,784	178,653	186,725	2.2%
Income Tax Receipts	799,771	660,017	979,923	242,261	797,440	957,510	-2.3%
Hotel Tax Receipts	18,928	34,972	36,721	19,748	39,166	43,726	19.1%
State Levied Locally Shared Taxes	69,199	84,566	85,760	47,928	96,299	91,875	7.1%
Intergovernmental Receipts	0	4,200	3,500	0	4,750	4,000	14.3%
Revenue Charges For Public Services	251,293	618,479	517,500	407,362	579,931	602,000	16.3%
Interest Income	27,005	16,270	10,060	7,209	9,836	25,740	155.9%
Miscellaneous	63,013	27,119	10,500	5,984	12,124	10,500	0.0%
Transfers	35,223	36,161	35,935	17,967	35,935	36,299	1.0%
Total Revenues	1,449,993	1,664,949	1,862,628	864,243	1,754,134	1,958,375	5.1%



Expenditures

	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
Personnel Services	1,059,105	1,182,184	1,312,587	571,806	1,228,326	1,377,199	4.9%
Operating Expenditures	390,888	482,765	550,041	292,437	525,808	581,176	5.7%
Capital Outlay	0	0	0	0	0	0	0.0%
Total Expenditures	1,449,993	1,664,949	1,862,628	864,243	1,754,134	1,958,375	5.1%



Fund: General
Division: Leisure Time Activities DEPARTMENT: Senior Citizens & Community Center
Code: 110.290

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
----------------	-------------	-------------	-------------	-------------	-----------	----------------	-------------	-------------

PERSONNEL SERVICES

52110	Salaries & Wages							0.0%
52111	Overtime							0.0%
52120	Personnel Benefits	11			(76)	(76)		0.0%
	TOTAL	11	0	0	(76)	(76)	0	0.0%

OPERATING EXPENSES

52311	Electrical Services	6,815	6,811	10,000	3,132	8,000	10,000	0.0%
52312	Gas Service	1,309	1,326	3,000	1,144	2,500	3,000	0.0%
52340	Contracted Services	6,580	7,446	8,500	677	4,000	8,500	0.0%
52460	Maintenance Supplies	572	525	1,000	209	1,000	1,000	0.0%
	TOTAL	15,276	16,108	22,500	5,162	15,500	22,500	0.0%

CAPITAL OUTLAY

52520	Equipment							0.0%
	TOTAL	0	0	0	0	0	0	0.0%

TOTAL EXPENDITURES		15,287	16,108	22,500	5,086	15,424	22,500	0.0%
--------------------	--	--------	--------	--------	-------	--------	--------	------

CONTRACTED SERVICES

Exterior painting/siding upgrades, LED lighting upgrades, HVAC, electrical updates, plumbing projects, pest control and other miscellaneous.

MAINTENANCE SUPPLIES

Cleaning supplies, hand soap, paper towels, other misc. needs

Fund: General
Division: Leisure Time Activities
Code: 110.610

DEPARTMENT: Aquatic Center

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
----------------	-------------	-------------	-------------	-------------	-----------	----------------	-------------	-------------

PERSONNEL SERVICES

52110	Salaries & Wages	74,482	104,198	151,674	38,655	140,000	151,674	0.0%
52111	Overtime	283	511	2,503	452	2,500	2,503	0.0%
52120	Personnel Benefits	21,021	21,961	34,079	7,456	25,000	34,079	0.0%
	TOTAL	95,786	126,670	188,256	46,563	167,500	188,256	0.0%

OPERATING EXPENSES

52311	Electric Services	12,643	14,344	12,000	6,718	12,000	12,000	0.0%
52312	Gas Service	3,056	5,563	5,000	704	5,000	6,000	20.0%
52313	Telephone			400	180	400	400	0.0%
52330	Training & Travel	1,796	200	2,500	815	1,500	2,500	0.0%
52340	Contracted Services	2,321	3,007	4,000	746	1,500	4,000	0.0%
52360	Advertising		441	1,500	301	301	1,500	0.0%
52410	Office Supplies		137	1,000		0	1,000	0.0%
52420	Operating Supplies	12,798	14,731	20,000	13,007	20,000	20,000	0.0%
52423	Concession Supplies	12,057	31,745	35,000	19,124	35,000	35,000	0.0%
52480	Maintenance of Facilities	2,513	5,965	6,000	4,221	6,000	6,000	0.0%
52490	Refunds						2,000	100.0%
	TOTAL	47,184	76,133	87,400	45,816	81,701	90,400	3.4%

CAPITAL OUTLAY

52520	Equipment	0						0.0%
	TOTAL	0	0	0	0	0	0	0.0%

TOTAL EXPENDITURES	142,970	202,803	275,656	92,379	249,201	278,656	1.1%
--------------------	---------	---------	---------	--------	---------	---------	------

REVENUE

Aquatic Center Passes	0	68,058	58,000	75,261	76,429	70,000	21%
Aquatic Center General Admission	97,181	147,197	140,000	76,690	140,000	140,000	0%
Aquatic Center Concessions	17,768	71,874	48,500	35,118	70,000	70,000	44%
Total Revenue	114,949	287,129	246,500	187,069	286,429	280,000	14%

PERSONNEL Aquatics/Program Coordinator, 50%
Pool Supervisor (4), 100%
Head Lifeguards (4), 100%
Life Guards (26), 100%
PT Cashier/Gate (8), 100%
PT Concession Supervisor (4) , 100%

CONTRACTED SERVICES
Opening and Closing Pool Services
Power Washing Concrete

TRAINING & TRAVEL
Aquatic Examiner Services

MAINTENANCE OF FACILITIES
Miscellaneous repairs
(plumbing, concrete, service appliances, etc.)

OFFICE SUPPLIES Paper, Ink, Etc.

CONCESSION SUPPLIES
Products, Equipment, Appliances, Etc.

Fund: General
Division: Leisure Time Activities
Code: 110.620

DEPARTMENT: Recreation Programs

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
PERSONNEL SERVICES								
52110	Salaries & Wages	473,027	575,184	574,962	277,703	550,000	611,327	6.3%
52111	Overtime	1,774	5,805	9,388	7,041	8,500	10,448	11.3%
52120	Personnel Benefits	147,792	178,386	214,778	90,930	200,000	234,535	9.2%
	TOTAL	622,593	759,375	799,128	375,674	758,500	856,310	7.2%

OPERATING EXPENSES

52310	Uniform	1,401	1,710	1,350	727	1,500	1,500	11.1%
52311	Electric Services	5,064	3,161	8,000	3,096	6,000	8,000	0.0%
52312	Gas Service	1,829	2,590	4,500	2,044	4,500	4,500	0.0%
52313	Telephone	4,234	3,999	4,000	2,078	4,000	4,000	0.0%
52320	Rents & Leases	47,102	48,698	45,000	22,753	45,000	45,000	0.0%
52329	Bank & Investment Fees	3,810	9,353	7,944	4,913	7,944	7,944	0.0%
52330	Training & Travel	2,638	2,803	7,000	1,729	6,000	7,000	0.0%
52331	Professional Services	59,523	93,208	105,000	64,478	105,000	105,000	0.0%
52340	Contracted Services	5,110	6,499	7,000	2,193	7,000	7,000	0.0%
52350	General Liability Insurance	4,262	4,128	4,475	2,544	4,668	4,901	9.5%
52360	Advertising	1,456	2,362	1,500	665	1,000	1,500	0.0%
52370	Printing & Reproduction	3,169		7,800		1,000	2,000	-74.4%
52380	Membership & Subscription	2,536	4,594	2,000	7,594	8,000	8,000	300.0%
52411	Postage	140	32	800	114	200	800	0.0%
52420	Operating Supplies	23,571	31,477	35,000	17,674	40,000	40,000	14.3%
52426	4th of July	6,755	14,035	18,600	19,778	20,100	25,000	34.4%
52428	Program Concessions	988	9,454	12,000	12,524	13,000	14,000	16.7%
52429	Other Spec. Events	17,213	10,655	12,100	5,592	12,000	12,100	0.0%
52430	Vehicle Maintenance	1,768	1,015	800	590	800	800	0.0%
52440	Small Tools & Equipment	4,048	1,815	6,000	737	6,000	6,000	0.0%
52460	Maintenance Supplies	3,447	3,876	2,500	2,088	2,500	2,500	0.0%
52470	Fuel	893	1,255	1,500	768	1,500	1,500	0.0%
52480	Maintenance of Facilities	5,277	7,503	4,500	3,300	4,500	10,000	122.2%
52490	Refunds	20,157	7,181	5,000	3,752	5,000	5,000	0.0%
	TOTAL	226,391	271,403	304,369	181,731	307,212	324,045	6.5%

CAPITAL OUTLAY

52520	Equipment							0.0%
	TOTAL	0	0	0	0	0	0	0.0%

TOTAL EXPENDITURES	848,984	1,030,778	1,103,497	557,405	1,065,712	1,180,355	7.0%
---------------------------	----------------	------------------	------------------	----------------	------------------	------------------	-------------

REVENUE

Field Rental	8,000	39,534	35,000	25,743	35,000	35,000	0.0%
Park Concession	52	17,005	15,000	13,341	16,000	16,000	6.7%
Program Revenue	126,660	273,993	220,000	178,986	240,000	270,000	23%
4th of July Contributions	1,373	3,738	5,000	100	3,500	5,000	0%
Other Special Events Contributions	5,947	4,826	5,000	2,237	5,000	5,000	0%
Total Revenue	142,032	339,096	280,000	220,407	299,500	331,000	18%

PERSONNEL

(1) FT Director, 100%	(1) FT Recreation Program Supervisor, 100%
(1) FT Aquatics/Program Coordinator, 50%	(1) FT Preschool Teachers
(1) FT Sports Activities Supervisor, 100%	PT Instructors and Officials, 100%
(1) FT Office Manager, 100%	PT Concessions Supervisor (1) & Cashiers
(1) FT Receptionist, 100%	(2) PT Front Desk Receptionists
(1) FT Sports Coordinator, 100%	Recreation Technicians/Sports Assistants
(1) FT Custodian, 100%	(1) PT Preschool Teachers

RENT & LEASES

TRI Building Lease, Copier and Registration Software

PROFESSIONAL SERVICE

OPRD collects revenue for Say Soccer and Miami Little League, retains 7% registration fee, pays out balance. Additionally, OPRD pays for certified umpires for basketball and softball leagues. This line item also includes DJ services and use of Talawanda Schools for basketball league.

TRAINING & TRAVEL

OPRA State Conference, \$700, ServSafe Training, Director Conferences & Trainings - \$2,500
Sports Supervisor - Conference (NRPA or AB) - \$2 AED/CPR Supplies
Front Desk Workshops, CPR/First Aid Certifications Preschool Licensing

CONTRACT SERVICE

Bus Services for Summer Camp, Port-O-Let rentals for sports tourneys, CINTAS services and Pest Control contract

OTHER SPECIAL EVENTS

Includes Holiday Festival, Valentines Dances, Egg Hunt Events, Teen Programs, Memorial tree plantings and other misc. events

SMALL EQUIPMENT

Includes soccer goals/nets, baseball field renovation needs and dugout renovation needs

MAINTENANCE OF FACILITIES

OCP Maintenance & Repairs (fencing, dugouts, field grading, painting, electrical, plumbing, etc.)

Fund: General
 Division: Leisure Time Activities
 Code: 110.630

DEPARTMENT: Parks Maintenance

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
----------------	-------------	-------------	-------------	-------------	-----------	----------------	-------------	-------------

PERSONNEL SERVICES

52110	Salaries & Wages	200,602	152,202	158,022	99,092	199,000	162,693	3.0%
52111	Overtime	4,304	7,665	7,479	3,382	7,400	7,807	4.4%
52112	Seasonal Salary & Wages	62,498	53,704	73,000	4,621	9,300	75,000	2.7%
52120	Personnel Benefits	73,311	82,568	86,702	42,550	86,702	87,133	0.5%
	TOTAL	340,715	296,139	325,203	149,645	302,402	332,633	2.3%

OPERATING EXPENSES

52310	Uniform	210	180	500	92	200	500	0.0%
52311	Electric Service	8,700	11,690	13,052	5,118	11,000	13,692	4.9%
52312	Gas Service	3,832	4,604	3,000	3,492	4,600	3,500	16.7%
52313	Telephone	1,673	1,673	2,500	920	1,900	2,500	0.0%
52316	Community Park Electric	5,952	8,844	24,000	3,293	7,500	24,000	0.0%
52330	Training & Travel	9	15	2,000		500	2,000	0.0%
52340	Contracted Services	9,825	11,047	10,000	4,178	9,500	10,000	0.0%
52344	Community Park Contracted Services	6,915	6,890	9,000	2,475	7,000	9,000	0.0%
52350	General Liability Insurance	7,195	6,968	7,555	4,295	7,880	8,274	9.5%
52380	Memberships & Subscriptions			150		150	150	0.0%
52411	Postage			15		15	15	0.0%
52420	Operating Supplies	18,215	27,835	24,000	13,858	26,500	24,000	0.0%
52424	Community Park Operating Supplies	24,785	16,273	18,000	5,705	16,000	18,000	0.0%
52430	Vehicle Maintenance	2,548	4,071	7,000	2,611	5,200	7,000	0.0%
52440	Small Tools & Equipment	3,201		2,000	1,824	2,500	2,000	0.0%
52470	Fuel	8,746	16,842	11,000	9,625	18,000	17,600	60.0%
52480	Maintenance of Facilities	231	2,189	2,000	2,242	2,950	2,000	0.0%
	TOTAL	102,037	119,121	135,772	59,728	121,395	144,231	6.2%

CAPITAL OUTLAY

52520	Equipment							0.0%
	TOTAL	0	0	0	0	0	0	0.0%

TOTAL EXPENDITURES	442,752	415,260	460,975	209,373	423,797	476,864	3.4%
---------------------------	----------------	----------------	----------------	----------------	----------------	----------------	-------------

PERSONNEL

- (1) FT Parks Maintenance Supervisor, 100%
- (1) Service Worker I, 100%
- (1) Service Worker III, 50%
- (1) Service Worker1, 50%
- 8,000 total PT hours @ avg. rate of \$9.38/hour
- (3) Seasonal FT Parks Technicians, 100% 2,880 hours
- (2) Weekend part time Technicians, 100% 1,248 hours
- (2) Seasonal staff for 1,920 hours
- (1) PT seasonal parks technician 1,952 hours

CONTRACTED SERVICES

- Fountain control maintenance
- Irrigation system maintenance
- Herbicide and chemical application
- Electrical systems maintenance
- Portable restroom services for Parks

COMMUNITY PARK COSTS

Operating supplies include grass seed, fertilizer, turf chemicals, topsoil, etc.

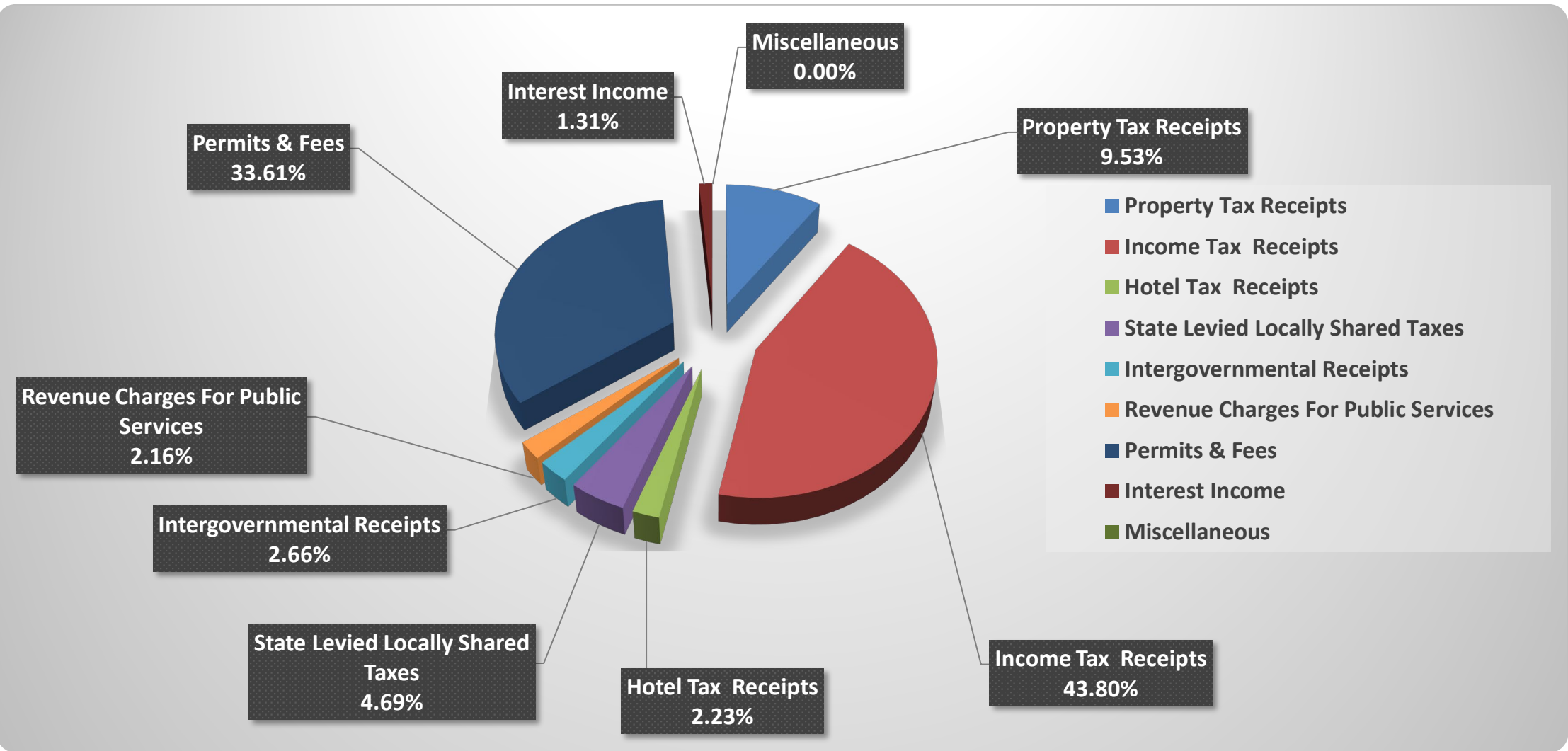
\$20,000 is budgeted as transfers from the Water (10K) and Wastewater (10K) Funds to the General Fund for grounds maintenance at their respective plants.

COMMUNITY ENVIRONMENT

Planning, Inspections, Affordable Housing, Urban Forestry & Economic Development

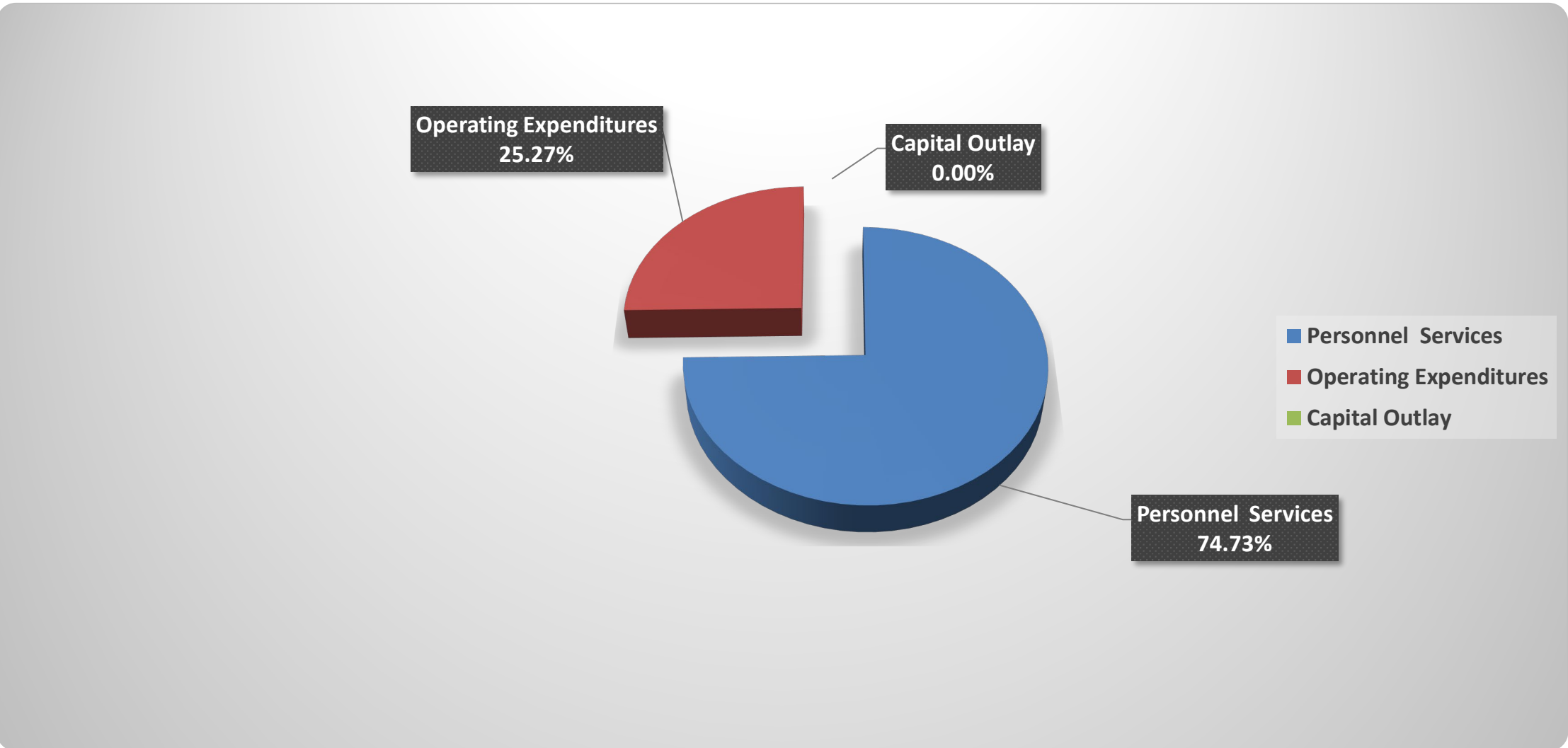
Revenues

	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
Property Tax Receipts	115,337	110,781	97,441	66,094	107,793	89,582	-8.1%
Income Tax Receipts	328,859	427,460	407,890	194,711	509,326	411,502	0.9%
Hotel Tax Receipts	11,765	21,152	19,582	11,273	23,631	20,978	7.1%
State Levied Locally Shared Taxes	43,011	51,146	45,732	27,359	58,104	44,077	-3.6%
Intergovernmental Receipts	25,000	25,000	25,000	25,000	25,000	25,000	0.0%
Revenue Charges For Public Services	21,860	42,032	20,250	14,047	21,525	20,250	0.0%
Permits & Fees	310,314	310,798	372,000	150,476	306,800	315,800	-15.1%
Interest Income	16,785	9,840	5,365	4,115	5,935	12,349	130.2%
Miscellaneous	28,321	8,773	0	274	274	0	0.0%
Total Revenues	901,252	1,006,982	993,260	493,349	1,058,388	939,538	-5.4%



Expenditures

	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
Personnel Services	552,062	643,850	674,572	336,826	688,323	702,152	4.1%
Operating Expenditures	346,368	363,132	318,688	156,523	370,065	237,386	-25.5%
Capital Outlay	2,822	0	0	0	0	0	0.0%
Total Expenditures	901,252	1,006,982	993,260	493,349	1,058,388	939,538	-5.4%



Fund: General
 Division: Community Environment
 Code: 110.310

DEPARTMENT: Planning

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
----------------	-------------	-------------	-------------	-------------	-----------	----------------	-------------	-------------

PERSONNEL SERVICES

52110	Salaries & Wages	285,684	277,160	231,900	118,560	245,000	255,577	10.2%
52111	Overtime	4,969	6,485	1,061	2,448	3,500	1,214	14.4%
52120	Personnel Benefits	95,043	90,559	85,944	46,111	87,000	89,280	3.9%
	TOTAL	385,696	374,204	318,905	167,119	335,500	346,071	8.5%

OPERATING EXPENSES

52211	Boards & Commissions	125	534	500		500	500	0.0%
52330	Training & Travel	815	1,208	2,500	3,883	4,000	6,000	140.0%
52340	Contracted Service	18,647	40,660	65,000	86,110	165,000	15,000	-76.9%
52350	General Liability Insurance	1,481	1,434	1,555	884	1,622	1,703	9.5%
52360	Advertising	2,085	2,157	1,500	722	1,000	1,500	0.0%
52370	Printing & Reproduction	820	2,490	500	781	1,000	1,000	100.0%
52380	Membership & Subscriptions	1,854	3,364	3,000	2,112	3,000	3,000	0.0%
52384	OKI Assessment	3,737	3,752	3,800	1,882	3,800	3,800	0.0%
52410	Office Supplies	364	259	1,000	401	1,000	1,000	0.0%
52411	Postage	218	309	500	472	1,000	1,000	100.0%
52420	Operating Supplies	2,051	1,025	1,000	789	1,500	1,500	50.0%
	TOTAL	32,197	57,192	80,855	98,036	183,422	36,003	-55.5%

CAPITAL OUTLAY

52520	Equipment							0.0%
	TOTAL	0	0	0	0	0	0	0.0%

TOTAL EXPENDITURES	417,893	431,396	399,760	265,155	518,922	382,074	-4.4%
---------------------------	----------------	----------------	----------------	----------------	----------------	----------------	--------------

PERSONNEL

- (1) FT Community Development Director, 100%
- (1) FT City Planner/GIS Coordinator, 100%
- (1) FT Administrative Assistant II, 100%
- (2) PT Interns 100% (\$12 @ 390 hrs.)

CONTRACTED SERVICES

\$10,000 LJB GIS Assistance Contract

Fund: General
 Division: Community Environment
 Code: 110.320

DEPARTMENT: Inspections

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
----------------	-------------	-------------	-------------	-------------	-----------	----------------	-------------	-------------

PERSONNEL SERVICES

52110	Salaries & Wages	52,305	78,559	121,389	63,520	115,000	113,251	-6.7%
52111	Overtime	171	3,654	859	1,196	8,000	800	-6.9%
52120	Personnel Benefits	24,529	34,269	51,596	23,903	48,000	49,821	-3.4%
	TOTAL	77,005	116,482	173,844	88,619	171,000	163,872	-5.7%

OPERATING EXPENSES

52330	Training & Travel		776	2,000	529	1,500	2,000	0.0%
52334	Building Official & Inspection Services	241,638	222,494	153,000	33,558	70,000	100,800	-34.1%
52340	Contracted Service		8,212	5,000	3,392	5,000	5,000	0.0%
52360	Advertising		222	500		100	200	-60.0%
52362	Nuisance Abatement		800	2,500		40,000	20,000	700.0%
52365	Zoning & Property Maintenance	75	15,000					0.0%
52370	Printing & Reproduction	6,000	10	1,000		500	1,000	0.0%
52380	Membership & Subscription	1,382	46	2,000	192	500	1,000	-50.0%
52410	Office Supplies	681	1,351	2,000	92	500	1,000	-50.0%
52411	Postage	726	1,021	1,200	653	1,200	1,200	0.0%
52420	Operating Supplies	1,142	1,727	1,600	1,114	1,500	1,600	0.0%
52470	Fuel	336	470	1,000	1,028	2,000	2,000	100.0%
52490	Refunds	685	453	2,500	200	500	2,000	-20.0%
	TOTAL	252,665	252,582	174,300	40,758	123,300	137,800	-20.9%

CAPITAL OUTLAY

52520	Equipment	2,822						0.0%
	TOTAL	2,822	0	0	0	0	0	0.0%

TOTAL EXPENDITURES	332,492	369,064	348,144	129,377	294,300	301,672	-13.3%
---------------------------	----------------	----------------	----------------	----------------	----------------	----------------	---------------

PERSONNEL

- (1) FT Administrative Assistant II, 100%
- (1) FT Code Enforcement Officer, 100%

OPERATING EXPENSES

- NIC contract for Chief building inspector, plans examiner, building/electrical inspection
90% collection fee
- Refunds for overpayment of rental permits
- Equipment, licensing and supply expenses for new CE Officer
- Fuel costs for Inspection vehicle includes parking fee for storage during electric charging

Fund: General
Division: Community Environment DEPARTMENT: Affordable Housing
Code: 110.335

Account		2020	2021	2022	2022	2022	2023	% Over
Number	Description	Actual	Actual	Budget	June	Projected	Budget	2022

OPERATING EXPENSES

52714	FRC Rent Assistance Program	8,000	8,600	8,600	4,300	8,600	8,600	0.0%
TOTAL EXPENDITURES		8,000	8,600	8,600	4,300	8,600	8,600	0.0%

FRC RENT ASSISTANCE PROGRAM

Annual donation to the Family Resource Center for their rent assistance program.

Fund: General
Division: Community Environment DEPARTMENT: Urban Forestry
Code: 110.345

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
----------------	-------------	-------------	-------------	-------------	-----------	----------------	-------------	-------------

OPERATING EXPENSES

52340	Contracted Services	43,021	33,610	32,500	8,269	32,500	32,500	0.0%
TOTAL EXPENDITURES		43,021	33,610	32,500	8,269	32,500	32,500	0.0%

CONTRACTED SERVICES

Includes hazard tree removal, tree trimming, and tree planting.

Fund: General
Division: Community Environment DEPARTMENT: Economic Development
Code: 110.360

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
----------------	-------------	-------------	-------------	-------------	-----------	----------------	-------------	-------------

PERSONNEL SERVICES

52110	Salaries & Wages	67,014	118,932	142,034	62,372	142,034	151,285	6.5%
52111	Overtime							0.0%
52120	Personnel Benefits	22,347	34,232	39,789	18,716	39,789	40,924	2.9%
	TOTAL	89,361	153,164	181,823	81,088	181,823	192,209	5.7%

OPERATING EXPENSES

52330	Training & Travel	1,056	1,111	1,750	299	1,750	1,750	0.0%
52340	Contracted Services	1,789	3,000	3,000		2,500	3,000	0.0%
52350	General Liability Insurance	746	737	783	645	793	833	6.4%
52360	Advertising	52	216	100		100	100	0.0%
52370	Printing & Reproduction	349	523	5,000		4,000	5,000	0.0%
52380	Memberships & Subscriptions	1,652	635	1,000	200	1,000	1,000	0.0%
52385	Creative Placemaking	666	4,418	10,000	3,404	11,000	10,000	0.0%
52410	Office Supplies	3,401	128	500	319	500	500	0.0%
52411	Postage	774	380	300	293	600	300	0.0%
	TOTAL	10,485	11,148	22,433	5,160	22,243	22,483	0.2%

CAPITAL OUTLAY

52520	Equipment							0.0%
	TOTAL	0	0	0	0	0	0	0.0%

TOTAL EXPENDITURES	99,846	164,312	204,256	86,248	204,066	214,692	5.1%
--------------------	--------	---------	---------	--------	---------	---------	------

PERSONNEL

- (1) FT Assistant City Manager, 50%
- (1) FT Economic Development Coordinator, 50%
- (1) PT Community Outreach Specialist

Miami University's 2023 economic development contribution (\$25,000) has been included in the 2023 General Fund receipts.

TRAINING & TRAVEL

International Town & Gown Conference	1,500
Other	250

CONTRACTED SERVICES

Butler County SBDC	3,000
--------------------	-------

ADVERTISING

Miscellaneous	100
---------------	-----

PRINTING & PRODUCTION

Graphic design and professional printing of promotional materials	5,000
---	-------

MEMBERSHIPS & SUBSCRIPTIONS

International Town & Gown	500
OEDA	300

NETWORKING & EVENTS

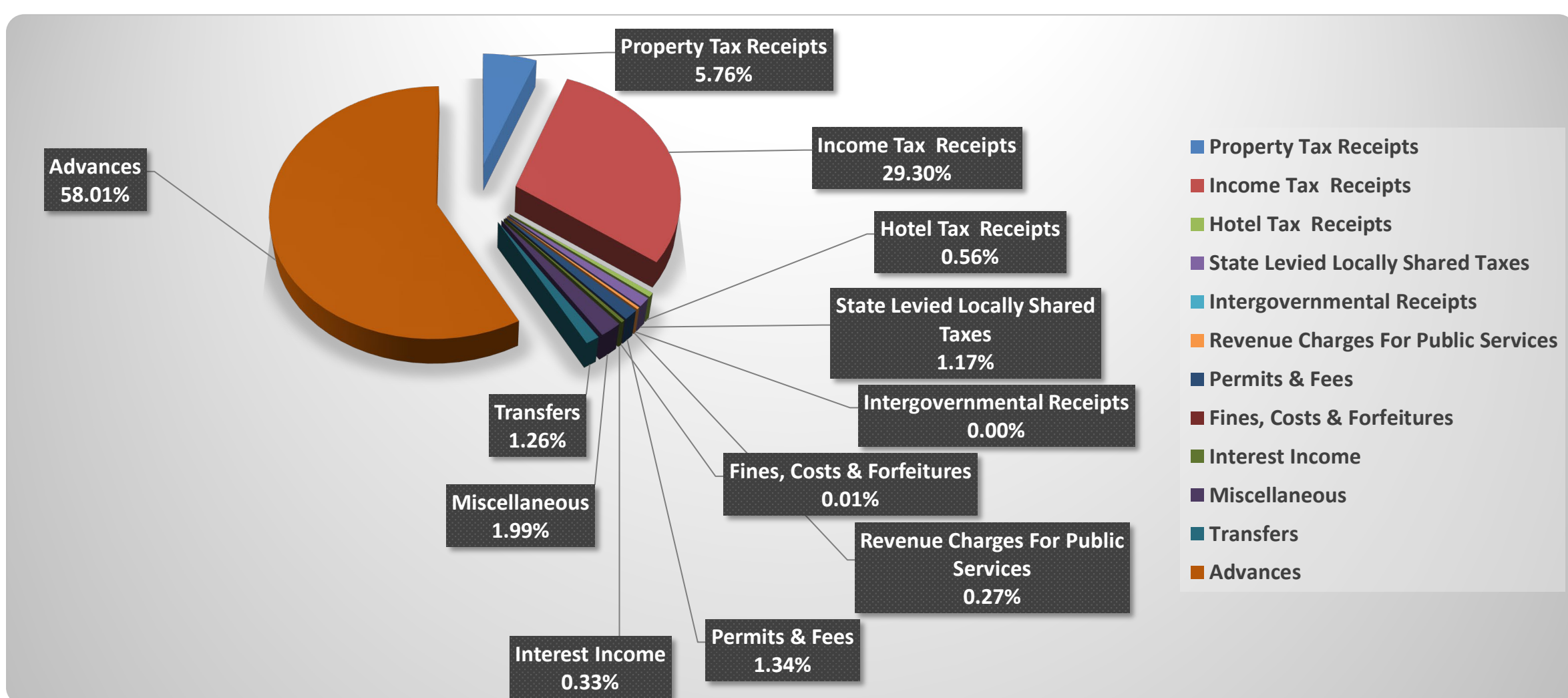
Activities, events and partnerships that drive economic activity. Red Brick Friday's, Oxtoberfest, etc.	10,000
---	--------

GENERAL GOVERNMENT

Management Information Systems, City Manager, Finance, Income Tax Collection, Law Department,
Human Resources, Clerk of Council, Legislative, Municipal Building, City Garage, Court House
Engineering, Transfers, Advances & Contingency

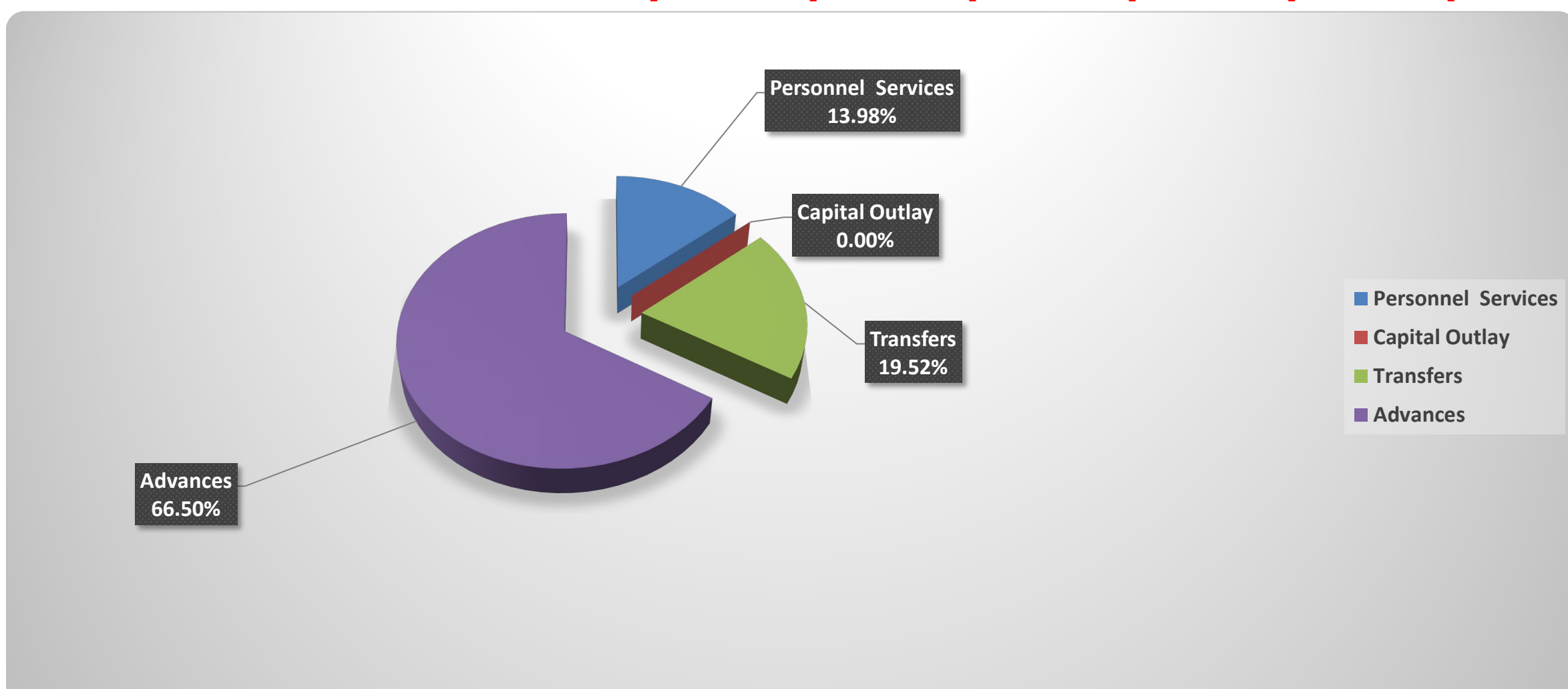
Revenues

	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
Property Tax Receipts	245,643	552,267	526,253	220,711	516,085	529,703	0.7%
Income Tax Receipts	3,775,405	3,839,323	2,524,213	2,344,430	2,986,042	2,692,016	6.6%
Hotel Tax Receipts	25,056	49,634	44,412	23,552	46,220	51,202	15.3%
State Levied Locally Shared Taxes	91,605	120,019	103,723	57,160	113,646	107,585	3.7%
Intergovernmental Receipts	898	0	0	0	0	0	0.0%
Revenue Charges For Public Service	38,271	76,604	24,700	18,976	31,165	24,700	0.0%
Permits & Fees	128,412	123,682	123,000	62,299	123,000	123,000	0.0%
Fines, Costs & Forfeitures	258	622	4,000	408	1,000	1,000	-75.0%
Interest Income	35,748	23,091	12,168	8,598	11,608	30,141	147.7%
Miscellaneous	252,718	170,800	165,000	158,587	178,153	183,000	10.9%
Transfers	323,209	98,406	118,778	59,391	118,778	116,171	-2.2%
Advances	4,071,764	2,133,250	3,527,837	0	3,927,837	5,332,500	51.2%
Total Revenues	8,988,987	7,187,698	7,174,084	2,954,112	8,053,534	9,191,018	28.1%



Expenditures

	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
Personnel Services	985,344	939,003	1,119,955	523,354	1,063,856	1,121,117	0.1%
Operating Expenditures	934,135	1,423,962	1,132,815	507,362	1,006,268	1,172,114	3.5%
Capital Outlay	0	0	0	0	0	0	0.0%
Transfers	2,689,027	1,196,629	1,393,477	651,739	1,393,477	1,565,287	12.3%
Advances	4,071,764	2,133,250	3,527,837	3,927,837	3,927,837	5,332,500	51.2%
Total Expenditures	8,680,270	5,692,844	7,174,084	5,610,292	7,391,438	9,191,018	28.1%



Fund: General

Division: General Government

DEPARTMENT:

Management Information Systems

Code: 110.408

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
----------------	-------------	-------------	-------------	-------------	-----------	----------------	-------------	-------------

OPERATING EXPENSES

52331	Professional Services	9,544	10,213	15,500	10,213	22,936	7,837	-49.4%
52340	Contracted Services	82,397	104,779	125,640	56,164	120,000	153,780	22.4%
52350	General Liability Insurance	1,977	1,914	2,076	1,180	2,165	2,273	9.5%
52370	Printing & Reproduction	10,838	10,131	13,700	4,608	13,700	14,000	2.2%
52380	Membership & Subscriptions	398	1,096	1,200	559	1,000	1,100	-8.3%
52410	Office Supplies	76		300	9	300	300	0.0%
52434	Computer Supplies	10,403	2,155	8,000	3,767	8,000	8,000	0.0%
	TOTAL	115,633	130,288	166,416	76,500	168,101	187,290	12.5%

CAPITAL OUTLAY

52520	Equipment							0.0%
	TOTAL	0	0	0	0	0	0	0.0%

TOTAL EXPENDITURES	115,633	130,288	166,416	76,500	168,101	187,290	12.5%
---------------------------	----------------	----------------	----------------	---------------	----------------	----------------	--------------

OPERATING EXPENSES

Contracted services internet access & long distance service
Upgraded all facilities in 2021

Migrate to Microsoft 365 in 2023 (\$12,000 one-time migration fee
approximately \$3,000 a month for licensing and back-up fees
for approximately 162 users)

Professional Services: Civic Clerk (\$11,193)
(70% General; 15% Water; 15% Wastewater)

INCLUDED IN CONTRACTED SERVICES

	<u>2022</u>	<u>2023</u>
Network Service/BDR - NextStep	63,500	88,200
Internet Access - Cincinnati Bell & Spectrum	50,100	50,100
Microsoft 365 Licenses & Migration	0	48,000
BDR (Backup Disaster Recovery)	13,200	0
Mitel Phone System Maintenance (Support)	9,000	9,000
ArcGIS Server Maintenance	5,000	5,000
Columbitech (Police Mobile VPN Maintenance)	3,000	3,000
SAN Maintenance Renewal (2yr)	-	-
VMWare Licensing Update (3yr)	7,000	-
Barracuda Mail Archiver Support (1 yr 2022) (3yr 2023)	7,500	21,000
Meraki License Renewals (3yr)	14,000	-
Server OS Upgrades (7)	5,600	-
Cyber Security - NextStep	18,600	18,600
UPS Maintenance & Parts (2yrs)	0	5,000
GovQA	4,500	-
Telephone System Maintenance (Supplies)	2,500	2,500
Basic Network Wiring	2,000	2,000
Web Hosting - Revize	<u>3,900</u>	<u>3,900</u>
Total	209,400	256,300
Allocation:		
General Fund	60%	125,640
Water Fund	20%	51,260
Wastewater Fund	20%	<u>41,880</u>
Total		209,400

Fund: General
 Division: General Government
 Code: 110.410

DEPARTMENT: City Manager

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
----------------	-------------	-------------	-------------	-------------	-----------	----------------	-------------	-------------

PERSONNEL SERVICES

52110	Salaries & Wages	214,296	91,540	111,778	57,630	114,000	115,128	3.0%
52111	Overtime	223						0.0%
52120	Personnel Benefits	68,944	39,392	38,351	20,483	41,000	38,820	1.2%
52150	Vehicle Allowance	3,360	3,360	3,360	1,680	3,360	3,360	0.0%
	TOTAL	286,823	134,292	153,489	79,793	158,360	157,308	2.5%

OPERATING EXPENSES

52330	Training & Travel	486	1,731	2,600	133	2,600	2,600	0.0%
52340	Contracted Service	15,770	1,505	1,000	490	1,000	1,000	0.0%
52350	General Liability Insurance	888	860	932	530	973	1,022	9.7%
52370	Printing & Reproduction			400			400	0.0%
52380	Membership & Subscriptions	2,368	1,732	2,600	1,132	2,500	2,600	0.0%
52410	Office Supplies	111	143	500	161	300	500	0.0%
52411	Postage	238	108	200	471	500	200	0.0%
52420	Operating Supplies	1,744		1,500			1,500	0.0%
	TOTAL	21,605	6,079	9,732	2,917	7,873	9,822	0.9%

CAPITAL OUTLAY

52520	Equipment							0.0%
	TOTAL	0	0	0	0	0	0	0.0%

TOTAL EXPENDITURES	308,428	140,371	163,221	82,710	166,233	167,130	2.4%
---------------------------	----------------	----------------	----------------	---------------	----------------	----------------	-------------

PERSONNEL

(1) FT City Manager, 70%

Fund: General
Division: General Government
Code: 110.420

DEPARTMENT: Finance

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
----------------	-------------	-------------	-------------	-------------	-----------	----------------	-------------	-------------

PERSONNEL SERVICES

52110	Salaries & Wages	131,677	135,857	134,913	68,080	137,000	138,980	3.0%
52111	Overtime	1,090	1,333	1,438	1,434	2,000	1,481	3.0%
52120	Personnel Benefits	50,374	51,763	52,439	27,376	54,500	52,716	0.5%
	TOTAL	183,141	188,953	188,790	96,890	193,500	193,177	2.3%

OPERATING EXPENSES

52325	Election Costs	4,235		5,000	3,729	3,729	5,000	0.0%
52326	Auditor & Treasurer Fees	30,713	14,847	19,000	11,325	16,000	19,000	0.0%
52327	Audit & CAFR Fees	20,849	23,773	24,000	21,327	24,558	24,000	0.0%
52328	Delinquent Property Tax Fee	2,904	3,377	3,000	2,577	3,000	3,000	0.0%
52329	Bank & Investment Fees	10,698	12,703	20,000	7,182	15,000	20,000	0.0%
52330	Training & Travel	315	328	700	13	350	700	0.0%
52340	Contracted Service	14,751	27,292	31,540	9,534	31,600	31,540	0.0%
52350	General Liability Insurance	2,431	2,355	2,553	1,451	2,663	2,796	9.5%
52352	Public Officials Bond	1,725	1,725	1,725	1,725	1,725	1,725	0.0%
52354	Appraisal Costs	888	175	175	175	175	175	0.0%
52360	Advertising	156	63	300	36	100	300	0.0%
52364	Cyber Insurance	3,225	4,560	3,500	7,150	7,150	7,508	114.5%
52370	Printing & Reproduction	931	2,033	3,000	375	2,500	3,000	0.0%
52380	Membership & Subscriptions	1,251	1,835	2,100	625	2,000	2,100	0.0%
52410	Office Supplies	3,534	2,636	2,700	1,498	2,700	2,700	0.0%
52411	Postage	2,037	2,281	2,200	1,078	2,200	2,200	0.0%
52490	Refunds	548	10,232	1,000	1,828	2,000	1,000	0.0%
	TOTAL	101,191	110,215	122,493	71,628	117,450	126,744	3.5%

CAPITAL OUTLAY

52520	Equipment							0.0%
	TOTAL	0	0	0	0	0	0	0.0%

TOTAL EXPENDITURES	284,332	299,168	311,283	168,518	310,950	319,921	2.8%
---------------------------	----------------	----------------	----------------	----------------	----------------	----------------	-------------

PERSONNEL

- (1) FT Finance Director, 30%
- (1) FT Assistant Finance Director, 10%
- (1) FT Payroll and Benefits Specialist, 50%
- (1) FT Accounting Specialist, 50%
- (1) FT Finance Specialist, 30%
- (2) Utility Billing & Collection Specialist, 10%

OPERATING EXPENSES

Contracted services reflects BS&A software, Creative Cloud licenses, Paylocity software and Balancing Act software

Bank/Investment fees line reflects cost of professional management of investments, and VISA/MC fee and bank fees

Election Cost is for the amount the County charges in the year following a City election (i.e. council or charter item)

Fund: General
Division: General Government
Code: 110.421

DEPARTMENT: Income Tax Collection

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
----------------	-------------	-------------	-------------	-------------	-----------	----------------	-------------	-------------

OPERATING EXPENSES

52331	Professional Service	252,478	256,187	260,195	142,502	264,000	267,000	2.6%
52490	Refunds	150,748	617,085	100,000	57,514	100,000	100,000	0.0%
	TOTAL	403,226	873,272	360,195	200,016	364,000	367,000	1.9%

TOTAL EXPENDITURES	403,226	873,272	360,195	200,016	364,000	367,000	1.9%
--------------------	---------	---------	---------	---------	---------	---------	------

OPERATING EXPENSES

Professional service includes fee for collection of income tax based on revenue collection

Fund: General
Division: General Government
Code: 110.430

DEPARTMENT: Law

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
----------------	-------------	-------------	-------------	-------------	-----------	----------------	-------------	-------------

PERSONNEL SERVICES

52110	Salaries & Wages							0.0%
52120	Personnel Benefits							0.0%
	TOTAL	0	0	0	0	0	0	0.0%

OPERATING EXPENSES

52330	Training and Travel							0.0%
	Legal costs contracted out:							
52335	Personnel & Labor	31,864	6,079	8,000	67	1,000	8,000	0.0%
52338	Professional Legal	8,874	10,475	40,000	14,669	40,000	40,000	0.0%
52340	Contracted Service	92,083	86,369	120,592	42,500	90,000	120,592	0.0%
52350	General Liability Insurance	296	287	311	177	325	341	9.6%
52356	Settlements	2,500						0.0%
52380	Membership & Subscriptions							0.0%
52411	Postage							0.0%
52420	Operating Supplies							0.0%
52451	Agenda							0.0%
52452	Zoning							0.0%
	TOTAL	135,617	103,210	168,903	57,413	131,325	168,933	0.0%

CAPITAL OUTLAY

52520	Equipment							0.0%
	TOTAL	0	0	0	0	0	0	0.0%

TOTAL EXPENDITURES		135,617	103,210	168,903	57,413	131,325	168,933	0.0%
--------------------	--	---------	---------	---------	--------	---------	---------	------

Fund: General

Division: General Government

Code: 110.450

DEPARTMENT:

HR - Communications - Assistant City Manager

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
----------------	-------------	-------------	-------------	-------------	-----------	----------------	-------------	-------------

PERSONNEL SERVICES

52110	Salaries & Wages	64,509	124,265	211,287	100,005	211,287	191,938	-9.2%
52111	Overtime				386	386		0.0%
52120	Personnel Benefits	21,417	46,472	75,283	35,023	75,283	67,369	-10.5%
	TOTAL	85,926	170,737	286,570	135,414	286,956	259,307	-9.5%

OPERATING EXPENSES

52210	Unemployment Insurance	3,657	1,313	2,800		2,000	2,450	-12.5%
52220	Employee Incentive	8,262	4,018	5,250	2,647	6,000	7,000	33.3%
52330	Training & Travel	71	2,027	2,730	780	2,730	2,730	0.0%
52331	Professional Service	2,108	2,960	5,000	1,356	3,000	4,200	-16.0%
52336	Police Education Reimbursement		6,521	14,000	2,097	5,000	27,478	96.3%
52337	Employee Training		1,363	5,600	10	5,600	5,600	0.0%
52339	Tuition Reimbursement			700	255	700	700	0.0%
52340	Contracted Services	5,346	6,272	6,370	5,034	6,370	6,370	0.0%
52360	Advertising	4,784	2,790	7,000	3,800	7,000	7,000	0.0%
52366	Communications	4,773	22,622	21,000	7,364	21,000	21,000	0.0%
52380	Membership & Subscriptions	1,493	2,335	2,500	1,482	2,500	2,500	0.0%
52410	Office Supplies	353	132	350	280	350	350	0.0%
52411	Postage	16	6	350	2	350	350	0.0%
52490	Refunds							0.0%
	TOTAL	30,863	52,359	73,650	25,107	62,600	87,728	19.1%

CAPITAL OUTLAY

52520	Equipment							0.0%
	TOTAL	0	0	0	0	0	0	0.0%

TOTAL EXPENDITURES	116,789	223,096	360,220	160,521	349,556	347,035	-3.7%
---------------------------	----------------	----------------	----------------	----------------	----------------	----------------	--------------

PERSONNEL

- (1) FT Assistant to the City Manager, 35% - Salary reduced by CDBG administrative allocation, \$17,000
- (1) FT Human Resources Manager, 70%
- (1) FT IT/GIS Coordinator, 70%**
- (1) FT Economic Development Coordinator, 35% - Salary reduced by CDBG administrative allocation, \$17,000**
- (1) FT Assistant City Manager, 35%
- (1) PT Communication Specialist, 100%
- (2) PT Interns, 70%

EMPLOYEE INCENTIVES

Includes employee appreciation events and wellness initiatives

PROFESSIONAL SERVICES

Includes pre-employment psychological testing, pre-employment physicals, and pre-employment polygraph exams

CONTRACTED SERVICES

Contracted service includes workers compensation program, and random drug screening contract

TRAINING & TRAVEL

ICMA annual conference and OPERLA trainings

COMMUNICATIONS

Zoom operating license, Insightly CRM license, Mailchimp License.
Additional communications tools including: Canva, SmugMug, Social Media ad-ons

Fund: General
Division: General Government
Code: 110.465

DEPARTMENT: Clerk of Council

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
----------------	-------------	-------------	-------------	-------------	-----------	----------------	-------------	-------------

PERSONNEL SERVICES

52110	Salaries & Wages	58,880	87,897	62,587	31,117	62,587	64,672	3.3%
52111	Overtime	2,702	3,116	3,197	713	3,197	3,352	4.8%
52120	Personnel Benefits	25,619	29,904	26,561	13,719	26,561	26,738	0.7%
	TOTAL	87,201	120,917	92,345	45,549	92,345	94,762	2.6%

OPERATING EXPENSES

52330	Training & Travel	35		1,500		1,500	2,000	33.3%
52331	Professional Services	390	6,942	10,000	7,697	15,400	9,000	-10.0%
52340	Contracted Services			300			300	0.0%
52380	Membership & Subscriptions	55		150	270	500	150	0.0%
52410	Office Supplies	808	1,364	500	1,048	1,548	500	0.0%
52411	Postage	753	1,367	600	190	600	600	0.0%
52420	Operating Supplies			300			300	0.0%
	TOTAL	2,041	9,673	13,350	9,205	19,548	12,850	-3.7%

CAPITAL OUTLAY

52520	Equipment							0.0%
	TOTAL	0	0	0	0	0	0	0.0%

TOTAL EXPENDITURES	89,242	130,590	105,695	54,754	111,893	107,612	1.8%
--------------------	--------	---------	---------	--------	---------	---------	------

PERSONNEL

(1) Clerk of Council, 100%

OPERATING EXPENSES

Professional services reflect administrative code update

Fund: General

Division: General Government

DEPARTMENT:

Legislative

Code: 110.470

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
----------------	-------------	-------------	-------------	-------------	-----------	----------------	-------------	-------------

PERSONNEL SERVICES

52110	Salaries & Wages	23,991	23,958	23,940	11,970	23,940	23,940	0.0%
52120	Personnel Benefits	3,256	3,254	3,289	1,753	3,289	3,215	-2.2%
	TOTAL	27,247	27,212	27,229	13,723	27,229	27,155	-0.3%

OPERATING EXPENSES

52221	Public Service Recognition	330	182	200	215	215	300	50.0%
52330	Travel & Training	784	116	2,900	402	1,200	2,900	0.0%
52331	Professional Services	5,107		150			150	0.0%
52340	Contracted Services	790	32,326	5,000	888	4,000	5,000	0.0%
52350	General Liability Insurance	2,073	2,008	2,177	1,238	2,271	2,385	9.6%
52360	Advertising	657	445	800		800	800	0.0%
52380	Membership & Subscriptions	2,217	2,186	3,500	2,428	2,428	4,000	14.3%
52410	Office Supplies			150			150	0.0%
52411	Postage			300			300	0.0%
52420	Operating Supplies			200	21		200	0.0%
	TOTAL	11,958	37,263	15,377	5,192	10,914	16,185	5.3%

CAPITAL OUTLAY

52520	Equipment							0.0%
	TOTAL	0	0	0	0	0	0	0.0%

TOTAL EXPENDITURES	39,205	64,475	42,606	18,915	38,143	43,340	1.7%
---------------------------	---------------	---------------	---------------	---------------	---------------	---------------	-------------

PERSONNEL

(1) PT Mayor (70%)

(6) PT Council Members (70%)

OPERATING EXPENSES

Memberships includes Ohio Municipal League and Oxford Chamber of Commerce, Freedom Fund Banquet, Chamber Dues

Travel & Training includes: Legislative Breakfast

Advertising: NAACP, Boards & Commissions and Charter Amendment

CONTRACTED SERVICES

5,000 PACO expenditures

31,200 for WI-Fi payments was moved to Community Assistance Department 221 in 2022

Fund: General
Division: General Government
Code: 110.480

DEPARTMENT: Municipal Building

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
----------------	-------------	-------------	-------------	-------------	-----------	----------------	-------------	-------------

PERSONNEL SERVICES

52110	Salaries & Wages	61,563	47,312	78,312	23,754	45,758	73,468	-6.2%
52111	Overtime	200	79	2,207	67	1,000	2,067	-6.3%
52120	Personnel Benefits	33,260	23,526	29,115	12,133	23,271	28,017	-3.8%
	TOTAL	95,023	70,917	109,634	35,954	70,029	103,552	-5.5%

OPERATING EXPENSES

52310	Uniform	74		990		400	990	0.0%
52311	Electrical Services	10,644	10,136	15,000	5,134	11,000	15,000	0.0%
52312	Gas Service	3,290	3,920	6,000	2,569	3,700	6,000	0.0%
52313	Telephone	4,608	4,664	8,000	2,189	4,700	8,000	0.0%
52340	Contracted Services	23,539	17,398	13,750	9,258	19,000	13,750	0.0%
52350	General Liability Insurance	2,745	2,659	2,882	1,639	3,007	3,157	9.5%
52460	Maintenance Supplies	7,133	3,480	13,000	2,078	7,200	13,000	0.0%
	TOTAL	52,033	42,257	59,622	22,867	49,007	59,897	0.5%

CAPITAL OUTLAY

52520	Equipment							0.0%
	TOTAL	0	0	0	0	0	0	0.0%

TOTAL EXPENDITURES	147,056	113,174	169,256	58,821	119,036	163,449	-3.4%
--------------------	---------	---------	---------	--------	---------	---------	-------

PERSONNEL

- (1) FT Custodian, 100%
- (1) PT Custodian, 100%

Expenses for electricity, telephone, and contracted services have been separated for Police (110.110) and Municipal Building (110.480)

CONTRACTED SERVICES

- Janitorial
- Elevator
- HVAC maintenance and repair
- Electrical and Lighting
- Fire alarm maintenance and repair

- Total

15 S. College
3,000
2,500
4,000
2,500
1,750
13,750

Fund: General

Division: General Government

Code: 110.481

DEPARTMENT:

City Garage

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
----------------	-------------	-------------	-------------	-------------	-----------	----------------	-------------	-------------

PERSONNEL SERVICES

52110	Salaries & Wages	68,347	70,840	73,650	36,082	73,650	75,829	3.0%
52111	Overtime	538	829	6,085	521	1,100	6,268	3.0%
52120	Personnel Benefits	29,951	30,494	32,003	15,651	32,003	32,158	0.5%
	TOTAL	98,836	102,163	111,738	52,254	106,753	114,255	2.3%

OPERATING EXPENSES

52310	Uniform	1,049	902	925	458	925	925	0.0%
52311	Electrical Services	5,679	5,725	10,350	2,771	5,800	10,350	0.0%
52312	Gas Service	4,108	4,751	8,000	4,469	6,000	8,000	0.0%
52313	Telephone	311	311	1,650	180	325	1,650	0.0%
52330	Training & Travel			800		400	800	0.0%
52340	Contracted Services	1,237	1,355	4,000	1,100	2,500	4,000	0.0%
52350	General Liability Insurance	1,696	1,642	1,781	1,012	1,857	1,950	9.5%
52411	Postage				1	1		
52420	Operating Supplies	6,974	6,318	5,000	3,240	6,400	5,000	0.0%
52460	Maintenance Supplies			1,327		800	1,327	0.0%
	TOTAL	21,054	21,004	33,833	13,231	25,008	34,002	0.5%

CAPITAL OUTLAY

52520	Equipment							0.0%
	TOTAL	0	0	0	0	0	0	0.0%

TOTAL EXPENDITURES	119,890	123,167	145,571	65,485	131,761	148,257	1.8%
---------------------------	----------------	----------------	----------------	---------------	----------------	----------------	-------------

PERSONNEL

- (1) FT Street Maintenance Manager, 20%
- (1) FT Street Operations Specialist, 50%
- (1) FT Mechanics, 50%

Fund: General
Division: General Government
Code: 110.483

DEPARTMENT: Courthouse

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
----------------	-------------	-------------	-------------	-------------	-----------	----------------	-------------	-------------

OPERATING EXPENSES

52311	Electrical Service	5,617	5,518	12,000	2,348	5,500	12,000	0.0%
52312	Gas Service	3,752	4,567	6,500	2,484	4,900	6,500	0.0%
52340	Contracted Service	1,485	5,919	8,000	453	2,500	8,000	0.0%
52342	Public Access Channel	4,853	1,538	11,627	1,269	5,000	11,627	0.0%
52350	General Liability Insurance	1,210	1,172	1,271	722	1,325	1,391	9.4%
52460	Maintenance Supplies	1,812	1,442	2,000	733	1,600	2,000	0.0%
	TOTAL	18,729	20,156	41,398	8,009	20,825	41,518	0.3%

CAPITAL OUTLAY

52520	Equipment							0.0%
	TOTAL	0	0	0	0	0	0	0.0%

TOTAL EXPENDITURES		18,729	20,156	41,398	8,009	20,825	41,518	0.3%
--------------------	--	--------	--------	--------	-------	--------	--------	------

Fund: General

Division: General Government

DEPARTMENT:

Engineering

Code: 110.490

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
----------------	-------------	-------------	-------------	-------------	-----------	----------------	-------------	-------------

PERSONNEL SERVICES

52110	Salaries & Wages	85,899	87,373	91,235	44,674	91,235	107,149	17.4%
52111	Overtime	170	650	2,126	218	650	2,190	3.0%
52120	Personnel Benefits	35,078	35,789	36,799	18,885	36,799	42,262	14.8%
	TOTAL	121,147	123,812	130,160	63,777	128,684	151,601	16.5%

OPERATING EXPENSES

52310	Uniform	250	809	150	115	300	150	0.0%
52313	Telephone	737	638	1,100	324	700	1,100	0.0%
52330	Training & Travel	258	8	2,000	148	1,000	2,000	0.0%
52331	Professional Services		34	1,500		500	1,500	0.0%
52340	Contracted Services	4,770	3,359	11,600	842	3,000	1,600	-86.2%
52343	Small Contracts	1,932	87	20,000	1,158	5,000	20,000	0.0%
52350	General Liability Insurance	4,277	4,605	4,491	3,630	5,367	5,635	25.5%
52360	Advertising	390		600	903	1,200	600	0.0%
52370	Printing & Reproduction	2,794	1,348	900	281	500	900	0.0%
52380	Membership & Subscription	260	326	250		250	250	0.0%
52410	Office Supplies	2,293	2,189	1,000	1,767	2,100	1,000	0.0%
52411	Postage	353	276	800	98	200	800	0.0%
52420	Operating Supplies	1,115	2,440	1,100	712	1,500	1,100	0.0%
52430	Vehicle Maintenance	108	1,599	1,000	5,063	7,000	1,000	0.0%
52440	Small Tools & Equipment			200		200	200	0.0%
52470	Fuel	648	468	1,155	236	800	2,310	100.0%
52490	Refunds					.		0.0%
	TOTAL	20,185	18,186	47,846	15,277	29,617	40,145	-16.1%

CAPITAL OUTLAY

52520	Equipment							0.0%
	TOTAL	0	0	0	0	0	0	0.0%

TOTAL EXPENDITURES	141,332	141,998	178,006	79,054	158,301	191,746	7.7%
---------------------------	----------------	----------------	----------------	---------------	----------------	----------------	-------------

PERSONNEL

- (1) FT City Engineer, 34%
- (1) FT Engineering Technician, 34%
- (1) FT Engineering Aide, 34%
- (1) FT Administrative Assistant III, 34%
- (1) FT Environmental Specialist, 20%

Fund: General
Department: Contingency
Code: 110.994

PROGRAM: Contingency

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
----------------	-------------	-------------	-------------	-------------	-----------	----------------	-------------	-------------

OPERATING EXPENSES

52110	Salaries & Wages			20,000			20,000	0.0%
52340	Contracted Services			20,000			20,000	0.0%
	TOTAL	0	0	40,000	0	0	40,000	0.0%

TOTAL EXPENDITURES	0	0	40,000	0	0	40,000	0.0%
--------------------	---	---	--------	---	---	--------	------

OPERATING EXPENSES

Contingency department created 2007

This function within the budget is to provide appropriation for emergency funding and unanticipated expenses that can occur within a budget

To access this funding the City Manager and Finance Director must approve the usage of these appropriations

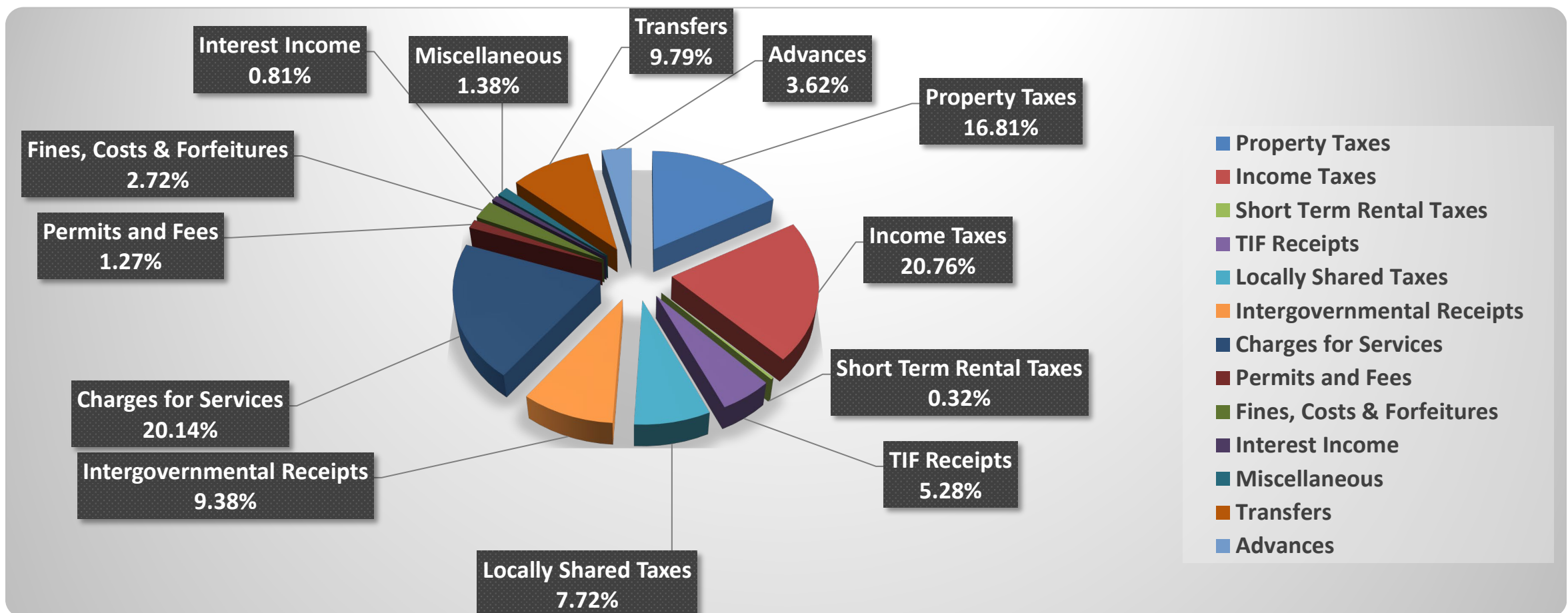
**Summary Of Revenues, Expenditures, And Fund Balances
Special Revenue Funds**

	Actual 2019	Actual 2020	Actual 2021	Budgeted 2022	Budgeted 2023
Revenues:					
Property Taxes	1,070,664	1,060,454	1,109,199	1,045,000	1,045,000
Income Taxes	1,324,871	1,230,675	1,292,355	1,236,978	1,290,000
Short Term Rental Taxes	0	0	0	20,000	20,000
TIF Receipts	328,128	327,788	377,605	328,129	328,129
Locally Shared Taxes	371,181	426,960	416,999	479,471	479,471
Intergovernmental Receipts	623,308	2,125,314	1,754,977	1,798,177	583,645
Charges for Services	1,192,810	868,172	1,113,124	1,169,000	1,251,800
Permits and Fees	68,278	73,441	92,188	77,400	78,800
Fines, Costs & Forfeitures	171,649	135,294	194,761	144,000	169,000
Interest Income	98,611	71,794	48,043	27,322	50,576
Miscellaneous	241,426	293,982	126,192	80,590	85,580
Total Revenue	5,490,926	6,613,874	6,525,443	6,406,067	5,382,001
Expenditures:					
Personnel Services	2,905,596	2,802,555	3,050,418	3,253,573	3,624,716
Operating Expenditures	1,097,800	2,424,559	1,385,541	2,688,786	1,568,184
Capital Outlay	255,268	105,387	91,954	427,500	181,100
Total Expenditures	4,258,664	5,332,501	4,527,913	6,369,859	5,374,000
Transfers-In	624,578	723,358	497,074	562,094	608,806
Transfers-Out	1,451,813	2,054,782	1,465,130	1,416,110	1,708,728
Advance-In	225,000	331,714	325,000	225,000	225,000
Advance-Out	225,000	331,714	325,000	225,000	225,000
	(827,235)	(1,331,424)	(968,056)	(854,016)	(1,099,922)
Excess Revenue Over Expenditures	405,027	(50,051)	1,029,474	(817,808)	(1,091,921)
Encumbrances Outstanding	492,041	1,209,408	2,376,589	0	0
Cash Carry-Over Balance	4,774,416	5,179,443	5,129,392	3,813,190	3,668,525
Total	4,687,402	3,919,984	3,782,277	2,995,382	2,576,604

TOTAL SPECIAL REVENUE FUNDS

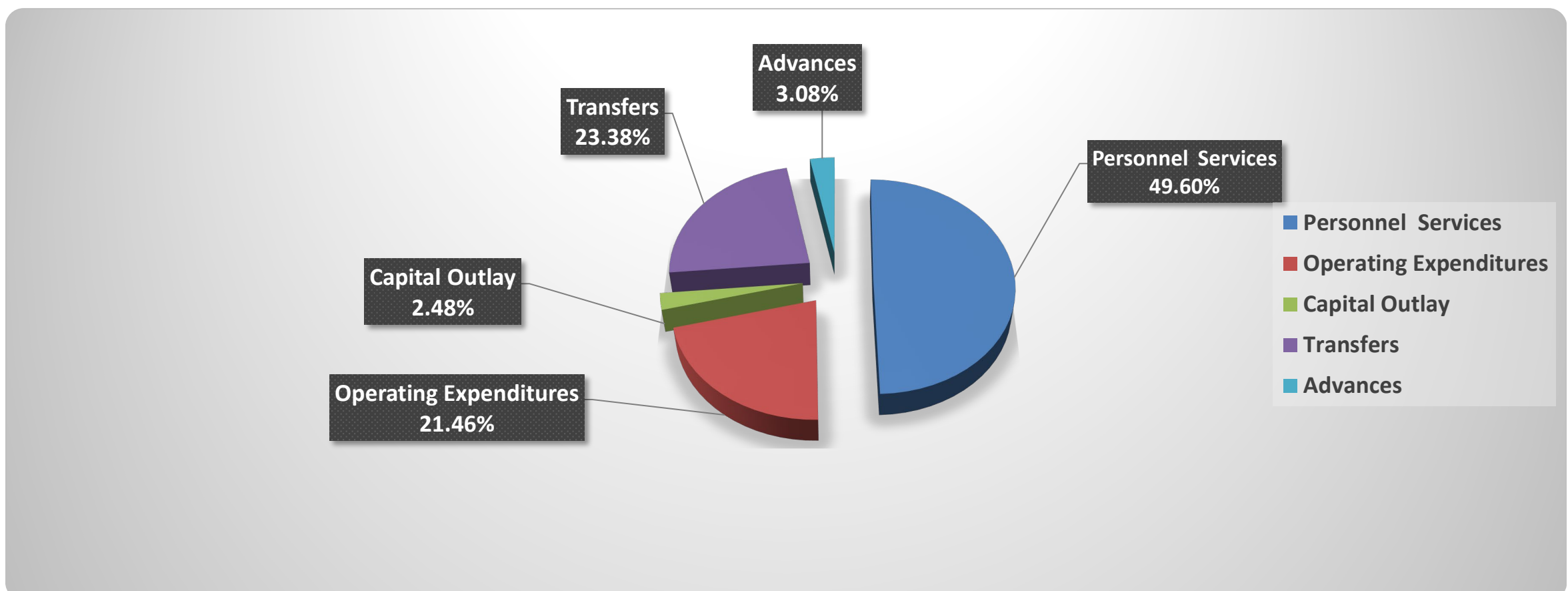
Revenues

	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
Property Taxes	1,060,454	1,109,199	1,045,000	605,966	1,125,000	1,045,000	0.0%
Income Taxes	1,230,675	1,292,355	1,236,978	693,540	1,255,100	1,290,000	4.3%
Short Term Rental Taxes	0	0	20,000	850	20,000	20,000	0.0%
TIF Receipts	327,788	377,605	328,129	180,755	328,129	328,129	0.0%
Locally Shared Taxes	426,960	416,999	479,471	200,957	407,300	479,471	0.0%
Intergovernmental Receipts	2,125,314	1,754,977	1,798,177	461,386	2,166,419	583,645	-67.5%
Charges for Services	868,172	1,113,124	1,169,000	700,339	1,268,310	1,251,800	7.1%
Permits and Fees	73,441	92,188	77,400	52,714	87,000	78,800	1.8%
Fines, Costs & Forfeitures	135,294	194,761	144,000	124,498	171,050	169,000	17.4%
Interest Income	71,794	48,043	27,322	17,226	28,910	50,576	85.1%
Miscellaneous	293,982	126,192	80,590	83,764	124,695	85,580	6.2%
Transfers	723,358	497,074	562,094	281,047	562,094	608,806	8.3%
Advances	331,714	325,000	225,000	225,000	225,000	225,000	0.0%
Total Revenues	7,668,946	7,347,517	7,193,161	3,628,042	7,769,007	6,215,807	-13.6%



Expenditures

	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
Personnel Services	2,802,555	3,050,418	3,253,573	1,692,978	3,463,804	3,624,716	11.4%
Operating Expenditures	2,424,559	1,385,541	2,688,786	558,741	3,880,344	1,568,184	-41.7%
Capital Outlay	105,387	91,954	427,500	781,705	962,980	181,100	-57.6%
Transfers	2,054,782	1,465,130	1,416,110	590,556	1,431,508	1,708,728	20.7%
Advances	331,714	325,000	225,000	0	225,000	225,000	0.0%
Total Expenditures	7,718,997	6,318,043	8,010,969	3,623,980	9,963,636	7,307,728	-8.8%
Increase/(Decrease) of Fund Balance	(50,051)	1,029,474	(817,808)	4,062	(2,194,629)	(1,091,921)	



SUMMARY OF BALANCES

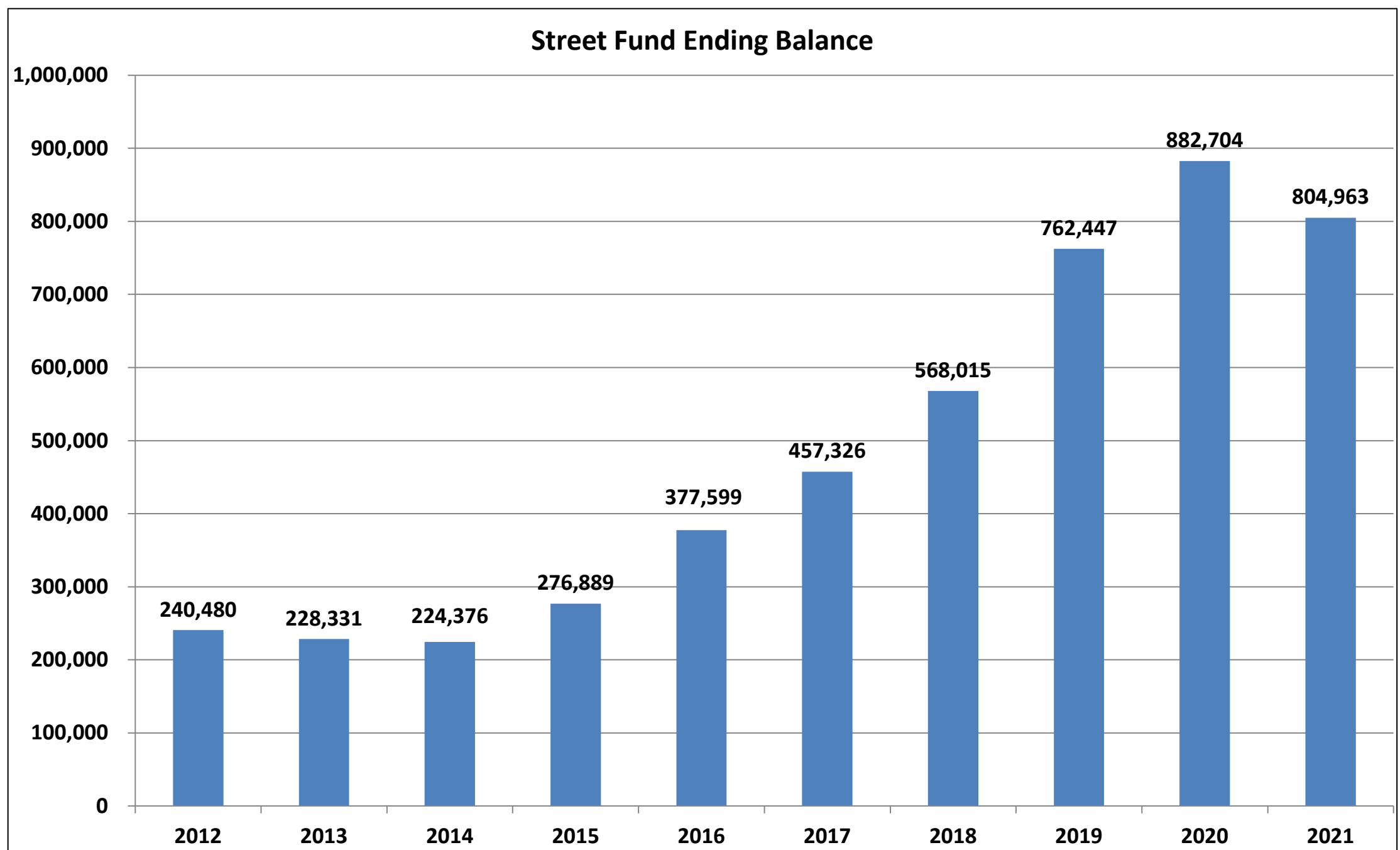
Fund: Street

Code: 122

	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
TOTAL RECEIPTS	515,098	517,606	524,553	277,807	513,140	527,307	0.5%
TOTAL EXPENDITURES	851,854	992,448	1,066,647	533,422	1,066,386	1,111,113	4.2%
NET OPERATIONS	(336,756)	(474,842)	(542,094)	(255,615)	(553,246)	(583,806)	-7.7%
CAPITAL IMPROVEMENTS	0	79,974	295,000	122,862	295,000	0	-100.0%
TRANSFERS IN	481,111	477,074	542,094	271,047	542,094	583,806	7.7%
TRANSFERS OUT	24,097	0	0	0	0	0	0.0%
NET INCOME (DEFICIT)	120,258	(77,742)	(295,000)	(107,430)	(306,152)	0	-100.0%
BALANCE AT BEGINNING OF YEAR	762,447	882,705	624,341	804,963	804,963	498,811	-20.1%
ENCUMBERED	6,626	136,467		47,996			
BALANCE AT END OF YEAR	876,079	668,496	329,341	649,537	498,811	498,811	51.5%

2023 Projected Ending Fund Balance as a percentage of expenditures and transfers out:

45%

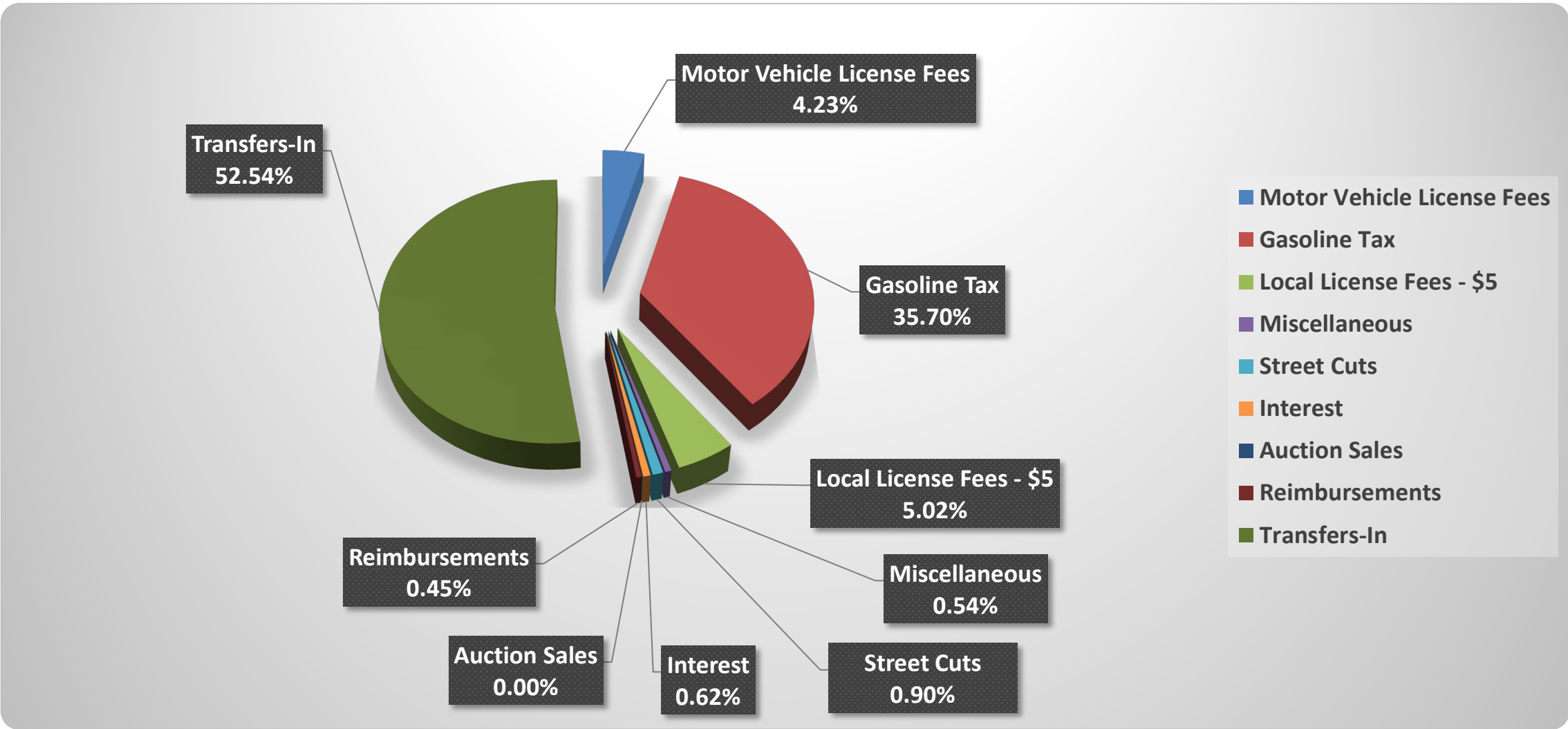


SUMMARY OF RECEIPTS

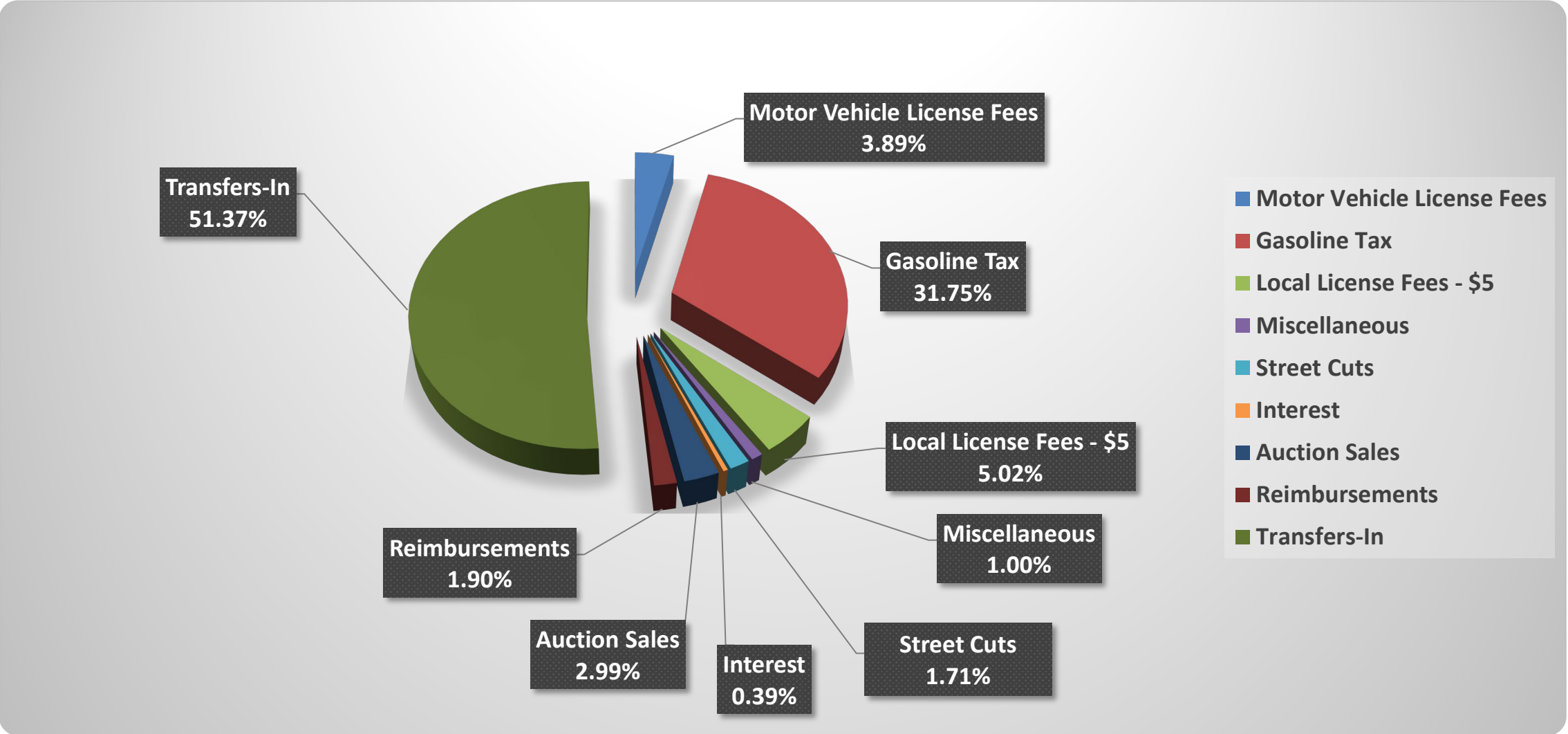
Fund: Street
Code: 122

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
40407	Motor Vehicle License Fees	37,303	40,257	47,000	20,275	41,000	47,000	0.0%
40408	Gasoline Tax	357,635	345,467	396,613	165,610	335,000	396,613	0.0%
40409	Local License Fees - \$5	49,229	53,018	55,800	26,406	53,000	55,800	0.0%
40608	Auction Sales				31,500	31,500		
40617	Miscellaneous	3,970	10,134	6,000	6,439	10,500	6,000	0.0%
40633	Street Cuts	14,871	21,269	10,000	14,432	18,000	10,000	0.0%
41101	Interest	11,034	7,475	4,140	2,474	4,140	6,894	66.5%
41222	Reimbursements	41,056	39,986	5,000	10,671	20,000	5,000	0.0%
	RECEIPTS	515,098	517,606	524,553	277,807	513,140	527,307	0.5%
	Transfers-in from:							
42110	General Fund	452,425	447,665	511,960	255,980	511,960	552,621	7.9%
42130	Parking Fund	28,686	29,409	30,134	15,067	30,134	31,185	3.5%
	TRANSFERS	481,111	477,074	542,094	271,047	542,094	583,806	7.7%
	TOTAL REVENUE	996,209	994,680	1,066,647	548,854	1,055,234	1,111,113	4.2%

2023 Budgeted Street Fund Revenues



2022 Projected Street Fund Revenues

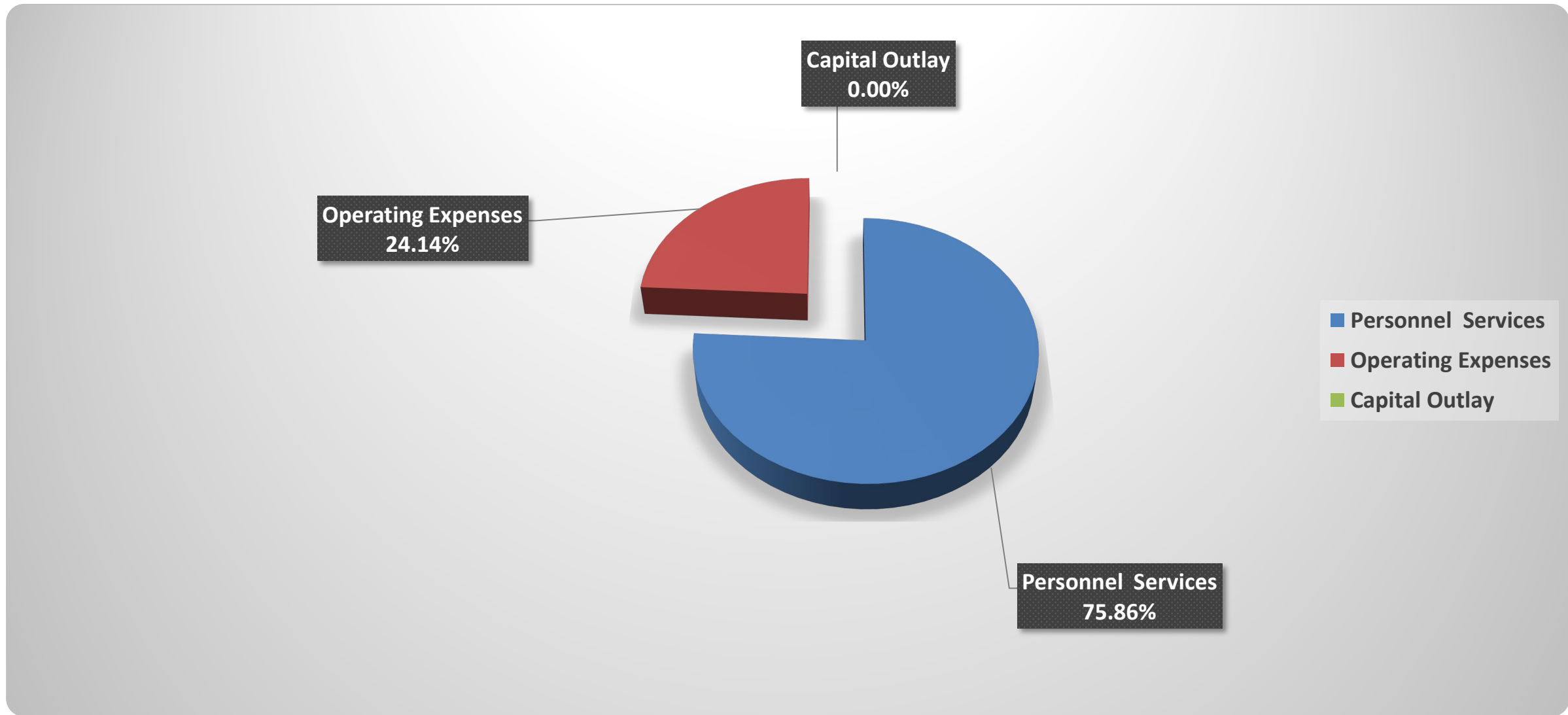


SUMMARY OF EXPENDITURES

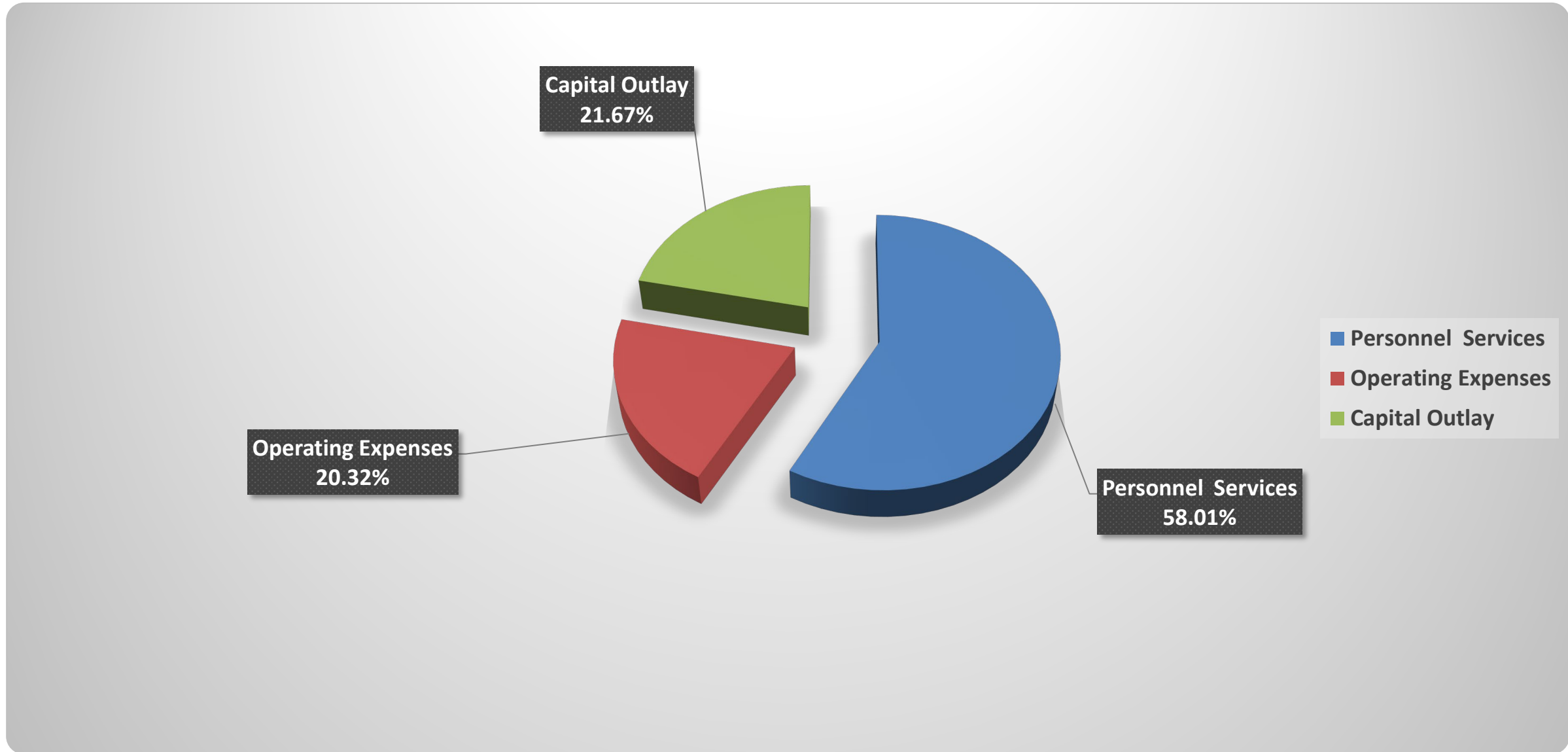
Fund: Street
Code: 122

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
720	Street Maintenance	851,854	992,448	1,066,647	533,422	1,066,386	1,111,113	4.2%
52340	Contracted Services (Contingency)							
52520	Equipment	0	79,974	295,000	122,862	295,000	0	-100.0%
999.53130	Transfer to Parking Fund	24,097						
TOTAL EXPENDITURES		875,951	1,072,422	1,361,647	656,284	1,361,386	1,111,113	-18.4%

2023 Budgeted Street Fund Expenditures



2022 Projected Street Fund Expenditures



Fund: Street

Division: Transportation

DEPARTMENT:

Street Maintenance

Code: 122.720

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
----------------	-------------	-------------	-------------	-------------	-----------	----------------	-------------	-------------

PERSONNEL SERVICES

52110	Salaries & Wages	494,095	508,919	534,085	253,994	534,085	551,160	3.2%
52111	Overtime	9,604	17,781	51,221	4,818	18,000	52,744	3.0%
52120	Personnel Benefits	204,515	213,560	237,574	111,921	237,574	238,933	0.6%
	TOTAL	708,214	740,260	822,880	370,733	789,659	842,837	2.4%

OPERATING EXPENSES

52310	Uniform	6,304	4,608	7,000	2,750	5,900	7,000	0.0%
52311	Electric Service	2,388	1,872	4,100	886	2,400	4,301	4.9%
52313	Telephone	1,568	1,356	1,500	690	1,400	1,500	0.0%
52330	Training & Travel	985	50	1,200	610	1,200	1,200	0.0%
52340	Contracted Services	6,001	12,069	2,500	13,648	15,000	2,500	0.0%
52350	General Liability Insurance	19,599	18,084	19,917	11,147	20,452	21,475	7.8%
52370	Printing & Reproduction			200		100	200	0.0%
52383	Composting	470	510	3,000		1,000	3,000	0.0%
52411	Postage	1		50		25	50	0.0%
52420	Operating Supplies	17,265	28,222	22,900	13,839	24,000	22,900	0.0%
52430	Vehicle Maintenance	17,362	41,730	28,400	29,294	42,000	28,400	0.0%
52440	Small Tools & Equipment			500		250	500	0.0%
52450	Materials	50,945	108,502	105,000	62,620	108,000	110,250	5.0%
52470	Fuel	20,442	35,185	47,500	27,205	55,000	65,000	36.8%
52490	Refunds	310						0.0%
	TOTAL	143,640	252,188	243,767	162,689	276,727	268,276	10.1%

CAPITAL OUTLAY

52520	Equipment		79,974	295,000	122,862	295,000		-100.0%
	TOTAL	0	79,974	295,000	122,862	295,000	0	-100.0%

TOTAL EXPENDITURES	851,854	1,072,422	1,361,647	656,284	1,361,386	1,111,113	-18.4%
---------------------------	----------------	------------------	------------------	----------------	------------------	------------------	---------------

PERSONNEL

- (1) FT Service Director, 30%
- (1) FT Deputy Service Director 20% (Street Resurfacing)
- (1) FT Street & Maintenance Manager, 80%
- (1) FT Street Operations Specialist, 25%
- (2) FT Service Worker III, 100%
- (2) FT Service Worker III, 50%
- (1) FT Service Worker III, 35%
- (3) FT Service Worker II, 100%
- (1) FT Service Worker I, 50%
- (1) FT Environmental Specialist, 10%

OPERATING EXPENDITURES

Materials include road de-icing salt; gravel; asphalt; sealer for road construction and repair, street sign replacement

SUMMARY OF BALANCES

Fund: State Highway Improvement Fund
Code: 123

	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
TOTAL RECEIPTS	32,729	31,694	36,111	15,309	31,650	36,702	1.6%
TOTAL EXPENDITURES	22,750	19,798	20,200	0	17,500	20,200	0.0%
EXCESS OF RECEIPTS OVER EXPENDITURES	9,979	11,896	15,911	15,309	14,150	16,502	3.7%
BALANCE AT BEGINNING OF YEAR	41,660	51,639	62,635	63,535	63,535	77,685	24.0%
BALANCE AT END OF YEAR	51,639	63,535	78,546	78,844	77,685	94,187	19.9%

SUMMARY OF RECEIPTS

Fund: State Highway Improvement Fund
Code: 123

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
40407	Motor Vehicle License Fees	3,025	3,264	3,700	1,644	3,300	3,700	0.0%
40408	Gasoline Tax	28,997	28,011	32,158	13,428	28,000	32,158	0.0%
41101	Interest	707	419	253	237	350	844	233.6%
41222	Reimbursements							0.0%
TOTAL RECEIPTS		32,729	31,694	36,111	15,309	31,650	36,702	1.6%

SUMMARY OF EXPENDITURES

Division: Transportation
Code: 123.730

DEPARTMENT: State Highway

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
-------------------	-------------	----------------	----------------	----------------	--------------	-------------------	----------------	----------------

OPERATING EXPENSES

52431	Traffic Signal & Street Light Maintenance	339		5,000		2,500	5,000	0.0%
52450	Materials	22,411	19,798	15,200		15,000	15,200	0.0%
TOTAL EXPENDITURES		22,750	19,798	20,200	0	17,500	20,200	0.0%

**Community Development Block Grant Fund
SUMMARY OF BALANCES**

Code: 126

	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
TOTAL RECEIPTS	118,599	141,945	130,778	0	108,672	112,778	-13.8%
TOTAL EXPENDITURES	103,743	141,945	112,778	0	108,672	112,778	0
EXCESS RECEIPTS OVER EXPENDITURES	14,856	0	18,000	0	0	0	-100.0%
CAPITAL IMPROVEMENTS	0	0	0	0	0	0	0.0%
TRANSFERS IN	0	0	0	0	0	0	0.0%
TRANSFERS OUT	0	0	0	0	0	0	0.0%
ADVANCES IN	0	0	0	0	0	0	0.0%
ADVANCES OUT	0	0	0	0	0	0	0.0%
NET INCOME (DEFICIT)	14,856	0	18,000	0	0	0	-100.0%
BALANCE BEGINNING OF YEAR	135,145	150,001	150,001	150,001	150,001	150,001	0.0%
ENCUMBERED				108,672			
BALANCE END OF YEAR	150,001	150,001	168,001	41,329	150,001	150,001	-10.7%

SUMMARY OF RECEIPTS

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
40283.018	CDBG Butler County 2018 Grant	14,856						
40283.019	CDBG Butler County 2019 Grant	103,743						
40283.020	CDBG Butler County 2020 Grant		124,945					
40283.021	CDBG Butler County 2021 Grant		17,000	112,778		108,672		
40283.022	CDBG Butler County 2022 Grant			18,000				
40283	CDBG Butler County Grant						112,778	
	TOTAL	118,599	141,945	130,778	0	108,672	112,778	-13.8%

**Community Development Block Grant Fund
SUMMARY OF EXPENDITURES**

Division: Community Environment
Code: 126.370

DEPARTMENT: CDBG

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
2017 Grant Projects								
60013	2017 CDBG							
2018 Grant Projects								
60014	2018 CDBG							
2019 Grant Projects								
60015	2019 CDBG	103,743						
2020 Grant Projects								
60016	2020 CDBG		124,945					
2021 Grant Projects								
60017	2021 CDBG		17,000	112,778		108,672		
2012 Grant Projects								
60018	2022 CDBG							
Grant Projects								
60019	CDBG						112,778	
TOTAL EXPENDITURES		103,743	141,945	112,778	0	108,672	112,778	0.0%

**Community Development Block Grant Loan Fund
SUMMARY OF BALANCES**

Code: 128

	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
TOTAL RECEIPTS	17,103	13,565	30,041	10,318	22,477	33,134	10.3%
TOTAL EXPENDITURES	15,000	0	160,000	0	160,000	160,000	0.0%
EXCESS RECEIPTS OVER EXPENDITURES	2,103	13,565	(129,959)	10,318	(137,523)	(126,866)	2.4%
BALANCE BEGINNING OF YEAR	546,653	548,756	407,113	562,321	562,321	424,798	4.3%
BALANCE END OF YEAR	548,756	562,321	277,154	572,639	424,798	297,932	7.5%

SUMMARY OF RECEIPTS

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
40653	Loan Fee							0.0%
41033	Patterson Café							0.0%
41036	Moon Co Op	7,200	7,200	14,400	7,200	14,400	14,400	0.0%
41038	Hush Intimate Apparel							0.0%
41039	Root Yoga							0.0%
41040	Church Street Social	2,507		10,029		2,259	9,036	-9.9%
41041	Church Street Social COVID-19			937		521	1,248	33.2%
41042	Red Ox Drive Thru COVID-19		729	937	625	1,248	1,248	33.2%
41043	Village West Framing Thru COVID-19		833	937	625	1,248	1,248	33.2%
41101	Interest	7,396	4,803	2,801	1,868	2,801	5,954	112.6%
41201	Contributions							0.0%
41216	Escrow for Seaview							0.0%
TOTAL RECEIPTS		17,103	13,565	30,041	10,318	22,477	33,134	10.3%

SUMMARY OF EXPENDITURES

Division: Community Environment
Code: 128.400

DEPARTMENT: CDBG Revolving Loan

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
52331	Professional Services							0.0%
52540	Loan	15,000		160,000		160,000	160,000	0.0%
TOTAL EXPENDITURES		15,000	0	160,000	0	160,000	160,000	0.0%

REVOLVING LOAN FUNDS

The City of Oxford and the Oxford Community Improvement Corporation (OCIC) have low interest loan funds available for existing and start-up businesses located within the Talawanda School District boundaries. This is the only point of eligibility for applying for the loan. and start-up businesses located within the Talawanda School District boundaries.

The OCIC Revolving Loan Funds (RLF) can be used for the acquisition or renovation of real property, acquisition and installation of equipment, and the acquisition of inventory as well as working capital.

The OCIC requires the creation of at least one(1) job for every \$35,000.00 requested. At least 51% of the new or retained jobs must be filled with low-to-moderate income employees.

Applicants must be credit worthy and able to assure repayment of the funds. The OCIC considers business experience, market and community demand, and the ability to repay the loan as the primary points of consideration.

STATUS OF EXISTING LOANS

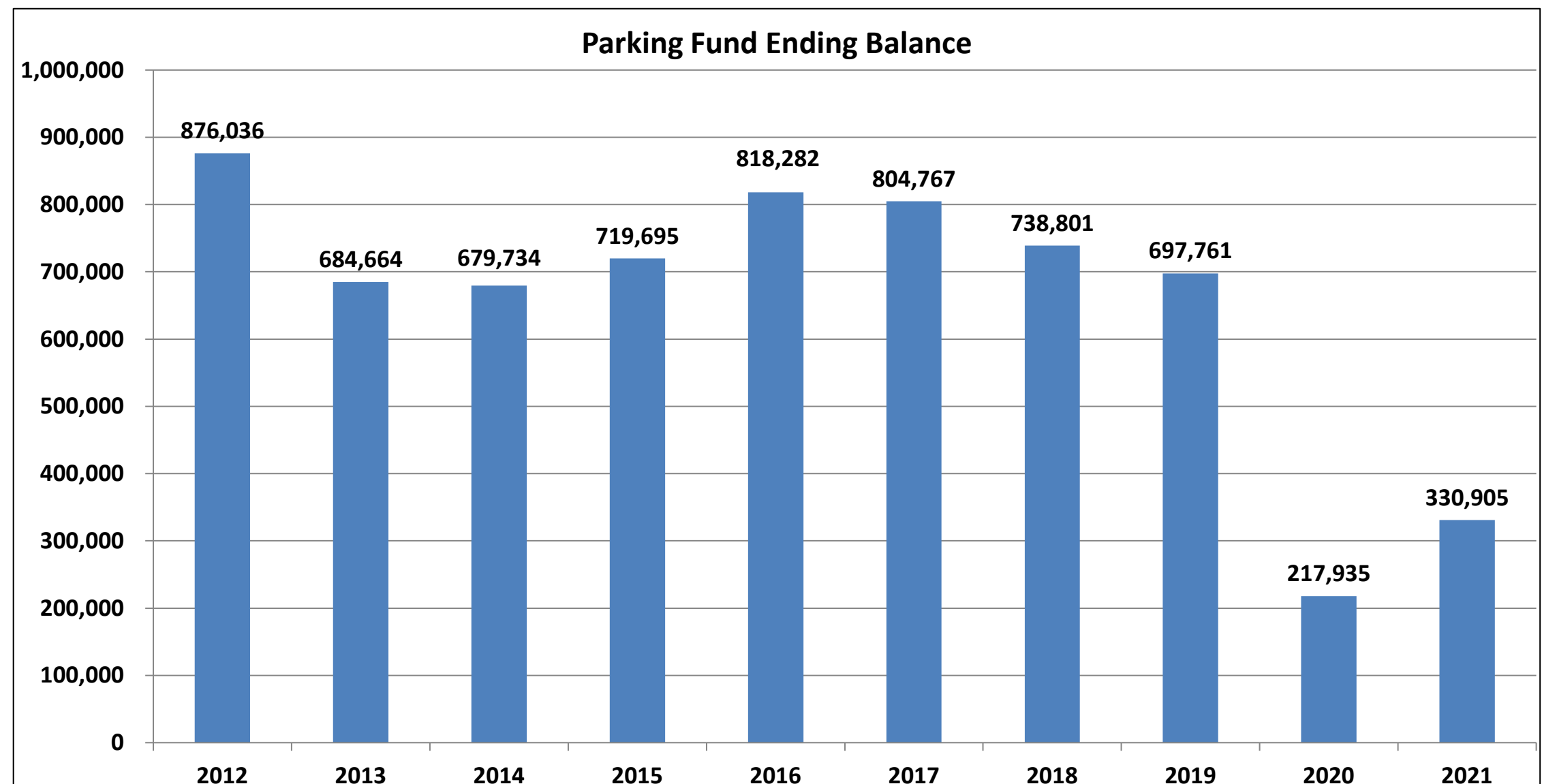
All loans are up-to-date.

SUMMARY OF BALANCES

Fund: Parking
Code: 130

	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
TOTAL RECEIPTS	459,616	776,945	674,241	482,115	777,241	787,869	16.9%
TOTAL EXPENDITURES	470,001	541,263	645,893	299,049	624,956	660,718	2.3%
NET OPERATIONS	(10,385)	235,682	28,348	183,066	152,285	127,151	348.5%
CAPITAL IMPROVEMENTS	0	0	0	0	0	0	0.0%
ADVANCES IN	0	100,000	0	0	0	0	
ADVANCES OUT	0	100,000	0	0	0	0	
TRANSFERS IN	24,097	0	0	0	0	0	0.0%
TRANSFERS OUT	493,539	122,711	75,485	42,743	75,485	370,453	390.8%
NET INCOME (DEFICIT)	(479,827)	112,971	(47,137)	140,323	76,800	(243,302)	-416.2%
BALANCE AT BEGINNING OF YEAR	697,762	217,935	197,337	330,906	330,906	407,706	106.6%
ENCUMBERED	2,696	5,338		43,133			
BALANCE AT END OF YEAR	215,239	325,568	150,200	428,096	407,706	164,404	9.5%

The 2023 budget includes the repayment to the CIP fund for the parking garage loan of: **110,000**
2023 Projected Ending Fund Balance as a percentage of expenditures and transfers out: **16%**

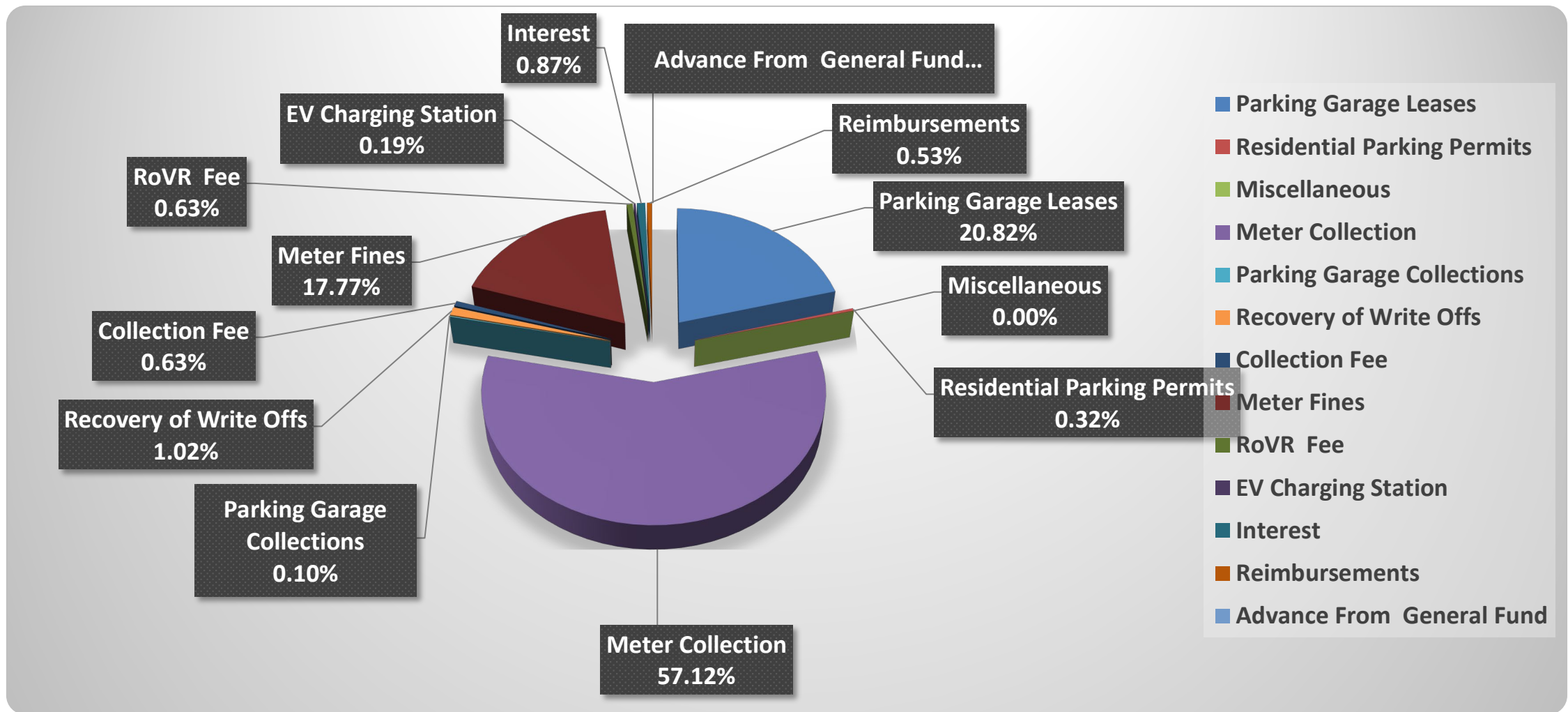


SUMMARY OF RECEIPTS

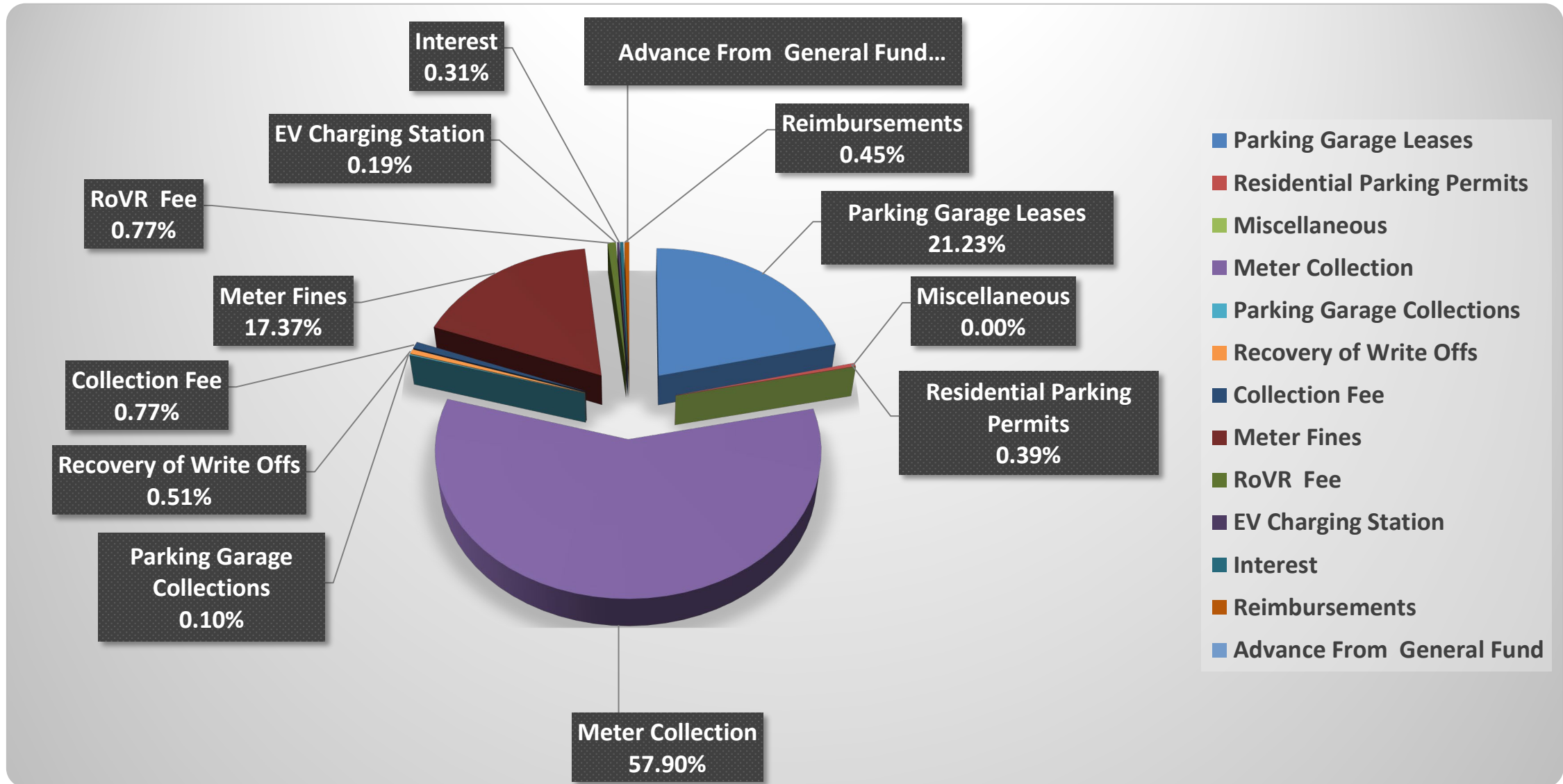
Fund: Parking
Code: 130

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
40615	Parking Garage Leases	125,560	170,013	164,000	88,177	165,000	164,000	0.0%
40616	Residential Parking Permits	2,665	3,450	2,000	225	3,000	2,500	25.0%
40617	Miscellaneous	175	50					0.0%
40634	Meter Collection	186,520	433,564	370,000	282,590	450,000	450,000	21.6%
40635	Parking Garage Collections	7,066	1,936		412	800	800	100.0%
40649	Recovery of Write Offs	8,299	4,335	8,000	1,148	4,000	8,000	0.0%
40650	Collection Fee	4,562	4,854	3,600	4,146	6,000	5,000	38.9%
40804	Meter Fines	96,276	142,981	115,000	95,973	135,000	140,000	21.7%
40808	RoVR Fee	1,604	5,797	5,000	4,530	6,000	5,000	0.0%
40810	EV Charging Station				1,411	1,500	1,500	
41101	Interest	9,268	5,257	2,441	1,667	2,441	6,869	181.4%
41222	Reimbursements	17,621	4,708	4,200	1,836	3,500	4,200	0.0%
	RECEIPTS	459,616	776,945	674,241	482,115	777,241	787,869	16.9%
43110	Advance From General Fund	0	100,000	0	0	0	0	
42122	Transfer from Street Fund	24,097	0	0	0	0	0	0.0%
	TRANSFERS/ADVANCES	24,097	100,000	0	0	0	0	0.0%
	TOTAL REVENUES	483,713	876,945	674,241	482,115	777,241	787,869	16.9%

2023 Budgeted Parking Fund Revenues



2022 Projected Parking Fund Revenues



SUMMARY OF EXPENDITURES

Fund: Parking
Code: 130

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
710	Parking	470,001	541,263	645,893	299,049	624,956	660,718	2.3%
	EXPENDITURES	470,001	541,263	645,893	299,049	624,956	660,718	2.3%
997.55110	Return Advance to General Fund	0	100,000	0	0	0	0	
	ADVANCES	0	100,000	0	0	0	0	0.0%
	Transfers To:							
999.53110	General Fund	33,364	33,302	35,351	17,676	35,351	36,640	3.6%
999.53122	Street Fund	28,686	29,409	30,134	15,067	30,134	31,185	3.5%
999.53141	Capital Improvement Fund	110,000					110,000	100.0%
999.53142	Parking Improvement Fund	321,489	60,000	10,000	10,000	10,000	192,628	1826.3%
	TRANSFERS	493,539	122,711	75,485	42,743	75,485	370,453	390.8%
TOTAL EXPENDITURES & TRANSFERS & ADVANCES		963,540	763,974	721,378	341,792	700,441	1,031,171	42.9%

TRANSFERS

Starting in 2002, a portion of the excess of revenues over expenses are being transferred to the CIP fund to repay the loan for the parking garage

Parking Lot debt owed to Capital improvement fund at 12/31/2022: **660,000**

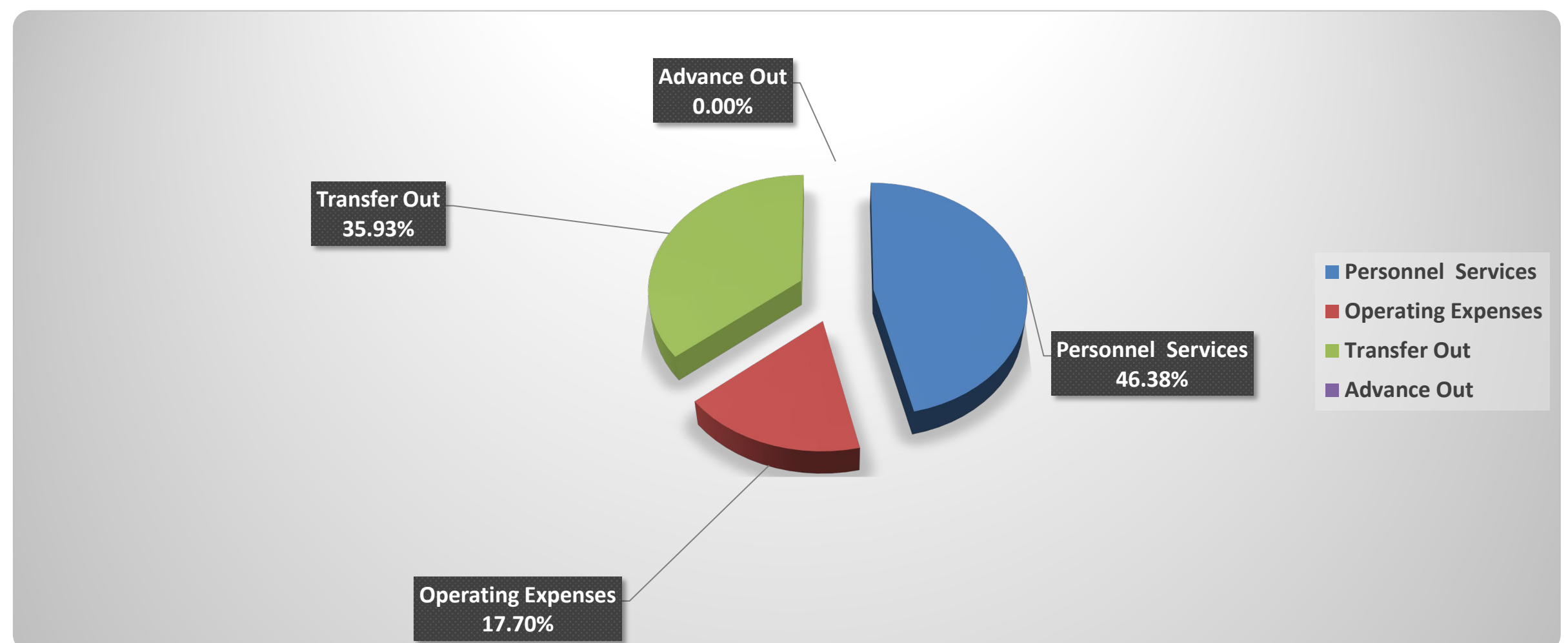
After the current year if we can average at least \$110,000 per year, the debt will be paid off in 6 years, in 2028

2023	110,000
2024	110,000
2025	110,000
2026	110,000
2027	110,000
2028	110,000
	660,000

The Street Fund Transfer based on 3.7% of the Street Fund budgeted Personnel Expenses

The General Fund Transfer based on 4.9% of the Traffic Control, Park & Public Property Maintenance, Municipal Building, City Garage & Engineering budgeted Personnel Expenses

2023 Budgeted Parking Fund Expenditures



Fund: Parking
Division: Transportation
Code: 130.710

DEPARTMENT:

Parking

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
----------------	-------------	-------------	-------------	-------------	-----------	----------------	-------------	-------------

PERSONNEL SERVICES

52110	Salaries & Wages	281,368	301,647	347,959	141,990	339,260	357,021	2.6%
52111	Overtime	7,312	13,204	9,628	5,777	9,147	9,958	3.4%
52120	Personnel Benefits	95,946	102,126	109,581	52,165	106,841	110,084	0.5%
52130	Personnel Benefits - Other			943		943	969	2.8%
52140	Uniform Allowance	200	200	200	200	200	200	0.0%
	TOTAL	384,826	417,177	468,311	200,132	456,391	478,232	2.1%

OPERATING EXPENSES

52310	Uniform	696	627	2,000	1,346	2,000	2,000	0.0%
52311	Electric Services	5,644	5,906	7,000	3,171	7,000	7,000	0.0%
52313	Telephone	622	622	622	371	622	622	0.0%
52315	Parking Garage Maintenance	559	3,847	5,000		3,200	5,000	0.0%
52329	Bank & Investment Fees	960	1,291	1,200	600	1,200	1,200	0.0%
52330	Training & Travel	1,094		2,000	387	600	2,000	0.0%
52340	Contracted Services	48,669	88,158	121,750	81,324	121,750	124,750	2.5%
52345	Collection Agency Services	1,432	774	1,000	53	500	1,000	0.0%
52350	General Liability Insurance	4,023	3,896	4,224	2,401	4,406	4,626	9.5%
52354	Appraisal Costs	444	87	86	87	87	88	2.3%
52355	Claims Paid							0.0%
52370	Printing & Reproduction	1,888	1,292	5,000		1,000	5,000	0.0%
52411	Postage	1,386	2,005	1,500	1,513	2,000	2,000	33.3%
52420	Operating Supplies	10,827	7,009	14,500	3,085	12,000	14,500	0.0%
52430	Vehicle Maintenance	3,170	3,199	5,000	1,613	5,000	5,000	0.0%
52440	Small Tools & Equipment	15	481	2,200	200	1,500	2,200	0.0%
52470	Fuel	2,338	4,317	3,500	2,766	5,200	4,500	28.6%
52490	Refunds	1,408	575	1,000		500	1,000	0.0%
	TOTAL	85,175	124,086	177,582	98,917	168,565	182,486	2.8%

CAPITAL OUTLAY

52520	Equipment							0.0%
	TOTAL	0	0	0	0	0	0	0.0%

TOTAL EXPENDITURES	470,001	541,263	645,893	299,049	624,956	660,718	2.3%
---------------------------	----------------	----------------	----------------	----------------	----------------	----------------	-------------

PERSONNEL

2023 Proposed Allocation

CONTRACTED SERVICES

	Law Enforcement	Parking	IPS	
(1) FT Chief	90%	10%		60,000
(1) FT Police Lieutenant	90%	10%	Maintenance for Video Equipment	2,100
(1) FT Police Lieutenant	100%		Maintenance for Elevator	5,000
(6) FT Police Sergeants	100%		Passport	45,000
(20) F-T Police Officers	100%		Vehicle lookup	5,000
(1) FT Police Records Specialist	100%		Parking Wireless Service	5,000
(1) FT Social Service Liaison	100%		Oracle Maintenance	300
(1) FT Office Manager	95%	5%	PowerDMS	850
(1) FT Public Safety Assistant (A)	25%	75%	Miscellaneous	1,500
(1) FT Public Safety Assistant (B)	25%	75%	Total	124,750
(1) FT Public Safety Assistant (C)	25%	75%		
(1) PT Property Custodian	100%			
(4) PT Public Safety Assistant		100%		
(6) FT Dispatcher/Clerk	90%	10%		
(3) PT Dispatcher/Clerk	90%	10%		

Life Squad Gift Fund
SUMMARY OF RECEIPTS, AND BALANCES

Miscellaneous Funds
Code: 210

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
40250	EMS Grant	3,637						0.0%
41101	Interest	300	208	122	81	122	255	109.0%
41202	Memorial Contributions	1,375	614		22			0.0%
TOTAL RECEIPTS		5,312	822	122	103	122	255	109.0%
TOTAL EXPENDITURES		0	0	0	0	0	0	0.0%
EXCESS OF RECEIPTS OVER EXPENDITURES		5,312	822	122	103	122	255	109.0%
CAPITAL IMPROVEMENTS		0	0	0	0	0	15,000	100.0%
TRANSFERS IN		0	0	0	0	0	0	0.0%
TRANSFERS OUT		0	0	0	0	0	0	0.0%
NET INCOME (DEFICIT)		5,312	822	122	103	122	(14,745)	-12186.1%
BALANCE AT BEGINNING OF YEAR		18,360	23,672	23,848	24,494	24,494	24,616	3.2%
ENCUMBERED								
BALANCE AT END OF YEAR		23,672	24,494	23,970	24,597	24,616	9,871	-58.8%

SUMMARY OF EXPENDITURES

Division: Security of Persons & Property DEPARTMENT: Emergency Medical Services
Code: 210.151

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
52330	Training & Travel							0.0%
52420	Operating Supplies							0.0%
52520	Equipment						15,000	100.0%
TOTAL EXPENDITURES		0	0	0	0	0	15,000	100.0%

EQUIPMENT

Hydraulic Combination Rescue Tool

**Affordable Housing Trust Fund
SUMMARY OF RECEIPTS, AND BALANCES**

Miscellaneous Funds

Code: 212

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
40223	Short Term Rental Tax			20,000	850	20,000	20,000	0.0%
41101	Interest	55			1		11	100.0%
TOTAL RECEIPTS		55	0	20,000	851	20,000	20,011	0.1%
TOTAL EXPENDITURES		5,902	0	20,000	0	0	20,000	0.0%
EXCESS OF RECEIPTS OVER EXPENDITURES		(5,847)	0	0	851	20,000	11	100.0%
CAPITAL IMPROVEMENTS		0	0	0	0	0	0	0.0%
TRANSFERS IN		0	0	0	0	0	0	0.0%
TRANSFERS OUT		0	0	0	0	0	0	0.0%
NET INCOME (DEFICIT)		(5,847)	0	0	851	20,000	11	100.0%
BALANCE AT BEGINNING OF YEAR		5,854	7	7	7	7	20,007	285714.3%
ENCUMBERED								
BALANCE AT END OF YEAR		7	7	7	858	20,007	20,018	285871.4%

SUMMARY OF EXPENDITURES

Division: Community Environment

DEPARTMENT:

Planning

Code: 212.310

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
52494	Housing Trust	5,902		20,000			20,000	0.0%
TOTAL EXPENDITURES		5,902	0	20,000	0	0	20,000	0.0%

Housing Trust

City Council voted on August 4, 2020 to transfer the balance of this fund to the Family Resource Center

Short Term Rental Tax is the new revenue source for the fund

**Law Enforcement Trust Fund
SUMMARY OF RECEIPTS, AND BALANCES**

Miscellaneous Funds

Code: 410

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
40252	ARRA Jag Grant							0.0%
40254	Butler County LETF Distribution	2,111	5,653	5,000	3,750	3,750	5,000	0.0%
40608	Auction Sales							0.0%
40802	Fines	1,075	1,575	1,500	225	1,000	1,500	0.0%
41101	Interest	716	499	311	161	311	504	62.1%
41201	Contributions	9,745	1,735	2,000			2,000	0.0%
41222	Reimbursements	4,199		3,150		3,709	3,200	1.6%
TOTAL RECEIPTS		17,846	9,462	11,961	4,136	8,770	12,204	2.0%
TOTAL EXPENDITURES		5,598	8,553	6,300	0	7,200	5,000	-20.6%
TOTAL CAPITAL IMPROVEMENTS		65,093	9,561	15,000	5,233	15,000	15,000	0.0%
TRANSFERS IN		0	0	0	0	0	0	0.0%
TRANSFERS OUT		0	0	0	0	0	0	0.0%
EXCESS OF RECEIPTS OVER EXPENDITURES		(52,845)	(8,652)	(9,339)	(1,097)	(13,430)	(7,796)	16.5%
BALANCE AT BEGINNING OF YEAR		111,219	58,374	44,041	49,722	49,722	36,292	-17.6%
ENCUMBERED					7,675			
BALANCE AT END OF YEAR		58,374	49,722	34,702	40,950	36,292	28,496	-17.9%

SUMMARY OF EXPENDITURES

Division: Security of Persons & Property

DEPARTMENT:

Law Enforcement

Code: 410.110

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
OPERATING EXPENSES								
52420	Operating Supplies	5,598	8,119	6,300		7,200	5,000	-20.6%
52490	Refunds		434					0.0%
52520	Equipment	65,093	9,561	15,000	5,233	15,000	15,000	0.0%
999.53110	Transfer to the General Fund							0.0%
TOTAL EXPENDITURES		70,691	18,114	21,300	5,233	22,200	20,000	-6.1%

OPERATING EXPENSES

Replacement Vests (SRT and Police) 5,000

EQUIPMENT

Police Tablet Replacement (10) 15,000

**Enforcement and Education Fund
SUMMARY OF RECEIPTS, AND BALANCES**

Miscellaneous Funds

Code: 412

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
40252	ARRA Jag Grant							0.0%
40289	CPT Reimbursement				14,378	14,378		0.0%
40802	Fines	198	320	500	50	50	500	0.0%
41101	Interest	1,877	1,203	707	459	707	1,263	78.6%
41222	Reimbursements							0.0%
TOTAL RECEIPTS		2,075	1,523	1,207	14,887	15,135	1,763	46.1%
TOTAL EXPENDITURES		0	14,036	16,000	6,771	16,000	7,000	-56.3%
TOTAL CAPITAL IMPROVEMENTS		0	0	0	0	0	15,000	100.0%
TRANSFERS IN		0	0	0	0	0	0	0.0%
TRANSFERS OUT		0	0	0	0	14,378	0	0.0%
EXCESS OF RECEIPTS OVER EXPENDITURES		2,075	(12,513)	(14,793)	8,116	(15,243)	(20,237)	-36.8%
BALANCE AT BEGINNING OF YEAR		138,502	140,577	139,811	128,064	128,064	112,821	-19.3%
ENCUMBERED								
BALANCE AT END OF YEAR		140,577	128,064	125,018	136,180	112,821	92,584	-25.9%

SUMMARY OF EXPENDITURES

**Division: Security of Persons & Property
Code: 412.110**

DEPARTMENT:

Law Enforcement

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
OPERATING EXPENSES								
52330	Training & Travel		12,036	14,000	4,771	14,000	5,000	-64.3%
52420	Operating Supplies		2,000	2,000	2,000	2,000	2,000	0.0%
52432	Alcohol Education							0.0%
52520	Equipment						15,000	100.0%
TOTAL EXPENDITURES		0	14,036	16,000	6,771	16,000	22,000	37.5%

OPERATING EXPENSES

Respect for Law Camp 2,000

OPERATING EXPENSES

Intox DMT 15,000

**Federal Emergency Management Agency Grant Fund
SUMMARY OF RECEIPTS, AND BALANCES**

Miscellaneous Funds

Code: 416

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
40253	Fire Grant							0.0%
41101	Interest							0.0%
41222	Reimbursements							0.0%
TOTAL RECEIPTS		0	0	0	0	0	0	0.0%
TOTAL EXPENDITURES		0	0	0	0	0	0	0.0%
TOTAL CAPITAL IMPROVEMENTS		0	0	0	0	0	0	0.0%
TRANSFERS IN								0.0%
TRANSFERS OUT		0	0	0	0	0	0	0.0%
ADVANCES IN								0.0%
ADVANCES OUT		0	0	0	0	0	0	0.0%
EXCESS OF RECEIPTS OVER EXPENDITURES		0	0	0	0	0	0	0.0%
BALANCE AT BEGINNING OF YEAR		0	0	0	0	0	0	0.0%
BALANCE AT END OF YEAR		0	0	0	0	0	0	0.0%

SUMMARY OF EXPENDITURES

Code: 416

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
150.52330	Training & Travel							0.0%
150.52520	Equipment							0.0%
	TOTAL	0	0	0	0	0	0	0.0%

Code: 416

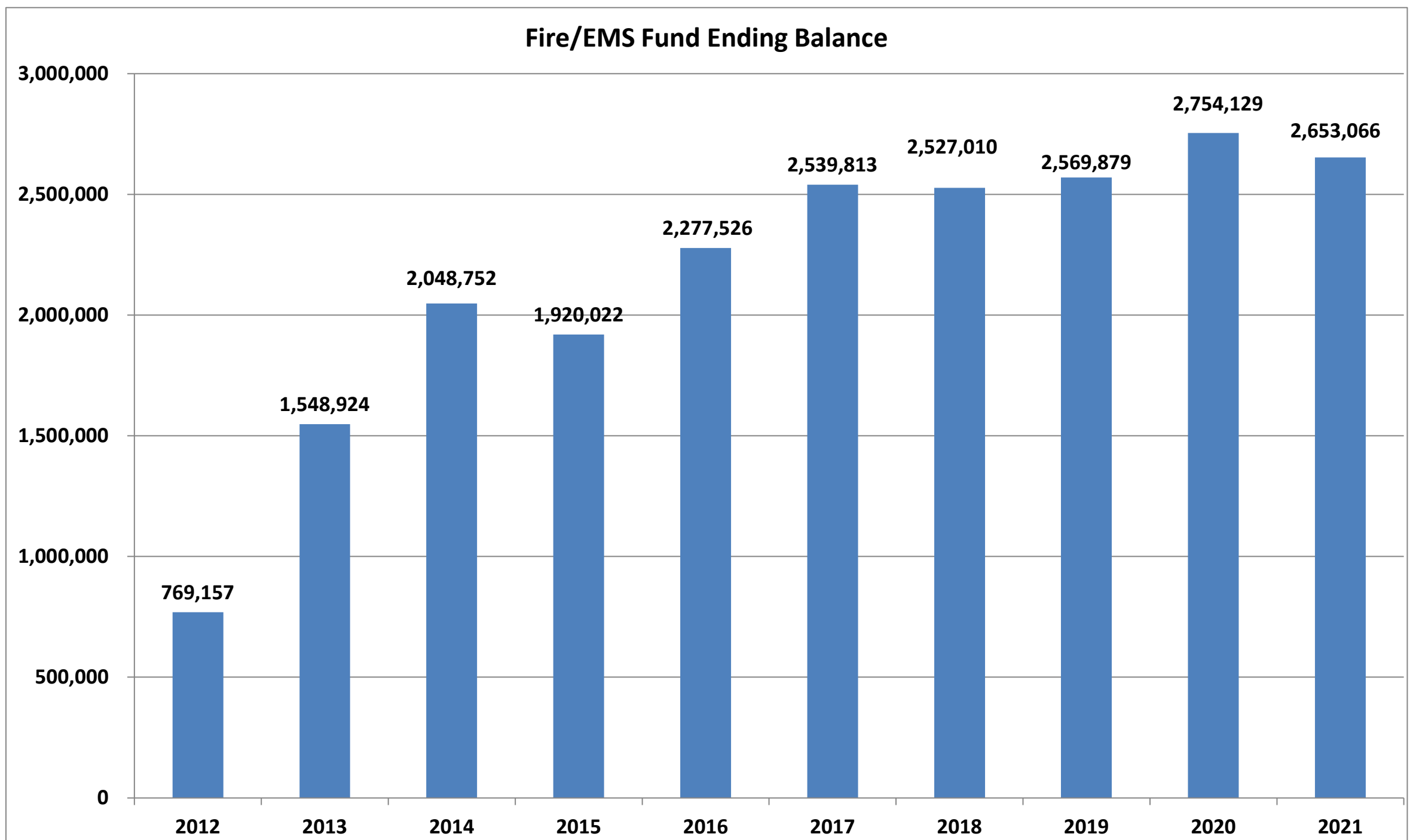
Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
997.55110	Repay Advance to General Fund							0.0%
997.55418	Repay Advance to Fire/EMS Fund							0.0%
999.53110	Transfer to General Fund							0.0%
999.53122	Transfer to Street Fund							0.0%
999.53321	Transfer to Water Fund							0.0%
999.53331	Transfer to Sewer Fund							0.0%
999.53418	Transfer to Fire/EMS Fund							0.0%
	TOTAL TRANSFERS & ADVANCES	0	0	0	0	0	0	0.0%
TOTAL EXPENDITURES		0	0	0	0	0	0	0.0%

**Fire & EMS Fund
Summary Of Balances**

Fund: 418

	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
TOTAL RECEIPTS	2,221,122	2,133,074	2,166,113	1,452,971	2,441,676	2,233,762	3.1%
TOTAL EXPENDITURES	2,014,729	2,251,717	2,444,142	1,332,725	2,684,857	2,846,091	16.4%
EXCESS RECEIPTS OVER EXPENDITURES	206,393	(118,643)	(278,029)	120,246	(243,181)	(612,329)	-120.2%
CAPITAL IMPROVEMENTS	(40,294)	(2,419)	(117,500)	(653,610)	(652,980)	(136,100)	-15.8%
TRANSFERS IN	18,150	20,000	20,000	10,000	20,000	20,000	0.0%
TRANSFERS OUT	0	0	0	0	0	0	0.0%
ADVANCES IN	0	0	0	0	0	0	0.0%
ADVANCES OUT	0	0	0	0	0	0	0.0%
NET INCOME (DEFICIT)	184,249	(101,062)	(375,529)	(523,364)	(876,161)	(728,429)	-94.0%
BALANCE BEGINNING OF YEAR	2,569,880	2,754,129	2,101,315	2,653,067	2,653,067	1,776,906	-15.4%
ENCUMBERED	868,065	898,771		304,887			
BALANCE END OF YEAR	1,886,064	1,754,296	1,725,786	1,824,816	1,776,906	1,048,477	-39.2%

Fund created in 2011 as a result of the passage of Issue 15 a .25% income tax to support Fire and EMS services



SUMMARY OF RECEIPTS

Fund: Fire & EMS
Code: 418

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
----------------	-------------	-------------	-------------	-------------	-----------	----------------	-------------	-------------

INCOME TAX RECEIPTS

40201	Income Tax	1,230,675	1,292,355	1,236,978	693,540	1,255,100	1,290,000	4.3%
	TOTAL	1,230,675	1,292,355	1,236,978	693,540	1,255,100	1,290,000	4.3%

INTERGOVERNMENTAL RECEIPTS

40249	EMAC Reimbursement	4,703	3,985					0.0%
40258	Fire & Life Squad Grants				3,961	3,961		0.0%
40265	Oxford Township Contribution	126,000	126,000	126,000	63,000	126,000	126,000	0.0%
40268	Milford Township Contribution	20,200	12,000	24,000	24,000	24,000	24,000	0.0%
40271	M.U. Contribution Equipment				217,660	217,660		0.0%
40296	M.U. Reimbursement Labor Athletic Events	29,227	35,201	57,000	44,140	60,000	62,000	8.8%
40297	M.U. Reimbursement Equipment Athletic Events	15,200	22,400	20,000	16,800	22,000	22,000	10.0%
40311	Local Government Safety Capital Grant							0.0%
40533	US HHS Stimulus	22,730						0.0%
	TOTAL	218,060	199,586	227,000	369,561	453,621	234,000	3.1%

CHARGES FOR PUBLIC SERVICES

40608	Auction Sales		141			15,000		0.0%
40617	Miscellaneous	591	285		1,010	1,010		0.0%
40636	EMS Billing	482,376	457,768	600,000	304,730	600,000	600,000	0.0%
40636.001	EMS Billing - Collections	55,095	41,632	25,000	20,636	28,000	25,000	0.0%
	TOTAL	538,062	499,826	625,000	326,376	644,010	625,000	0.0%

PERMITS & FEES

40703	Building Permits	3,175	7,250	3,000	3,200	4,000	3,000	0.0%
	TOTAL	3,175	7,250	3,000	3,200	4,000	3,000	0.0%

FINES, COSTS & FORFEITURES

40807	Civil Offense Citations	28,000	48,150	25,000	28,250	35,000	25,000	0.0%
	TOTAL	28,000	48,150	25,000	28,250	35,000	25,000	0.0%

INTEREST INCOME

41101	Interest	32,432	23,969	14,135	7,198	14,135	21,762	54.0%
	TOTAL	32,432	23,969	14,135	7,198	14,135	21,762	54.0%

MISCELLANEOUS

41201	Contributions	100	1,700					0.0%
41214	Grants - Other	8,385			810	810		0.0%
41222	Reimbursements	162,233	60,238	35,000	24,036	35,000	35,000	0.0%
	TOTAL	170,718	61,938	35,000	24,846	35,810	35,000	0.0%

	TOTAL RECEIPTS	2,221,122	2,133,074	2,166,113	1,452,971	2,441,676	2,233,762	3.1%
--	----------------	-----------	-----------	-----------	-----------	-----------	-----------	------

FUND TRANSFERS-IN

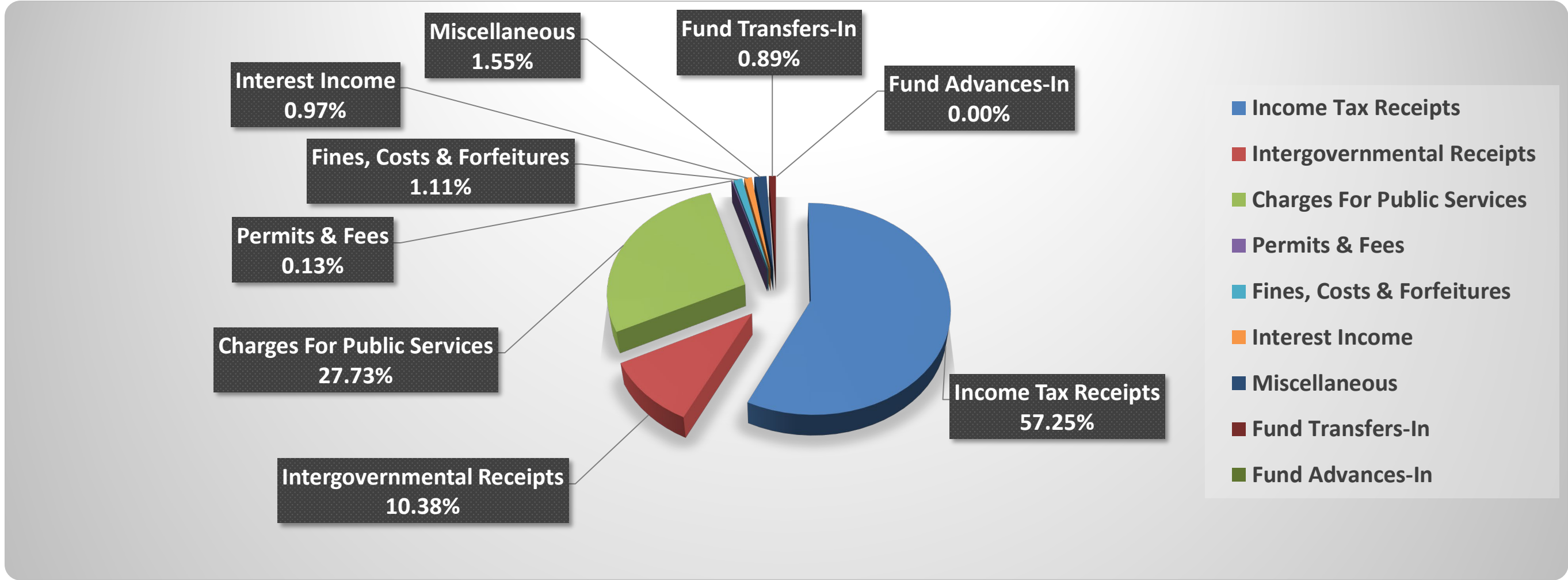
42110	General Fund	18,150	20,000	20,000	10,000	20,000	20,000	0.0%
42416	FEMA Fund							0.0%
	TRANSFERS TOTAL	18,150	20,000	20,000	10,000	20,000	20,000	0.0%

FUND ADVANCES-IN

43110	General Fund	0	0	0	0	0	0	0.0%
44416	FEMA Fund							0.0%
	ADVANCES TOTAL	0	0	0	0	0	0	0.0%

	TOTAL REVENUE	2,239,272	2,153,074	2,186,113	1,462,971	2,461,676	2,253,762	3.1%
--	---------------	-----------	-----------	-----------	-----------	-----------	-----------	------

2023 Budgeted Fire & EMS Receipts

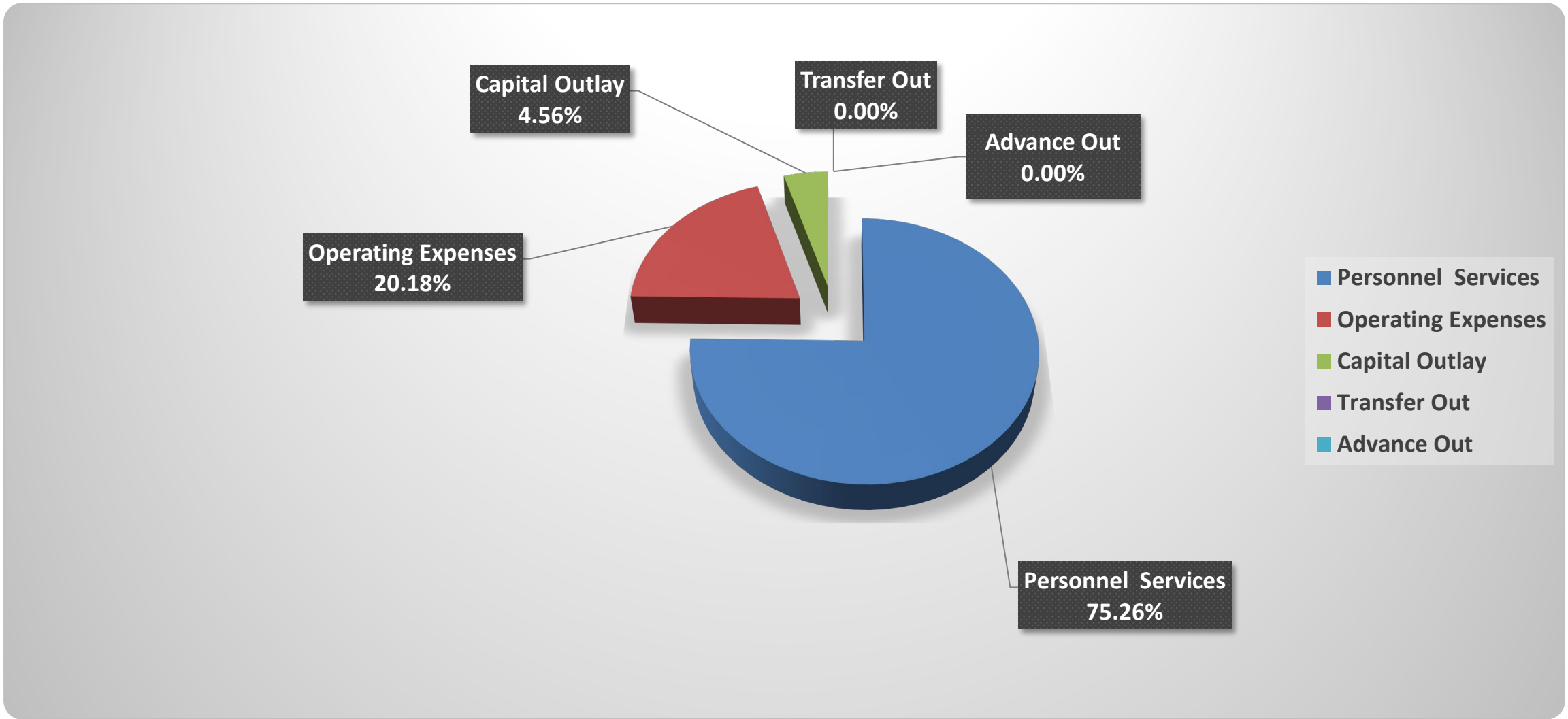


SUMMARY OF EXPENDITURES

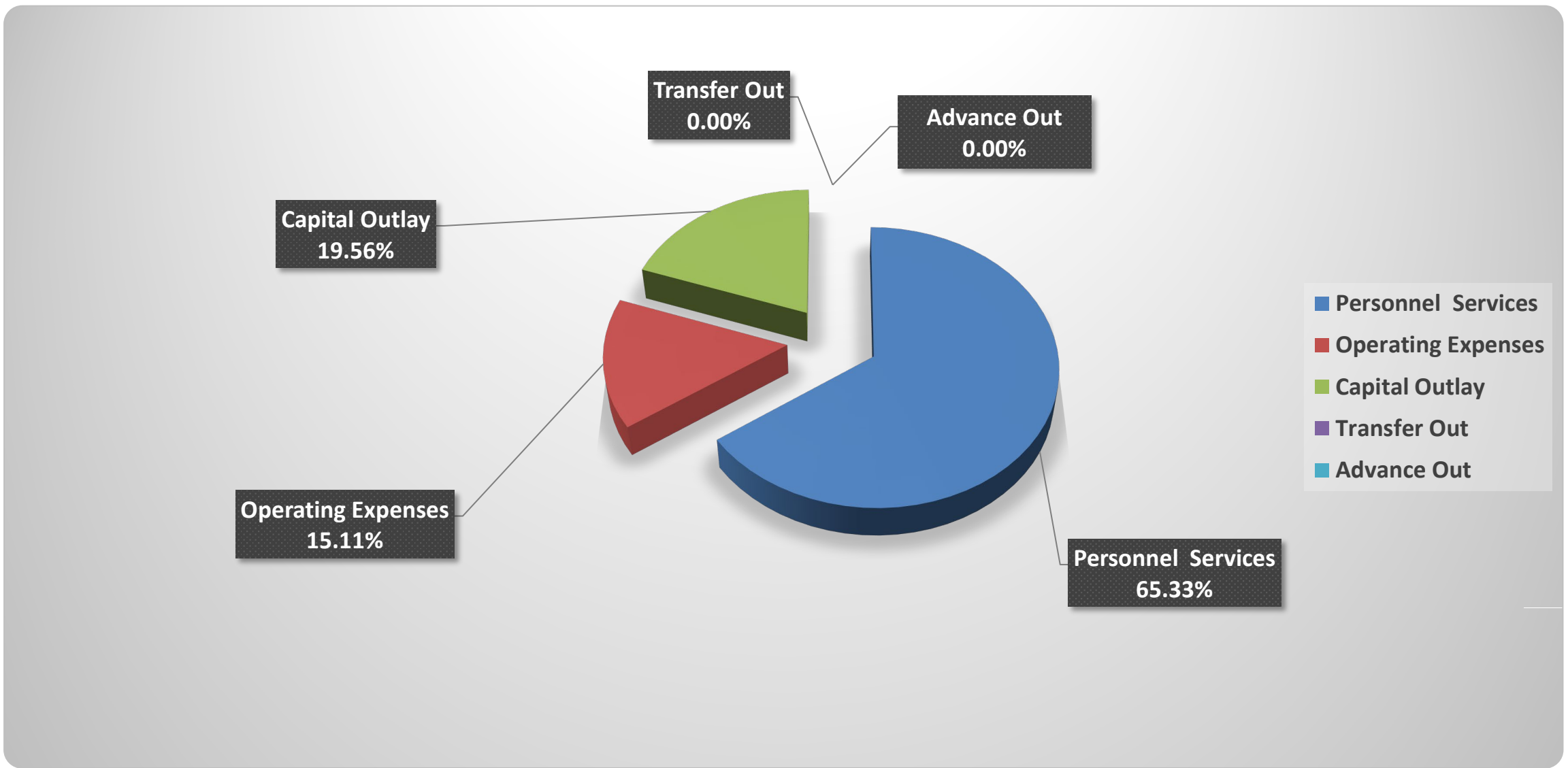
Fund: Fire & EMS
Code: 418

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
152	Fire/EMS	2,014,729	2,251,717	2,444,142	1,332,725	2,684,857	2,846,091	16.4%
TOTAL OPERATING EXPENDITURES		2,014,729	2,251,717	2,444,142	1,332,725	2,684,857	2,846,091	16.4%
152	Fire/EMS	40,294	2,419	117,500	653,610	652,980	136,100	15.8%
TOTAL CAPITAL EXPENDITURES		40,294	2,419	117,500	653,610	652,980	136,100	15.8%
999.53416	To FEMA							0.0%
TRANSFER OUT		0	0	0	0	0	0	0.0%
998.54416	To FEMA							0.0%
997.55110	To General							
ADVANCE OUT		0	0	0	0	0	0	0.0%
TOTAL EXPENDITURES		2,055,023	2,254,136	2,561,642	1,986,335	3,337,837	2,982,191	16.4%

2023 Budgeted Fire & EMS Fund Expenditures



2022 Projected Fire & EMS Fund Expenditures



Fund: Fire & EMS

Division: Security of Persons & Property

Code: 418.152

DEPARTMENT:

Fire & EMS

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
----------------	-------------	-------------	-------------	-------------	-----------	----------------	-------------	-------------

PERSONNEL SERVICES

52110	Salaries & Wages	1,169,119	1,266,681	1,237,620	723,273	1,397,454	1,388,626	12.2%
52111	Overtime	64,383	125,402	90,000	107,134	200,000	200,000	122.2%
52120	Personnel Benefits	426,983	448,847	572,407	277,388	580,000	652,666	14.0%
52141	Volunteer Recognition	1,452	663	3,000	30	3,000	3,000	0.0%
	TOTAL	1,661,937	1,841,593	1,903,027	1,107,825	2,180,454	2,244,292	17.9%

OPERATING EXPENSES

52310	Uniform	39,630	11,720	45,000	15,224	50,000	65,000	44.4%
52311	Electrical Services	7,679	7,350	10,500	3,303	9,000	11,500	9.5%
52312	Gas Service	3,763	5,005	10,000	4,297	10,000	11,000	10.0%
52313	Telephone	717	717	1,000	349	800	1,000	0.0%
52329	Bank & Investment Fees	562	791	1,080	2,108	4,200	4,500	316.7%
52330	Training & Travel	16,836	9,754	42,000	20,130	40,000	45,000	7.1%
52331	Professional Service	36,074	37,019	50,000	20,488	44,000	50,000	0.0%
52335	Personnel & Labor		29,532		3,544	5,000	5,000	100.0%
52340	Contracted Service	86,500	83,120	125,000	66,723	125,000	131,579	5.3%
52350	General Liability Insurance	9,092	8,237	9,447	5,078	9,316	9,782	3.5%
52354	Appraisal Costs	444	87	88	87	87	88	0.0%
52360	Advertising			1,000			1,000	0.0%
52370	Printing & Reproduction		196	1,000	45	300	1,000	0.0%
52380	Membership & Subscriptions	3,000	3,746	3,500	913	3,500	3,850	10.0%
52411	Postage	200	50	500	61	200	500	0.0%
52420	Operating Supplies	55,232	62,615	100,000	38,933	98,000	120,000	20.0%
52421	Grant Related Expenditures							0.0%
52430	Vehicle Maintenance	36,465	20,528	55,000	8,118	35,000	55,000	0.0%
53436	Sirens Upkeep & Maintenance	10,651	14,236	20,000	13,891	20,000	20,000	0.0%
52470	Fuel	30,329	18,957	38,000	8,802	24,000	38,000	0.0%
52490	Refunds	15,618	96,464	28,000	12,806	26,000	28,000	0.0%
	TOTAL	352,792	410,124	541,115	224,900	504,403	601,799	11.2%

CAPITAL OUTLAY

73103	SCBA Replacement	1,177		117,500			136,100	
73106	EMS Squad							
73110	Technology Replacement							
73117	City Wide Surveillance							
73120	Infrastructure Upgrades	495			630			
73121	TimeClock Plus - Advanced Scheduler Software	1,162						
73122	Replace 800 MHz Radios							
73123	Server Infrastructure Upgrades	3,554	2,419					
73124	BSA Community Development Software / Online	13,964						
73126	Replace 2000 Rescue Pumper	19,942			652,980	652,980		
	TOTAL	40,294	2,419	117,500	653,610	652,980	136,100	15.8%

TOTAL EXPENDITURES	2,055,023	2,254,136	2,561,642	1,986,335	3,337,837	2,982,191	16.4%
---------------------------	------------------	------------------	------------------	------------------	------------------	------------------	--------------

PERSONNEL

- (1) Fire Chief/Fire Inspector, 100%
- (3) FT Captains, 100%
- (6) FT FF/Paramedics, 100%
- (1) FT Administrative Assistant, 100%
- 9,282 hours budget for PT Paramedic/Firefighters
 - 365 days x 24 hours/day (1 Paramedic/Firefighters on each 24 hour shift), \$20.07 per hour for part time staffing
 - Includes 1,900 hours for extra weekend coverage and 3,096 hours to back fill for Captains & fulltime Firefighter/Paramedics vacation, sick and Kelly days

OPERATING EXPENSES

Operating supplies include disposable medical supplies and medications

PROFESSIONAL SERVICES

Professional services includes fee for collection of income tax based on revenue collection \$45,000

CONTRACTED SERVICES

EMS billing of 6% of gross revenue estimated at \$600,000 = \$36,000
Preventative maintenance on various station, fire and EMS equipment
\$6,600 1/3 portion of BDR (Backup Disaster Recovery)
Lexipol Contract - Policies and Procedures \$5,000

VEHICLE MAINTENANCE

Increase due to repair of aging fleet

SIRENES UPKEEP & MAINTENANCE

Butler County Emergency Management Agency, plus repair and maintenance of sirens
\$20,000 (transferred from General Fund)

**OVI Task Force Fund
SUMMARY OF RECEIPTS, AND BALANCES**

Miscellaneous Funds
Code: 419

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
40292.019/020/021/022	OVI Grant	195,826	196,971	225,000	68,865	163,900	225,000	0.0%
TOTAL RECEIPTS		195,826	196,971	225,000	68,865	163,900	225,000	0.0%
TOTAL EXPENDITURES		197,882	194,686	225,000	70,739	187,621	225,000	0.0%
TOTAL CAPITAL IMPROVEMENTS		0	0	0	0	0	0	0.0%
TRANSFERS IN		0	0	0	0	0	0	0.0%
TRANSFERS OUT		0	0	0	0	0	0	0.0%
ADVANCES IN - General - 43110.020/021/022/023		225,000	225,000	225,000	225,000	225,000	225,000	0.0%
ADVANCES OUT - General - 55110.020/021/022/023		225,000	225,000	225,000	0	225,000	225,000	0.0%
EXCESS OF RECEIPTS OVER EXPENDITURES		(2,056)	2,285	0	223,126	(23,721)	0	0.0%
BALANCE AT BEGINNING OF YEAR		(9,898)	(11,954)	(264,588)	(9,669)	(305,381)	(329,102)	-24.4%
ENCUMBERED		265,398	295,712		111,120			
BALANCE AT END OF YEAR		(277,352)	(305,381)	(264,588)	102,337	(329,102)	(329,102)	-24.4%

SUMMARY OF EXPENDITURES

Division: Security of Persons & Property
Code: 419.110

DEPARTMENT:

Law Enforcement

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
----------------	-------------	-------------	-------------	-------------	-----------	----------------	-------------	-------------

PERSONNEL SERVICES

52222.020/021/022/023	Coordinator Wages & Fringe Benefits	17,824	20,325	29,589	5,895	16,000	29,589	0.0%
52223.020/021/022/023	Check Points & Saturation Patrol Wages	24,600	25,824	24,610	6,939	17,800	24,610	0.0%
52224.020/021/022/023	Personnel Benefits - Oxford Patrols	5,154	5,239	5,156	1,454	3,500	5,156	0.0%
	TOTAL	47,578	51,388	59,355	14,288	37,300	59,355	0.0%

OPERATING EXPENSES

52420.020/021/022/023	Operating Supplies	1,172	1,331	2,070		1,568	2,070	0.0%
52453.020/021/022/023	Check Points & Saturation Patrols	118,100	111,503	124,460	44,007	120,213	124,460	0.0%
52454.020/021/022/023	Training & Travel - Oxford		247	1,231		500	1,231	0.0%
52455.020/021/022/023	Training & Travel - Others		701	6,223	941	1,000	6,223	0.0%
52456.020/021/022/023	Contractual Fringe Benefits	23,911	22,679	24,207	8,956	21,190	24,207	0.0%
52457.020/021/022/023	Fuel - Oxford	1,230	1,251	1,231	347	655	1,231	0.0%
52458.020/021/022/023	Fuel - Others	5,891	5,586	6,223	2,200	5,195	6,223	0.0%
	TOTAL	150,304	143,298	165,645	56,451	150,321	165,645	0.0%
TOTAL EXPENDITURES		197,882	194,686	225,000	70,739	187,621	225,000	0.0%

Southpointe TIF District 1
SUMMARY OF RECEIPTS, AND BALANCES

Fund: 420

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
40111	TIF Receipts	287,692	328,957	287,980	157,494	287,980	287,980	0.0%
41101	Interest on Investments	3,288	2,276	1,489	969	1,489	3,643	144.7%
TOTAL RECEIPTS		290,980	331,233	289,469	158,463	289,469	291,623	0.7%
TRANSFERS IN		0	0	0	0	0	0	0.0%
TRANSFERS OUT		254,998	268,866	268,230	26,605	268,230	266,167	-0.8%
EXCESS OF RECEIPTS OVER EXPENDITURES		35,982	62,367	21,239	131,858	21,239	25,456	19.9%
BALANCE AT BEGINNING OF YEAR		120,992	156,974	178,031	219,341	219,341	240,580	35.1%
ENCUMBERED								
BALANCE AT END OF YEAR		156,974	219,341	199,270	351,199	240,580	266,036	33.5%

SUMMARY OF EXPENDITURES

DEPARTMENT: Transfer to

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
999.53151	Transfer to Southpoint TIF Debt Service Fund	254,998	268,866	268,230	26,605	268,230	266,167	-0.8%
TOTAL TRANSFERS		254,998	268,866	268,230	26,605	268,230	266,167	-0.8%

Southpointe TIF District 2
SUMMARY OF RECEIPTS, AND BALANCES

Miscellaneous Funds
Code: 421

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
40111	TIF Receipts	7,308	8,991	7,317	4,299	7,317	7,317	0.0%
41101	Interest on Investments	83	60	39	27	39	102	161.5%
TOTAL RECEIPTS		7,391	9,051	7,356	4,326	7,356	7,419	0.9%
TRANSFERS IN		0	0	0	0	0	0	0.0%
TRANSFERS OUT		6,479	6,831	6,815	676	6,815	6,763	-0.8%
EXCESS OF RECEIPTS OVER EXPENDITURES		912	2,220	541	3,650	541	656	21.3%
BALANCE AT BEGINNING OF YEAR		3,074	3,986	4,521	6,206	6,206	6,747	49.2%
ENCUMBERED								
BALANCE AT END OF YEAR		3,986	6,206	5,062	9,856	6,747	7,403	46.2%

SUMMARY OF EXPENDITURES

DEPARTMENT: Transfer to

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
999.53151	Transfer to Southpoint TIF Debt Service Fund	6,479	6,831	6,815	676	6,815	6,763	-0.8%
TOTAL TRANSFERS		6,479	6,831	6,815	676	6,815	6,763	-0.8%

Southpointe TIF District 3
SUMMARY OF RECEIPTS, AND BALANCES

Miscellaneous Funds
Code: 422

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
40111	TIF Receipts	10,966	13,207	10,980	6,315	10,980	10,980	0.0%
41101	Interest on Investments	126	89	59	40	59	149	152.5%
TOTAL RECEIPTS		11,092	13,296	11,039	6,355	11,039	11,129	0.8%
TRANSFERS IN		0	0	0	0	0	0	0.0%
TRANSFERS OUT		9,723	10,251	10,227	1,016	10,227	10,148	-0.8%
EXCESS OF RECEIPTS OVER EXPENDITURES		1,369	3,045	812	5,339	812	981	20.8%
BALANCE AT BEGINNING OF YEAR		4,613	5,982	6,784	9,027	9,027	9,839	45.0%
ENCUMBERED								
BALANCE AT END OF YEAR		5,982	9,027	7,596	14,366	9,839	10,820	42.4%

SUMMARY OF EXPENDITURES

DEPARTMENT: Transfer to

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
999.53151	Transfer to Southpoint TIF Debt Service Fund	9,723	10,251	10,227	1,016	10,227	10,148	-0.8%
TOTAL TRANSFERS		9,723	10,251	10,227	1,016	10,227	10,148	-0.8%

Southpointe TIF District 4
SUMMARY OF RECEIPTS, AND BALANCES

Miscellaneous Funds
Code: 423

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
40111	TIF Receipts	10,940	13,136	10,954	6,281	10,954	10,954	0.0%
41101	Interest on Investments	125	89	58	40	58	148	155.2%
TOTAL RECEIPTS		11,065	13,225	11,012	6,321	11,012	11,102	0.8%
TRANSFERS IN		0	0	0	0	0	0	0.0%
TRANSFERS OUT		9,700	10,227	10,203	1,013	10,203	10,125	-0.8%
EXCESS OF RECEIPTS OVER EXPENDITURES		1,365	2,998	809	5,308	809	977	20.8%
BALANCE AT BEGINNING OF YEAR		4,602	5,967	6,768	8,965	8,965	9,774	44.4%
ENCUMBERED								
BALANCE AT END OF YEAR		5,967	8,965	7,577	14,273	9,774	10,751	41.9%

SUMMARY OF EXPENDITURES

DEPARTMENT: Transfer to

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
999.53151	Transfer to Southpoint TIF Debt Service Fund	9,700	10,227	10,203	1,013	10,203	10,125	-0.8%
TOTAL TRANSFERS		9,700	10,227	10,203	1,013	10,203	10,125	-0.8%

**Southpointe TIF District 5
SUMMARY OF RECEIPTS, AND BALANCES**

Miscellaneous Funds
Code: 424

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
40111	TIF Receipts	10,882	13,314	10,898	6,366	10,898	10,898	0.0%
41101	Interest on Investments	124	90	58	40	58	151	160.3%
TOTAL RECEIPTS		11,006	13,404	10,956	6,406	10,956	11,049	0.8%
TRANSFERS IN		0	0	0	0	0	0	0.0%
TRANSFERS OUT		9,649	10,174	10,150	1,003	10,150	10,072	-0.8%
EXCESS OF RECEIPTS OVER EXPENDITURES		1,357	3,230	806	5,403	806	977	21.2%
BALANCE AT BEGINNING OF YEAR		4,578	5,935	6,732	9,165	9,165	9,971	48.1%
ENCUMBERED								
BALANCE AT END OF YEAR		5,935	9,165	7,538	14,568	9,971	10,948	45.2%

SUMMARY OF EXPENDITURES

DEPARTMENT: Transfer to

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
999.53151	Transfer to Southpoint TIF Debt Service Fund	9,649	10,174	10,150	1,003	10,150	10,072	-0.8%
TOTAL TRANSFERS		9,649	10,174	10,150	1,003	10,150	10,072	-0.8%

**OAT Property Tax Fund
SUMMARY OF RECEIPTS, AND BALANCES**

Miscellaneous Funds
Code: 425

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
40110	OAT Property Tax	982,365	1,066,138	1,045,000	601,475	1,045,000	1,045,000	0.0%
40112	10% Rollback	78,089	43,061		4,491	80,000		0.0%
41101	Interest	3,348	1,589	709	1,070	800	1,956	175.9%
41222	Reimbursements	6,911						0.0%
TOTAL RECEIPTS		1,070,713	1,110,788	1,045,709	607,036	1,125,800	1,046,956	0.1%
TOTAL EXPENDITURES		0	11,455	15,000	9,013	15,000	15,000	0.0%
TRANSFERS IN		0	0	0	0	0	0	0.0%
TRANSFERS OUT		1,050,000	1,036,020	1,035,000	517,500	1,036,020	1,035,000	0.0%
EXCESS OF RECEIPTS OVER EXPENDITURES		20,713	63,313	(4,291)	80,523	74,780	(3,044)	29.1%
BALANCE AT BEGINNING OF YEAR		24,000	44,713	124,493	108,026	108,026	182,806	46.8%
ENCUMBERED								
BALANCE AT END OF YEAR		44,713	108,026	120,202	188,549	182,806	179,762	49.5%

SUMMARY OF EXPENDITURES

DEPARTMENT: Finance

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
999.53144	Transfer to OAT Fund	1,050,000	1,036,020	1,035,000	517,500	1,036,020	1,035,000	0.0%
TOTAL TRANSFERS		1,050,000	1,036,020	1,035,000	517,500	1,036,020	1,035,000	0.0%
420.52326	Auditor & Treasurer Fees		11,455	15,000	9,013	15,000	15,000	0.0%
TOTAL EXPENDITURES		0	11,455	15,000	9,013	15,000	15,000	0.0%

Fire Loss Claims
SUMMARY OF RECEIPTS, AND BALANCES

Miscellaneous Funds
Code: 426

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
40658	Fire Loss Claims			0	0	0	0	0.0%
TOTAL RECEIPTS		0	0	0	0	0	0	0.0%
TOTAL EXPENDITURES		0	0	0	0	0	0	0.0%
TRANSFERS IN		0	0	0	0	0	0	0.0%
TRANSFERS OUT		0	0	0	0	0	0	0.0%
EXCESS OF RECEIPTS OVER EXPENDITURES		0	0	0	0	0	0	0.0%
BALANCE AT BEGINNING OF YEAR		0	0	0	0	0	0	0.0%
ENCUMBERED								
BALANCE AT END OF YEAR		0	0	0	0	0	0	0.0%

SUMMARY OF EXPENDITURES

DEPARTMENT: Fire Loss Claims

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
422.5249	Refunds			0		0	0	0.0%
TOTAL EXPENDITURES		0	0	0	0	0	0	0.0%

Small Business Loan Fund
SUMMARY OF RECEIPTS, AND BALANCES

Miscellaneous Funds
Code: 427

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
41101	Interest	491						0.0%
41201	Contributions	15,590					5,000	100.0%
TOTAL RECEIPTS		16,081	0	0	0	0	5,000	100.0%
TOTAL EXPENDITURES		19,484	(50)	0	0	0	10,000	100.0%
TRANSFERS IN		200,000	0	0	0	0	5,000	100.0%
TRANSFERS OUT		196,597	50					0.0%
EXCESS OF RECEIPTS OVER EXPENDITURES		0	0	0	0	0	0	0.0%
BALANCE AT BEGINNING OF YEAR		0	0	0	0	0	0	0.0%
ENCUMBERED								
BALANCE AT END OF YEAR		0	0	0	0	0	0	0.0%

SUMMARY OF EXPENDITURES

DEPARTMENT: Small Business Loan

OPERATING EXPENSES

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
401.52370	Printing & Reproduction	3,894						
401.52490	Refunds	15,590	(50)					0.0%
401.52540	Capital Outlay Loan						10,000	100.0%
TOTAL EXPENDITURES		19,484	(50)	0	0	0	10,000	100.0%

Local Coronavirus Relief
SUMMARY OF RECEIPTS, AND BALANCES

Miscellaneous Funds
Code: 428

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
41101	Interest	424	17					0.0%
41224	CARES Funding - State Distribution	1,480,367						0.0%
41224	CARES Butler County Business Program	106,714				200,000		0.0%
41222	Reimbursements	22,660						0.0%
TOTAL RECEIPTS		1,610,165	17	0	0	200,000	0	0.0%
TOTAL EXPENDITURES		1,520,171	90,011	0	0	200,000	0	0.0%
TRANSFERS IN								0.0%
TRANSFERS OUT								0.0%
ADVANCES IN		106,714	0	0	0	0	0	0.0%
ADVANCES OUT		106,714						0.0%
EXCESS OF RECEIPTS OVER EXPENDITURES		89,994	(89,994)	0	0	0	0	0.0%
BALANCE AT BEGINNING OF YEAR		0	89,994	0	0	0	0	0.0%
ENCUMBERED		66,623						
BALANCE AT END OF YEAR		23,371	0	0	0	0	0	0.0%

SUMMARY OF EXPENDITURES

DEPARTMENT: Finance

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
420.52461.001	Sub-Recipient CARES Funding	453,957	46,132					0.0%
420.52461.002	Contractor CARES Funding	327,186						0.0%
420.52461.003	Grants	390,400						0.0%
420.52461.004	City of Oxford Direct Spending	62,132	42,050					0.0%
420.52461.005	City of Oxford Direct Reclassified Spending	179,782	1,829					0.0%
420.52461.006	Butler County Business Grant Program	106,714				200,000		0.0%
420.52490	Refunds							0.0%
TOTAL EXPENDITURES		1,520,171	90,011	0	0	200,000	0	0.0%

**Coronavirus Local Fiscal Recovery Fund
SUMMARY OF RECEIPTS, AND BALANCES**

Miscellaneous Funds
Code: 429

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
41101	Interest				894	1,400		0.0%
41226	American Rescue Plan Act - State Distribution		1,210,822	1,210,399	4,832	1,215,231		-100.0%
41222	Reimbursements							0.0%
TOTAL RECEIPTS		0	1,210,822	1,210,399	5,726	1,216,631	0	-100.0%
TOTAL EXPENDITURES		0	170,097	1,210,399	0	2,255,956	0	-100.0%
TRANSFERS IN								0.0%
TRANSFERS OUT								0.0%
ADVANCES IN								0.0%
ADVANCES OUT								0.0%
EXCESS OF RECEIPTS OVER EXPENDITURES		0	1,040,725	0	5,726	(1,039,325)	0	0.0%
BALANCE AT BEGINNING OF YEAR		0	0	0	1,040,725	1,040,725	1,400	100.0%
ENCUMBERED			1,040,301		1,267,585			
BALANCE AT END OF YEAR		0	424	0	(221,134)	1,400	1,400	100.0%

SUMMARY OF EXPENDITURES

DEPARTMENT: Finance

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
420.52462	American Rescue Plan Act Expenditures		170,097	1,210,399		2,255,956		-100.0%
TOTAL EXPENDITURES		0	170,097	1,210,399	0	2,255,956	0	-100.0%

Opioid Settlement Fund
SUMMARY OF RECEIPTS, AND BALANCES

Miscellaneous Funds
Code: 430

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
40411	Opioid Settlement - Distributors					6,867	6,867	100.0%
41101	Interest						71	100.0%
TOTAL RECEIPTS		0	0	0	0	6,867	6,938	100.0%
TOTAL EXPENDITURES		0	0	0	0	0	0	0.0%
TRANSFERS IN								0.0%
TRANSFERS OUT								0.0%
ADVANCES IN								0.0%
ADVANCES OUT								0.0%
EXCESS OF RECEIPTS OVER EXPENDITURES		0	0	0	0	6,867	6,938	100.0%
BALANCE AT BEGINNING OF YEAR		0	0	0	0	0	6,867	100.0%
ENCUMBERED								
BALANCE AT END OF YEAR		0	0	0	0	6,867	13,805	100.0%

SUMMARY OF EXPENDITURES

DEPARTMENT: Law Enforcement

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
110								0.0%
TOTAL EXPENDITURES		0	0	0	0	0	0	0.0%

This Page Was Intentionally Left Blank

**Summary Of Revenues, Expenditures, And Fund Balances
Debt Service Funds**

	Actual 2019	Actual 2020	Actual 2021	Budgeted 2022	Budgeted 2023
Revenues:					
Interest Income	14,898	5,170	0	0	0
Bonds/Loans/Notes	7,757,540	0	0	0	0
Total Revenue	7,772,438	5,170	0	0	0
Expenditures:					
Debt Service	5,802,657	613,225	617,275	610,875	614,325
Total Expenditures	5,802,657	613,225	617,275	610,875	614,325
Transfers-In	800,206	411,771	598,660	610,875	614,325
Transfers-Out	2,600,000	0	0	0	0
	(1,799,794)	411,771	598,660	610,875	614,325
Excess Revenue Over Expenditures	169,987	(196,284)	(18,615)	0	0
Cash Carry-Over Balance	44,912	214,899	18,615	0	0
Total	214,899	18,615	0	0	0

**Aquatic Center Improvement Bonds
Debt Service Fund
SUMMARY OF RECEIPTS AND BALANCES**

Debt Service Funds
Code: 150

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
40950	Bond Proceeds							0%
40951	Note Proceeds							0%
41101	Interest							0%
TOTAL RECEIPTS		0	0	0	0	0	0	0.0%
	Transfer from:							
42110	General Fund	0	292,311	305,250	82,625	305,250	311,050	2%
42145	Aquatic Center Capital Improvement Fund	119,958	0	0	0	0	0	
TOTAL TRANSFERS IN		119,958	292,311	305,250	82,625	305,250	311,050	
TOTAL RECEIPTS AND TRANSFERS IN		119,958	292,311	305,250	82,625	305,250	311,050	2%
TOTAL EXPENDITURES		308,500	309,450	305,250	82,625	305,250	311,050	2%
EXCESS OF REC. OVER EXPENDITURES		(188,542)	(17,139)	0	0	0	0	0%
BALANCE AT BEGINNING OF YEAR		205,681	17,139	0	0	0	0	0%
BALANCE AT END OF YEAR		17,139	0	0	0	0	0	0%

SUMMARY OF EXPENDITURES

Division: Interest on Long-term Debt
Code: 150.995

DEPARTMENT: Debt Service

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
52600	Debt Issuance Cost							0%
52603	Principal	135,000	140,000	140,000		140,000	150,000	7%
52604	Interest	173,500	169,450	165,250	82,625	165,250	161,050	-3%
TOTAL EXPENDITURES		308,500	309,450	305,250	82,625	305,250	311,050	2%

Debt Schedule

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2020	135,000	173,500	308,500
2021	140,000	169,450	309,450
2022	140,000	165,250	305,250
2023	150,000	161,050	311,050
2024	150,000	156,550	306,550
2025	155,000	152,050	307,050
2026	160,000	147,400	307,400
2027	165,000	143,400	308,400
2028	170,000	136,800	306,800
2029	175,000	130,000	305,000
2030	185,000	123,000	308,000
2031	190,000	115,600	305,600
2032	200,000	108,000	308,000
2033	205,000	100,000	305,000
2034	215,000	91,800	306,800
2035	225,000	83,200	308,200
2036	235,000	74,200	309,200
2037	245,000	64,800	309,800
2038	255,000	55,000	310,000
2039	265,000	44,800	309,800
2040	275,000	34,200	309,200
2041	285,000	23,200	308,200
2042	295,000	11,800	306,800
	4,615,000	2,465,050	7,080,050

**Southpointe TIF Improvement Bonds
Debt Service Fund
SUMMARY OF RECEIPTS AND BALANCES**

Debt Service Funds
Code: 151

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
40950	Bond Proceeds							0%
								0%
41101	Interest	5,170						0%
TOTAL RECEIPTS		5,170	0	0	0	0	0	0.0%
	Transfer from:							
42110	General Fund							0%
42146	Southpoint TIF Improvement Fund	1,264	0	0	0	0	0	0%
42420	Southpointe TIF District1	254,998	268,866	268,230	26,605	268,230	266,167	-1%
42421	Southpointe TIF District2	6,479	6,831	6,815	676	6,815	6,763	-1%
42422	Southpointe TIF District3	9,723	10,251	10,227	1,016	10,227	10,148	-1%
42423	Southpointe TIF District4	9,700	10,227	10,203	1,013	10,203	10,125	-1%
42424	Southpointe TIF District5	9,649	10,174	10,150	1,003	10,150	10,072	-1%
	Total Transfers In	291,813	306,349	305,625	30,313	305,625	303,275	-1%
TOTAL RECEIPTS AND TRANSFERS IN		296,983	306,349	305,625	30,313	305,625	303,275	-1%
TRANSFERS OUT								
999.53146	Southpointe TIF Capital Improvement							
	Total Transfers Out	0	0	0	0	0	0	0%
TOTAL EXPENDITURES AND TRANSFERS OUT		304,725	307,825	305,625	30,313	305,625	303,275	-1%
EXCESS OF REC. OVER EXPENDITURES		(7,742)	(1,476)	0	0	0	0	0%
BALANCE AT BEGINNING OF YEAR		9,218	1,476	0	0	0	0	0%
BALANCE AT END OF YEAR		1,476	0	0	0	0	0	0%

SUMMARY OF EXPENDITURES

Division: Interest on Long-term Debt
Code: 151.995

DEPARTMENT: Debt Service

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
52600	Debt Issuance Cost							0%
52603	Principal	230,000	240,000	245,000		245,000	250,000	2%
52604	Interest	74,725	67,825	60,625	30,313	60,625	53,275	-12%
TOTAL EXPENDITURES		304,725	307,825	305,625	30,313	305,625	303,275	-1%

Debt Schedule

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2019	255,000	52,629	307,629
2020	230,000	74,725	304,725
2021	240,000	67,825	307,825
2022	245,000	60,625	305,625
2023	250,000	53,275	303,275
2024	260,000	45,775	305,775
2025	270,000	37,975	307,975
2026	275,000	29,875	304,875
2027	280,000	23,000	303,000
2028	<u>295,000</u>	<u>11,800</u>	<u>306,800</u>
	2,600,000	457,504	3,057,504

This Page Was Intentionally Left Blank

**Summary Of Revenues, Expenditures, And Fund Balances
Capital Projects Funds**

	Actual 2019	Actual 2020	Actual 2021	Budgeted 2022	Budgeted 2023
Revenues:					
Intergovernmental Receipts	926,132	901,800	3,510,717	2,526,500	3,001,000
Interest Income	2,418	2,799	3,843	931	2,081
Miscellaneous	216,891	137,260	163,412	57,775	109,152
Bonds/Loans/Notes	0	0	0	0	0
Total Revenue	1,145,441	1,041,859	3,677,972	2,585,206	3,112,233
Expenditures:					
Personnel Services	0	5,290	29,945	31,936	32,587
Capital Outlay	7,831,084	6,357,690	4,920,080	6,800,034	3,675,938
Total Expenditures	7,831,084	6,362,980	4,950,025	6,831,970	3,708,525
Transfers-In	5,630,311	3,469,941	1,532,673	1,601,267	1,984,244
Transfers-Out	200,000	121,222	0	0	0
Advance-In	2,691,431	3,735,050	1,803,250	3,297,837	5,102,500
Advance-Out	2,691,431	3,735,050	1,803,250	3,297,837	5,102,500
	5,430,311	3,348,719	1,532,673	1,601,267	1,984,244
Excess Revenue Over Expenditures	(1,255,332)	(1,972,402)	260,620	(2,645,497)	1,387,952
Encumbrances Outstanding	5,729,559	1,411,255	1,475,048	0	0
Cash Carry-Over Balance	8,400,180	7,144,848	5,172,446	4,463,933	101,060
Total	1,415,289	3,761,191	3,958,018	1,818,436	1,489,012

**Capital Equipment Fund
SUMMARY OF BALANCES**

Code: 140

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
40271	M.U. Contribution							
40310	NatureWorks Grant						46,000	
40608	Auction Sales							
41201	Contributions				1,525			
41222	Reimbursements	1,250	30,000					0.0%
TOTAL RECEIPTS		1,250	30,000	0	1,525	0	46,000	100.0%
TOTAL CAPITAL IMPROVEMENTS		536,479	209,492	313,975	47,290	220,497	401,900	28.0%
EXCESS RECEIPTS OVER EXPENDITURES		(535,229)	(179,492)	(313,975)	(45,765)	(220,497)	(355,900)	-13.4%
TRANSFERS/ADVANCES-IN								
42110	Transfer from General Fund	489,004	187,450	294,465	147,233	294,465	326,114	10.7%
TRANSFERS/ADVANCES-IN		489,004	187,450	294,465	147,233	294,465	326,114	10.7%
NET INCOME (DEFICIT)		(46,225)	7,958	(19,510)	101,468	73,968	(29,786)	-52.7%
BALANCE BEGINNING OF THE YEAR		872,214	825,989	768,351	833,947	833,947	907,915	18.2%
ENCUMBERED		60,455	40,943		127,281	0		
BALANCE END OF THE YEAR		765,534	793,004	748,841	808,134	907,915	878,129	17.3%

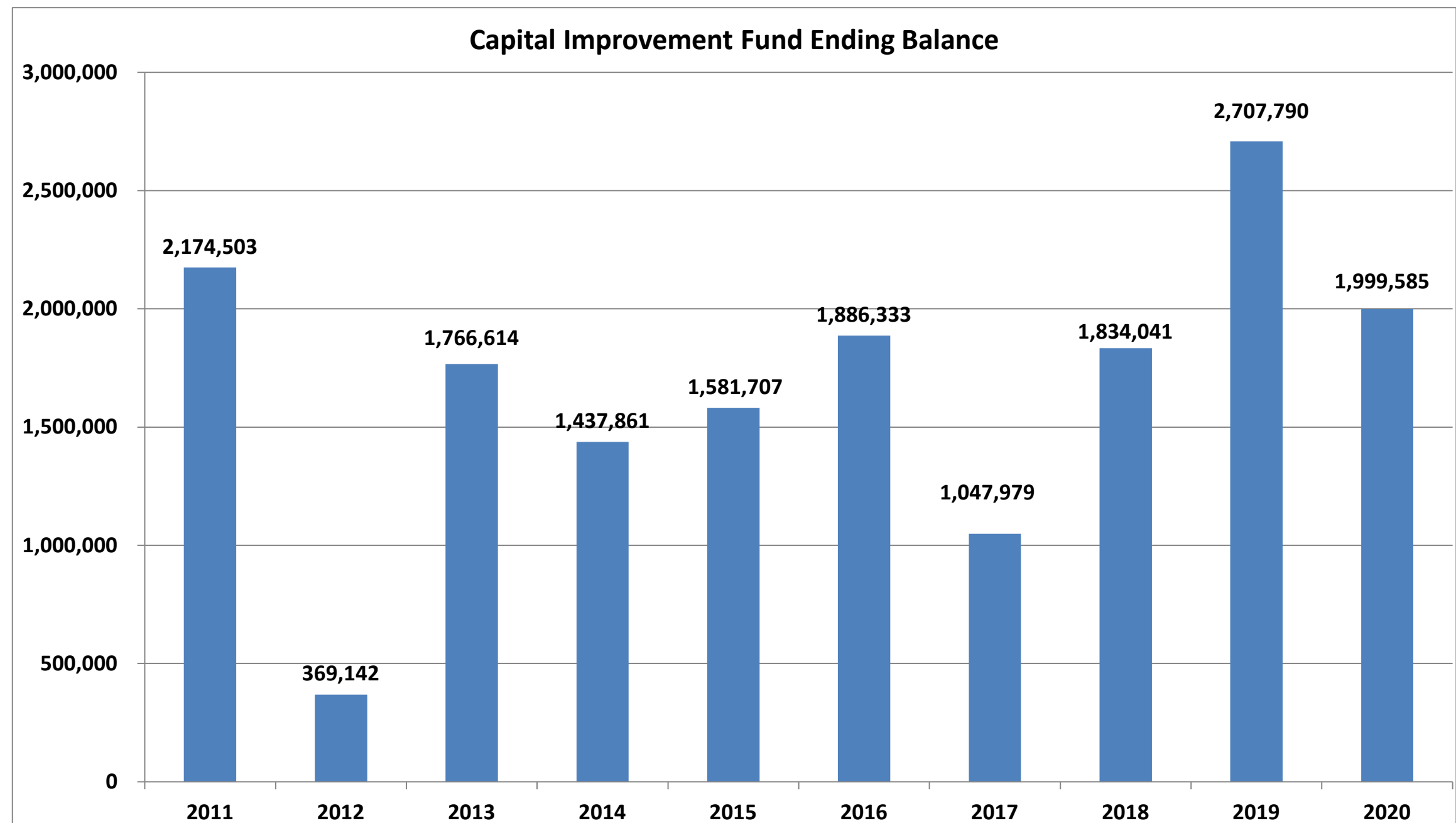
SUMMARY OF EXPENDITURES

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
110.61104	Police Cars & Related Equipment	199,137	96,300	49,595		49,595	55,000	
110.61105	Police Tablet Replacement	12,126						
110.61127	Replace 800MHZ Radios	90,900						
110.61168	Body Cameras							
110.61187	Mobile Routers	9,830						
110.61196	Ultrasonic Cleaner							
110.61204	Replace 2006 Ford Explorer w/ Command Vehicle	50,000						
110.61205	Unmanned Aerial System (UAS)	26,700						
110.61218	Administrative Unmarked Vehicles			92,000		92,000	49,600	
310.61198	BSA Community Development Software/Online	23,273						
408.61120	Computer Network System (MIS)	1,080						
408.61121	Computer Hardware (MIS)	8,315	7,375	13,300	3,359	13,300	14,300	
408.61170	Infrastructure Updates	7,785	16,933	10,080	4,406	10,080		
408.61178	City Wide Surveillance	7,420						
408.61197	Server Infrastructure Updates	7,650						
408.61206	City Website Update							
420.61171	Time Clocks	2,312						
450.61212	HR - BS&A Software	1,250	3,665		4,674	4,674		
483.61158	Audio/Video Equipment Replacement	4,794						
490.61209	Electric Charging Stations		2,500					
490.61214	Staff Car at Municipal Building 2007 Honda		10,000					
490.61219	GPS Data Collection/Locating Handheld Unit			2,000		2,000		
490.61222	Replacement of 2015 Dodge Durango						13,000	
610.61223	HVAC Aquatic Center Restroom and Chemical Room						25,000	
620.61161	Playground Repairs	3,578	3,994				125,000	
620.61186	Leonard Howell Park Equipment	8,500		125,000				
620.61208	Replacement 2004 UTV Utility Vehicle							
630.61136	Community Park Equipment	5,000	1,933					
630.61210	New UTV Utility Vehicle Community Park	10,000						
630.61220	Sprayer/Spreader			14,000		14,000		
720.61172	Uptown Park Splash Fountain Equipment	2,360						
720.61184	Replacement of Truck #05-60 4x4 Dump							
720.61191	Streetlight Replacement Key Rench Dr.							
720.61193	Replacement of Ford F350 #06-55							
720.61199	Painting of Metal Equipment in Uptown Park							
720.61200	Crosswalk Safety Improvements Dana Dr. and SR732							
720.61201	Replacement of Kifco Water Reel							
720.61202	Replacement of City Garage Generator	18,730						
720.61203	Replace #2007-50 Schwarze Street Sweeper							
720.61211	Replacement of Truck #2008-61 Ford F350	35,739	34,261					
720.61215	Replacement of 2012 Mower #895		13,663					
720.61216	Replacement of Sidewalk Broom		18,868					
720.61217	Traffic Signal Repairs				28,738	28,735		
720.61221	Replace Rusted Aluminum Flat Bed			8,000	6,113	6,113		
720.61224	Grass Cutting Flail Head for Boom Mower						25,000	
720.61225	Replacement of Scag Mower #895						15,000	
720.61226	Replacement of Rubber Tire Loader - 2008						80,000	
TOTAL EXPENDITURES		536,479	209,492	313,975	47,290	220,497	401,900	28.0%

**Capital Improvement Fund
SUMMARY OF BALANCES**

Code: 141

	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
TOTAL RECEIPTS	189,300	268,009	276,500	117,884	394,384	705,000	155.0%
TOTAL CAPITAL IMPROVEMENTS	834,999	1,175,418	725,000	292,973	1,242,362	1,661,910	129.2%
EXCESS RECEIPTS OVER EXPENDITURES	(645,699)	(907,409)	(448,500)	(175,089)	(847,978)	(956,910)	-113.4%
TRANSFERS IN	1,519,448	199,203	211,802	105,901	211,802	380,502	79.6%
TRANSFER OUT	0	0	0	0	0	0	0.0%
ADVANCE IN	785,050	103,250	276,500	276,500	276,500	602,500	117.9%
ADVANCE OUT	785,050	103,250	276,500	0	276,500	602,500	117.9%
NET INCOME (DEFICIT)	873,749	(708,206)	(236,698)	207,312	(636,176)	(576,408)	-143.5%
BALANCE BEGINNING OF YEAR	1,834,041	2,707,790	1,310,093	1,999,584	1,999,584	1,363,408	4.1%
ENCUMBERED	533,412	651,162		1,293,078			
BALANCE END OF YEAR	2,174,378	1,348,422	1,073,395	913,818	1,363,408	787,000	-26.7%



**Capital Improvement Fund
SUMMARY OF RECEIPTS**

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
40271	M.U. Contribution							
40272	MVLF Resurfacing						102,500	
40285	OKI Funding							
40286	OPWC Funding	151,800		276,500	100,884	377,384	602,500	
40287	ODOT Funding		241,884					
40299	Safe Routes to School Funding							
40617	Miscellaneous							
41001	Special Assessments							
41201	Contributions	5,000	4,500		17,000	17,000		
41222	Reimbursement	32,500	21,625					
41223	Red Brick & Ivy Gifts							
	Receipts	189,300	268,009	276,500	117,884	394,384	705,000	155.0%
	Transfers from:							
42110	General Fund	1,409,448	199,203	211,802	105,901	211,802	270,502	27.7%
42130	Parking Fund	110,000	0	0	0	0	110,000	100.0%
	Transfers-in	1,519,448	199,203	211,802	105,901	211,802	380,502	79.6%
	Advance from:							
43110	General Fund	785,050	103,250	276,500	276,500	276,500	602,500	117.9%
	Advances-in	785,050	103,250	276,500	276,500	276,500	602,500	117.9%
	TOTAL REVENUES	2,493,798	570,462	764,802	500,285	882,686	1,688,002	120.7%

**Capital Improvement Fund
SUMMARY OF EXPENDITURES**

Code: 141

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
	ROAD AND STREET PROJECTS							
720.63130	Urban Paving Program Campus-Patterson-Chestnut		418,142		16,385	16,385		
720.63133	Street Maintenance & Resurfacing	450,000	300,000	350,000		350,000	450,000	
720.63137	Street Sign Replacement	780	3,278				10,000	
720.63149	Sidewalk/Curb/Gutter Replacement	5,620	478	25,000		25,000	25,000	
720.63173	Passenger Rail Platform		13,530					
720.63179	College/Chestnut Traffic Signal	218,172						
720.63180	Bicycle & Pedestrian Safety	10,325	17,780	25,000	3,372	20,000	50,000	
720.63181	Maintenance Crack Sealing of City Streets	49,984	12,875	60,000		60,000	50,000	
720.63186	72" Culvert Repair US27 North		170,990		2	2		
720.63187	Pedestrian Safety US 27 North Street Lighting		8,790					
720.63189	Northridge Dr. Applewood Stormwater Improvements		5,750					
720.63191	Convert Streetlights to LED	5,720	48,609		172,074	173,280		
720.63192	Roadway Paver Maintenance	1,800	12,700	25,000	2,500	12,000		
720.63198	Main St. Reconstruction between High St. and Park Place					393,178		
720.63199	Traffic Signal Mast Arm Pole at College Ave and Church Street			50,000		50,000		
720.63200	RxR Bore to Replace Storm Sewer at Spring and Elm Streets			10,000				
720.63204	Kehr Rd Culvert Replacement						250,000	
SUBTOTAL	ROAD AND STREET PROJECTS	742,401	1,012,922	545,000	194,333	1,099,845	835,000	53.2%
	OTHER PROJECTS							
310.63195	Uptown Public Restroom		75		2,468	2,468	160,000	
345.63151	Emerald Ash Borer (EAB) Response	36,100	19,700	30,000	6,020	30,000	30,000	
480.63107	Municipal/Court Building Improvements		7,186	15,000	5,103	15,000	47,000	
490.63193	Foxfire Culvert Scour Protection		15,000					
490.63194	Installation of Vehicle Charging Station		25,509	100,000				
490.63196	Removal of Underground Storage Tanks		35,230					
490.63205	College @ Elm Office Build Out						53,750	
490.63206	Transportation Safety Action Plan						25,000	
490.63207	Consultant for Solar Evaluation for City Facilities						10,000	
490.63211	Consultant for Community Energy Needs Study						20,000	
490.63208	ADA Transition Plan - Facility Improvements						8,160	
490.63209	Storm Sewer Infrastructure						10,000	
490.63210	Install Vehicle Charging Stations						443,000	
610.63111	Aquatic Center Improvements	25,400					10,000	
620.61133	Memorial Tree Plaque		6,546					
620.63178	Senior Center Parking Lot Paving	7,683						
620.63184	New Tennis/Pickleball Courts		53,250					
620.63185	Skate Park Maintenance & Repair							
620.63202	Athletic Field Renovation			15,000	17,000	17,000		
720.63173	Passenger Rail Platform				68,049	68,049		
720.63183	City Garage's UST Systems	23,415						
720.63190	Uptown Water Garden (Fountain) Replacement						10,000	
720.63203	Black Covered Bridge			20,000		10,000		
997.55110	Return Advance to General Fund	785,050	103,250	276,500		276,500	602,500	
999.53110	Transfer to General Fund							
SUBTOTAL	OTHER PROJECTS	877,648	265,746	456,500	98,640	419,017	1,429,410	213.1%
		1,620,049	1,278,668	1,001,500	292,973	1,518,862	2,264,410	126.1%

SUMMARY OF BALANCES

Fund: Parking Improvement Fund
Code: 142

	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
TOTAL RECEIPTS	0	0	0	0	0	0	0.0%
TOTAL EXPENDITURES	0	0	0	0	0	0	0.0%
NET	0	0	0	0	0	0	0.0%
CAPITAL IMPROVEMENTS	29,094	320,417	100,000	0	40,000	292,628	192.6%
42130 Transfer from Parking Fund	321,489	60,000	10,000	10,000	10,000	192,628	1826.3%
TRANSFERS IN	321,489	60,000	10,000	10,000	10,000	192,628	1826.3%
TRANSFERS OUT	0	0	0	0	0	0	0.0%
NET INCOME (DEFICIT)	292,395	(260,417)	(90,000)	10,000	(30,000)	(100,000)	-11.1%
BALANCE-BEGINNING OF THE YEAR	112,307	404,702	102,037	144,285	144,285	114,285	12.0%
ENCUMBERED	305,182	19,750		19,750			
BALANCE-END OF YEAR	99,520	124,535	12,037	134,535	114,285	14,285	18.7%
TOTAL RECEIPTS	0	0	0	0	0	0	0.0%

SUMMARY OF EXPENDITURES

Division: Transportation

DEPARTMENT:

Parking Improvements

Code: 142.711

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
61002	Parking Garage Improvements		18,225	100,000		40,000	120,000	
61004	Automatic License Plate Reader						40,000	
61005	Parking Garage Cameras						25,000	
61017	Smart and Multi-space Parking Meters	29,094	302,192				59,628	
61018	Replace 2009 Dodge Dakota						48,000	
EXPENDITURES		29,094	320,417	100,000	0	40,000	292,628	192.6%
999.53130	Transfer to Parking Fund							0.0%
TOTAL EXPENDITURES & TRANSFERS		29,094	320,417	100,000	0	40,000	292,628	192.6%

**Municipal Facilities Capital Improvement Fund
SUMMARY OF BALANCES**

Code: 143

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
	TOTAL RECEIPTS	0	0	0	0	0	0	
	TOTAL CAPITAL IMPROVEMENTS	125,019	0	0	0	0	69,500	100.0%
	EXCESS RECEIPTS OVER EXPENDITURES	(125,019)	0	0	0	0	(69,500)	-100.0%
	NET INCOME (DEFICIT)	(125,019)	0	0	0	0	(69,500)	-100.0%
	BALANCE BEGINNING OF THE YEAR	397,068	272,049	272,049	272,049	272,049	272,049	0.0%
	ENCUMBERED							
	BALANCE END OF THE YEAR	272,049	272,049	272,049	272,049	272,049	202,549	-25.5%

SUMMARY OF EXPENDITURES

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
490.64701	Acquisition of Property &	125,019					69,500	
	Renovation Municipal Buildings							
	TOTAL EXPENDITURES	125,019	0	0	0	0	69,500	100.0%

\$32,000 - Replace Interview room camera system to align with Evidence.com.

\$37,500 - Replacement of inefficient lighting, worn out carpeting, wall repair and painting, and ceiling repair.
Replace old water fountain with modern bottle filler

**Oxford Area Trail Capital Improvement Fund
SUMMARY OF BALANCES**

Code: 144

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
40271	Miami Contribution							
40285	OKI Funding	750,000	303,922	2,250,000			2,250,000	
40290	ODNR Grant							
40601	Sale of Plans							
41201	Contributions							
TOTAL RECEIPTS		750,000	303,922	2,250,000	0	0	2,250,000	0.0%
TOTAL MAINTENANCE EXPENSES		5,290	29,945	31,936	15,497	31,690	32,587	
TOTAL CAPITAL IMPROVEMENTS		2,286,323	313,905	5,500,000	108,293	5,500,000	1,100,000	-80.0%
EXCESS RECEIPTS OVER EXPENDITURES		(1,541,613)	(39,928)	(3,281,936)	(123,790)	(5,531,690)	1,117,413	-100.0%
TRANSFERS-IN								
42425	Transfer from OAT Property Tax Fund	1,050,000	1,036,020	1,035,000	517,500	1,036,020	1,035,000	0.0%
TRANSFERS-IN		1,050,000	1,036,020	1,035,000	517,500	1,036,020	1,035,000	0.0%
TRANSFERS - OUT								
								0.0%
TRANSFERS - OUT		0	0	0	0	0	0	0.0%
ADVANCES-IN								
43110	Advance from General Fund	1,800,000	550,000	2,871,337	2,871,337	2,871,337	4,350,000	51.5%
ADVANCES-IN		1,800,000	550,000	2,871,337	2,871,337	2,871,337	4,350,000	51.5%
ADVANCES-OUT								
55110	Repay Advance to General Fund	1,800,000	550,000	2,871,337	0	2,871,337	4,350,000	51.5%
ADVANCES-OUT		1,800,000	550,000	2,871,337	0	2,871,337	4,350,000	51.5%
NET INCOME (DEFICIT)		(491,613)	996,092	(2,246,936)	3,265,047	(4,495,670)	2,152,413	-100.0%
BALANCE BEGINNING OF THE YEAR		1,347,306	855,693	1,929,521	1,851,785	1,851,785	(2,643,885)	-237.0%
ENCUMBERED		487,456	161,375		98,419			
BALANCE END OF THE YEAR		368,237	1,690,410	(317,415)	5,018,413	(2,643,885)	(491,472)	-54.8%

SUMMARY OF EXPENDITURES

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
----------------	-------------	-------------	-------------	-------------	-----------	----------------	-------------	-------------

PERSONNEL SERVICES

52110	Salaries & Wages	3,393	19,138	20,013	9,955	20,013	20,602	2.9%
52111	Overtime	9	128	746	7	500	768	2.9%
52120	Personnel Benefits	1,888	10,679	11,177	5,535	11,177	11,217	0.4%
	TOTAL	5,290	29,945	31,936	15,497	31,690	32,587	2.0%

490.64702	Construction of Oxford Area Trails	2,286,323	295,037	5,500,000	108,293	5,500,000	1,100,000	
490.64706	Black Covered Bridge Repairs							
490.61216	Replacement of Sidewalk Broom		18,868					
997.55110	Repay Advance to General	1,800,000	550,000	2,871,337		2,871,337	4,350,000	
TOTAL EXPENDITURES		4,086,323	863,905	8,371,337	108,293	8,371,337	5,450,000	-34.9%

PERSONNEL

(1) Service Worker1, 50%

**Aquatic Center Capital Improvement Fund
SUMMARY OF BALANCES**

Code: 145

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
40951	Note Proceeds							
41201	Contributions							
TOTAL RECEIPTS		0	0	0	0	0	0	
TOTAL CAPITAL IMPROVEMENTS		23,258	12,746	11,059	0	12,004	0	-100.0%
EXCESS RECEIPTS OVER EXPENDITURES		(23,258)	(12,746)	(11,059)	0	(12,004)	0	-100.0%
TRANSFERS-IN								
TRANSFERS-IN		0	0	0	0	0	0	0.0%
TRANSFERS-OUT		119,958		0	0	0	0	
NET INCOME (DEFICIT)		(143,216)	(12,746)	(11,059)	0	(12,004)	0	-100.0%
BALANCE BEGINNING OF THE YEAR		167,966	24,750	11,059	12,004	12,004	0	-100.0%
ENCUMBERED		24,750	12,004		12,004			
BALANCE END OF THE YEAR		0	0	0	0	0	0	0.0%

SUMMARY OF EXPENDITURES

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
610.64703	Aquatic Center Construction	23,258	12,746	11,059		12,004		
995.52600	Debt Issuance Cost							
TOTAL EXPENDITURES		23,258	12,746	11,059	0	12,004	0	-100.0%

**Southpointe Roadway TIF Capital Improvement Fund
SUMMARY OF BALANCES**

Code: 146

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
40951	Note Proceeds							
TOTAL RECEIPTS		0	0	0	0	0	0	
TOTAL CAPITAL IMPROVEMENTS		2,398,912	0	0	0	0	0	0.0%
EXCESS RECEIPTS OVER EXPENDITURES		(2,398,912)	0	0	0	0	0	0.0%
ADVANCES-IN								
43110	Advance from General Fund	0	0	0	0	0	0	0.0%
ADVANCES-IN		0	0	0	0	0	0	0.0%
ADVANCES-OUT								
997.55110	Repay Advance to General Fund	0	0	0	0	0	0	0.0%
ADVANCES-OUT		0	0	0	0	0	0	0.0%
TRANSFERS-IN								
43151	Transfer from Southpoint TIF Debt Service Fund	0	0	0	0	0	0	0.0%
TRANSFERS-IN		0	0	0	0	0	0	0.0%
TRANSFERS-OUT								
53151	Transfer to Southpoint TIF Debt Service Fund	1,264						0.0%
TRANSFERS-OUT		1,264	0	0	0	0	0	0.0%
NET INCOME (DEFICIT)		(2,400,176)	0	0	0	0	0	0.0%
BALANCE BEGINNING OF THE YEAR		2,400,176	0	0	0	0	0	0.0%
ENCUMBERED		0						
BALANCE END OF THE YEAR		0	0	0	0	0	0	0.0%

SUMMARY OF EXPENDITURES

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
490.64704	South Pointe Roadway TIF Construction	2,398,912						
995.52600	Debt Issuance Cost							
997.55110	Repay Advance to General	0						
TOTAL EXPENDITURES		2,398,912	0	0	0	0	0	0.0%

High St. Pedestrian Safety (MU) Capital Improvement Fund
SUMMARY OF BALANCES

Code: 147

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
40287	ODOT		885,906		46,355	46,355		0.00%
40288	Miami Reimbursement		2,079,005			37,121		0.00%
41101	Interest		1,800		58	58		
TOTAL RECEIPTS		0	2,966,711	0	46,413	83,534	0	0.00%
TOTAL EXPENDITURES		0	0	0	0	0	0	0.00%
TOTAL CAPITAL IMPROVEMENTS		0	2,743,247	0	306,998	306,998	0	0.0%
EXCESS RECEIPTS OVER EXPENDITURES		0	223,464	0	(260,585)	(223,464)	0	0.0%
ADVANCES-IN								
43110	Advance from General Fund	1,000,000	1,000,000	0	400,000	400,000	0	0.0%
ADVANCES-IN		1,000,000	1,000,000	0	400,000	400,000	0	0.0%
ADVANCES-OUT								
997.55110	Repay Advance to General Fund	1,000,000	1,000,000	0	0	400,000	0	0.0%
ADVANCES-OUT		1,000,000	1,000,000	0	0	400,000	0	0.0%
NET INCOME (DEFICIT)		0	223,464	0	139,415	(223,464)	0	0.0%
BALANCE BEGINNING OF THE YEAR		0	0	0	223,464	223,464	0	0.0%
ENCUMBERED			589,814		276,187			
BALANCE END OF THE YEAR		0	(366,350)	0	86,692	0	0	0.0%

SUMMARY OF EXPENDITURES

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
490.64705	High St. Pedestrian Safety (MU) Construction		2,743,247		306,998	306,998		0.00%
490.52496	ODOT Funding to Miami							0.00%
997.55110	Repay Advance to General	1,000,000	1,000,000	0		400,000	0	0.00%
TOTAL EXPENDITURES		1,000,000	3,743,247	0	306,998	706,998	0	0.0%

Miscellaneous Funds

Code: 417

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
41001	Special Assessments	98,510	107,287	57,775	44,920	89,840	109,152	88.9%
41101	Interest on Investments	2,799	2,043	931	1,070	1,500	2,081	123.5%
TOTAL RECEIPTS		101,309	109,330	58,706	45,990	91,340	111,233	89.5%
TOTAL EXPENDITURES		0	0	0	0	0	0	0.0%
TOTAL CAPITAL IMPROVEMENTS		123,606	144,855	150,000	0	150,000	150,000	0.0%
ADVANCES IN		150,000	150,000	150,000	150,000	150,000	150,000	0.0%
ADVANCES OUT		150,000	150,000	150,000	0	150,000	150,000	0.0%
TRANSFERS IN		90,000	50,000	50,000	50,000	50,000	50,000	0.0%
TRANSFERS OUT		0	0	0	0	0	0	0.0%
EXCESS OF RECEIPTS OVER EXPENDITURES		67,703	14,475	(41,294)	245,990	(8,660)	11,233	127.2%
BALANCE AT BEGINNING OF YEAR		13,770	81,473	70,823	95,948	95,948	87,288	23.2%
ENCUMBERED					150,000			
BALANCE AT END OF YEAR		81,473	95,948	29,529	191,938	87,288	98,521	233.6%

Division: General Government DEPARTMENT: Special Assessment
Code: 417.750

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
52340	Contracted Services	123,606	144,855	150,000		150,000	150,000	0.0%
997.55110	Repay Advance to General Fund	150,000	150,000	150,000		150,000	150,000	0.0%
TOTAL EXPENDITURES		273,606	294,855	300,000	0	300,000	300,000	0.0%

<i>SPECIAL ASSESSMENT REVENUE</i>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>
<i>Current Projects Collections</i>	109,152	106,226	72,527	51,376	51,376

This Page Was Intentionally Left Blank

**Summary Of Revenues, Expenditures, And Fund Balances
Enterprise Funds**

	Actual 2019	Actual 2020	Actual 2021	Budgeted 2022	Budgeted 2023
Revenues:					
Intergovernmental Receipts	0	243,345	0	0	0
Charges for Services	7,180,367	6,708,895	6,897,783	7,252,172	7,438,609
Permits and Fees	228,362	183,345	299,959	122,650	122,650
Interest Income	303,199	220,191	143,002	82,426	180,615
Miscellaneous	37,540	141,962	49,295	5,800	5,800
Loan	0	0	0	0	2,370,000
Total Revenue	7,749,468	7,497,738	7,390,039	7,463,048	10,117,674
Expenditures:					
Personnel Services	3,082,291	3,140,866	3,180,308	3,536,038	3,779,116
Operating Expenditures	2,637,101	2,620,648	2,638,210	3,265,066	3,308,299
Capital Outlay	805,580	1,612,139	490,337	4,352,038	2,825,620
Debt Service	0	0	0	0	0
Total Expenditures	6,524,972	7,373,653	6,308,855	11,153,142	9,913,035
Transfers-In	1,225,052	1,034,578	1,103,603	637,888	598,209
Transfers-Out	1,293,081	1,135,134	1,206,955	759,441	686,279
	(68,029)	(100,556)	(103,352)	(121,553)	(88,070)
Excess Revenue Over Expenditures	1,156,467	23,529	977,832	(3,811,647)	116,569
Encumbrances Outstanding	1,233,126	122,234	514,948	0	0
Cash Carry-Over Balance	15,041,797	16,198,264	16,221,793	16,187,823	14,640,575
Total	14,965,138	16,099,559	16,684,677	12,376,176	14,757,144

SUMMARY OF BALANCES

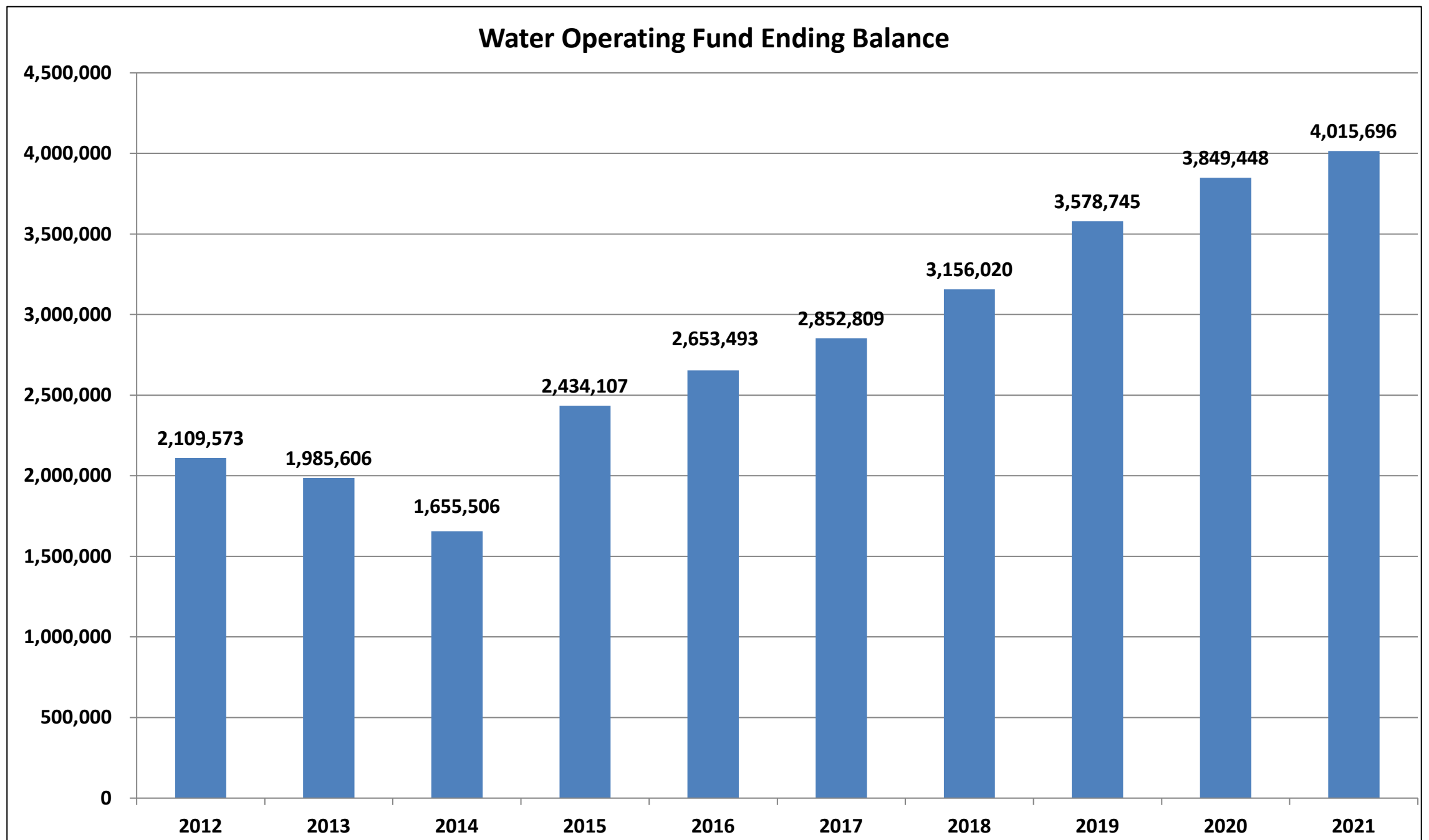
Fund: Water Operating

Code: 321

	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
TOTAL RECEIPTS	2,737,873	2,725,676	2,704,527	1,295,380	2,690,129	2,791,756	3.2%
TOTAL EXPENDITURES	1,848,844	1,816,296	2,237,385	979,700	2,063,446	2,364,207	5.7%
NET OPERATIONS	889,029	909,380	467,142	315,680	626,683	427,549	-8.5%
CAPITAL IMPROVEMENTS	0	0	0	0	0	0	0.0%
TRANSFER IN	0	0	0	0	0	0	0.0%
TRANSFERS OUT	618,326	743,132	465,342	443,417	465,342	427,549	-8.1%
NET INCOME (DEFICIT)	270,703	166,248	1,800	(127,737)	161,341	0	-100.0%
BALANCE AT BEGINNING OF YEAR	3,578,746	3,849,449	4,004,791	4,015,697	4,015,697	4,177,038	4.3%
ENCUMBERED	3,500	12,117		273,799			
BALANCE AT END OF YEAR	3,845,949	4,003,580	4,006,591	3,614,161	4,177,038	4,177,038	4.3%

2023 Projected Ending Fund Balance as a percentage of expenditures and transfers out:

150%

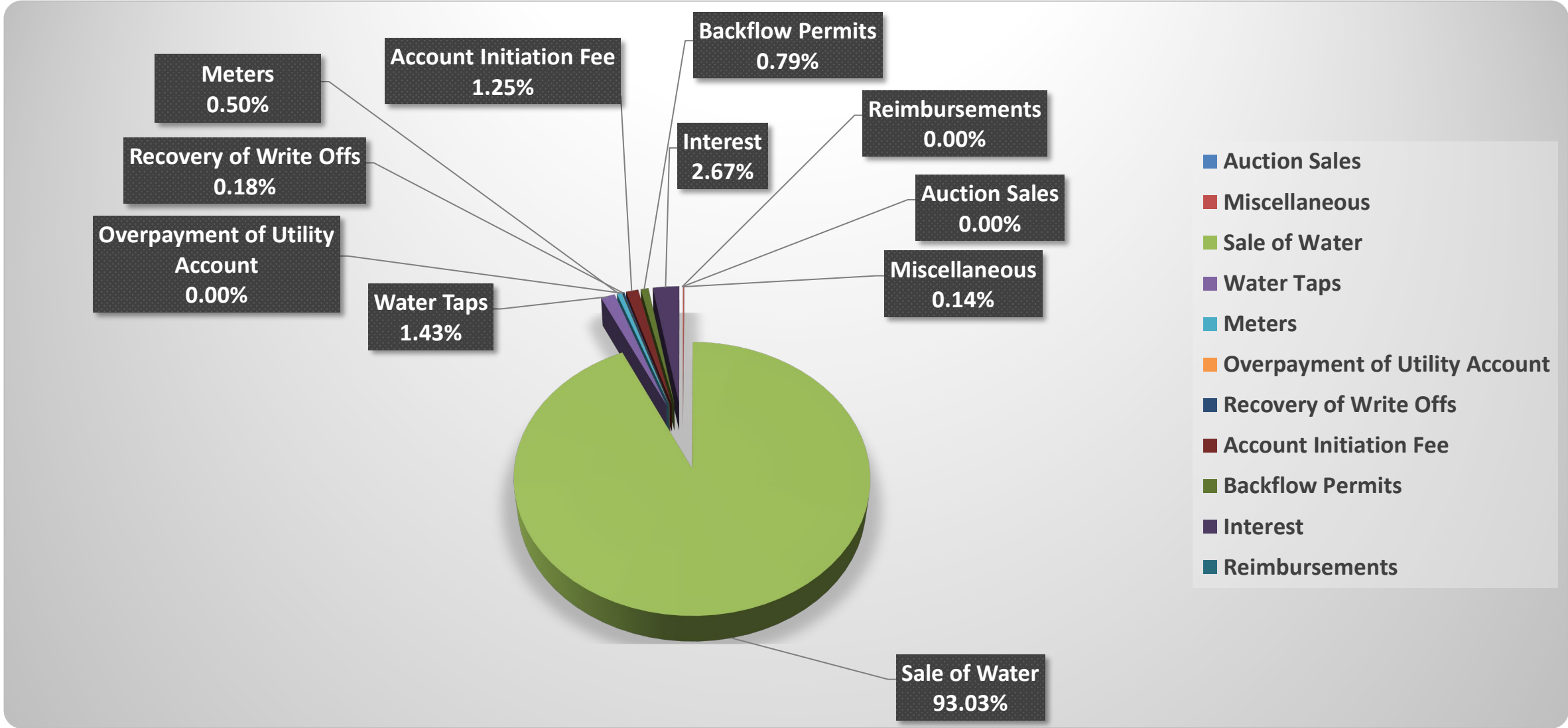


SUMMARY OF RECEIPTS

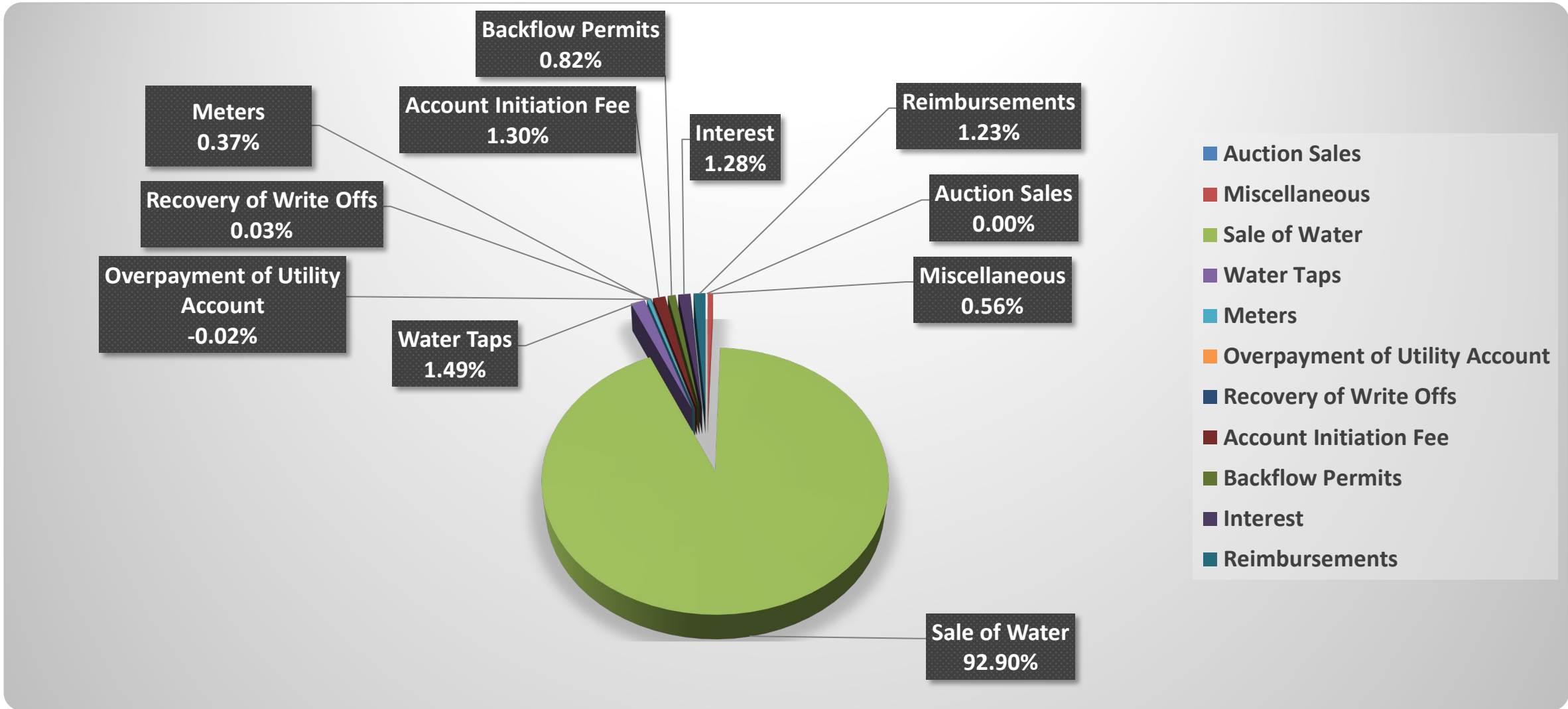
Fund: Water Operating
Code: 321

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
40608	Auction Sales		4,050					0.0%
40617	Miscellaneous	4,084	5,734	4,000	11,922	15,000	4,000	0.0%
40637	Sale of Water	2,458,092	2,518,023	2,550,000	1,183,566	2,500,000	2,597,175	1.9%
40640	Water Taps	47,496	58,324	40,000	20,614	40,000	40,000	0.0%
40643	Meters	6,456	4,135	14,000	5,040	10,000	14,000	0.0%
40646	Overpayment of Utility Account	10,135	(7,611)		(453)	(453)		0.0%
40649	Recovery of Write Offs	1,920	911	5,000	404	900	5,000	0.0%
40651	Account Initiation Fee	42,850	43,335	35,000	12,260	35,000	35,000	0.0%
40704	Backflow Permits	22,825	23,850	22,000	4,875	22,000	22,000	0.0%
41101	Interest	85,391	59,161	34,527	23,997	34,527	74,581	116.0%
41222	Reimbursements	58,624	15,764		33,155	33,155		0.0%
	RECEIPTS	2,737,873	2,725,676	2,704,527	1,295,380	2,690,129	2,791,756	3.2%
42416	Transfer from FEMA							
	TOTAL REVENUE	2,737,873	2,725,676	2,704,527	1,295,380	2,690,129	2,791,756	3.2%

2023 Budgeted Water Fund Revenues



2022 Projected Water Fund Revenues



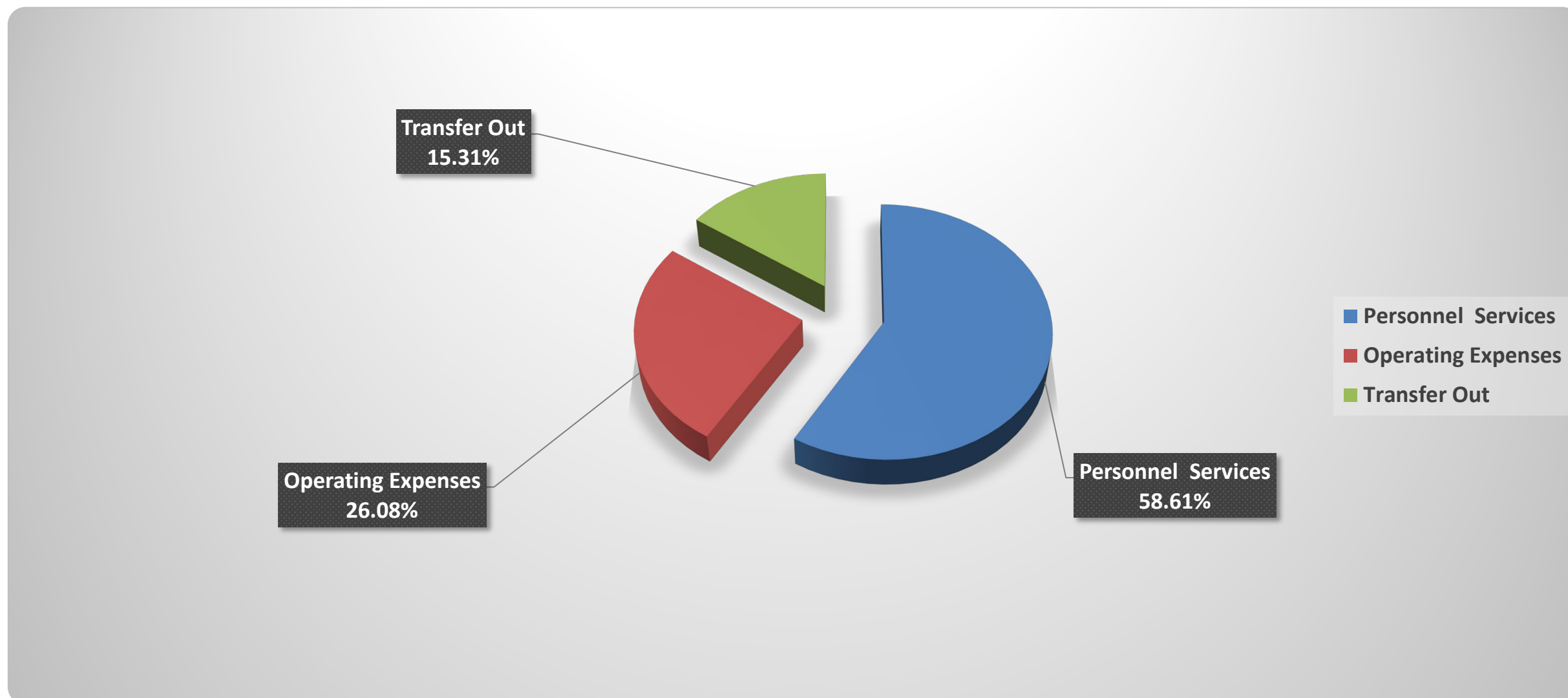
SUMMARY OF EXPENDITURES

Fund: Water Operating
Code: 321

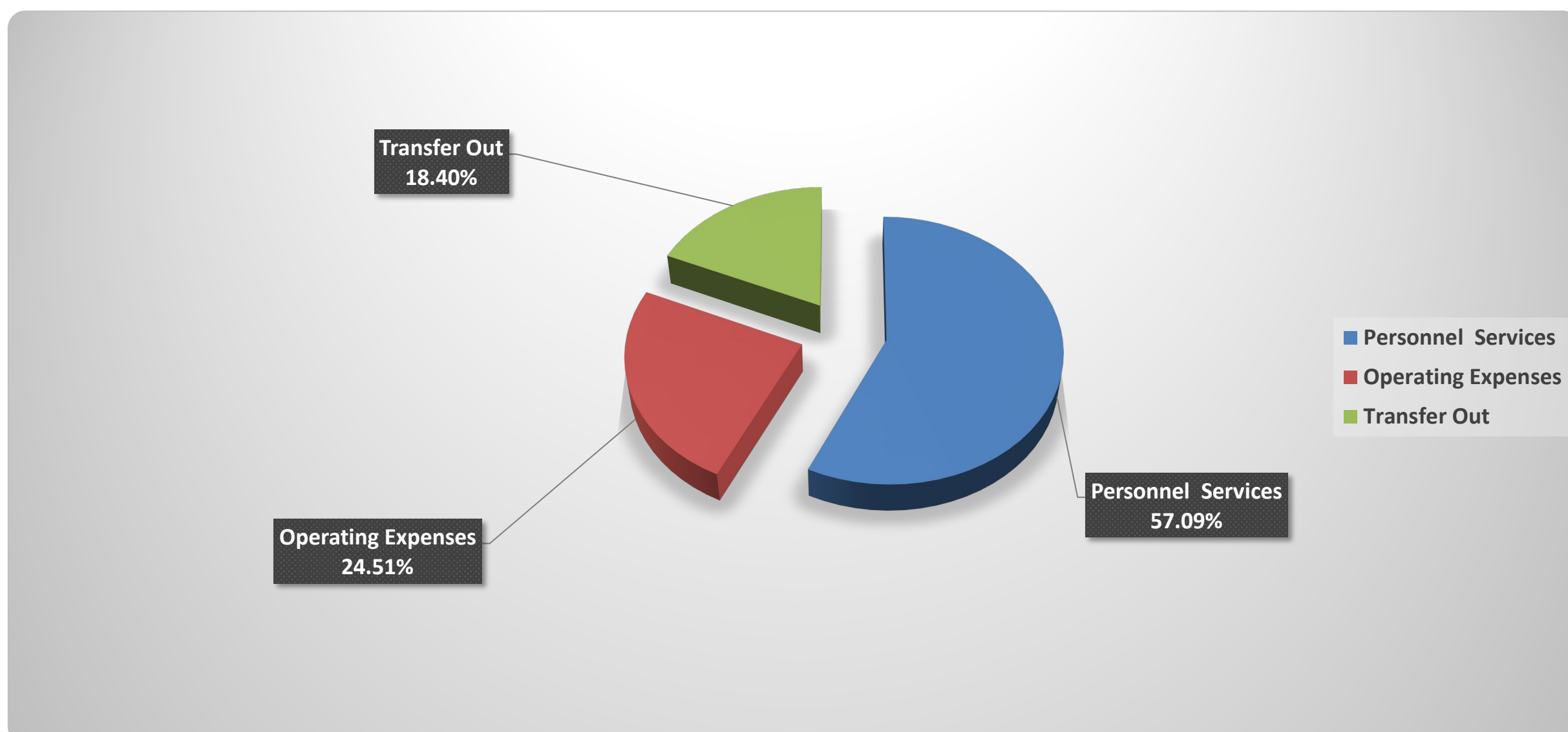
Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
810	Water Pumping & Supply	771,159	712,789	933,981	403,139	822,076	958,139	2.6%
811	Water Distribution	494,419	488,361	568,478	263,190	552,685	622,190	9.4%
812	Water Administration	112,722	114,198	145,532	46,657	143,779	152,936	5.1%
814	Finance Allocation Water	248,542	248,876	263,953	136,277	263,272	272,563	3.3%
816	MIS Allocation Water	34,379	41,790	52,645	23,836	53,364	60,398	14.7%
817	City Manager Allocation Water	32,079	33,131	34,635	17,534	35,805	35,454	2.4%
818	Human Resources Allocation Water	24,923	39,396	43,906	20,044	43,965	67,391	53.5%
819	Engineer Allocation Water	124,070	131,393	181,900	65,455	141,371	182,797	0.5%
820	Legislative Allocation Water	6,551	6,362	7,355	3,568	7,129	7,339	-0.2%
815	Water Fund Insurance	0	0	5,000	0	0	5,000	0.0%
	EXPENDITURES	1,848,844	1,816,296	2,237,385	979,700	2,063,446	2,364,207	5.7%
	Transfers To:							
999.53110	General	46,852	37,784	43,851	21,926	43,851	42,690	-2.6%
999.53312	Water Bond Debt Service							0.0%
999.53320	Water Capital Equipment	131,850	86,000	64,460	64,460	64,460	112,040	73.8%
999.53322	Water Capital Improvement	439,624	619,348	357,031	357,031	357,031	272,819	-23.6%
	TRANSFERS	618,326	743,132	465,342	443,417	465,342	427,549	-8.1%
	TOTAL EXPENDITURES & TRANSFERS	2,467,170	2,559,428	2,702,727	1,423,117	2,528,788	2,791,756	3.3%

Transfer to General Fund includes salaries for maintenance of grounds at Water Plant - \$10,000
and 20% of Municipal Building budget - \$32,690

2023 Budgeted Water Fund Expenditures



2022 Projected Water Fund Expenditures



Fund: Water Operating
Division: Utility Services
Code: 321.810

DEPARTMENT: Water Pumping & Filtration
(Water Plant operations, customer services, and well maintenance)

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
----------------	-------------	-------------	-------------	-------------	-----------	----------------	-------------	-------------

PERSONNEL SERVICES

52110	Salaries & Wages	288,917	298,381	326,120	154,161	326,120	335,077	2.7%
52111	Overtime	22,546	18,873	59,704	9,798	22,000	61,506	3.0%
52120	Personnel Benefits	120,563	122,102	134,942	64,501	134,942	135,574	0.5%
	TOTAL	432,026	439,356	520,766	228,460	483,062	532,157	2.2%

OPERATING EXPENSES

52310	Uniform	5,964	3,259	2,500	478	3,000	2,500	0.0%
52311	Electric Services	158,666	138,730	205,275	74,290	160,000	215,333	4.9%
52312	Gas Service	11,687	12,725	21,700	11,205	15,000	21,700	0.0%
52313	Telephone	9,043	8,833	14,000	4,283	8,500	14,000	0.0%
52330	Training & Travel	2,090	609	3,500	1,195	2,500	3,500	0.0%
52340	Contracted Services	40,762	29,120	40,000	28,375	40,000	40,000	0.0%
52350	General Liability Insurance	17,086	16,548	17,940	10,200	18,714	19,649	9.5%
52370	Printing & Reproduction	3,590		5,000		500	5,000	0.0%
52380	Membership & Subscriptions	415	355	500	216	500	500	0.0%
52381	Permits	7,098	7,098	7,000	1,550	7,000	7,500	7.1%
52411	Postage	15		300		100	300	0.0%
52420	Operating Supplies	27,711	21,335	32,000	20,796	31,000	32,000	0.0%
52425	Chemical Supplies	13,145	12,585	18,000	7,928	17,000	18,000	0.0%
52430	Vehicle Maintenance	1,628	2,253	5,000	152	2,200	5,000	0.0%
52440	Small Tools & Equipment	4,689	5,396	5,000	1,910	4,000	5,000	0.0%
52460	Maintenance Supplies	2,618	2,039	3,000	704	2,000	3,000	0.0%
52470	Fuel	5,217	7,119	9,500	7,247	9,000	10,000	5.3%
52480	Maintenance of Facilities	4,878	3,698	3,000	1,450	3,000	3,000	0.0%
52481	Maintenance of Wells	22,831	956	20,000	2,700	15,000	20,000	0.0%
52490	Refunds		775					0.0%
	TOTAL	339,133	273,433	413,215	174,679	339,014	425,982	3.1%

CAPITAL OUTLAY

52520	Equipment							0.0%
	TOTAL	0	0	0	0	0	0	0.0%

TOTAL EXPENDITURES	771,159	712,789	933,981	403,139	822,076	958,139	2.6%
---------------------------	----------------	----------------	----------------	----------------	----------------	----------------	-------------

PERSONNEL

- (1) FT Water Plant Manager, 100%
- (1) FT Water Plant Operator III, 100%
- (1) FT Water Plant Operator II, 100%
- (1) FT Utility Maintenance Tech., 100%
- (1) FT Meter Reader, 50%

Fund: Water Operating
Division: Utility Services
Code: 321.811

DEPARTMENT: Water Distribution

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
----------------	-------------	-------------	-------------	-------------	-----------	----------------	-------------	-------------

PERSONNEL SERVICES

52110	Salaries & Wages	275,389	261,976	297,778	135,381	297,778	338,136	13.6%
52111	Overtime	6,339	7,607	23,889	789	5,000	27,219	13.9%
52120	Personnel Benefits	119,847	118,651	135,278	61,179	135,278	141,713	4.8%
	TOTAL	401,575	388,234	456,945	197,349	438,056	507,068	11.0%

OPERATING EXPENSES

52310	Uniform	4,400	3,156	3,000	3,132	5,000	3,000	0.0%
52313	Telephone	833	733	3,000	365	800	3,000	0.0%
52330	Training & Travel	215	290	1,000	40	500	1,000	0.0%
52340	Contracted Services	3,071	4,083	4,500	1,551	3,200	4,500	0.0%
52350	General Liability Insurance	9,727	9,421	10,213	5,807	10,654	11,185	9.5%
52370	Printing & Reproduction			100		50	100	0.0%
52380	Membership & Subscriptions			200	338	400	200	0.0%
52411	Postage		17	50		25	50	0.0%
52420	Operating Supplies	32,117	44,762	47,300	17,246	39,000	47,300	0.0%
52430	Vehicle Maintenance	5,345	6,952	7,000	2,602	6,500	7,000	0.0%
52440	Small Tools & Equipment	4,763	3,747	6,000	5,109	7,000	6,000	0.0%
52450	Materials	26,510	18,200	16,170	23,895	30,000	17,787	10.0%
52470	Fuel	5,863	8,766	13,000	5,756	11,500	14,000	7.7%
	TOTAL	92,844	100,127	111,533	65,841	114,629	115,122	3.2%

CAPITAL OUTLAY

52520	Equipment							0.0%
	TOTAL	0	0	0	0	0	0	0.0%

TOTAL EXPENDITURES	494,419	488,361	568,478	263,190	552,685	622,190	9.4%
---------------------------	----------------	----------------	----------------	----------------	----------------	----------------	-------------

PERSONNEL

- (1) FT Water Distribution Manager, 100%
- (2) FT Utility Maintenance Worker III, 100%
- (2) FT Utility Maintenance Worker II, 100%
- (1) FT Mechanics, 25%

Includes \$9,975 for part-time seasonal worker for maintenance and painting of fire hydrants

Fund: Water Operating
Division: Utility Services
Code: 321.812

DEPARTMENT: Water Administration

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
----------------	-------------	-------------	-------------	-------------	-----------	----------------	-------------	-------------

PERSONNEL SERVICES

52110	Salaries & Wages	81,130	82,237	94,566	29,828	94,566	97,880	3.5%
52111	Overtime	283	260	1,530	180	500	1,533	0.2%
52120	Personnel Benefits	22,043	22,286	30,767	9,971	30,767	31,068	1.0%
	TOTAL	103,456	104,783	126,863	39,979	125,833	130,481	2.9%

OPERATING EXPENSES

52310	Uniform		245	600	115	450	600	0.0%
52313	Telephone	2,436	2,370	5,900	1,100	2,500	5,900	0.0%
52330	Training & Travel	250	1,292	1,900	2,825	2,825	1,900	0.0%
52340	Contracted Services	2,345		1,000		500	1,000	0.0%
52350	General Liability Insurance	2,474	3,318	2,599	2,638	3,871	4,065	56.4%
52370	Printing & Reproduction	410	435	500		200	500	0.0%
52380	Membership & Subscriptions	204	210	300		150	300	0.0%
52410	Office Supplies		214	1,200		600	1,200	0.0%
52411	Postage	1		500		100	500	0.0%
52420	Operating Supplies	26		600		250	600	0.0%
52430	Vehicle Maintenance	426	1,070	500		1,000	500	0.0%
52440	Small Tools & Equipment	694	193	750		500	750	0.0%
52470	Fuel			2,320		5,000	4,640	100.0%
52490	Refunds		68					0.0%
52715	OTCS Utility Assistance							0.0%
	TOTAL	9,266	9,415	18,669	6,678	17,946	22,455	20.3%

CAPITAL OUTLAY

52520	Equipment							0.0%
	TOTAL	0	0	0	0	0	0	0.0%

TOTAL EXPENDITURES	112,722	114,198	145,532	46,657	143,779	152,936	5.1%
---------------------------	----------------	----------------	----------------	---------------	----------------	----------------	-------------

PERSONNEL

- (1) FT Service Director, 30%
- (1) FT Deputy Service Director, 40%
- (1) FT Environmental Specialist, 25%

Fund: Water Operating
Division: Utility Services
Code: 321.814

DEPARTMENT: Finance Allocation Water

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
----------------	-------------	-------------	-------------	-------------	-----------	----------------	-------------	-------------

PERSONNEL SERVICES

52110	Salaries & Wages	139,938	137,241	142,937	70,897	143,500	147,219	3.0%
52111	Overtime	1,782	1,001	2,709	1,109	1,500	2,791	3.0%
52120	Personnel Benefits	51,715	52,159	55,564	28,509	55,500	55,856	0.5%
	TOTAL	193,435	190,401	201,210	100,515	200,500	205,866	2.3%

OPERATING EXPENSES

52327	Audit & CAFR Fees	8,340	9,509	9,450	8,531	9,823	9,450	0.0%
52329	Bank & Investment Fees	24,225	26,457	25,000	13,612	27,000	27,000	8.0%
52330	Training & Travel	126	132	550	5	225	550	0.0%
52340	Contracted Services	10,047	10,850	14,616	5,535	12,086	14,616	0.0%
52352	Public Officials Bond	690	690	690	690	690	690	0.0%
52354	Appraisal Costs	2,220	438	437	438	438	438	0.2%
52360	Advertising	62	25	100	14	50	100	0.0%
53364	Cyber Insurance	1,290	1,824	1,050	2,860	2,860	3,003	186.0%
52370	Printing & Reproduction	620	886	2,100	150	900	2,100	0.0%
52380	Membership & Subscriptions	491	699	750	250	700	750	0.0%
52410	Office Supplies	1,110	1,044	1,500	596	1,500	1,500	0.0%
52411	Postage	5,886	5,921	6,500	3,081	6,500	6,500	0.0%
	TOTAL	55,107	58,475	62,743	35,762	62,772	66,697	6.3%

CAPITAL OUTLAY

52520	Equipment							0.0%
	TOTAL	0	0	0	0	0	0	0.0%

TOTAL EXPENDITURES	248,542	248,876	263,953	136,277	263,272	272,563	3.3%
---------------------------	----------------	----------------	----------------	----------------	----------------	----------------	-------------

PERSONNEL

- (1) FT Finance Director, 30%
- (1) FT Assistant Finance Director, 30%
- (1) FT Payroll and Benefits Specialist, 25%
- (1) FT Accounting Specialist, 25%
- (1) FT Finance Specialist, 30%
- (2) Utility Billing & Collection Specialist, 30%

OPERATING EXPENSE

Contracted services reflects BS&A software, Creative Cloud licenses, Paylocity software and Balancing Act software
Sensus utility billing software maintenance, outsourced billing, repairs to handheld meter readers, collection agency fees

Bank/Investment fees reflects cost of professional management of investments, and VISA/MC fees

Fund: Water Operating
Division: Utility Services
Code: 321.816

DEPARTMENT: Management Information System Allocation Water

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
----------------	-------------	-------------	-------------	-------------	-----------	----------------	-------------	-------------

OPERATING EXPENSES

52331	Professional Services	2,045	2,188	3,265	2,188	4,914	1,678	-48.6%
52340	Contracted Services	27,642	35,246	41,880	18,734	41,000	51,260	22.4%
52370	Printing & Reproduction	3,613	3,377	4,500	1,501	4,500	4,500	0.0%
52380	Membership & Subscriptions	123	260	400	168	350	360	-10.0%
53410	Office Supplies	25		100	2	100	100	0.0%
52434	Computer Supplies	931	719	2,500	1,243	2,500	2,500	0.0%
	TOTAL	34,379	41,790	52,645	23,836	53,364	60,398	14.7%

CAPITAL OUTLAY

52520	Equipment							0.0%
	TOTAL	0	0	0	0	0	0	0.0%

TOTAL EXPENDITURES	34,379	41,790	52,645	23,836	53,364	60,398	14.7%
--------------------	--------	--------	--------	--------	--------	--------	-------

OPERATING EXPENSES

Contracted services internet access & long distance service
Upgraded all facilities in 2021

Migrate to Microsoft 365 in 2023 (\$12,000 one-time migration fee
approximately \$3,000 a month for licensing and back-up fees
for approximately 162 users)

Professional Services: Civic Clerk (\$11,193)
(70% General; 15% Water; 15% Wastewater)

INCLUDED IN CONTRACTED SERVICES

	2022	2023
Network Service/BDR - NextStep	63,500	88,200
Internet Access - Cincinnati Bell & Spectrum	50,100	50,100
Microsoft 365 Licenses & Migration	0	48,000
BDR (Backup Disaster Recovery)	13,200	0
Mitel Phone System Maintenance (Support)	9,000	9,000
ArcGIS Server Maintenance	5,000	5,000
Columbitech (Police Mobile VPN Maintenance)	3,000	3,000
SAN Maintenance Renewal (2yr)	-	-
VMWare Licensing Update (3yr)	7,000	-
Barracuda Mail Archiver Support (1 yr 2022) (3yr 2023)	7,500	21,000
Meraki License Renewals (3yr)	14,000	-
Server OS Upgrades (7)	5,600	-
Cyber Security - NextStep	18,600	18,600
UPS Maintenance & Parts (2yrs)	0	5,000
GovQA	4,500	-
Telephone System Maintenance (Supplies)	2,500	2,500
Basic Network Wiring	2,000	2,000
Web Hosting - Revize	3,900	3,900
Total	209,400	256,300
Allocation:		
General Fund	60%	125,640
Water Fund	20%	51,260
Wastewater Fund	20%	51,260
Total		209,400

Fund: Water Operating
Division: Utility Services
Code: 321.817

DEPARTMENT: City Manager Allocation Water

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
----------------	-------------	-------------	-------------	-------------	-----------	----------------	-------------	-------------

PERSONNEL SERVICES

52110	Salaries & Wages	22,854	23,258	23,952	12,349	25,500	24,670	3.0%
52120	Personnel Benefits	7,595	8,068	8,218	4,363	8,300	8,319	1.2%
52150	Vehicle Allowance	720	720	720	360	720	720	0.0%
	TOTAL	31,169	32,046	32,890	17,072	34,520	33,709	2.5%

OPERATING EXPENSES

52330	Training & Travel	104	371	550	28	550	550	0.0%
52340	Contracted Services		322	150	105	150	150	0.0%
52370	Printing & Reproduction			120			120	0.0%
52380	Memberships & Subscriptions	507	354	450	210	425	450	0.0%
52410	Office Supplies	24	15	100	18	50	100	0.0%
52411	Postage	51	23	75	101	110	75	0.0%
52420	Operating Supplies	224		300			300	0.0%
	TOTAL	910	1,085	1,745	462	1,285	1,745	0.0%

TOTAL EXPENDITURES		32,079	33,131	34,635	17,534	35,805	35,454	2.4%
--------------------	--	--------	--------	--------	--------	--------	--------	------

PERSONNEL

(1) FT City Manager, 15%

Fund: Water Operating
Division: Utility Services
Code: 321.818

DEPARTMENT: HR - Communications - Assistant City Manager Allocation Water

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
----------------	-------------	-------------	-------------	-------------	-----------	----------------	-------------	-------------

PERSONNEL SERVICES

52110	Salaries & Wages	13,824	23,068	23,328	11,485	23,328	40,799	74.9%
52120	Personnel Benefits	4,587	7,228	7,453	3,880	7,453	13,767	84.7%
	TOTAL	18,411	30,296	30,781	15,365	30,781	54,566	77.3%

OPERATING EXPENSES

52210	Unemployment Insurance	694	281	600		528	525	-12.5%
52220	Employee Incentives	1,765	861	1,125	572	1,496	1,500	33.3%
52330	Training & Travel	15	434	585	146	585	585	0.0%
52331	Professional Services	407	626	1,500	362	1,260	900	-40.0%
52337	Employee Training		292	1,200	2	1,200	1,200	0.0%
52339	Tuition Reimbursement			150	55	150	150	0.0%
52340	Contracted Services	1,285	1,344	1,365	1,109	1,365	1,365	0.0%
52360	Advertising	1,010	598	1,500	851	1,500	1,500	0.0%
52366	Communications	937	4,012	4,500	1,204	4,500	4,500	0.0%
52380	Memberships & Subscriptions	320	623	450	318	450	450	0.0%
52410	Office Supplies	76	28	75	60	75	75	0.0%
52411	Postage	3	1	75		75	75	0.0%
52490	Refunds							0.0%
	TOTAL	6,512	9,100	13,125	4,679	13,184	12,825	-2.3%

TOTAL EXPENDITURES		24,923	39,396	43,906	20,044	43,965	67,391	53.5%
---------------------------	--	---------------	---------------	---------------	---------------	---------------	---------------	--------------

PERSONNEL

- (1) FT Human Resources Manager, 15%
- (1) FT IT/GIS Coordinator, 15%**
- (1) FT Economic Development Coordinator, 7.5%**
- (1) FT Assistant City Manager, 7.5%
- (2) PT Interns, 15%

EMPLOYEE INCENTIVES

Includes employee appreciation events and wellness initiatives

PROFESSIONAL SERVICES

Includes pre-employment psychological testing, pre-employment physicals, and pre-employment polygraph exams

CONTRACTED SERVICES

Contracted service includes workers compensation program, and random drug screening contract

TRAINING & TRAVEL

ICMA annual conference and OPERLA trainings

COMMUNICATIONS

Zoom operating license, Insightly CRM license, Mailchimp License.
Additional communications tools including: Canva, SmugMug, Social Media ad-ons

Fund: Water Operating
Division: Utility Services
Code: 321.819

DEPARTMENT: Engineer Allocation Water

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
----------------	-------------	-------------	-------------	-------------	-----------	----------------	-------------	-------------

PERSONNEL SERVICES

52110	Salaries & Wages	83,372	84,807	88,552	44,319	88,552	117,586	32.8%
52111	Overtime	165	631	2,064	212	750	2,126	3.0%
52120	Personnel Benefits	34,047	34,733	35,719	18,465	35,719	46,455	30.1%
	TOTAL	117,584	120,171	126,335	62,996	125,021	166,167	31.5%

OPERATING EXPENSES

52310	Uniform			100		100	100	0.0%
52313	Telephone	968	837	1,100	426	1,000	1,100	0.0%
52330	Training & Travel	192		2,000		1,000	2,000	0.0%
52331	Professional Services			2,500		1,000	2,500	0.0%
52340	Contracted Services	1,872	7,357	43,000	1,063	8,000	3,000	-93.0%
52360	Advertising			600		200	600	0.0%
52370	Printing & Reproduction			600		200	600	0.0%
52380	Membership & Subscriptions			200		200	200	0.0%
52410	Office Supplies	740	750	900	567	1,000	900	0.0%
52411	Postage	342	268	700	94	500	700	0.0%
52420	Operating Supplies	678	410	750		350	750	0.0%
52430	Vehicle Maintenance	200	242	300	80	300	300	0.0%
52440	Small Tools & Equipment	1,171	904	1,750		1,750	1,750	0.0%
52470	Fuel	323	454	1,065	229	750	2,130	100.0%
	TOTAL	6,486	11,222	55,565	2,459	16,350	16,630	-70.1%

CAPITAL OUTLAY

52520	Equipment							0.0%
	TOTAL	0	0	0	0	0	0	0.0%

TOTAL EXPENDITURES		124,070	131,393	181,900	65,455	141,371	182,797	0.5%
--------------------	--	---------	---------	---------	--------	---------	---------	------

PERSONNEL

- (1) FT City Engineer, 33%
- (1) FT Engineering Technician, 33%
- (1) FT Engineering Aide, 33%
- (1) FT Administrative Assistant III, 33%
- (1) FT Environmental Specialist, 40%

Fund: Water Operating
Division: Utility Services
Code: 321.820

DEPARTMENT: Legislative Allocation Water

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
----------------	-------------	-------------	-------------	-------------	-----------	----------------	-------------	-------------

PERSONNEL SERVICES

52110	Salaries & Wages	5,139	5,133	5,130	2,565	5,130	5,130	0.0%
52120	Personnel Benefits	698	697	705	376	705	689	-2.3%
	TOTAL	5,837	5,830	5,835	2,941	5,835	5,819	-0.3%

OPERATING EXPENSES

52211	Boards & Commissions			50			50	0.0%
52221	Public Service Recognition	71	39	30	61	61	30	0.0%
52330	Travel & Training	168	25	510	86	510	510	0.0%
52331	Professional Service							0.0%
52360	Advertising			107			107	0.0%
52380	Membership & Subscriptions	475	468	623	475	623	623	0.0%
52410	Office Supplies			100		100	100	0.0%
52411	Postage							0.0%
52420	Operating Supplies			100	5		100	0.0%
	TOTAL	714	532	1,520	627	1,294	1,520	0.0%

CAPITAL OUTLAY

52520	Equipment							0.0%
	TOTAL	0	0	0	0	0	0	0.0%

TOTAL EXPENDITURES	6,551	6,362	7,355	3,568	7,129	7,339	-0.2%
---------------------------	--------------	--------------	--------------	--------------	--------------	--------------	--------------

PERSONNEL

- (1) PT Mayor (15%)
- (6) PT Council Members (15%)

Fund: Water Operating
Division: Utility Services
Code: 321.815

DEPARTMENT: Water Fund Insurance

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
----------------	-------------	-------------	-------------	-------------	-----------	----------------	-------------	-------------

OPERATING EXPENSES

52355	Claims Paid			5,000			5,000	0.0%
TOTAL EXPENDITURES		0	0	5,000	0	0	5,000	0.0%

Fund: Water Improvement Fund
SUMMARY OF BALANCES

Code: 322

	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
TOTAL RECEIPTS	243,345	0	0	0	0	2,370,000	100.0%
CAPITAL IMPROVEMENTS	602,052	214,946	2,864,400	352,993	2,912,392	967,660	-66.2%
NET	(358,707)	(214,946)	(2,864,400)	(352,993)	(2,912,392)	1,402,340	-100.0%
TRANSFERS IN	439,624	619,348	357,031	357,031	357,031	272,819	-23.6%
TRANSFERS OUT	0	0	0	0	0	0	0.0%
NET INCOME (DEFICIT)	80,917	404,402	(2,507,369)	4,038	(2,555,361)	1,675,159	-100.0%
BALANCE AT BEGINNING OF YEAR	2,460,484	2,541,401	2,389,223	2,945,803	2,945,803	390,442	-83.7%
ENCUMBERED	81,971	420,679		322,668			
BALANCE AT END OF YEAR	2,459,430	2,525,124	(118,146)	2,627,173	390,442	2,065,601	-100.0%

SUMMARY OF RECEIPTS

Code: 322

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
40285	OKI Funding							
40286	OPWC Funding	243,345					2,370,000	
40617	Miscellaneous							
	RECEIPTS	243,345	0	0	0	0	2,370,000	100.0%
42321	Transfer from Water	439,624	619,348	357,031	357,031	357,031	272,819	-23.6%
42381	Transfer from Water Capital Benefit NE	0	0	0	0	0	0	0.0%
42382	Transfer from Water Capital Benefit NW	0	0	0	0	0	0	0.0%
42383	Transfer from Water Capital Benefit SE	0	0	0	0	0	0	0.0%
42384	Transfer from Water Capital Benefit SW	0	0	0	0	0	0	0.0%
42393	Transfer from Wastewater Capital Benefit SE	0	0	0	0	0	0	0.0%
	TRANSFERS	439,624	619,348	357,031	357,031	357,031	272,819	-23.6%
	TOTAL RECEIPTS	682,969	619,348	357,031	357,031	357,031	2,642,819	640.2%

SUMMARY OF EXPENDITURES

Fund: Water Improvement Fund
Code: 322

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
810.67101	Water Improvements	37,918	72,577	100,000	50,735	75,000	100,000	
810.67110	Meter System Upgrade	95,707	88,067	104,400	46,213	100,000	29,500	
810.67122	WTP Modernization	111,330	6,370	2,370,000		2,370,000		
810.67128	Clean and Redevelop PW #2							
810.67131	Clean and Redevelop Vertical Water Well	21,300	19,965	50,000		50,000	50,000	
810.67134	Water and Distribution Building Repair & Painting		2,500	20,000	5,953	15,000	20,000	
810.67135	Raw Water Main Flushing Point						50,000	
810.67136	West Booster Station Improvements		23,406				20,000	
810.67137	Refurbish Elevated Storage Tank Exterior Coating System				155,092	155,092	500,000	
811.67126	Upgrade Water Main High St - College to Elm							
811.67129	High Street Railroad Track Bore	329,728	2,061					
811.67130	ST RT73 Water Main Straitening-Springwood	6,069						
811.67132	Lead Service Line Replacements			20,000		5,000	20,000	
811.67133	Upgrade Water Main Contreras - Lynn-Fieldcrest							
811.67138	Bonham Rd. Water Main Replacement			200,000	95,000	95,000		
811.67139	Lead Service Line Inventory & Mapping					47,300		
811.67140	Water Main Relocation - Springwood						160,000	
819.67141	Consultant for Solar Evaluation for City Facilities						10,000	
819.67142	ADA Transition Plan - Facility Improvements						8,160	
	TOTAL EXPENDITURES	602,052	214,946	2,864,400	352,993	2,912,392	967,660	-66.2%

Fund: Water Capacity Benefit Fund - NE Quadrant
SUMMARY OF BALANCES

Code: 381

	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
TOTAL RECEIPTS	11,651	19,211	2,926	39,033	39,944	6,657	127.5%
TOTAL EXPENDITURES	0	0	0	0	0	0	0.0%
CAPITAL IMPROVEMENTS	0	0	0	0	0	0	0.0%
TRANSFERS OUT	0	0	0	0	0	0	0.0%
NET INCOME (DEFICIT)	11,651	19,211	2,926	39,033	39,944	6,657	127.5%
BALANCE AT BEGINNING OF YEAR	549,067	560,718	579,315	579,929	579,929	619,873	7.0%
ENCUMBERED							
BALANCE AT END OF YEAR	560,718	579,929	582,241	618,962	619,873	626,530	7.6%

SUMMARY OF RECEIPTS

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
41101	Interest	7,451	5,011	2,926	2,015	2,926	6,657	127.5%
41203	Water CBC Permit NE	4,200	14,200		37,018	37,018		0.0%
	TOTAL RECEIPTS	11,651	19,211	2,926	39,033	39,944	6,657	127.5%

Capacity benefit contribution unpredictable income therefore no revenues budgeted

SUMMARY OF EXPENDITURES

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
810.60201	Capacity Improvements							0.0%
811.52490	Refunds							0.0%
999.53322	Transfer to Water Improvement							0.0%
	TOTAL EXPENDITURES	0	0	0	0	0	0	0.0%

Fund: Water Capacity Benefit Fund - NW Quadrant
SUMMARY OF BALANCES

Code: 382

	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
TOTAL RECEIPTS	8,223	14,210	944	2,320	2,624	2,025	114.5%
CAPITAL IMPROVEMENTS	0	0	0	0	0	0	0.0%
TRANSFERS OUT	0	0	0	0	0	0	0.0%
NET INCOME (DEFICIT)	8,223	14,210	944	2,320	2,624	2,025	114.5%
BALANCE BEGINNING OF YEAR	170,464	178,687	185,104	192,897	192,897	195,521	5.6%
ENCUMBERED							
BALANCE END OF YEAR	178,687	192,897	186,048	195,217	195,521	197,546	6.2%

SUMMARY OF RECEIPTS

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
41101	Interest	2,343	1,610	944	640	944	2,025	114.5%
41204	Water CBC Permit NW	5,880	12,600		1,680	1,680		0.0%
	TOTAL RECEIPTS	8,223	14,210	944	2,320	2,624	2,025	114.5%

Capacity benefit contribution unpredictable income therefore no revenues budgeted

SUMMARY OF EXPENDITURES

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
810.60301	Capacity Improvements							0.0%
999.53322	Transfer to Water Improvement							0.0%
	TOTAL EXPENDITURES	0	0	0	0	0	0	0.0%

Fund: Water Capacity Benefit Fund - SE Quadrant
SUMMARY OF BALANCES

Code: 383

	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
TOTAL RECEIPTS	4,277	31,323	1,773	1,157	1,773	3,657	106.3%
CAPITAL IMPROVEMENTS	0	0	0	0	0	0	0.0%
TRANSFERS OUT	0	0	0	0	0	0	0.0%
NET INCOME (DEFICIT)	4,277	31,323	1,773	1,157	1,773	3,657	106.3%
BALANCE BEGINNING OF YEAR	315,769	320,046	336,771	351,369	351,369	353,142	4.9%
ENCUMBERED							
BALANCE END OF YEAR	320,046	351,369	338,544	352,526	353,142	356,799	5.4%

SUMMARY OF RECEIPTS

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
41101	Interest	4,277	2,923	1,773	1,157	1,773	3,657	106.3%
41205	Water CBC Permit SE		28,400					0.0%
	TOTAL RECEIPTS	4,277	31,323	1,773	1,157	1,773	3,657	106.3%

Capacity benefit contribution unpredictable income therefore no revenues budgeted

SUMMARY OF EXPENDITURES

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
810.60401	Capacity Improvements							0.0%
999.53322	Transfer to Water Improvement							0.0%
	TOTAL EXPENDITURES	0	0	0	0	0	0	0.0%

Fund: Water Capacity Benefit Fund - SW Quadrant
SUMMARY OF BALANCES

Code: 384

	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
TOTAL RECEIPTS	2,480	29,024	1,083	707	1,083	2,233	106.2%
CAPITAL IMPROVEMENTS	0	0	0	0	0	0	0.0%
TRANSFERS OUT	0	0	0	0	0	0	0.0%
NET INCOME (DEFICIT)	2,480	29,024	1,083	707	1,083	2,233	106.2%
BALANCE BEGINNING OF YEAR	183,073	185,553	214,267	214,577	214,577	215,660	0.7%
ENCUMBERED							
BALANCE END OF YEAR	185,553	214,577	215,350	215,284	215,660	217,893	1.2%

SUMMARY OF RECEIPTS

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
41101	Interest	2,480	1,774	1,083	707	1,083	2,233	106.2%
41206	Water CBC Permit SW		27,250					0.0%
	TOTAL RECEIPTS	2,480	29,024	1,083	707	1,083	2,233	106.2%

Capacity benefit contribution unpredictable income therefore no revenues budgeted

SUMMARY OF EXPENDITURES

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
810.60501	Capacity Improvements							0.0%
999.53322	Transfer to Water Improvement							0.0%
	TOTAL EXPENDITURES	0	0	0	0	0	0	0.0%

**Fund: Water Capital Equipment Fund
SUMMARY OF BALANCES**

Code: 320

	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
TOTAL RECEIPTS	0	0	0	0	0	0	0.0%
CAPITAL IMPROVEMENTS	213,220	43,130	64,460	2,194	64,925	143,550	122.7%
NET	(213,220)	(43,130)	(64,460)	(2,194)	(64,925)	(143,550)	-122.7%
TRANSFERS IN	131,850	86,000	64,460	64,460	64,460	112,040	73.8%
NET INCOME (DEFICIT)	(81,370)	42,870	0	62,266	(465)	(31,510)	-100.0%
BALANCE BEGINNING OF YEAR	300,935	219,565	209,445	262,435	262,435	261,970	25.1%
ENCUMBERED	1,250	54,076		52,511			
BALANCE END OF YEAR	218,315	208,359	209,445	272,190	261,970	230,460	10.0%

SUMMARY OF RECEIPTS

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
40608	Auction Sales							
41222	Reimbursements							
RECEIPTS		0	0	0	0	0	0	0.0%
TRANSFERS IN								
42321	Transfer from							
	Water Operating Fund	131,850	86,000	64,460	64,460	64,460	112,040	73.8%
	TOTAL REVENUE	131,850	86,000	64,460	64,460	64,460	112,040	73.8%

SUMMARY OF EXPENDITURES

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
810.65105	Vulnerability Assessment Mitigation Items	17,770	19,803	20,000		20,000	20,000	
810.65139	Replace Truck #2007-01 Dodge Durango							
810.65142	Replacement for Truck #2007-25 Ford Ranger	25,928						
810.65150	Replacement of Truck #2008-37 Ford F250			40,000		40,000		
811.65136	300 KW Stationary Generator	72,590						
811.65140	Replace Truck #2003-34 Ford F250							
811.65141	Triple Axle Dampening Tilt Bed Trailer							
811.65143	Replacement of Skid Steer Loader #411	72,317						
811.65145	Replacement of B101 Mueller Tap Machine		8,734					
811.65148	Replacement of Truck #2001-30 Dodge 350							
811.65151	Replacement of Rubber Tire Loader - 2008						80,000	
811.65152	22k HD Split Tilt Trailer-CAM Superline						30,000	
814.65130	Time Clocks	25						
816.65124	Computer Hardware (MIS)	4,387	924	1,100	1,565	1,565	550	
816.65131	Infrastructure Updates	1,673	2,419	3,360	629	3,360		
816.65137	Server Infrastructure Upgrades	1,816						
816.65138	BSA Community Development Software/Online	14,164						
816.65146	City Website Update	2,550						
819.65147	Electric Charging Stations		1,250					
819.65149	Staff Car at Municipal Building 2007 Honda		10,000					
819.65153	Replacement of 2015 Dodge Durango						13,000	
	TOTAL EXPENDITURES	213,220	43,130	64,460	2,194	64,925	143,550	122.7%

This Page Was Intentionally Left Blank

SUMMARY OF BALANCES

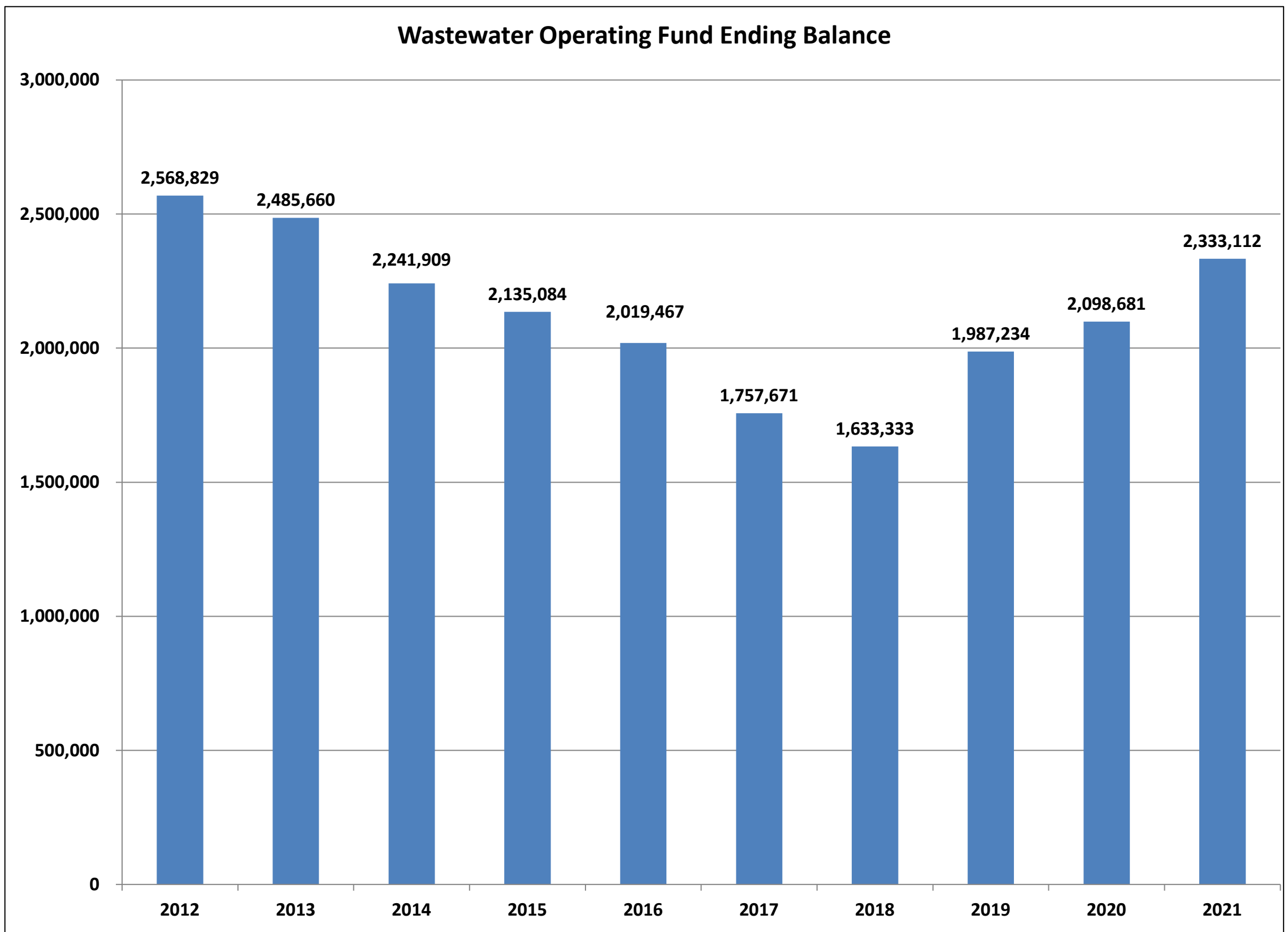
Fund: Wastewater Operating

Code: 331

	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
TOTAL RECEIPTS	2,811,639	2,852,243	2,971,012	1,346,880	2,862,212	3,051,217	2.7%
TOTAL EXPENDITURES	2,220,236	2,256,774	2,710,764	1,192,693	2,435,307	2,825,177	4.2%
NET OPERATIONS	591,403	595,469	260,248	154,187	426,905	226,040	-13.1%
CAPITAL IMPROVEMENTS	0	0	0	0	0	0	0.0%
TRANSFERS IN	0	0	0	0	0	0	0.0%
TRANSFERS OUT	479,956	361,039	260,248	238,323	460,248	226,040	-13.1%
NET INCOME (DEFICIT)	111,447	234,430	0	(84,136)	(33,343)	0	0.0%
BALANCE AT BEGINNING OF YEAR	1,987,234	2,098,681	2,111,682	2,333,111	2,333,111	2,299,768	8.9%
ENCUMBERED	2,500	4,662		330,292			
BALANCE AT END OF YEAR	2,096,181	2,328,449	2,111,682	1,918,683	2,299,768	2,299,768	8.9%

2023 Projected Ending Fund Balance as a percentage of expenditures and transfers out:

75%

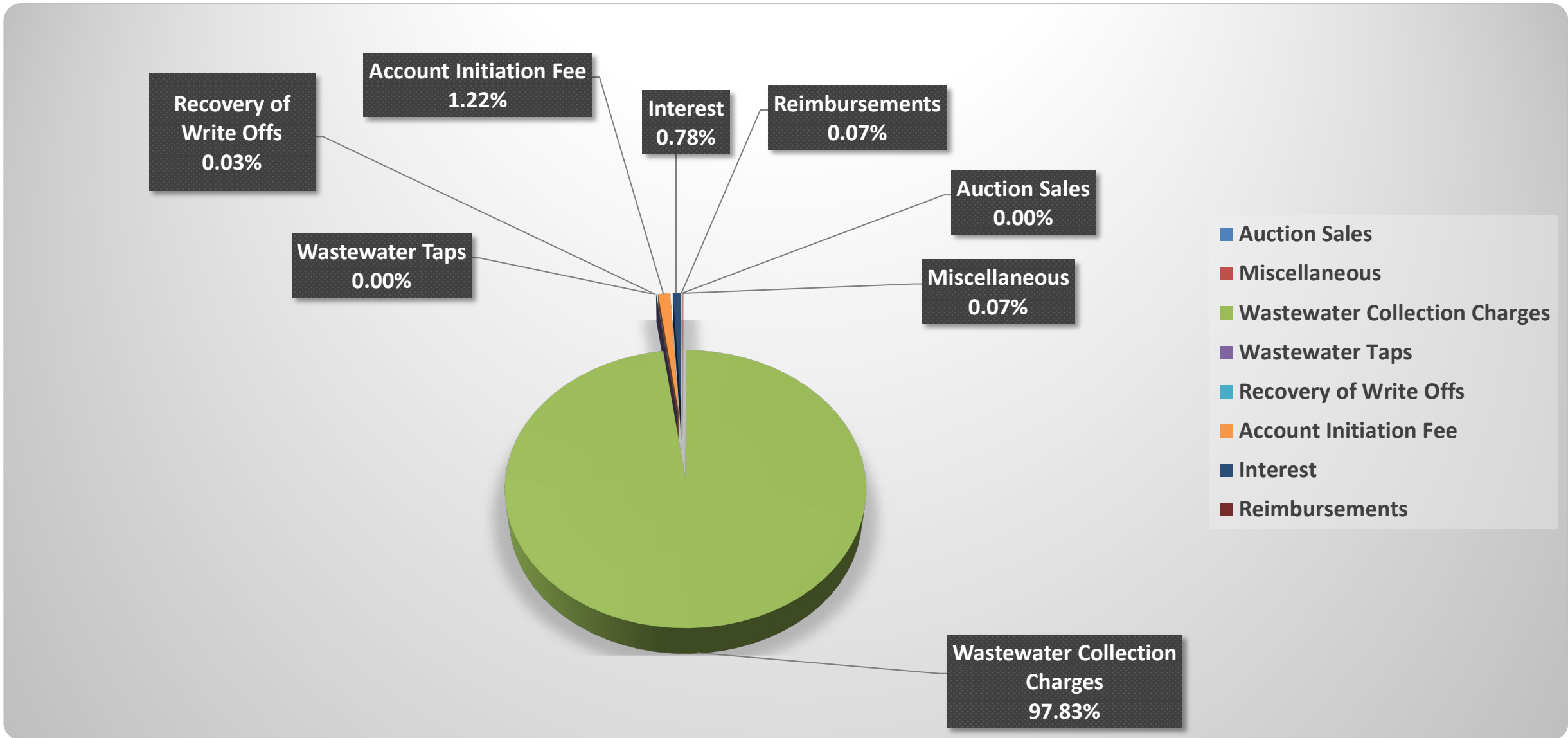


SUMMARY OF RECEIPTS

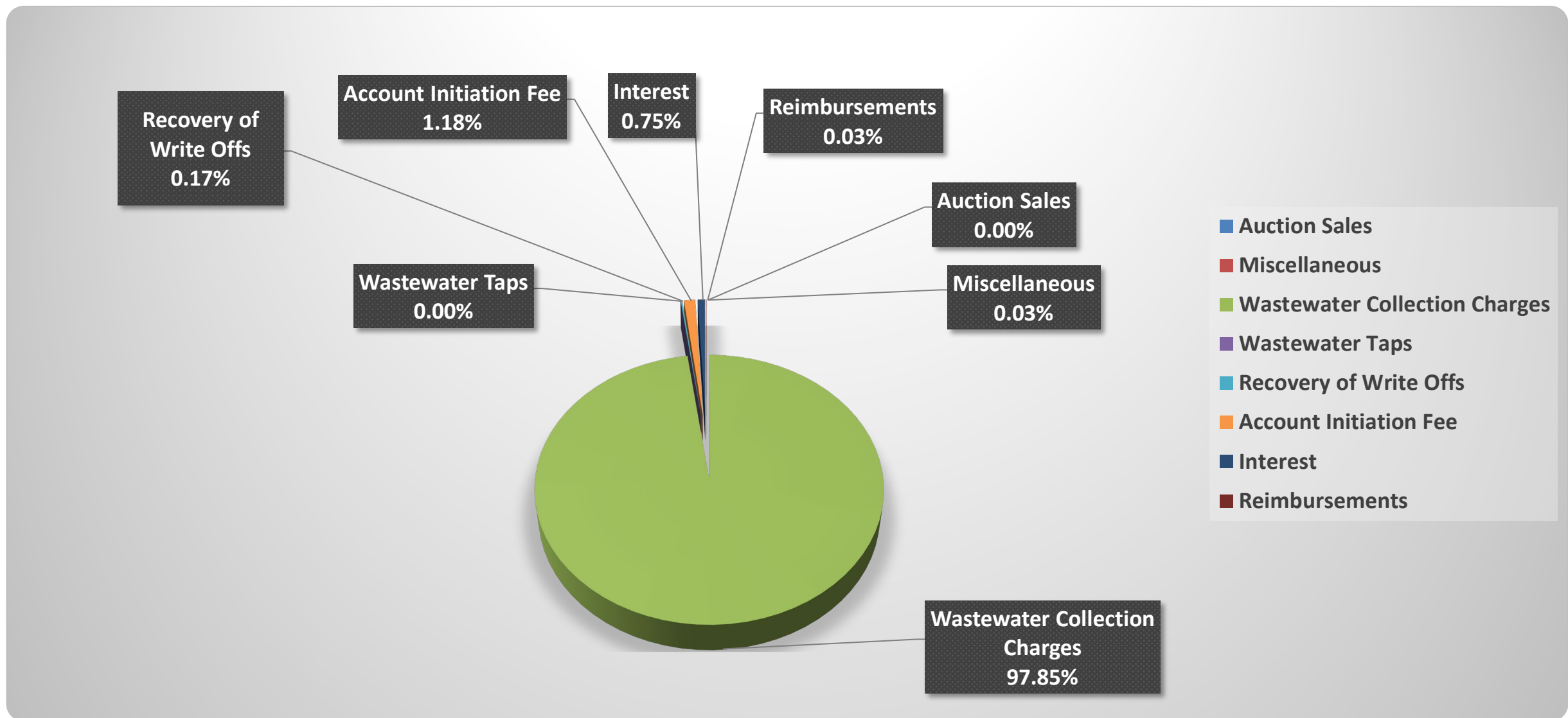
Fund: Wastewater Operating
Code: 331

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
40608	Auction Sales		1,875					0.0%
40617	Miscellaneous	795	750	800	1,429	2,000	800	0.0%
40638	Wastewater Collection Charges	2,642,708	2,749,126	2,907,000	1,316,281	2,800,000	2,960,780	1.9%
40641	Wastewater Taps	50						0.0%
40649	Recovery of Write Offs	2,474	899	5,000	467	1,000	5,000	0.0%
40651	Account Initiation Fee	42,515	42,924	35,000	12,124	35,000	35,000	0.0%
41101	Interest	54,869	38,306	22,212	15,391	22,212	48,637	119.0%
41222	Reimbursements	68,228	18,363	1,000	1,188	2,000	1,000	0.0%
	RECEIPTS	2,811,639	2,852,243	2,971,012	1,346,880	2,862,212	3,051,217	2.7%
42416	Transfer From FEMA							0.0%
	TRANSFERS	0	0	0	0	0	0	0.0%
	TOTAL REVENUE	2,811,639	2,852,243	2,971,012	1,346,880	2,862,212	3,051,217	2.7%

2023 Budgeted Wastewater Fund Revenues



2022 Projected Wastewater Fund Revenues



SUMMARY OF EXPENDITURES

Fund: Wastewater Operating
Code: 331

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
----------------	-------------	-------------	-------------	-------------	-----------	----------------	-------------	-------------

OPERATING EXPENSES

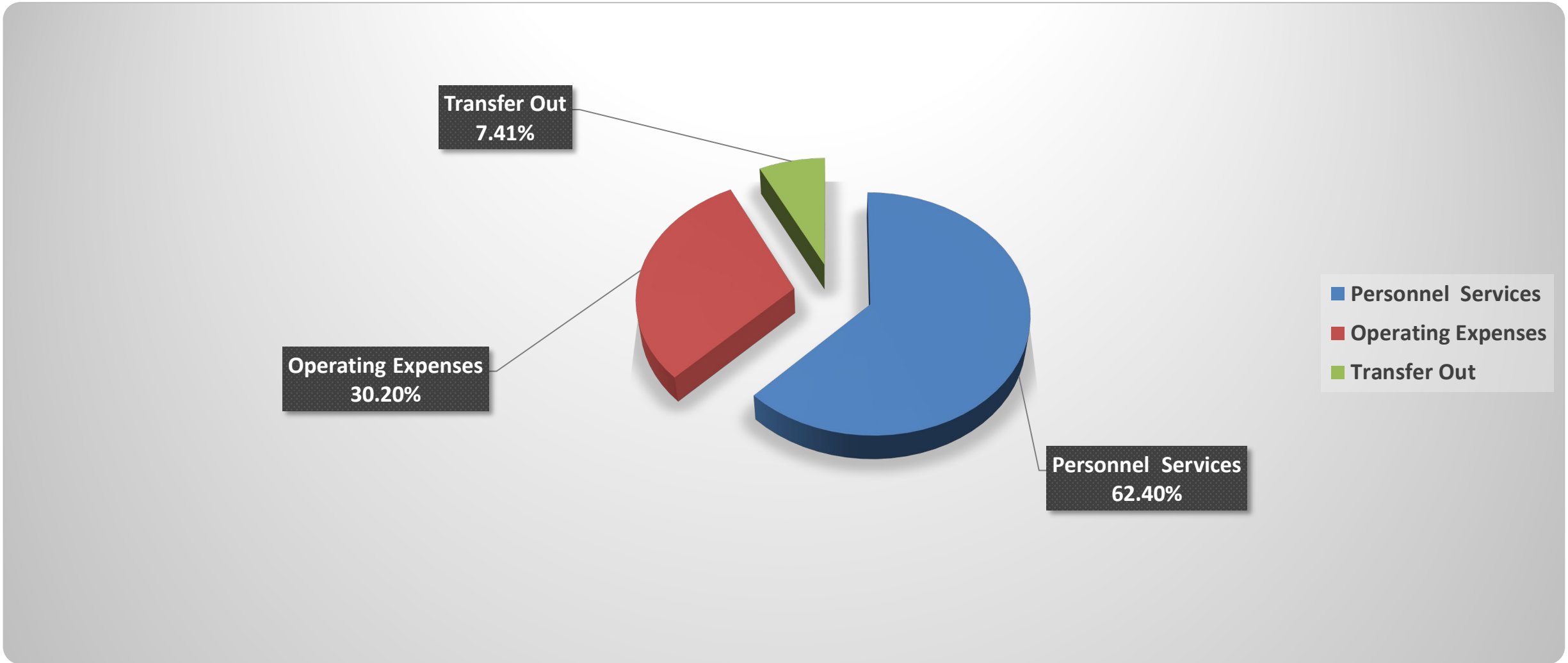
830	Wastewater Plant	1,116,319	1,101,297	1,352,989	606,253	1,176,139	1,407,376	4.0%
831	Wastewater Collection	511,626	530,335	612,018	269,842	568,199	624,198	2.0%
832	Wastewater Administration	112,814	116,551	149,512	46,325	142,158	154,596	3.4%
834	Finance Allocation Wastewater	259,809	258,563	273,294	141,037	273,797	283,088	3.6%
836	MIS Allocation Wastewater	34,249	38,060	52,645	19,977	53,364	60,438	14.8%
837	City Manager Allocation Wastewater	32,076	33,131	34,635	17,554	35,805	35,454	2.4%
838	HR Allocation Wastewater	25,054	43,124	43,906	23,521	43,965	67,381	53.5%
839	Engineer Allocation Wastewater	121,738	129,350	179,450	64,646	134,751	180,347	0.5%
820	Legislative Allocation Wastewater	6,551	6,363	7,315	3,538	7,129	7,299	-0.2%
835	Wastewater Fund Insurance	0	0	5,000	0	0	5,000	0.0%
	TOTAL OPERATING COSTS	2,220,236	2,256,774	2,710,764	1,192,693	2,435,307	2,825,177	4.2%

TRANSFERS TO:

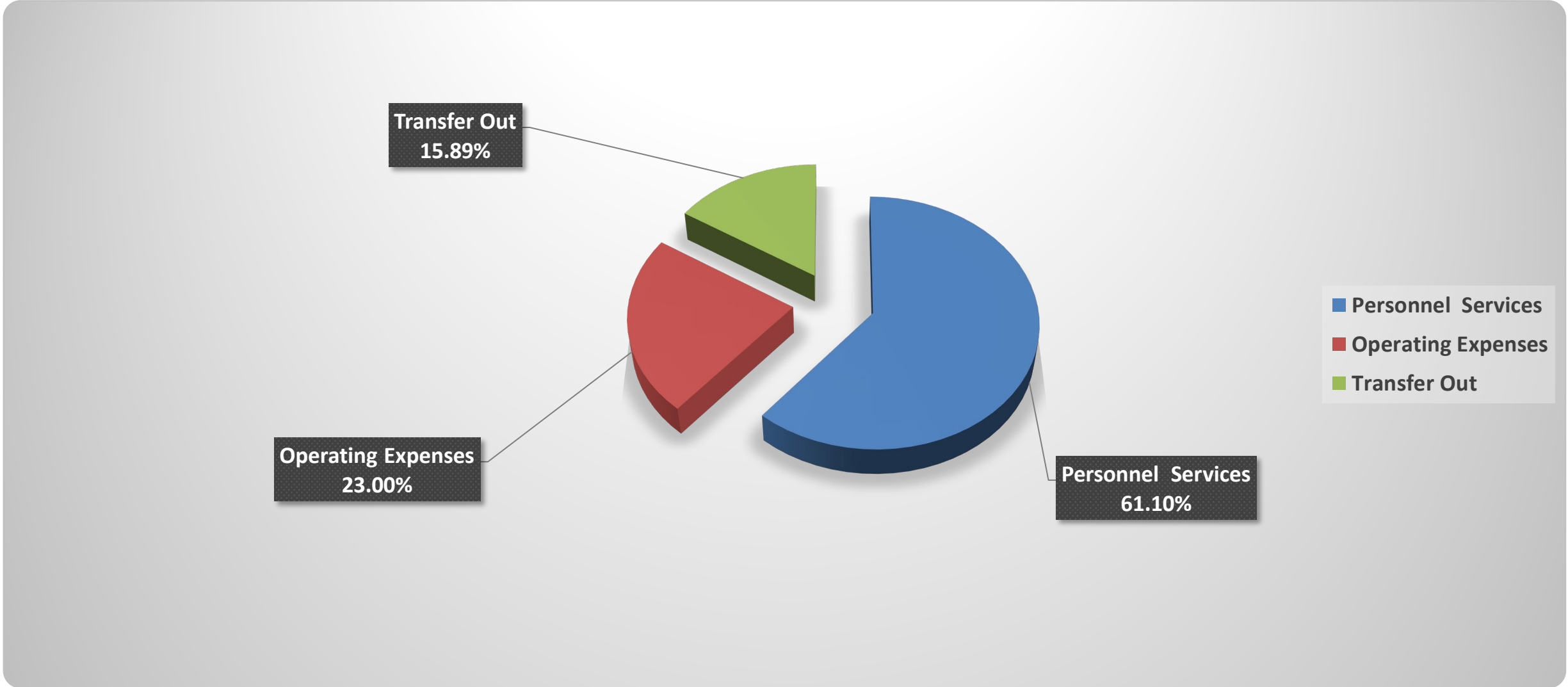
999.53110	General Fund	46,852	37,784	43,851	21,926	43,851	42,690	-2.6%
999.53330	Wastewater Capital Equipment Fund	195,350	12,600	12,600	12,600	212,600	75,937	502.7%
999.53332	Wastewater Improvement Fund	237,754	310,655	203,797	203,797	203,797	107,413	-47.3%
	TOTAL TRANSFERS OUT	479,956	361,039	260,248	238,323	460,248	226,040	-13.1%
	TOTAL EXPENDITURES	2,700,192	2,617,813	2,971,012	1,431,016	2,895,555	3,051,217	2.7%

Transfer to General Fund includes salaries for maintenance of grounds at Wastewater Plant - \$10,000
and 20% of Municipal Building budget - \$32,690

2023 Budgeted Wastewater Fund Expenditures



2022 Projected Wastewater Fund Expenditures



Fund: Wastewater Operating
Division: Utility Services
Code: 331.830

DEPARTMENT: Wastewater Plant

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
----------------	-------------	-------------	-------------	-------------	-----------	----------------	-------------	-------------

PERSONNEL SERVICES

52110	Salaries & Wages	492,523	494,750	524,379	267,779	524,379	541,191	3.2%
52111	Overtime	14,295	16,912	30,210	8,517	18,000	31,237	3.4%
52120	Personnel Benefits	214,707	213,960	224,945	104,863	224,945	226,264	0.6%
	TOTAL	721,525	725,622	779,534	381,159	767,324	798,692	2.5%

OPERATING EXPENSES

52310	Uniform	6,853	5,109	4,200	2,488	4,800	4,200	0.0%
52311	Electrical Services	179,621	174,254	232,000	76,532	174,000	243,368	4.9%
52312	Gas Service	42,181	37,567	124,500	36,600	49,000	124,500	0.0%
52313	Telephone	1,861	1,762	3,000	846	1,800	3,000	0.0%
52330	Training & Travel	548	1,944	2,500	791	2,000	2,500	0.0%
52340	Contracted Services	42,837	31,644	82,000	22,081	44,000	82,000	0.0%
52350	General Liability Insurance	32,290	30,962	33,905	19,085	35,015	36,766	8.4%
52370	Printing & Reproduction			100		50	100	0.0%
52380	Membership & Subscriptions	338	282	300		300	300	0.0%
52381	Permits	5,645	5,895	6,500	587	6,000	6,500	0.0%
52410	Office Supplies	1,584	1,462	1,200	618	1,200	1,200	0.0%
52411	Postage	33		250	19	150	250	0.0%
52420	Operating Supplies	26,732	36,087	29,000	24,655	36,000	49,000	69.0%
52427	Operating Supplies Lab	7,697	8,864	4,500	5,029	8,000	4,500	0.0%
52430	Vehicle Maintenance	669	2,677	2,000	1,536	3,000	2,000	0.0%
52440	Small Tools & Equipment	2,452	2,834	3,000	146	1,000	3,000	0.0%
52460	Maintenance Supplies	1,924	2,224	2,000	956	2,000	2,000	0.0%
52470	Fuel	921	1,504	5,000	2,725	5,500	6,000	20.0%
52480	Maintenance of Facilities	40,608	30,604	30,000	30,400	35,000	30,000	0.0%
52490	Refunds			7,500			7,500	0.0%
	TOTAL	394,794	375,675	573,455	225,094	408,815	608,684	6.1%

CAPITAL OUTLAY

52520	Equipment							0.0%
	TOTAL	0	0	0	0	0	0	0.0%

TOTAL EXPENDITURES	1,116,319	1,101,297	1,352,989	606,253	1,176,139	1,407,376	4.0%
---------------------------	------------------	------------------	------------------	----------------	------------------	------------------	-------------

PERSONNEL

- (1) FT WWTP Manager, 100%
- (3) FT WWTP Operator III, 100%
- (1) FT WWTP Lab Technician, 100%
- (1) FT Treatment Plant Mechanic II, 100%
- (1) FT Treatment Plant Mechanic I, 100%
- (1) FT WWTP Service Worker I, 100%
- (1) FT Meter Reader, 50%

OPERATING SUPPLIES

- Polymer per OEPA 29,000
- Ultra-violet pathogen tubes 5,000

Polymer prices up from \$550 per drum to \$750.
Material req. for NPDES permit compliance.

CONTRACTED SERVICES INCLUDES:

Bio-solid Recycling and Application	45,000
Electronics, SCADA, Controller Maintenance	20,000
Laboratory Analysis	10,000
Generators/Controller Maintenance	5,000
Miscellaneous	2,000
Total	82,000

Fund: Wastewater Operating
Division: Utility Services
Code: 331.831

DEPARTMENT: Wastewater Collection

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
----------------	-------------	-------------	-------------	-------------	-----------	----------------	-------------	-------------

PERSONNEL SERVICES

52110	Salaries & Wages	301,678	312,162	332,186	159,271	332,186	341,786	2.9%
52111	Overtime	642	2,919	24,230	2,837	6,000	24,961	3.0%
52120	Personnel Benefits	131,398	133,639	141,316	70,248	141,316	141,969	0.5%
	TOTAL	433,718	448,720	497,732	232,356	479,502	508,716	2.2%

OPERATING EXPENSES

52310	Uniform	5,264	4,157	3,500	2,360	4,100	3,500	0.0%
52311	Electrical Services	835	804	2,007	587	1,100	2,105	4.9%
52313	Telephone	2,293	2,210	2,700	1,110	2,300	2,700	0.0%
52330	Training & Travel	92	185	1,500	193	350	1,500	0.0%
52340	Contracted Services	6,052	4,546	16,900	4,059	9,000	16,900	0.0%
52350	General Liability Insurance	10,976	10,630	11,525	6,552	12,022	12,623	9.5%
52370	Printing & Reproduction			50		25	50	0.0%
52380	Memberships & Subscriptions			500	46	180	500	0.0%
52410	Office Supplies		9	300		100	300	0.0%
52411	Postage			50		20	50	0.0%
52420	Operating Supplies	22,230	28,145	34,500	7,373	28,000	34,500	0.0%
52430	Vehicle Maintenance	4,567	5,569	5,300	5,928	7,500	5,300	0.0%
52440	Small Tools & Equipment	10,116	1,360	8,900	2,586	6,000	8,900	0.0%
52450	Materials	9,508	13,913	4,950	229	4,000	4,950	0.0%
52470	Fuel	5,975	10,087	21,604	6,463	14,000	21,604	0.0%
	TOTAL	77,908	81,615	114,286	37,486	88,697	115,482	1.0%

CAPITAL OUTLAY

52520	Equipment							0.0%
	TOTAL	0	0	0	0	0	0	0.0%

TOTAL EXPENDITURES	511,626	530,335	612,018	269,842	568,199	624,198	2.0%
--------------------	---------	---------	---------	---------	---------	---------	------

PERSONNEL

- (1) FT Wastewater Collection Manager, 100%
- (3) FT WWTP Service Worker III, 100%
- (1) FT WWTP Service Worker II, 100%
- (1) FT Mechanics, 25%
- 950 PT Hours

SMALL EQUIPMENT

- High Pressure Jet Hose Replacement

CONTRACTED SERVICES

- Smoke Testing

Fund: Wastewater Operating
Division: Utility Services
Code: 331.832

DEPARTMENT: Wastewater Administration

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
----------------	-------------	-------------	-------------	-------------	-----------	----------------	-------------	-------------

PERSONNEL SERVICES

52110	Salaries & Wages	81,126	82,233	94,566	29,827	94,566	97,880	3.5%
52111	Overtime	283	259	1,530	180	600	1,533	0.2%
52120	Personnel Benefits	22,043	22,286	30,767	9,971	30,767	31,068	1.0%
	TOTAL	103,452	104,778	126,863	39,978	125,933	130,481	2.9%

OPERATING EXPENSES

52310	Uniform		454	600	115	450	600	0.0%
52313	Telephone	2,330	2,219	6,100	1,061	2,500	6,100	0.0%
52330	Training & Travel	325	980	1,500	2,214	2,214	1,500	0.0%
52331	Professional Services			5,000		2,500	5,000	0.0%
52340	Contracted Services	1,965	1,965	500		1,000	500	0.0%
52350	General Liability Insurance	2,474	3,318	2,599	2,638	3,871	4,065	56.4%
52360	Advertising			500		200	500	0.0%
52370	Printing & Reproduction	405		200		100	200	0.0%
52380	Memberships & Subscriptions	170	215	350	170	180	350	0.0%
52410	Office Supplies		296	800		400	800	0.0%
52411	Postage			200		10	200	0.0%
52420	Operating Supplies			1,000		500	1,000	0.0%
52430	Vehicle Maintenance	270	865	300	149	500	300	0.0%
52440	Small Tools & Equipment	1,108	1,461	2,000		1,400	2,000	0.0%
52470	Fuel	315		1,000		400	1,000	0.0%
52715	OTCS Utility Assistance							0.0%
	TOTAL	9,362	11,773	22,649	6,347	16,225	24,115	6.5%

CAPITAL OUTLAY

52520	Equipment							0.0%
	TOTAL	0	0	0	0	0	0	0.0%

TOTAL EXPENDITURES	112,814	116,551	149,512	46,325	142,158	154,596	3.4%
---------------------------	----------------	----------------	----------------	---------------	----------------	----------------	-------------

PERSONNEL

- (1) FT Service Director, 30%
- (1) FT Deputy Service Director, 40%
- (1) FT Environmental Specialist, 25%

Fund: Wastewater Operating
Division: Utility Services
Code: 331.834

DEPARTMENT: Finance Allocation Wastewater

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
----------------	-------------	-------------	-------------	-------------	-----------	----------------	-------------	-------------

PERSONNEL SERVICES

52110	Salaries & Wages	139,932	137,236	142,937	70,325	143,500	147,219	3.0%
52111	Overtime	1,783	1,002	2,709	1,110	1,500	2,791	3.0%
52120	Personnel Benefits	51,713	52,157	55,564	28,502	55,500	55,856	0.5%
	TOTAL	193,428	190,395	201,210	99,937	200,500	205,866	2.3%

OPERATING EXPENSES

52327	Audit & CAFR Fees	8,340	9,509	9,450	8,531	9,823	9,450	0.0%
52329	Bank & Investment Fees	32,394	35,680	33,000	18,429	37,000	37,000	12.1%
52330	Training & Travel	126	132	500	5	225	550	10.0%
52340	Contracted Services	10,005	10,797	14,616	5,531	12,086	14,616	0.0%
52352	Public Officials Bond	690	690	690	690	690	690	0.0%
52354	Appraisal Costs	4,884	963	963	963	963	963	0.0%
52360	Advertising	62	25	100	14	50	100	0.0%
52364	Cyber Insurance	1,290	1,824	1,915	2,860	2,860	3,003	56.8%
52370	Printing & Reproduction	613	885	2,100	150	900	2,100	0.0%
52380	Memberships & Subscriptions	491	699	750	250	700	750	0.0%
52410	Office Supplies	1,601	1,044	1,500	596	1,500	1,500	0.0%
52411	Postage	5,885	5,920	6,500	3,081	6,500	6,500	0.0%
	TOTAL	66,381	68,168	72,084	41,100	73,297	77,222	7.1%

TOTAL EXPENDITURES	259,809	258,563	273,294	141,037	273,797	283,088	3.6%
---------------------------	----------------	----------------	----------------	----------------	----------------	----------------	-------------

PERSONNEL

- (1) FT Finance Director, 30%
- (1) FT Assistant Finance Director, 30%
- (1) FT Payroll and Benefits Specialist, 25%
- (1) FT Accounting Specialist, 25%
- (1) FT Finance Specialist, 30%
- (2) Utility Billing & Collection Specialist, 30%

OPERATING EXPENSE

Contracted services reflects BS&A software, Creative Cloud licenses, Paylocity software and Balancing Act software
Sensus utility billing software maintenance, outsourced billing, repairs to handheld meter readers, collection agency fees

Bank/Investment fees reflects cost of professional management of investments, and VISA/MC fees

Fund: Wastewater Operating
Division: Utility Services
Code: 331.836

DEPARTMENT: MIS Allocation Wastewater

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
----------------	-------------	-------------	-------------	-------------	-----------	----------------	-------------	-------------

OPERATING EXPENSES

52331	Professional Services	2,045	2,188	3,265	2,188	4,914	1,678	-48.6%
52340	Contracted Services	27,509	31,535	41,880	14,924	41,000	51,260	22.4%
52370	Printing & Reproduction	3,613	3,377	4,500	1,480	4,500	4,500	0.0%
52380	Memberships & Subscriptions	122	241	400	140	350	400	0.0%
52410	Office Supplies	29		100	2	100	100	0.0%
52434	Computer Supplies	931	719	2,500	1,243	2,500	2,500	0.0%
	TOTAL	34,249	38,060	52,645	19,977	53,364	60,438	14.8%

CAPITAL OUTLAY

52520	Equipment							0.0%
	TOTAL	0	0	0	0	0	0	0.0%

TOTAL EXPENDITURES	34,249	38,060	52,645	19,977	53,364	60,438	14.8%
--------------------	--------	--------	--------	--------	--------	--------	-------

OPERATING EXPENSES

Contracted services internet access & long distance service
Upgraded all facilities in 2021

Migrate to Microsoft 365 in 2023 (\$12,000 one-time migration fee
approximately \$3,000 a month for licensing and back-up fees
for approximately 162 users)

Professional Services: Civic Clerk (\$11,193)
(70% General; 15% Water; 15% Wastewater)

INCLUDED IN CONTRACTED SERVICES

	2022	2023
Network Service/BDR - NextStep	63,500	88,200
Internet Access - Cincinnati Bell & Spectrum	50,100	50,100
Microsoft 365 Licenses & Migration	0	48,000
BDR (Backup Disaster Recovery)	13,200	0
Mitel Phone System Maintenance (Support)	9,000	9,000
ArcGIS Server Maintenance	5,000	5,000
Columbitech (Police Mobile VPN Maintenance)	3,000	3,000
SAN Maintenance Renewal (2yr)	-	-
VMWare Licensing Update (3yr)	7,000	-
Barracuda Mail Archiver Support (1 yr 2022) (3yr 2023)	7,500	21,000
Meraki License Renewals (3yr)	14,000	-
Server OS Upgrades (7)	5,600	-
Cyber Security - NextStep	18,600	18,600
UPS Maintenance & Parts (2yrs)	0	5,000
GovQA	4,500	-
Telephone System Maintenance (Supplies)	2,500	2,500
Basic Network Wiring	2,000	2,000
Web Hosting - Revize	3,900	3,900
Total	209,400	256,300
Allocation:		
General Fund	60%	125,640
Water Fund	20%	51,260
Wastewater Fund	20%	51,260
Total		209,400

Fund: Wastewater Operating
Division: Utility Services
Code: 331.837

DEPARTMENT: City Manager Allocation Wastewater

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
----------------	-------------	-------------	-------------	-------------	-----------	----------------	-------------	-------------

PERSONNEL SERVICES

52110	Salaries & Wages	22,584	23,258	23,952	12,349	25,500	24,670	3.0%
52120	Personnel Benefits	7,862	8,068	8,218	4,363	8,300	8,319	1.2%
52150	Vehicle Allowance	720	720	720	360	720	720	0.0%
	TOTAL	31,166	32,046	32,890	17,072	34,520	33,709	2.5%

OPERATING EXPENSES

52330	Training & Travel	104	371	550	28	550	550	0.0%
52340	Contracted Services		323	150	105	150	150	0.0%
52370	Printing & Reproduction			120	20		120	0.0%
52380	Memberships & Subscriptions	507	354	450	210	425	450	0.0%
52410	Office Supplies	24	14	100	18	50	100	0.0%
52411	Postage	51	23	75	101	110	75	0.0%
52420	Operating Supplies	224		300			300	0.0%
	TOTAL	910	1,085	1,745	482	1,285	1,745	0.0%

TOTAL EXPENDITURES	32,076	33,131	34,635	17,554	35,805	35,454	2.4%
--------------------	--------	--------	--------	--------	--------	--------	------

PERSONNEL

(1) FT City Manager, 15%

Fund: Wastewater Operating
Division: Utility Services
Code: 331.838

DEPARTMENT: HR - Communications - Assistant City Manager Allocation Wastewater

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
----------------	-------------	-------------	-------------	-------------	-----------	----------------	-------------	-------------

PERSONNEL SERVICES

52110	Salaries & Wages	13,823	23,066	23,328	11,128	23,328	40,799	74.9%
52120	Personnel Benefits	4,590	7,228	7,453	3,875	7,453	13,757	84.6%
	TOTAL	18,413	30,294	30,781	15,003	30,781	54,556	77.2%

OPERATING EXPENSES

52210	Unemployment Insurance	694	281	600		528	525	-12.5%
52220	Employee Incentive	1,765	861	1,125	572	1,496	1,500	33.3%
52330	Training & Travel	15	434	585	146	585	585	0.0%
52331	Professional Services	407	626	1,500	362	1,260	900	-40.0%
52337	Employee Training		292	1,200	2	1,200	1,200	0.0%
52339	Tuition Reimbursement			150	55	150	150	0.0%
52340	Contracted Services	1,425	5,055	1,365	4,919	1,365	1,365	0.0%
52360	Advertising	1,012	598	1,500	851	1,500	1,500	0.0%
52366	Communications	929	4,012	4,500	1,205	4,500	4,500	0.0%
52380	Memberships & Subscriptions	320	642	450	346	450	450	0.0%
52410	Office Supplies	72	28	75	60	75	75	0.0%
52411	Postage	2	1	75		75	75	0.0%
52490	Refunds							0.0%
	TOTAL	6,641	12,830	13,125	8,518	13,184	12,825	-2.3%

TOTAL EXPENDITURES	25,054	43,124	43,906	23,521	43,965	67,381	53.5%
---------------------------	---------------	---------------	---------------	---------------	---------------	---------------	--------------

PERSONNEL

- (1) FT Human Resources Manager, 15%
- (1) FT IT/GIS Coordinator, 15%**
- (1) FT Economic Development Coordinator, 7.5%**
- (1) FT Assistant City Manager, 7.5%
- (2) PT Interns, 15%

EMPLOYEE INCENTIVES

Includes employee appreciation events and wellness initiatives

PROFESSIONAL SERVICES

Includes pre-employment psychological testing, pre-employment physicals, and pre-employment polygraph exams

CONTRACTED SERVICES

Contracted service includes workers compensation program, and random drug screening contract

TRAINING & TRAVEL

ICMA annual conference and OPERLA trainings

COMMUNICATIONS

Zoom operating license, Insightly CRM license, Mailchimp License.
Additional communications tools including: Canva, SmugMug, Social Media ad-ons

Fund: Wastewater Operating**Division: Utility Services****DEPARTMENT:****Engineering Allocation Wastewater****Code: 331.839**

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
-------------------	-------------	----------------	----------------	----------------	--------------	-------------------	----------------	----------------

PERSONNEL SERVICES

52110	Salaries & Wages	83,371	84,804	88,552	44,325	88,552	117,586	32.8%
52111	Overtime	165	631	2,064	212	600	2,126	3.0%
52120	Personnel Benefits	34,046	34,732	35,719	18,467	35,719	46,455	30.1%
	TOTAL	117,582	120,167	126,335	63,004	124,871	166,167	31.5%

OPERATING EXPENSES

52310	Uniform	5		100		100	100	0.0%
52313	Telephone			700		300	700	0.0%
52330	Training and Travel			1,800		1,000	1,800	0.0%
52331	Professional Services			2,500		1,000	2,500	0.0%
52340	Contracted Services	1,444	6,793	41,250	621	3,500	1,250	-97.0%
52360	Advertising			600		200	600	0.0%
52370	Printing & Reproduction			500		200	500	0.0%
52380	Membership & Subscriptions			150		180	150	0.0%
52410	Office Supplies	993	565	900	697	1,300	900	0.0%
52411	Postage	342	268	700	95	150	700	0.0%
52420	Operating Supplies	263	373	2,250		500	2,250	0.0%
52430	Vehicle Maintenance	474	455	350		500	350	0.0%
52440	Small Tools and Equipment	312	275	250		250	250	0.0%
52470	Fuel	323	454	1,065	229	700	2,130	100.0%
	TOTAL	4,156	9,183	53,115	1,642	9,880	14,180	-73.3%

CAPITAL OUTLAY

52520	Equipment							0.0%
	TOTAL	0	0	0	0	0	0	0.0%

TOTAL EXPENDITURES	121,738	129,350	179,450	64,646	134,751	180,347	0.5%
---------------------------	----------------	----------------	----------------	---------------	----------------	----------------	-------------

PERSONNEL

- (1) FT City Engineer, 33%
- (1) FT Engineering Technician, 33%
- (1) FT Engineering Aide, 33%
- (1) FT Administrative Assistant III, 33%
- (1) FT Environmental Specialist, 40%**

Fund: Wastewater Operating
Division: Utility Services
Code: 331.840

DEPARTMENT: Legislative Allocation Wastewater

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
----------------	-------------	-------------	-------------	-------------	-----------	----------------	-------------	-------------

PERSONNEL SERVICES

52110	Salaries & Wages	5,140	5,133	5,130	2,565	5,130	5,130	0.0%
52120	Personnel Benefits	697	697	705	376	705	689	-2.3%
	TOTAL	5,837	5,830	5,835	2,941	5,835	5,819	-0.3%

OPERATING EXPENSES

52211	Boards & Commissions			50			50	0.0%
52221	Public Service Recognition	71	39	30	31	61	30	0.0%
52330	Travel & Training	168	25	500	86	510	500	0.0%
52331	Professional Services							0.0%
52360	Advertising			100			100	0.0%
52380	Membership & Subscriptions	475	469	600	475	623	600	0.0%
52410	Office Supplies			100		100	100	0.0%
52411	Postage							0.0%
52420	Operating Supplies			100	5		100	0.0%
	TOTAL	714	533	1,480	597	1,294	1,480	0.0%

CAPITAL OUTLAY

52520	Equipment							0.0%
	TOTAL	0	0	0	0	0	0	0.0%

TOTAL EXPENDITURES		6,551	6,363	7,315	3,538	7,129	7,299	-0.2%
--------------------	--	-------	-------	-------	-------	-------	-------	-------

PERSONNEL

- (1) PT Mayor (15%)
- (6) PT Council Members (15%)

Fund: Wastewater Operating
Division: Utility Services
Code: 331.835

DEPARTMENT: Wastewater Fund Insurance

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
----------------	-------------	-------------	-------------	-------------	-----------	----------------	-------------	-------------

OPERATING EXPENSES

52355	Claims Paid			5,000			5,000	0.0%
TOTAL EXPENDITURES		0	0	5,000	0	0	5,000	0.0%

**Wastewater Improvement Fund
SUMMARY OF BALANCES**

Code: 332

	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
TOTAL RECEIPTS	738	0	0	0	0	0	0.0%
CAPITAL IMPROVEMENTS	144,662	191,514	1,199,400	80,677	270,000	1,323,660	10.4%
NET OPERATIONS	(143,924)	(191,514)	(1,199,400)	(80,677)	(270,000)	(1,323,660)	-10.4%
TRANSFERS IN	237,754	385,655	203,797	203,797	203,797	107,413	-47.3%
TRANSFERS OUT	0	0	0	0	0	0	0.0%
NET INCOME (DEFICIT)	93,830	194,141	(995,603)	123,120	(66,203)	(1,216,247)	-22.2%
BALANCE AT BEGINNING OF YEAR	1,856,855	1,950,685	2,019,590	2,144,826	2,144,826	2,078,623	2.9%
ENCUMBERED	10,700	7,575		89,099			
BALANCE AT END OF YEAR	1,939,985	2,137,251	1,023,987	2,178,847	2,078,623	862,376	-15.8%

The balance in the Wastewater Improvement Fund is being accumulated to fund future OEPA Phase II plant improvements.

**Wastewater Improvement Fund
SUMMARY OF RECEIPTS**

Code: 332

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
41001	Special Assessments							0.0%
41201	Contributions	738						0.0%
	RECEIPTS	738	0	0	0	0	0	0.0%
	TRANSFERS FROM:							
42331	Transfer from Wastewater Fund	237,754	310,655	203,797	203,797	203,797	107,413	
42391	Transfer from NE CBC	0	0	0	0	0	0	
42392	Transfer from NW CBC	0	0	0	0	0	0	
42393	Transfer from SE CBC	0	0	0	0	0	0	
42394	Transfer from SW CBC	0	75,000	0	0	0	0	
	TRANSFERS-IN	237,754	385,655	203,797	203,797	203,797	107,413	-47.3%
	TOTAL RECEIPTS	238,492	385,655	203,797	203,797	203,797	107,413	-47.3%

Wastewater Improvement Fund
SUMMARY OF EXPENDITURES

Code: 332

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
830.71101	Meter System Upgrades	95,427	85,499	104,400	46,210	100,000	29,500	
830.71127	Biotower Media Replacement			900,000			900,000	
830.71135	Disc Aeration Rehabilitation			75,000		75,000	256,000	
831.71120	System Improvements	17,544	64,282	100,000	34,467	75,000	100,000	
831.71129	Southpointe Parkway Sanitary Sewer Extension							
831.71130	Walnut Street Sanitary Sewer Improvements	14,030						
831.71133	Chestnut/South Locust Relining	17,661						
831.71137	Sanitary Sewer Relining			20,000		20,000	20,000	
831.71138	SS Extension/Upgrade Melissa to W. Knolls		41,733					
839.71139	Consultant for Solar Evaluation for City Facilities						10,000	
839.71140	ADA Transition Plan - Facility Improvements						8,160	
TOTAL EXPENDITURES		144,662	191,514	1,199,400	80,677	270,000	1,323,660	10.4%

TRANSFERS OUT

TOTAL TRANSFERS OUT		0	0	0	0	0	0	0.0%

Fund: Wastewater Capacity Benefit Fund - NE Quadrant
SUMMARY OF BALANCES

Code: 391

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
TOTAL RECEIPTS		8,504	18,243	2,361	29,884	30,611	5,308	124.8%
TOTAL EXPENDITURES		0	0	0	0	0	0	
CAPITAL EXPENDITURES		0	0	0	0	0	0	0.0%
TRANSFERS OUT		0	0	0	0	0	0	0.0%
NET INCOME (DEFICIT)		8,504	18,243	2,361	29,884	30,611	5,308	124.8%
BALANCE AT BEGINNING OF YEAR		441,107	449,611	467,345	467,854	467,854	498,465	6.7%
ENCUMBERED								
BALANCE AT END OF YEAR		449,611	467,854	469,706	497,738	498,465	503,773	7.3%

SUMMARY OF RECEIPTS

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
41101	Interest	5,984	4,043	2,361	1,634	2,361	5,308	124.8%
41207	Wastewater CBC Permit NE	2,520	14,200		28,250	28,250		0.0%
	TOTAL RECEIPTS	8,504	18,243	2,361	29,884	30,611	5,308	124.8%

Capacity benefit contribution unpredictable income therefore no revenues budgeted

SUMMARY OF EXPENDITURES

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
830.60601	Capacity Improvements							0.0%
831.52490	Refunds							0.0%
	TOTAL EXPENDITURES	0	0	0	0	0	0	0.0%
999.53332	Transfer to Wastewater Improvement							0.0%
	TOTAL TRANSFERS OUT	0	0	0	0	0	0	0.0%
	TOTAL EXPENDITURES AND TRANSFERS	0	0	0	0	0	0	0.0%

Fund: Wastewater Capacity Benefit Fund - NW Quadrant
SUMMARY OF BALANCES

Code: 392

	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
TOTAL RECEIPTS	8,173	14,177	925	2,308	2,605	1,986	114.7%
CAPITAL EXPENDITURES	0	0	0	0	0	0	0.0%
TRANSFERS OUT	0	0	0	0	0	0	0.0%
NET INCOME (DEFICIT)	8,173	14,177	925	2,308	2,605	1,986	114.7%
BALANCE AT BEGINNING OF YEAR	166,776	174,949	181,336	189,126	189,126	191,731	5.7%
ENCUMBERED							
BALANCE AT END OF YEAR	174,949	189,126	182,261	191,434	191,731	193,717	6.3%

SUMMARY OF RECEIPTS

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
41101	Interest	2,293	1,577	925	628	925	1,986	114.7%
41208	Wastewater CBC Permit NW	5,880	12,600		1,680	1,680		0.0%
	TOTAL RECEIPTS	8,173	14,177	925	2,308	2,605	1,986	114.7%

Capacity benefit contribution unpredictable income therefore no revenues budgeted

SUMMARY OF EXPENDITURES

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
830.60701	Capacity Improvements							0.0%
	TOTAL EXPENDITURES	0	0	0	0	0	0	0.0%
999.53332	Transfer to Wastewater Improvement							
	TOTAL TRANSFERS OUT	0	0	0	0	0	0	0.0%
	TOTAL EXPENDITURES AND TRANSFERS	0	0	0	0	0	0	0.0%

Fund: Wastewater Capacity Benefit Fund - SE Quadrant
SUMMARY OF BALANCES

Code: 393

	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
TOTAL RECEIPTS	41,038	32,755	2,581	1,684	2,581	5,322	106.2%
CAPITAL EXPENDITURES	0	0	0	0	0	0	0.0%
TRANSFERS OUT	0	0	0	0	0	0	0.0%
NET INCOME (DEFICIT)	41,038	32,755	2,581	1,684	2,581	5,322	106.2%
BALANCE AT BEGINNING OF YEAR	437,626	478,664	496,364	511,419	511,419	514,000	3.6%
ENCUMBERED							
BALANCE AT END OF YEAR	478,664	511,419	498,945	513,103	514,000	519,322	4.1%

SUMMARY OF RECEIPTS

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
41101	Interest	5,998	4,305	2,581	1,684	2,581	5,322	106.2%
41209	Wastewater CBC Permit SE	35,040	28,450					0.0%
	TOTAL RECEIPTS	41,038	32,755	2,581	1,684	2,581	5,322	106.2%

Capacity benefit contribution unpredictable income therefore no revenues budgeted

SUMMARY OF EXPENDITURES

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
830.60801	Capacity Improvements							0.0%
	TOTAL EXPENDITURES	0	0	0	0	0	0	0.0%
999.53322	Transfer to Water Improvement							0.0%
999.53332	Transfer to Wastewater Improvement							0.0%
	TOTAL TRANSFERS	0	0	0	0	0	0	0.0%
								0.0%
	TOTAL EXPENDITURES AND TRANSFERS	0	0	0	0	0	0	0.0%

Fund: Wastewater Capacity Benefit Fund - SW Quadrant
SUMMARY OF BALANCES

Code: 394

	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
TOTAL RECEIPTS	1,783	27,915	436	284	436	898	106.0%
CAPITAL EXPENDITURES	0	0	0	0	0	0	0.0%
TRANSFERS OUT	0	75,000	0	0	0	0	0.0%
NET INCOME (DEFICIT)	1,783	(47,085)	436	284	436	898	106.0%
BALANCE AT BEGINNING OF YEAR	131,616	133,399	86,295	86,314	86,314	86,750	0.5%
ENCUMBERED							
BALANCE AT END OF YEAR	133,399	86,314	86,731	86,598	86,750	87,648	1.1%

SUMMARY OF RECEIPTS

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
41101	Interest	1,783	665	436	284	436	898	106.0%
41210	Wastewater CBC Permit SW		27,250					0.0%
	TOTAL RECEIPTS	1,783	27,915	436	284	436	898	106.0%

Capacity benefit contribution unpredictable income therefore no revenues budgeted

SUMMARY OF EXPENDITURES

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
830.60901	Capacity Improvements							0.0%
	TOTAL EXPENDITURES	0	0	0	0	0	0	0.0%
999.53332	Transfer to Wastewater Improvement		75,000					0.0%
	TOTAL TRANSFERS	0	75,000	0	0	0	0	0.0%
	TOTAL EXPENDITURES AND TRANSFERS	0	75,000	0	0	0	0	0.0%

Fund: Wastewater Capital Equipment Fund
SUMMARY OF BALANCES

Code: 330

	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
TOTAL RECEIPTS	0	0	0	11,222	11,222	0	0.0%
CAPITAL EXPENDITURES	418,336	25,204	114,278	13,886	126,435	300,750	163.2%
NET	(418,336)	(25,204)	(114,278)	(2,664)	(115,213)	(300,750)	-163.2%
TRANSFERS IN	195,350	12,600	12,600	12,600	212,600	75,937	502.7%
NET INCOME (DEFICIT)	(222,986)	(12,604)	(101,678)	9,936	97,387	(224,813)	-121.1%
BALANCE AT BEGINNING OF YEAR	436,351	213,365	196,180	200,761	200,761	298,148	52.0%
ENCUMBERED	9,750	4,000		16,965			
BALANCE AT END OF YEAR	203,615	196,761	94,502	193,732	298,148	73,335	-22.4%

SUMMARY OF RECEIPTS

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
42331	Transfer from Wastewater Fund	195,350	12,600	12,600	12,600	212,600	75,937	502.7%
	TOTAL RECEIPTS	195,350	12,600	12,600	12,600	212,600	75,937	502.7%

SUMMARY OF EXPENDITURES

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
830.69112	Biocell Pump Rebuild-Replacement	44,759						
830.69114	UV System Upgrade		12,600					
830.69150	Grit System Rehabilitation	135,080						
830.69159	Bar Screens	70,903						
830.69160	UV Lamp Replacements	12,600					16,200	
830.69167	Discharge Conveyor			47,818		47,818	90,000	
830.69168	Press Room Garage Door			11,000		11,000		
830.69169	Primary Sludge Pump Rebuild of 2 Pumps			15,000		15,000		
830.69170	RAS Pump Rebuild of 2 Pumps			36,000		36,000		
830.69172	Disc Aeration VFD Replacement						46,000	
831.69143	Replacement of Rubber Tire Loader - 2008						80,000	
831.69162	Replacement Truck #2009-49 F250 Super Duty	36,041						
831.69163	Replacement of 2004 Backhoe	94,338						
831.69171	Trench Guard				11,222	11,222		
831.69173	Camera Truck Equipment Upgrades						55,000	
834.69147	Time Clocks	25						
836.69134	Computer Hardware (MIS)	4,387		1,100	2,035	2,035	550	
836.69148	Infrastructure Updates	1,673			629			
836.69157	Server Infrastructure Updates	2,016	2,419	3,360		3,360		
836.69158	BSA Community Development Software/Online	13,964						
836.69164	City Website Update	2,550						
839.69165	Electric Charging Stations		185					
839.69166	Staff Car at Municipal Building 2007 Honda		10,000					
839.69174	Replacement of 2015 Dodge Durango						13,000	
	TOTAL EXPENDITURES	418,336	25,204	114,278	13,886	126,435	300,750	163.2%

This Page Was Intentionally Left Blank

SUMMARY OF BALANCES

Fund: Storm Water Operating
Code: 351

	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
TOTAL RECEIPTS	1,345	635	363	182	363	519	43.0%
TOTAL EXPENDITURES	30,227	15,543	30,000	15,893	28,500	30,000	0.0%
NET OPERATIONS	(28,882)	(14,908)	(29,637)	(15,711)	(28,137)	(29,481)	0.5%
CAPITAL IMPROVEMENTS	0	0	0	0	0	0	0.0%
TRANSFERS IN	30,000	0	0	0	0	30,000	100.0%
TRANSFERS OUT	0	0	0	0	0	0	0.0%
NET INCOME (DEFICIT)	1,118	(14,908)	(29,637)	(15,711)	(28,137)	519	101.8%
BALANCE AT BEGINNING OF YEAR	82,107	83,225	56,334	68,317	56,478	28,341	-49.7%
ENCUMBERED	5,168	11,839		11,890			
BALANCE AT END OF YEAR	78,057	56,478	26,697	40,716	28,341	28,860	8.1%

SUMMARY OF RECEIPTS

Fund: Storm Water Operating
Code: 351

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
40617	Miscellaneous							0.0%
41101	Interest on Investments	1,345	635	363	182	363	519	43.0%
	RECEIPTS	1,345	635	363	182	363	519	43.0%
42110	Transfer from General Fund	30,000	0	0	0	0	30,000	100.0%
	TRANSFERS	30,000	0	0	0	0	30,000	100.0%
	TOTAL REVENUE	31,345	635	363	182	363	30,519	8307.4%

SUMMARY OF EXPENDITURES

Fund: Storm Water Operating
Department: Service
Code: 351. 861

PROGRAM: Storm Water Operations

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
-------------------	-------------	----------------	----------------	----------------	--------------	-------------------	----------------	----------------

OPERATING EXPENSES

52340	Contracted Services	30,227	15,543	30,000	15,893	28,500	30,000	0.0%
	TOTAL	30,227	15,543	30,000	15,893	28,500	30,000	0.0%

CAPITAL OUTLAY

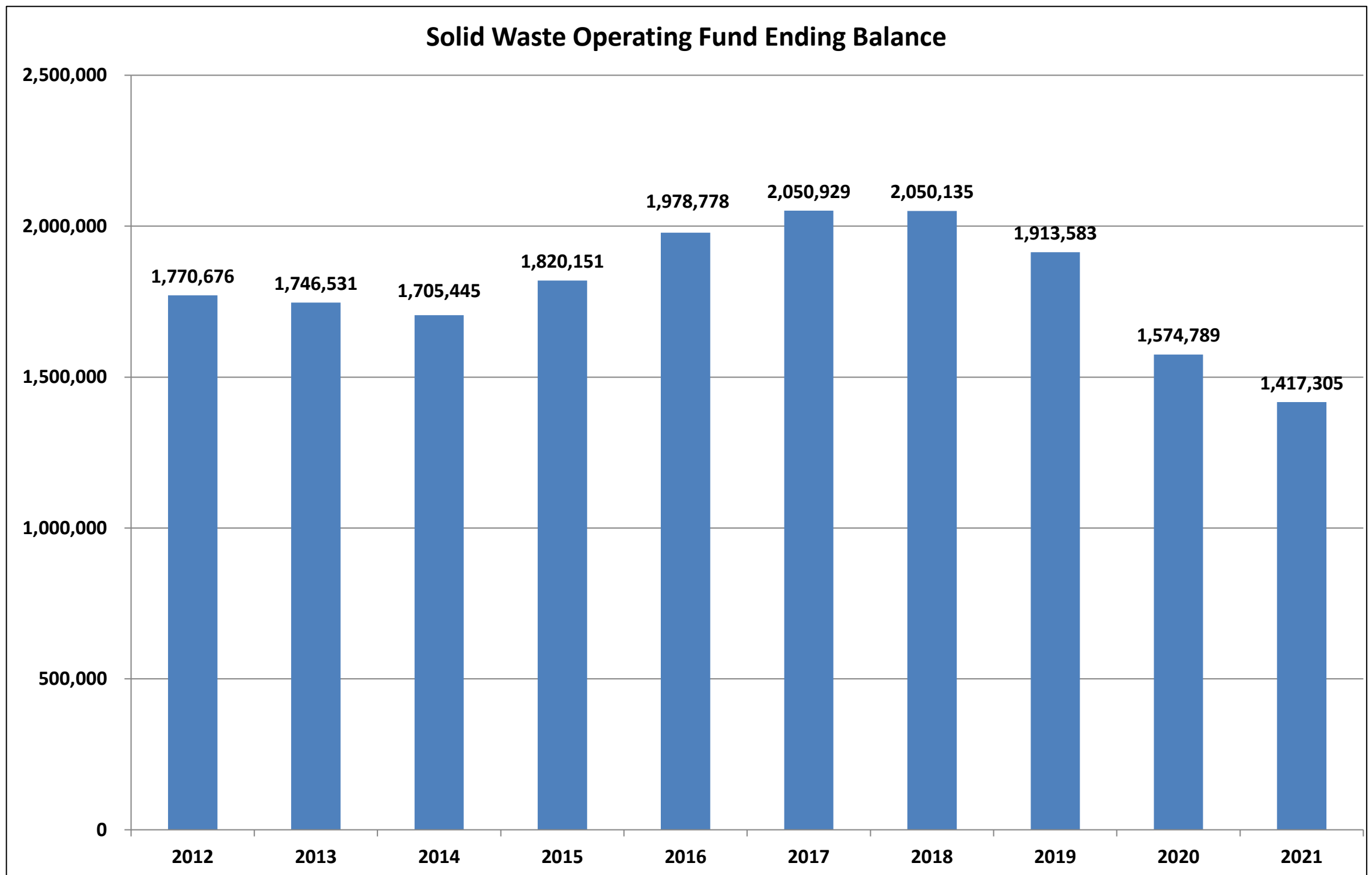
52520	Equipment							0.0%
	TOTAL	0	0	0	0	0	0	0.0%
TOTAL EXPENDITURES		30,227	15,543	30,000	15,893	28,500	30,000	0.0%

SUMMARY OF BALANCES

Fund: Solid Waste Operating

Code: 341

	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
TOTAL RECEIPTS	1,593,068	1,614,677	1,769,317	809,733	1,651,953	1,860,596	5.2%
TOTAL EXPEND. & ENCUMB.	1,691,368	1,744,378	1,851,755	861,042	1,796,409	1,896,831	2.4%
NET OPERATIONS	(98,300)	(129,701)	(82,438)	(51,309)	(144,456)	(36,235)	56.0%
CAPITAL IMPROVEMENTS	203,642	0	79,500	0	29,500	60,000	-24.5%
TRANSFERS IN	0	0	0	0	0	0	0.0%
TRANSFERS OUT	36,852	27,784	33,851	16,926	33,851	32,690	-3.4%
NET INCOME (DEFICIT)	(338,794)	(157,485)	(195,789)	(68,235)	(207,807)	(128,925)	34.2%
BALANCE AT BEGINNING OF YEAR	1,913,583	1,574,789	1,435,033	1,417,304	1,417,304	1,209,497	-15.7%
ENCUMBERED	7,395			798,840			
BALANCE AT END OF YEAR	1,567,394	1,417,304	1,239,244	550,229	1,209,497	1,080,572	-12.8%

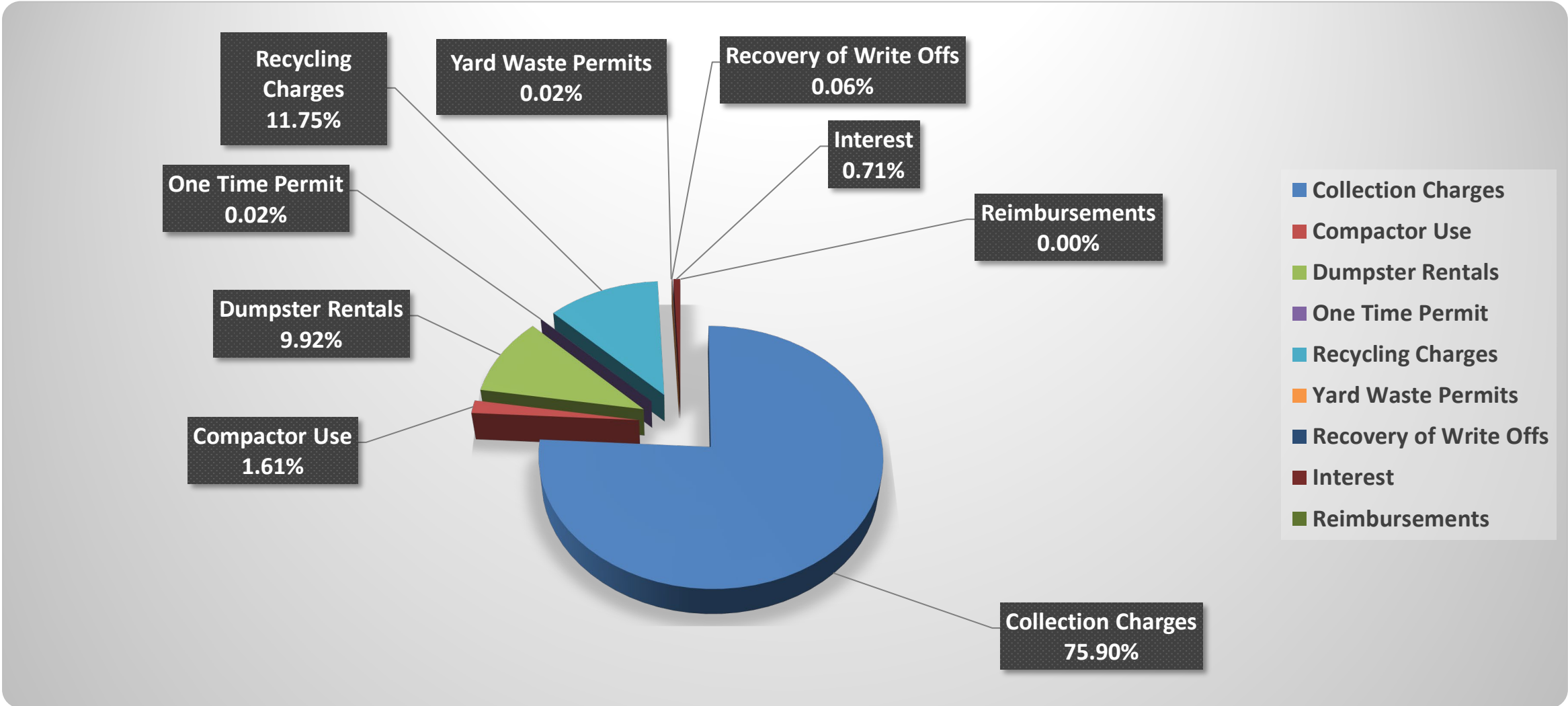


SUMMARY OF RECEIPTS

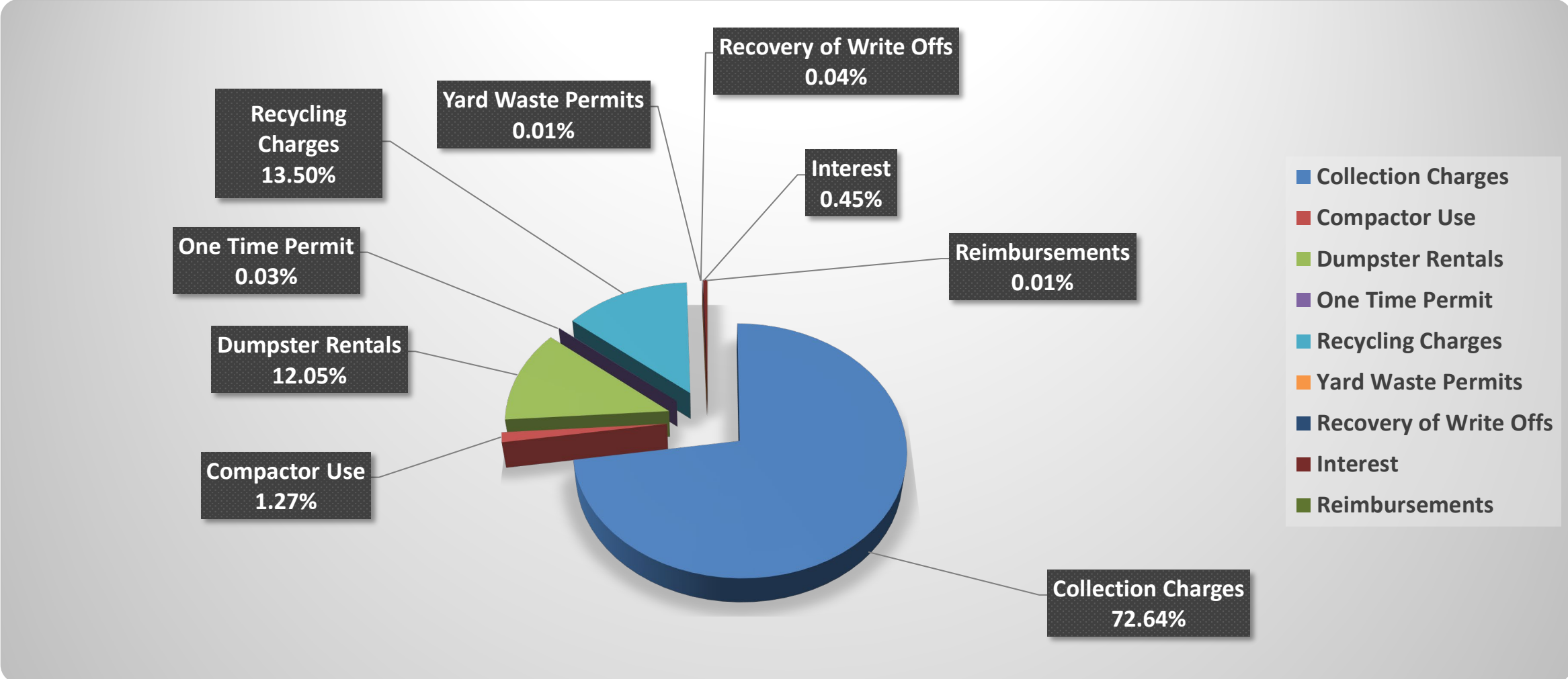
Fund: Solid Waste Operating
Code: 341

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
40267	Miscellaneous State Grant							0.0%
40639	Collection Charges	1,130,822	1,158,527	1,326,786	585,148	1,200,000	1,412,268	6.4%
40642	Compactor Use	21,285	24,525	30,000	9,360	21,000	30,000	0.0%
40644	Dumpster Rentals	187,113	193,728	184,620	98,372	199,000	184,620	0.0%
40645	One Time Permit	350	225	300	290	500	300	0.0%
40647	Recycling Charges	219,887	220,938	218,566	111,589	223,000	218,566	0.0%
40648	Yard Waste Permits		150	350		100	350	0.0%
40649	Recovery of Write Offs	1,742	783	1,200	271	700	1,200	0.0%
41101	Interest	22,376	13,042	7,495	4,545	7,495	13,292	77.3%
41222	Reimbursements	9,493	2,759		158	158		0.0%
	RECEIPTS	1,593,068	1,614,677	1,769,317	809,733	1,651,953	1,860,596	5.2%
	TRANSFERS FROM:							
42353	Landfill Post-Closure Fund							0.0%
	TRANSFERS	0	0	0	0	0	0	0.0%
	TOTAL REVENUE	1,593,068	1,614,677	1,769,317	809,733	1,651,953	1,860,596	5.2%

2023 Budgeted Solid Waste Fund Revenues



2022 Projected Solid Waste Fund Revenues



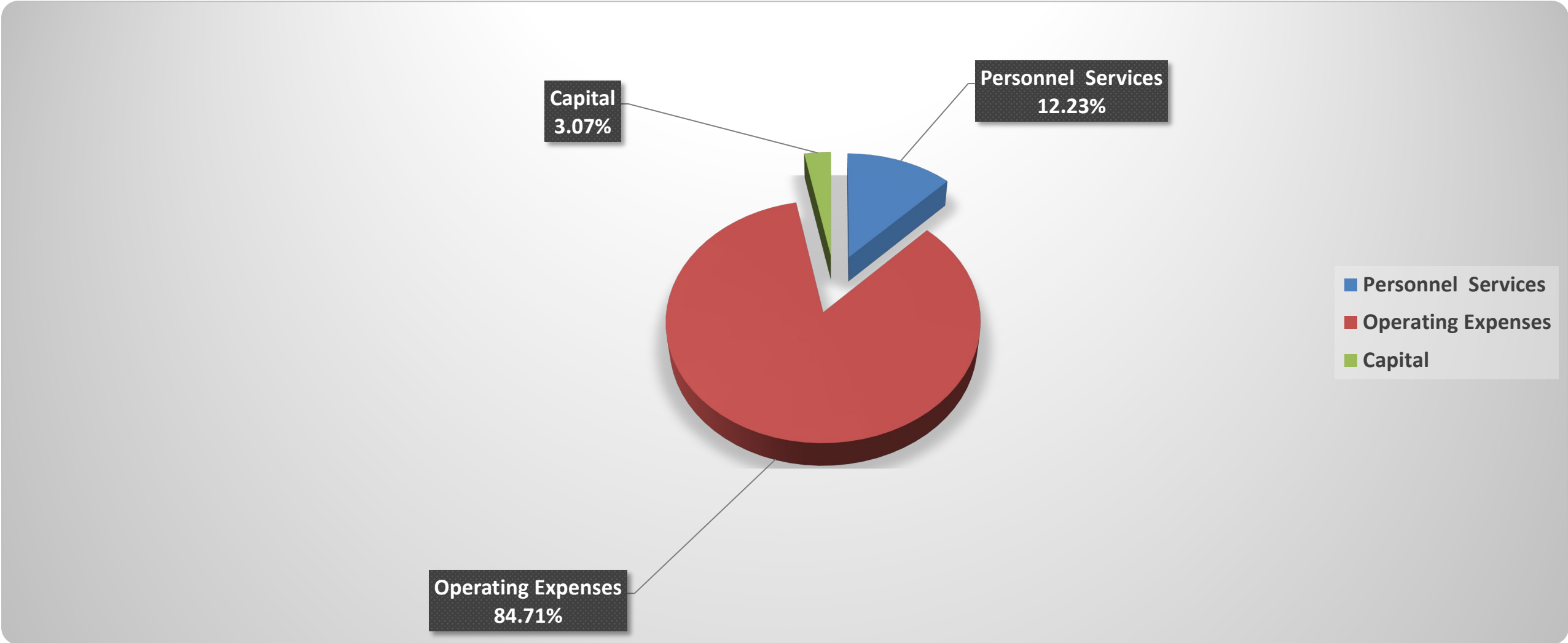
SUMMARY OF EXPENDITURES

Fund: Solid Waste Operating
Code: 341

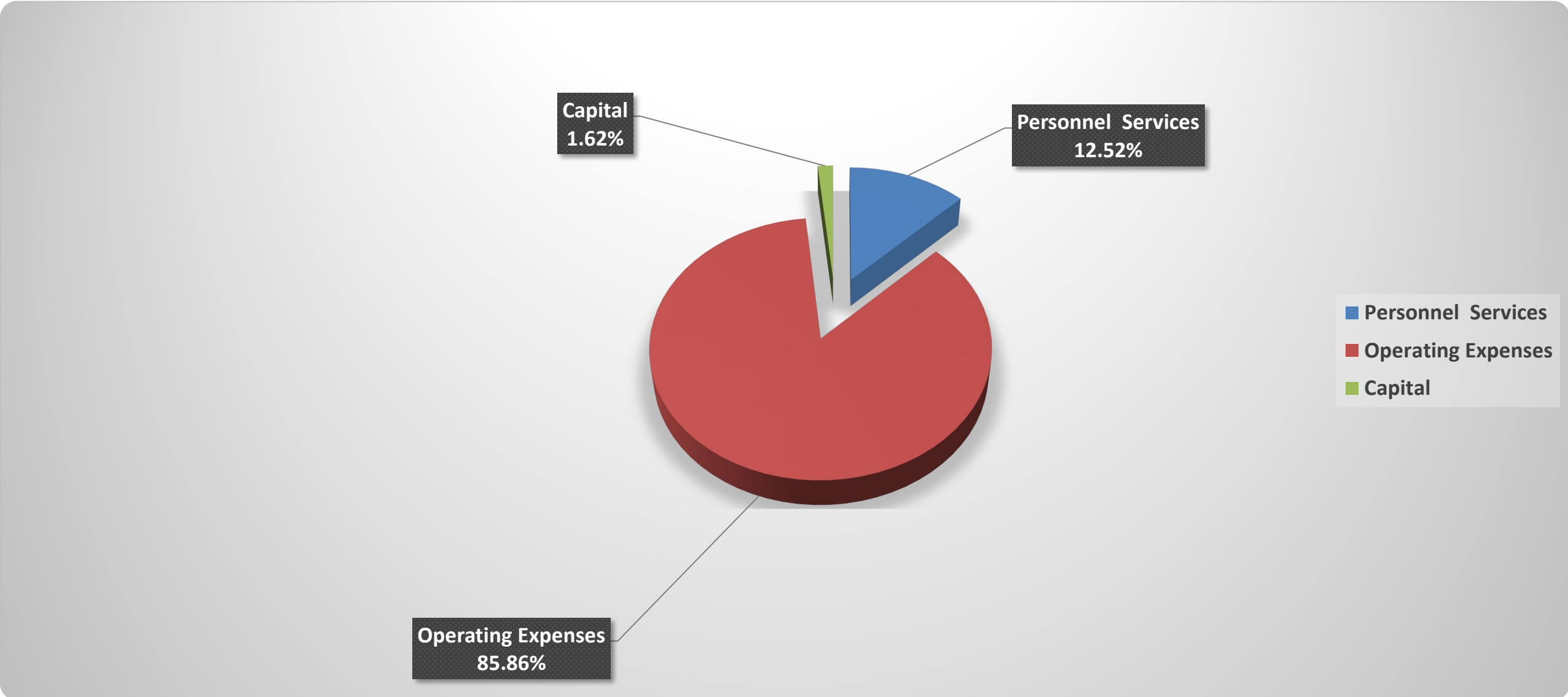
Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
851	Solid Waste Collection & Transfer Station	1,640,181	1,480,531	1,570,941	733,454	1,524,478	1,610,210	2.5%
852	Solid Waste Administration	58,696	60,086	69,155	31,516	63,549	71,315	3.1%
854	Solid Waste Billing	136,777	134,509	148,064	73,123	144,182	151,106	2.1%
855	Solid Waste Fund Insurance	8,213	8,595	8,595	9,200	9,200	9,200	7.0%
856	Post-closure Annual Costs	51,143	60,657	134,500	13,749	84,500	115,000	-14.5%
999.53110	Transfer to General Fund	36,852	27,784	33,851	16,926	33,851	32,690	-3.4%
	OPERATING COST	1,931,862	1,772,162	1,965,106	877,968	1,859,760	1,989,521	1.2%
	TOTAL EXPENDITURES	1,931,862	1,772,162	1,965,106	877,968	1,859,760	1,989,521	1.2%

Transfer to General Fund includes 20% of New Municipal Building budget - \$32,691

2023 Budgeted Solid Waste Fund Expenditures



2022 Projected Solid Waste Fund Expenditures



Fund: Solid Waste Operating
Division: Utility Services
Code: 341.851

DEPARTMENT: Solid Waste Collection & Transfer Station

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
----------------	-------------	-------------	-------------	-------------	-----------	----------------	-------------	-------------

PERSONNEL SERVICES

52110	Salaries & Wages	39,003	40,306	41,496	20,725	41,496	42,720	2.9%
52111	Overtime	339	509	2,558	208	550	2,635	3.0%
52120	Personnel Benefits	12,999	12,968	21,276	6,878	21,276	21,361	0.4%
	TOTAL	52,341	53,783	65,330	27,811	63,322	66,716	2.1%

OPERATING EXPENSES

52310	Uniform	210	180	50	92	200	50	0.0%
52311	Electric Services	280	276	1,000	147	300	1,049	4.9%
52340	Contracted Services	1,246,499	1,285,072	1,310,756	631,002	1,310,756	1,343,525	2.5%
52346	Transfer Station	26,372	21,690	32,275	9,889	22,000	32,275	0.0%
52347	OEPA Landfill Surcharges	38,565	38,634	58,835	19,417	39,000	58,835	0.0%
52348	General Recycling	60,644	62,536	73,595	31,385	62,000	75,435	2.5%
52357	Sidewalk & Trash Bin Cleaning	11,628	8,500	17,100	8,500	15,000	17,100	0.0%
52383	Composting		9,860	11,000	5,072	11,000	13,925	26.6%
52420	Operating Supplies			350	139	300	350	0.0%
52430	Vehicle Maintenance			350		300	350	0.0%
52470	Fuel			300		300	600	100.0%
	TOTAL	1,384,198	1,426,748	1,505,611	705,643	1,461,156	1,543,494	2.5%

CAPITAL OUTLAY

64706	Replacement of 1997 Tub Grinder #77	203,642						0.0%
	TOTAL	203,642	0	0	0	0	0	0.0%

TOTAL EXPENDITURES	1,640,181	1,480,531	1,570,941	733,454	1,524,478	1,610,210	2.5%
--------------------	-----------	-----------	-----------	---------	-----------	-----------	------

OEPA landfill surcharges have increased due to the State House Bill 66 fee and the Butler County District fee

PERSONNEL

- (1) FT Street Operations Specialist, 25%
- (1) FT Service Worker I, 50%
- (1) FT Service Worker III, 15%

COMPOSTING Drop-off recycling trial (food scraps)

Fund: Solid Waste Operating
Division: Utility Services
Code: 341.852

DEPARTMENT: Solid Waste Administration

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
----------------	-------------	-------------	-------------	-------------	-----------	----------------	-------------	-------------

PERSONNEL SERVICES

52110	Salaries & Wages	40,748	41,999	43,301	22,271	43,301	45,251	4.5%
52111	Overtime	454	415	756	288	500	779	3.0%
52120	Personnel Benefits	14,482	14,727	14,998	7,870	14,998	15,185	1.2%
	TOTAL	55,684	57,141	59,055	30,429	58,799	61,215	3.7%

OPERATING EXPENSES

52310	Uniform			250	110	250	250	0.0%
52313	Telephone	1,460	1,400	3,550	666	1,400	3,550	0.0%
52330	Training & Travel			1,500		750	1,500	0.0%
52331	Professional Service			1,000		500	1,000	0.0%
52340	Contracted Services			300		100	300	0.0%
52360	Advertising			200		100	200	0.0%
52370	Printing & Reproduction			200		100	200	0.0%
52380	Memberships & Subscriptions			400		200	400	0.0%
52410	Office Supplies			500		200	500	0.0%
52411	Postage	42	47	100	5	50	100	0.0%
52430	Vehicle Maintenance	763	407	500	27	500	500	0.0%
52440	Small Tools & Equipment	747	1,091	800	279	600	800	0.0%
52470	Fuel			800			800	0.0%
52490	Refunds							0.0%
	TOTAL	3,012	2,945	10,100	1,087	4,750	10,100	0.0%

CAPITAL OUTLAY

52520	Equipment							0.0%
	TOTAL	0	0	0	0	0	0	0.0%

TOTAL EXPENDITURES		58,696	60,086	69,155	31,516	63,549	71,315	3.1%
---------------------------	--	---------------	---------------	---------------	---------------	---------------	---------------	-------------

PERSONNEL

- (1) FT Service Director, 10%
- (1) FT Environmental Specialist, 40%

Fund: Solid Waste Operating

Division: Utility Services

Code: 341.854

DEPARTMENT:

Solid Waste Billing

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
----------------	-------------	-------------	-------------	-------------	-----------	----------------	-------------	-------------

PERSONNEL SERVICES

52110	Salaries & Wages	75,475	72,228	76,239	37,450	75,000	78,511	3.0%
52111	Overtime	1,595	836	2,318	470	1,300	2,389	3.1%
52120	Personnel Benefits	27,157	27,351	30,291	15,413	30,200	30,446	0.5%
	TOTAL	104,227	100,415	108,848	53,333	106,500	111,346	2.3%

OPERATING EXPENSES

52327	Audit & CAFR Fees	4,170	4,754	4,750	4,265	4,912	4,750	0.0%
52329	Bank & Investment Fees	12,638	13,512	14,000	6,882	13,700	14,000	0.0%
52330	Training & Travel	63	64	800	2	225	800	0.0%
52340	Contracted Services	7,055	7,675	9,808	3,625	8,540	9,808	0.0%
52360	Advertising	31	13	50	7	25	50	0.0%
52364	Cyber Insurance	645	912	958	1,430	1,430	1,502	56.8%
52370	Printing & Reproduction	1,017	372	1,050	75	1,050	1,050	0.0%
52380	Memberships & Subscriptions	245	349	500	125	500	500	0.0%
52410	Office Supplies	800	522	800	298	800	800	0.0%
52411	Postage	5,886	5,921	6,500	3,081	6,500	6,500	0.0%
	TOTAL	32,550	34,094	39,216	19,790	37,682	39,760	1.4%

CAPITAL OUTLAY

52520	Equipment							0.0%
	TOTAL	0	0	0	0	0	0	0.0%

TOTAL EXPENDITURES	136,777	134,509	148,064	73,123	144,182	151,106	2.1%
---------------------------	----------------	----------------	----------------	---------------	----------------	----------------	-------------

PERSONNEL

- (1) FT Finance Director, 10%
- (1) FT Assistant Finance Director, 30%
- (2) FT Collection Specialist, 30%
- (1) FT Finance Specialist, 10%

OPERATING EXPENSE

Contracted services reflects BS&A software, Creative Cloud licenses, Paylocity software and Balancing Act software
Sensus utility billing software maintenance, outsourced billing, repairs to handheld meter readers, collection agency fees

Bank/Investment fees reflects cost of professional management of investments, and VISA/MC fees

Fund: Solid Waste Operating
Division: Utility Services
Code: 341.855

DEPARTMENT: Solid Waste Fund Insurance

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
----------------	-------------	-------------	-------------	-------------	-----------	----------------	-------------	-------------

OPERATING EXPENSES

52350	General Liability							0.0%
52351	Landfill Property Insurance	8,213	8,595	8,595	9,200	9,200	9,200	7.0%
52355	Claims Paid							0.0%
	TOTAL	8,213	8,595	8,595	9,200	9,200	9,200	7.0%
	TOTAL EXPENDITURES	8,213	8,595	8,595	9,200	9,200	9,200	7.0%

OPERATING EXPENSES

General Insurance & Liability includes general liability, buildings & contents, public official liability fleet, flood and earthquake insurance

Property insurance represents separate coverage for the \$4M landfill cap

In 2005 the city council determined (based on information provided from finance and service departments) not to renew the pollution liability insurance coverage

Fund: Solid Waste Operating
Division: Utility Services
Code: 341.856

DEPARTMENT: Landfill Post-Closure

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
----------------	-------------	-------------	-------------	-------------	-----------	----------------	-------------	-------------

OPERATING EXPENSES

52435	Post-Closure Costs	51,143	60,657	55,000	13,749	55,000	55,000	0.0%
CAPITAL OUTLAY								
52521	Groundwater Wells			79,500		29,500	60,000	-24.5%
TOTAL EXPENDITURES		51,143	60,657	134,500	13,749	84,500	115,000	-14.5%

OPERATING EXPENSES

Biosolids Application, Seed, Straw, Erosion Control		
Contracted and professional services:		
Leachate and groundwater sampling and analysis		36,700
Vegetative landfill cap improvements		10,000
Sedimentation pond and leachate collection channel maintenance		2,300
Other		<u>6,000</u>
Total		55,000

CAPITAL OUTLAY

Groundwater Wells		50,000
Voluntary Closed Landfill Methane Emissions Reduction		<u>10,000</u>
		60,000

SUMMARY OF BALANCES

Fund: Landfill Post - Closure Investment Fund
Code: 353

	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
TOTAL RECEIPTS/TRANSFERS	23,601	9,950	4,800	4,112	4,800	15,500	222.9%
TOTAL EXPENDITURES/TRANSFERS	1,066	1,070	1,200	524	1,080	1,200	0.0%
NET INCOME (DEFICIT)	22,535	8,880	3,600	3,588	3,720	14,300	297.2%
BALANCE AT BEGINNING OF YEAR	1,186,471	1,209,006	1,218,748	1,217,886	1,217,886	1,221,606	0.2%
ENCUMBERED							
BALANCE AT END OF YEAR	1,209,006	1,217,886	1,222,348	1,221,474	1,221,606	1,235,906	1.1%

SUMMARY OF RECEIPTS

Fund: Landfill Post - Closure Investment Fund
Code: 353

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
RECEIPTS								
41101	Interest	23,601	9,950	4,800	4,112	4,800	15,500	222.9%
	RECEIPTS	23,601	9,950	4,800	4,112	4,800	15,500	222.9%
42341	Transfer from Refuse Fund							
	TOTAL REVENUE	23,601	9,950	4,800	4,112	4,800	15,500	222.9%

SUMMARY OF EXPENDITURES

Division: Utility Services DEPARTMENT: Landfill Post-Closure
Code: 353.856

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
EXPENDITURES								
52329	Bank & Investment Fees	1,066	1,070	1,200	524	1,080	1,200	0.0%
	TOTAL OPERATING EXP	1,066	1,070	1,200	524	1,080	1,200	0.0%
TRANSFERS								
999.53341	Transfer to Refuse Fund							0.0%
	TOTAL EXPENDITURES	1,066	1,070	1,200	524	1,080	1,200	0.0%

The Landfill Investment fund is the result of the release in 2000 by the OEPA of the 1995 post-closure trust fund, which was required (by Ohio Law) when the City formally capped the landfill. The fund proceeds will be drawn down as needed to help offset refuse operating costs in order to help keep the refuse billing rates reduced.

This Page Was Intentionally Left Blank

**Summary Of Revenues, Expenditures, And Fund Balances
Internal Service Funds**

	Actual 2019	Actual 2020	Actual 2021	Budgeted 2022	Budgeted 2023
Revenues:					
Intergovernmental Receipts	26,344	25,009	36,378	48,420	40,000
Interest Income	11,719	12,724	6,085	3,848	7,118
Miscellaneous	3,791,756	2,542,064	2,962,787	2,533,667	2,577,372
Total Revenue	3,829,819	2,579,797	3,005,250	2,585,935	2,624,490
Expenditures:					
Other Non-Operating Charges	3,592,988	2,637,961	3,205,264	2,639,321	2,674,606
Total Expenditures	3,592,988	2,637,961	3,205,264	2,639,321	2,674,606
Advance-In	5,000	5,000	5,000	5,000	5,000
Advance-Out	5,000	5,000	5,000	5,000	5,000
	0	0	0	0	0
Excess Revenue Over Expenditures	236,831	(58,164)	(200,014)	(53,386)	(50,116)
Encumbrances Outstanding	3,000	3,500	0	0	0
Cash Carry-Over Balance	514,249	751,080	692,916	544,471	377,975
Total	748,080	689,416	492,902	491,085	327,859

**Employee Benefits Fund
SUMMARY OF RECEIPTS, AND BALANCES**

Miscellaneous Funds
Code: 230

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
40901	Premiums (from account 52120)	1,676,625	1,721,250	1,728,900	868,275	1,741,650	1,728,900	0.0%
40902	Premiums (Cobra)	6,642	14,370		22,444	45,000		0.0%
40903	Premiums Group Life (from account 52120)	16,389	17,275	23,154		18,000	23,154	0.0%
40904	Employee Contribution	235,379	231,076	249,238	116,591	233,180	249,238	0.0%
40905	Flexible Spending Contributions	70,499	74,239	74,266	38,033	76,100	74,266	0.0%
41101	Interest	11,935	5,572	3,541	2,150	3,541	6,537	84.6%
41222	Reimbursements	435,299	740,557	230,000	402,905	485,000	230,000	0.0%
TOTAL RECEIPTS		2,452,768	2,804,339	2,309,099	1,450,398	2,602,471	2,312,095	0.1%
TOTAL EXPENDITURES		2,508,311	3,001,374	2,365,792	1,092,614	2,714,933	2,365,792	0.0%
TRANSFERS IN		0	0	0	0	0	0	0.0%
TRANSFERS OUT		0	0	0	0	0	0	0.0%
ADVANCES - IN - General - 43110		5,000	5,000	5,000	5,000	5,000	5,000	0.0%
ADVANCES - OUT - General - 55110		5,000	5,000	5,000	0	5,000	5,000	0.0%
EXCESS OF RECEIPTS OVER EXPENDITURES		(55,543)	(197,035)	(56,693)	362,784	(112,462)	(53,697)	5.3%
BALANCE AT BEGINNING OF YEAR		695,179	639,636	492,514	442,601	442,601	330,139	-33.0%
ENCUMBERED		3,500			18,228			
BALANCE AT END OF YEAR		636,136	442,601	435,821	787,157	330,139	276,442	-36.6%

Revenues

2017 - 2023 premium revenue is based on transfers from operating departments of \$1,275 per employee per month

SUMMARY OF EXPENDITURES

Division: Internal Service
Code: 230.900

DEPARTMENT: Medical Insurance

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
52800	Life Insurance Premiums	16,343	17,046	23,154	8,526	17,100	23,154	0.0%
52801	Medical Insurance Premiums	456,476	494,548	386,324	275,254	549,500	386,324	0.0%
52803	Medical Claims - Employees	408,959	493,302	592,251	145,490	537,500	592,251	0.0%
52804	Dental Claims - Employees	24,939	30,880	44,478	16,883	32,000	44,478	0.0%
52805	Prescription Claims	791,490	965,889	324,143	384,415	840,000	324,143	0.0%
52806	Vision Claims - Employees	762	974	2,524	535	1,100	2,524	0.0%
52807	Medical Claims - Dependents	614,580	770,783	719,332	145,355	500,000	719,332	0.0%
52808	Dental Claims - Dependents	44,235	44,448	58,480	17,446	44,500	58,480	0.0%
52809	Vision Claims - Dependents	748	888	2,416	185	1,000	2,416	0.0%
52810	Employee Assistance Program	4,776	4,833	4,748	2,417	4,833	4,748	0.0%
52811	Administrative Fees	73,856	104,186	133,676	63,134	111,300	133,676	0.0%
52812	Employee MSA Distribution	71,147	73,597	74,266	32,974	76,100	74,266	0.0%
TOTAL EXPENDITURES		2,508,311	3,001,374	2,365,792	1,092,614	2,714,933	2,365,792	0.0%

Internal Service Fund
SUMMARY OF RECEIPTS, AND BALANCES

Miscellaneous Funds

Code: 370

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
40259	Talawanda Reimbursement	6,429	13,059	6,420	7,300	14,600	14,000	118.1%
40284	Fuel Oxford Township	18,580	23,319	42,000	12,785	26,000	26,000	-38.1%
40617	Miscellaneous	5	40		2	2		
40621	Postage	9,148	9,687	18,000	5,719	11,500	18,000	0.0%
40622	Fuel	86,603	150,866	207,109	105,668	211,376	250,814	21.1%
41101	Interest - Investments	789	513	307	183	307	581	89.3%
41222	Reimbursements	5,475	3,427	3,000	1,709	3,000	3,000	0.0%
TOTAL RECEIPTS		127,029	200,911	276,836	133,366	266,785	312,395	12.8%
TOTAL EXPENDITURES		129,650	203,890	273,529	129,121	269,250	308,814	12.9%
TRANSFERS IN								
	Transfer from General Fund							0.0%
	Transfer from Street Fund							0.0%
	Transfer from Parking Fund							0.0%
	Transfer from Water Fund							0.0%
	Transfer from Sewer Fund							0.0%
	Transfer from Refuse Fund							0.0%
TOTAL TRANSFERS IN		0	0	0	0	0	0	0.0%
TRANSFERS OUT		0	0	0	0	0	0	0.0%
ADVANCES IN		0	0	0	0	0	0	0.0%
ADVANCES OUT		0	0	0	0	0	0	0.0%
EXCESS OF RECEIPTS OVER EXPENDITURES		(2,621)	(2,979)	3,307	4,245	(2,465)	3,581	8.3%
BALANCE AT BEGINNING OF YEAR		55,901	53,280	51,957	50,301	50,301	47,836	-7.9%
ENCUMBERED					137,351			
BALANCE AT END OF YEAR		53,280	50,301	55,264	(82,805)	47,836	51,417	-7.0%

SUMMARY OF EXPENDITURES

Division: Internal Service

DEPARTMENT:

Internal Chargebacks

Code: 370.510

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
52411	Postage	15,207	13,016	18,000	8,004	16,000	18,000	0.0%
52470	Fuel	114,443	190,874	255,529	121,117	253,250	290,814	13.8%
997.55110	Return Advance to General Fund							0.0%
TOTAL EXPENDITURES		129,650	203,890	273,529	129,121	269,250	308,814	12.9%

This Page Was Intentionally Left Blank

**Summary Of Revenues, Expenditures, And Fund Balances
Fiduciary Funds**

	Actual 2019	Actual 2020	Actual 2021	Budgeted 2022	Budgeted 2023
Revenues:					
Hotel Taxes	268,953	121,811	219,722	220,000	255,000
Permits and Fees	2,738	2,334	2,553	6,900	6,900
Total Revenue	271,691	124,145	222,275	226,900	261,900
Expenditures:					
Other Non-Operating Charges	271,691	124,145	222,275	226,900	261,900
Total Expenditures	271,691	124,145	222,275	226,900	261,900
Transfers-Out	0	0	0	0	0
	0	0	0	0	0
Excess Revenue Over Expenditures	0	0	0	0	0
Cash Carry-Over Balance	0	0	0	0	0
Total	0	0	0	0	0

**Hotel and Convention Tax Fund
SUMMARY OF RECEIPTS, AND BALANCES**

Miscellaneous Funds

Code: 120

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
40203 - 40210	Tax Proceeds	121,811	219,722	220,000	120,083	240,000	255,000	15.9%
	TOTAL RECEIPTS	121,811	219,722	220,000	120,083	240,000	255,000	15.9%
	TOTAL EXPENDITURES	121,811	219,722	220,000	120,083	240,000	255,000	15.9%
	NET OPERATIONS	0	0	0	0	0	0	0.0%
	TRANSFERS IN	0	0	0	0	0	0	0.0%
	TRANSFERS OUT	0	0	0	0	0	0	0.0%
	NET INCOME (DEFICIT)	0	0	0	0	0	0	0.0%
	BALANCE AT BEGINNING OF YEAR	0	0	0	0	0	0	0.0%
	ENCUMBERED							
	BALANCE AT END OF YEAR	0	0	0	0	0	0	0.0%

SUMMARY OF EXPENDITURES

Division: Agency DEPARTMENT: Convention & Hotel
Code: 120.311

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
52340	Contractual Services	121,811	219,722	220,000	120,083	240,000	255,000	15.9%
999.53110	Transfer to General fund							0.0%
	TOTAL EXPENDITURES	121,811	219,722	220,000	120,083	240,000	255,000	15.9%

This fund is a pass-through Agency fund. We collect a total of 6% hotel tax. It consists, per state law, of a 3% hotel tax and a 3% convention tax. Oxford Ordinance #3098 passed in August 2008 states the city will provide OVB with funding of 94% the 3% convention tax. Ordinance #3492 passed in November 20, 2018 states the City will provide Enjoy Oxford with 100% of the 3% convention tax.

**Board of Building Standards Fund
SUMMARY OF RECEIPTS, AND BALANCES**

Miscellaneous Funds
Code: 414

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
40702	OBBC Commercial Fee	1,965	2,126	6,072	526	1,052	6,072	0.0%
40705	OBBC Residential Fee	369	427	828	198	396	828	0.0%
TOTAL RECEIPTS		2,334	2,553	6,900	724	1,448	6,900	0.0%
TOTAL EXPENDITURES		2,334	2,553	6,900	724	1,448	6,900	0.0%
TRANSFERS IN		0	0	0	0	0	0	0.0%
TRANSFERS OUT		0	0	0	0	0	0	0.0%
ADVANCES IN		0	0	0	0	0	0	0.0%
ADVANCES OUT		0	0	0	0	0	0	0.0%
EXCESS OF RECEIPTS OVER EXPENDITURES		0	0	0	0	0	0	0.0%
BALANCE AT BEGINNING OF YEAR		0	0	0	0	0	0	0.0%
ENCUMBERED								
BALANCE AT END OF YEAR		0	0	0	0	0	0	0.0%

SUMMARY OF EXPENDITURES

Division: Community Environment
Code: 414.320

DEPARTMENT: Inspections

Account Number	Description	2020 Actual	2021 Actual	2022 Budget	2022 June	2022 Projected	2023 Budget	% Over 2022
52322	OBBC Commercial Fee	1,965	2,126	6,072	526	1,052	6,072	0.0%
52323	OBBC Residential Fee	369	427	828	198	396	828	0.0%
TOTAL EXPENDITURES		2,334	2,553	6,900	724	1,448	6,900	0.0%

This fund is a pass-through Agency fund with the OBBC fees being remitted to the State of Ohio

This Page Was Intentionally Left Blank

ORDINANCE NO. 3697

AN ORDINANCE TO MAKE APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF OXFORD, STATE OF OHIO, DURING THE FISCAL YEAR ENDING DECEMBER 31, 2023.

WHEREAS, appropriations are needed for the fiscal year ending December 31, 2023 and monies will be available for appropriation in those funds.

THE COUNCIL OF THE CITY OF OXFORD, OHIO, HEREBY ORDAINS THAT:

SECTION 1: To provide for the current expenses and expenditures of the City of Oxford during the fiscal year ending December 31, 2023, the following sums be and they are hereby set aside and appropriated as follows:

GENERAL FUND 110

SECURITY OF PERSONS & PROPERTY	
Personnel Services	5,136,694
Other Services & Charges	<u>1,071,460</u>
Total Appropriations	6,208,154
PUBLIC HEALTH AND WELFARE	
Other Services & Charges	<u>183,474</u>
Total Appropriations	183,474
LEISURE TIME ACTIVITIES	
Personnel Services	1,377,199
Other Services & Charges	<u>581,176</u>
Total Appropriations	1,958,375
COMMUNITY ENVIRONMENT	
Personnel Services	702,152
Other Services & Charges	<u>237,386</u>
Total Appropriations	939,538
GENERAL GOVERNMENT	
Personnel Services	1,121,117
Other Services & Charges	<u>1,172,114</u>
Total Appropriations	2,293,231
TRANSFERS TO OTHER FUNDS	
Other Services & Charges	<u>1,565,287</u>
Total Appropriations	1,565,287
ADVANCES TO OTHER FUNDS	
Other Services & Charges	<u>5,332,500</u>
Total Appropriations	5,332,500
TOTAL GENERAL FUND APPROPRIATIONS	18,480,559

SPECIAL REVENUE FUNDS

STREET FUND 122

Personnel Services	842,837
Other Services & Charges	<u>268,276</u>
Total Appropriations	1,111,113

STATE HIGHWAY IMPROVEMENT FUND 123

Other Services & Charges	<u>20,200</u>
Total Appropriations	20,200

COMMUNITY DEVELOPMENT BLOCK GRANT FUND 126

Other Services & Charges	<u>112,778</u>
Total Appropriations	112,778

COMMUNITY DEVELOPMENT BLOCK GRANT LOAN FUND 128

Other Services & Charges	<u>160,000</u>
Total Appropriations	160,000

PARKING FUND 130

Personnel Services	478,232
Other Services & Charges	182,486
Transfer to Other Funds	<u>370,453</u>
Total Appropriations	1,031,171

LIFE SQUAD FUND 210

Other Services & Charges	<u>15,000</u>
Total Appropriations	15,000

AFFORDABLE HOUSING TRUST FUND 212

Other Services & Charges	<u>20,000</u>
Total Appropriations	20,000

LAW ENFORCEMENT TRUST FUND 410

Other Services & Charges	<u>20,000</u>
Total Appropriations	20,000

ENFORCEMENT & EDUCATION FUND 412

Other Services & Charges	<u>22,000</u>
Total Appropriations	22,000

FIRE/EMS FUND 418

Personnel Services	2,244,292
Other Services & Charges	<u>737,899</u>
Total Appropriations	2,982,191

OVI TASK FORCE FUND 419

Personnel Services	59,355
Other Services & Charges	165,645
Advance to Other Funds	<u>225,000</u>
Total Appropriations	450,000

SOUTHPOINTE TIF DISTRICT 1 FUND 420	
Transfers to Other Funds	<u>266,167</u>
Total Appropriations	266,167
SOUTHPOINTE TIF DISTRICT 2 FUND 421	
Transfers to Other Funds	<u>6,763</u>
Total Appropriations	6,763
SOUTHPOINTE TIF DISTRICT 3 FUND 422	
Transfers to Other Funds	<u>10,148</u>
Total Appropriations	10,148
SOUTHPOINTE TIF DISTRICT 4 FUND 423	
Transfers to Other Funds	<u>10,125</u>
Total Appropriations	10,125
SOUTHPOINTE TIF DISTRICT 5 FUND 424	
Transfers to Other Funds	<u>10,072</u>
Total Appropriations	10,072
OXFORD AREA TRAIL PROPERTY TAX FUND 425	
Other Services & Charges	15,000
Transfers to Other Funds	<u>1,035,000</u>
Total Appropriations	1,050,000
SMALL BUSINESS LOAN FUND 427	
Other Services & Charges	<u>10,000</u>
Total Appropriations	10,000
TOTAL SPECIAL REVENUE FUNDS APPROPRIATIONS	7,307,728
<u>DEBT SERVICE FUNDS</u>	
AQUATIC CENTER IMPROVEMENT DEBT SERVICE FUND 150	
Other Services & Charges	<u>311,050</u>
Total Appropriations	311,050
SOUTHPOINTE TIF IMPROVEMENT DEBT SERVICE FUND 151	
Other Services & Charges	<u>303,275</u>
Total Appropriations	303,275
TOTAL DEBT SERVICE FUND APPROPRIATIONS	614,325
<u>CAPITAL IMPROVEMENT FUNDS</u>	
CAPITAL EQUIPMENT FUND 140	
Other Services & Charges	<u>401,900</u>
Total Appropriations	401,900

CAPITAL IMPROVEMENT FUND 141	
Other Services & Charges	1,661,910
Advance to Other Funds	<u>602,500</u>
Total Appropriations	2,264,410
PARKING IMPROVEMENT FUND 142	
Other Services & Charges	<u>292,628</u>
Total Appropriations	292,628
MUNICIPAL FACILITIES CAPITAL IMPROVEMENT FUND 143	
Other Services & Charges	<u>69,500</u>
Total Appropriations	69,500
OAT CAPITAL IMPROVEMENT FUND 144	
Personnel Services	32,587
Other Services & Charges	1,100,000
Advance to Other Funds	<u>4,350,000</u>
Total Appropriations	5,482,587
SPECIAL ASSESSMENT FUND 417	
Other Services & Charges	150,000
Advance to Other Funds	<u>150,000</u>
Total Appropriations	300,000
TOTAL CAPITAL IMPROVEMENT FUND APPROPRIATIONS	8,811,025
<u>ENTERPRISE FUNDS</u>	
WATER (OPERATING) FUND 321	
Personnel Services	1,635,833
Other Services & Charges	728,374
Transfers to Other Funds	<u>427,549</u>
Total Appropriations	2,791,756
WATER IMPROVEMENT FUND 322	
Other Services & Charges	<u>967,660</u>
Total Appropriations	967,660
WATER CAPITAL EQUIPMENT FUND 320	
Other Services & Charges	<u>143,550</u>
Total Appropriations	143,550
WASTEWATER (OPERATING) FUND 331	
Personnel Services	1,904,006
Other Services & Charges	921,171
Transfers to Other Funds	<u>226,040</u>
Total Appropriations	3,051,217

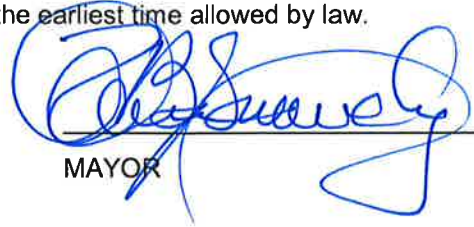
WASTEWATER IMPROVEMENT FUND 332	
Other Services & Charges	1,323,660
Total Appropriations	1,323,660
WASTEWATER CAPITAL EQUIPMENT FUND 330	
Other Services & Charges	300,750
Total Appropriations	300,750
STORM WATER FUND 351	
Other Services & Charges	30,000
Total Appropriations	30,000
SOLID WASTE (OPERATING) FUND 341	
Personnel Services	239,277
Other Services & Charges	1,717,554
Transfer to Other Funds	32,690
Total Appropriations	1,989,521
LANDFILL POST-CLOSURE INVESTMENT FUND 353	
Other Services & Charges	1,200
Total Appropriations	1,200
TOTAL ENTERPRISE FUNDS APPROPRIATIONS	10,599,314
<u>INTERNAL SERVICE FUNDS</u>	
EMPLOYEE BENEFITS FUND 230	
Other Services & Charges	2,365,792
Advance to Other Funds	5,000
Total Appropriations	2,370,792
INTERNAL SERVICE FUND 370	
Other Services & Charges	308,814
Total Appropriations	308,814
TOTAL INTERNAL SERVICE FUNDS APPROPRIATIONS	2,679,606
<u>FIDUCIARY FUNDS</u>	
HOTEL & CONVENTION TAX FUND 120	
Other Services & Charges	255,000
TOTAL APPROPRIATIONS	255,000
BOARD OF BUILDING STANDARDS FUND 414	
Other Services & Charges	6,900
Total Appropriations	6,900
TOTAL FIDUCIARY FUNDS APPROPRIATIONS	261,900

TOTAL 2023 BUDGET APPROPRIATIONS

48,754,457

SECTION 2: The Finance Director is hereby authorized to draw warrants upon the Treasury from the amounts appropriated in this ordinance whenever claims are made, with the approval of the City Manager, where appropriate, and are legally contracted for in accordance with the law.

SECTION 3: This Ordinance shall take effect at the earliest time allowed by law.


MAYOR

ADOPTED: NOVEMBER 15, 2022

ATTEST:


CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: WILLIAM SNAVELY

PREPARED BY: STAFF

ORDINANCE NO. 3698

AN ORDINANCE OUTLINING BUDGETED ADVANCES FOR THE CITY OF OXFORD, STATE OF OHIO, DURING THE FISCAL YEAR ENDING DECEMBER 31, 2023.

WHEREAS, appropriations are needed for the fiscal year ending December 31, 2023 and monies will be available for appropriation in those funds.

THE COUNCIL OF THE CITY OF OXFORD, OHIO, HEREBY ORDAINS THAT:

SECTION 1: The following advances are to be executed for the City of Oxford during the fiscal year ending December 31, 2023, as follows:

Advance from:

General Fund 110	602,500.00
Capital Improvement Fund 141	602,500.00
General Fund 110	4,350,000.00
Oxford Area Trail Capital Improvement Fund 144	4,350,000.00
General Fund 110	5,000.00
Employee Benefit Fund 230	5,000.00
General Fund 110	150,000.00
Special Assessment Fund 417	150,000.00
General Fund 110	225,000.00
OVI Task Force Fund 419	225,000.00

Advance to:

Capital Improvement Fund 141	602,500.00
General Fund 110	602,500.00
Oxford Area Trail Capital Improvement Fund 144	4,350,000.00
General Fund 110	4,350,000.00
Employee Benefit Fund 230	5,000.00
General Fund 110	5,000.00
Special Assessment Fund 417	150,000.00
General Fund 110	150,000.00
OVI Task Force Fund 419	225,000.00
General Fund 110	225,000.00

SECTION 2: This Ordinance shall take effect at the earliest time allowed by law.



MAYOR

ADOPTED: NOVEMBER 15, 2022

ATTEST:



CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: WILLIAM SNAVELY

PREPARED BY: STAFF

ORDINANCE NO. 3699

AN ORDINANCE OUTLINING BUDGETED TRANSFERS FOR THE CITY OF OXFORD, STATE OF OHIO, DURING THE FISCAL YEAR ENDING DECEMBER 31, 2023.

WHEREAS, appropriations are needed for the fiscal year ending December 31, 2023 and monies will be available for appropriation in those funds.

THE COUNCIL OF THE CITY OF OXFORD, OHIO, HEREBY ORDAINS THAT:

SECTION 1: The following transfers are to be executed for the City of Oxford during the fiscal year ending December 31, 2023, as follows:

Transfer from:

General Fund 110	552,621.00
General Fund 110	326,114.00
General Fund 110	270,502.00
General Fund 110	311,050.00
General Fund 110	30,000.00
General Fund 110	50,000.00
General Fund 110	20,000.00
General Fund 110	5,000.00
Parking Fund 130	36,640.00
Parking Fund 130	31,185.00
Parking Fund 130	110,000.00
Parking Fund 130	192,628.00
Southpointe TIF District 1 Fund 420	266,167.00
Southpointe TIF District 2 Fund 421	6,763.00
Southpointe TIF District 3 Fund 422	10,148.00
Southpointe TIF District 4 Fund 423	10,125.00
Southpointe TIF District 5 Fund 424	10,072.00
Oxford Area Trail Property Tax Fund 425	1,035,000.00
Water Fund 321	42,690.00
Water Fund 321	112,040.00
Water Fund 321	272,819.00
Wastewater Fund 331	42,690.00
Wastewater Fund 331	75,937.00
Wastewater Fund 331	107,413.00
Refuse Fund 341	32,690.00

Transfer to:

Street Fund 122	552,621.00
Capital Equipment Fund 140	326,114.00
Capital Improvement Fund 141	270,502.00
Aquatic Center Debt Service Fund 150	311,050.00
Storm Water Fund 351	30,000.00
Special Assessment Fund 417	50,000.00
Fire/EMS Fund 418	20,000.00
Small Business Loan Fund 427	5,000.00

General Fund 110	36,640.00
Street Fund 122	31,185.00
Capital Improvement Fund 141	110,000.00
Parking Improvement Fund 142	192,628.00
Southpointe TIF Debt Service Fund 151	266,167.00
Southpointe TIF Debt Service Fund 151	6,763.00
Southpointe TIF Debt Service Fund 151	10,148.00
Southpointe TIF Debt Service Fund 151	10,125.00
Southpointe TIF Debt Service Fund 151	10,072.00
Oxford Area Trail Capital Improvement Fund 144	1,035,000.00
General Fund 110	42,690.00
Water Capital Equipment Fund 320	112,040.00
Water Capital Improvement Fund 322	272,819.00
General Fund 110	42,690.00
Wastewater Capital Equipment Fund 330	75,937.00
Wastewater Capital Improvement Fund 332	107,413.00
General Fund 110	32,690.00

SECTION 2: This Ordinance shall take effect at the earliest time allowed by law.



MAYOR

ADOPTED: NOVEMBER 15, 2022

ATTEST: 
CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: WILLIAM SNAVELY

PREPARED BY: STAFF

ORDINANCE NO. 3700

AN ORDINANCE TO ADOPT FEES AND CHARGES FOR THE FISCAL YEAR 2023.

WHEREAS, the City Manager and the Finance Director recommend City Council adopt fees for 2023, as itemized below.

THE COUNCIL OF THE CITY OF OXFORD, OHIO, HEREBY ORDAINS THAT:

SECTION 1: Council hereby accepts the recommendation of the City Manager and the Finance Director and authorizes the adoption of the fees as contained herein. Additionally, the Council authorizes the City Manager to implement changes to existing fees or add new fees as deemed appropriate.

A. RECREATION DEPARTMENT (Residents living or working in the City of Oxford)

	<u>\$ Amount</u> <u>Residents</u>		<u>\$ Amount</u> <u>Non-residents</u>	
<u>1) YEARLY MEMBERSHIP FEES - TRI COMMUNITY CENTER</u>				
(INCLUDES OPEN GYM AND WEIGHT ROOMS - for eligible ages)				
Child (Ages 0-9)	FREE		FREE	
Youth (Ages 10-17)	~~7.00~~	10.00	~~8.00~~	11.00
Adult (Ages 18+)	~~14.00~~	20.00	~~16.00~~	22.00
<u>2) PRESCHOOL (per month)</u>				
Mon-Fri All Day	620.00		682.00	
Mon-Fri Half Day	340.00		374.00	
<u>3) SUMMER CAMP PROGRAM</u>				
Weekly	~~125.00~~	130.00	~~138.00~~	143.00
each additional child in family	~~105.00~~	110.00	~~116.00~~	121.00
Half-day:				
Pre-school camps (1/2 Day)	70.00		77.00	
Pre-school camps (Full Day)	115.00		127.00	
<u>4) YOUTH SPORTS LEAGUES</u>				
Basketball				
Instructional League, Grade K	~~65.00~~	70.00	~~72.00~~	77.00
Competitive League, Grade 1-2	~~85.00~~	90.00	~~94.00~~	99.00
Competitive League, Grade 3-12	~~95.00~~	100.00	~~105.00~~	110.00
Flag Football League	~~80.00~~	85.00	~~88.00~~	94.00
<u>5) ADULT SPORTS LEAGUES</u>				
Adult softball	425.00			
Adult kickball	200.00			
<u>6) RESERVATION FEES</u>				
Oxford Aquatic Center				
Reservation, per hour (competition pool only)	150.00		165.00	
Reservation, per hour (activity pool only)	~~210.00~~	220.00	~~231.00~~	242.00
Reservation, per hour (both pools)	~~225.00~~	235.00	~~248.00~~	259.00
Athletic Fields				
Per game, per field	~~30.00~~	35.00	~~33.00~~	39.00
Per day, per field	~~140.00~~	175.00	~~160.00~~	193.00
Per game, per field (preps)	35.00		39.00	
Per hour, per field (lights)	30.00		33.00	
Community Park Gazebo Reservation	15.00	per hour	17.00	per hour
Up to 2 hours	~~30.00~~		~~33.00~~	
Up to 4 hours	~~50.00~~		~~55.00~~	
Up to 6 hours	~~65.00~~		~~72.00~~	
Up to 8 hours	~~75.00~~		~~83.00~~	
Park Shelter Reservation	12.00	per hour	14.00	per hour
Up to 2 hours	~~25.00~~		~~28.00~~	
Up to 4 hours	~~40.00~~		~~44.00~~	

Up to 6 hours	~~55.00~~	~~61.00~~	
Up to 8 hours	~~65.00~~	~~72.00~~	
Electric Tap Fee (Large machines such as ice machine, inflatables, etc.)	~~50.00~~	60.00	per day

7) AQUATIC CENTER

Season pool passes

Adult (18-59)	100.00	110.00	
Senior (60+)	80.00	88.00	
Youth (2-17)	80.00	88.00	
Child under 2	FREE	FREE	
Household (4 or less)	~~210.00~~	220.00	~~231.00~~ 242.00

General admission

Adult (18-59)	8.00
Senior (60+)	7.00
Youth (2-17)	6.00
Child under 2	FREE

Swimming lessons

Parent/child	~~44.00~~	50.00	~~48.00~~ 55.00
Preschool & Level I	50.00		55.00
Skill Level II thru V	55.00		61.00

8) SENIOR CITIZEN CENTER RENTAL

Includes kitchen & great room (minimum 2 hour rental)	60.00	per hour	66.00	per hour
--	-------	----------	-------	----------

Special events and specialty class fees are established to cover the direct cost of each class/activity offered.

B. COMMUNITY DEVELOPMENT DEPARTMENT

1) ADMINISTRATIVE ZONING REVIEW

Administrative Zoning Review Item

Building Accessory, Minor Improvement, including Shed, Fence, and Temporary Tent - Residential	50.00	
Building Accessory, Minor Improvement, including Shed, Fence, and Temporary Tent - Commercial	100.00	
One or Two-Family Residential, New home or unit addition	100.00	
One or Two-Family Residential, Existing	50.00	
Three-Family or more Residential	50.00	per unit
Commercial (existing and new)	200.00	per unit
Revision after the 2nd submittal	100.00	
Sidewalk Use Permit	50.00	
Signs	25.00	plus \$1 per sq. ft. per side, per sign
Sign Face Change	25.00	per face
Zoning verification letter	50.00	
Site work permit or Construction Drawings	200.00	plus \$10.00 per acre
Demolition	50.00	
Zoning approval extension	50.00	

2) BOARD OR COMMISSION REVIEW

a) Planning Commission

Planning Commission Item

Conditional Use Permit	~~500.00~~	400.00	plus 10.00 postage
Annexation 100% owner petition	~~400.00~~	300.00	plus 1.00 per acre
Conceptual Review	No fee		
Subdivision Development, Preliminary	~~570.00~~	470.00	plus 10.00 per lot, plus 10.00 postage
Subdivision Development, Final	~~570.00~~	470.00	plus 10.00 per lot, plus 10.00 postage
Planned Development, Preliminary	~~570.00~~	470.00	plus 100.00 per acre, plus 10.00 postage
Planned Development, Final	~~570.00~~	470.00	plus 100.00 per acre,

				plus 10.00 postage
Minor Amendment to Conditional Use Permit or Planned Development	150.00			
Lot Consolidation	50.00			
Lot Split	50.00			
Zoning Code Amendment	250.00	plus 10.00 postage, per topic		
Zoning Map Amendment	250.00	plus 10.00 postage		
Significant changes to original application		Determined by the Community Development Director at a cost not to exceed original application		
Revision beyond the 2nd submittal, requiring zoning or engineering review.	100.00	per review		
b) Historic & Architectural Preservation Commission				
<u>HAPC Item</u>				
Certificate of Appropriateness	50.00			
Pre-application	No fee			
Certificate of Appropriateness for demolition of Historic Structure	250.00			
Demolition permit historic district		10% demolition cost per HAPC code		
c) Board of Zoning Appeals				
<u>BZA Item</u>				
Variance Petition	300.00	200.00	plus 100.00 for each additional variance request up to 1,000.00, plus 10.00 postage	
Appeal of Administrator's Decision	50.00			
Appeal of HAPC Decision	200.00	100.00		
<u>3) DOCUMENTS, MAPS, & OTHER MATERIALS</u>				
		At Media or Copy Cost Otherwise Noted		
<u>4) PLANNING AND DATA SERVICES</u>				
	45.00	per hour		
<u>C) INSPECTIONS (Building Official)</u>				
<u>1) One, Two, and Three-Family Dwellings and Accessory Buildings (OBOA - Residential Code of Ohio - Ohio Building Officials Association)</u>				
<u>Residential Building Item</u>				
Building - 1Fam/2Fam/3Fam - New / Add / Alt / Remodel	100.00	/0.30 per sq ft	120.00	0.32 per sq ft
Mechanical (HVAC) - New / Add / Remodel	80.00	/0.04 per sq ft	90.00	0.05 per sq ft
Electrical - New / Add / Remodel	80.00	/0.04 per sq ft	90.00	0.05 per sq ft
Second and subsequent plan review (1/4 hr increments)	60.00	per hour	65.00	per hour
Minor Alteration (per each type of permit, Bldg, Elect, HVAC)	75.00		80.00	
Accessory structures: Awnings, Decks, Sheds (Accessory building <200 sq ft do not require building review)	80.00	plus 0.15 per sq ft	90.00	plus 0.15 per sq ft
Furnace or A/C Replacement	80.00	per unit	85.00	per unit
Heat Pump	80.00	per unit	85.00	per unit
Gas Piping	75.00			
Geothermal trench/pressure test	75.00			
Electrical Service Upgrade / New / Reconnect	70.00		90.00	
Electric for Swimming Pool (In ground/above ground bonding/wiring)	90.00			
Electric Vehicle Chargers	90.00			
Demolition	75.00	per structure		
Industrialized Unit - Foundation Only	125.00			
(Does not include elec. Service, decks, porches, garages or other add.)				
Roof Replacement or Structural Change	50.00			
Partial permits (where granted)	50.00			
Temporary Certificate of Occupancy (30 days)	150.00			
Certificate of Occupancy	50.00			
Occupying without a Certificate of Occupancy	250.00			
Permit extension if approved	100.00			
Copy Plans and Re-stamp	50.00	plus copy cost - estimate provided		
Re-Inspection (Charge for the third and subsequent inspection)	75.00		90.00	
Non-Permit Inspection Request	75.00		80.00	
Out of Normal Hours Inspection	125.00	per hour/3 hr min		
Swimming Pool deeper than 24"	90.00		100.00	
Solar Array	80.00	plus 5.00/panel	90.00	plus 5.50/panel

Solar Array with battery storage	120.00	plus 5.50/panel		
Temporary Supply	70.00		75.00	
Temporary Tent 400-699 sq. ft. with sides	75.00	plus 0.10 per sq. ft.	80.00	plus 0.15 per sq ft
Temporary Tent 700 sq. ft. or more with or without sides	75.00	plus 0.10 per sq. ft.	80.00	plus 0.12 per sq ft
Fence over 6 feet tall	40.00		50.00	
Work Without Permit				
Change of Building Plans (after approval)	50.00	plus 60.00 per hour (1/4 hr increments)	75.00	plus 65.00 per hour (1/4 hr increments)

Residential Code of Ohio Surcharge

Applicants covered by this Code will be assessed an additional 1% surcharge fee as mandated by Ohio Administrative Code Section 4101:8-1-03

2) Commercial Buildings (Ohio Building Code) Commercial and residential

Commercial Building Item

Building (Except Multi-Family)	200.00	plus 0.15 per sq ft	220.00	plus 0.18 per sq ft
Building (Multi-Family)	200.00	plus 0.20 per sq ft	220.00	plus 0.23 per sq ft
Mechanical	200.00	plus 0.05 per sq ft	220.00	plus 0.06 per sq ft
Electrical	200.00	plus 0.05 per sq ft	220.00	plus 0.06 per sq ft
Minor Alteration (Per each type of Permit: Building, Electric, HVAC, etc.)	100.00			
Fire Suppression Systems (all suppressed areas)	250.00	plus 0.065 per sq ft		
Kitchen Exhaust Hood	250.00			
Hood Suppression System	250.00	plus 50.00 each add'l unit		
Underground Fire Line	250.00	plus 0.065 per linear ft		
Fire Alarm System	250.00	plus 6.50 per device		
Plan Review (1/4 hr increments)	80.00	per hour	90.00	per hour
Revision to approved plans	100.00	plus plan review	125.00	plus plan review
Demolition	100.00	per structure		
Roof Replacements	250.00			
Storage Rack Systems	250.00	plus 0.015 per sq ft	220.00	plus 0.18 per sq ft
Furnace or A/C Replacement	150.00	plus 50.00 per each add'l unit	150.00	plus 65.00 per each add'l unit
Geothermal Trench/Pressure Test	100.00	per inspection		
Electric Vehicle Charging Stations	200.00	First charger/plus 150.00 per each add'l charger		
Solar Arrays	200.00	plus 5.00 per panel	220.00	plus 5.50 per panel
Solar Array with battery storage			250.00	plus 5.50 per panel
Industrialized Unit	200.00	plus 0.015 per sq ft	220.00	plus 0.18 per sq ft
Partial Permit (where granted)	100.00			
Temporary Certificate of Occupancy (30 days)	350.00			
Certificate of Use and Occupancy (not associated with building permit)	250.00			
Certificate of Occupancy with a permit	100.00			
Re-Inspection (Charge for the third and subsequent inspection)	100.00	per inspection	115.00	per inspection
Non-Permit Inspection Request	150.00			
Out of Normal Hours Inspection	125.00	per hour/ 3 hour min		
Permit extension, if approved	100.00			
Temporary-Supply (electric)	80.00		90.00	
Change of Building Plans (after approval)	50.00	plus 100.00 per hour	75.00	plus 100.00 per hour
Fuel Storage Tank	75.00	per tank		
Temporary structures, including tents	75.00	plus 0.10 per sq. ft.	80.00	plus 0.12 per sq ft
Temporary Tent 400-699 sq. ft. with sides			80.00	plus 0.15 per sq ft
Temporary Tent 700 sq. ft. or more with or without sides			80.00	plus 0.12 per sq ft
Awnings	75.00			
Signs	125.00	without electric		
	150.00	with electric		
Fence over 6 feet tall	50.00			
Work without a permit				
Gas Piping				
OBC Surcharge				

Doubled Permit Fee

75.00

Applications covered by the OBC will be assessed an

3) Rental Permits

a) Initial Establishment, Annual Renewal & Ownership Transfer		
One-Family Structure	55.00	
Two-Family Structure	90.00	
Three-Family Structure	120.00	
Four-Family Structure	140.00	
Five or More Unit Structure	30.00	per unit
Fraternity or Sorority House	330.00	
Condominium	55.00	
Lodging House	110.00	
b) Late Renewal		
After 30 days expired	10.00	
After 60 days expired	20.00	
After 90 days expired	30.00	
c) Re-inspection		
	75.00	
d) Board of Appeals		
Application	150.00	

D) POLICE DEPARTMENT

Events requiring Officers for Crowd or Traffic Control:

One Officer	~~50.00~~	55.00	per hour
Each additional Officer	~~50.00~~	55.00	per hour
Police Supervisor (Required for each 4 Police Officers)	~~60.00~~	65.00	per hour
Police Command Officer (Required for two squads of five Officers)	~~70.00~~	75.00	per hour

Per arrestee processed and transported to Butler
County Jail by Oxford Police Department on City of
Oxford criminal charges 200.00

Subsequent per diem for inmates incarcerated in Butler
County Jail on City of Oxford criminal charges 100.00

Fingerprinting 15.00
Records Checks 15.00

False Alarm Fees

Residential, Commercial & Industrial			
1 to 2 Annually	No charge		
Residential			
3 or more	~~50.00~~	100.00	per occurrence
Commercial/Industrial			
3 to 4 Annually	~~50.00~~	100.00	per occurrence
5 to 6 Annually	~~100.00~~	200.00	per occurrence
7 to 8 Annually	~~200.00~~	400.00	per occurrence
9 or more	~~400.00~~	800.00	per occurrence
Accident, crime, other reports	0.10		per page

Purchase Meter time

Special Event/Construction - four hours or less	6.00	per meter per day
Special Event/Construction - more than four hours	12.00	per meter per day
Signs: "No Parking by Order of the Oxford P.D."	1.00	per sign

Other fees

Impound/Immobilization Fees	125.00	
Each subsequent day or any part thereof	15.00	
Each subsequent day or any part thereof for vehicles covered or stored within a building	20.00	
Towing Charges	~~125.00~~	135.00 plus charges for services requiring specialized equipment or extra personnel

Administrative Citation Hearing Fee	20.00	per appeal (lost appeal only)
Administrative Citation Collection Fee	30%	of unpaid fine

Animal Boarding		
1 st day or any part thereof	21.50	
Each subsequent day or any part thereof	13.50	

Shared Active Transportation Permit Fees

Annual Permit Fee	500.00	
Annual Public Infrastructure and Property Maintenance Fee		
per approved small vehicle	40.00	
Small Vehicle Impound Fee	50.00	

Parking

Smartmeters and Multi-space meters		
South Campus Avenue	1.00	per hour
High Street, Park Place	1.00	per hour
Parking garage/Lot 52	1.00	per hour
Main Street	1.00	per hour
Beech St. & Poplar Street	~~1.00~~	0.50 per hour
Walnut Street & Church Street	0.25	per hour

Traditional coin-only meters	0.25	per hour
------------------------------	------	----------

Electric Vehicle Charging Station (includes cost of parking and electric)	2.50	per hour for 4 hours
	4.50	per hour after first 4 hours

Parking Garage lease

Summer lease only (June 1- August 14)	150.00	
School year (August 15-May 31)	1,150.00	
Annual (August 15 - August 14)	1,250.00	
Per Semester (August 15-December 31) January 1-May 31)	625.00	
Parking garage replacement/lost card	25.00	
Residential Permitted Parking	15.00	annually

Parking Collection Fees

Retrieval of vehicle record	2.00	per look up
Citations collection fee	30%	of unpaid fine

E) FIRE/EMS DEPARTMENT

EMS Runs			
BLS-E	~~670.00~~	690.00	per run
ALS-1 E	~~1,000.00~~	1,030.00	per run
ALS-2 E	~~1,240.00~~	1,280.00	per run
EMS Mileage Rate	~~19.50~~	21.00	per loaded mile

Non-Emergency Transport			
BLS	~~670.00~~	690.00	per run
ALS	~~1,000.00~~	1,030.00	per run
Mileage	~~19.50~~	21.00	per loaded mile

Critical Care Interhospital Transport	3,000.00		
Mileage	~~19.50~~	21.00	

Court ordered restitution for transport refusal	~~350.00~~	400.00	
Fire Watch	50.00		per hour per person (2 hour min.)

EMS Stand-By	50.00		per hour per person (2 hour min.)
--------------	-------	--	--------------------------------------

Fire and or EMS Coverage for Miami Events	50.00		per hour per person (2 hour min.)
---	-------	--	--------------------------------------

CPR/AED/First Aid Training	~~20.00~~	40.00	each participant Resident
		50.00	Non-Resident

Civil Citation Hearing Fee	Actual cost of Hearing Officer (lost appeal only, does not apply on first offense)		
----------------------------	---	--	--

Failure to show for scheduled inspection	75.00	
Building Plans Review	125.00	150.00
Fire Review	125.00	150.00
Fire Suppression Plans Review	125.00	150.00
Underground Fire Line/Fire Dept. Connection	75.00	125.00
Fire Alarm Plan Review	100.00	150.00
Kitchen Hood	100.00	150.00
Kitchen Hood Suppression System	100.00	150.00
Revision/Change to Approved Plans	125.00	150.00
Tent Plan Review/Inspection	150.00	175.00
Demolition	50.00	100.00 Residential
	100.00	150.00 Commercial

F) SERVICE DEPARTMENT

1) Water Service

Temporary meter deposit (hydrant connection)

5/8 inch	520.00
2 inch	1,665.00

Daily set up and removal of device 106.00

Cost of water by volume (temporary meter) 3.50 per 100 cubic feet

~~Temporary Water Service for new construction through an approved meter pit device prior to meter installation:~~

~~5/8 x 3/4 inch~~	~~68.00~~
~~1 inch~~	~~175.00~~
~~1 1/2 inch~~	~~353.00~~
~~2 inch~~	~~570.00~~
~~3 inch~~	~~1,140.00~~
~~4 inch~~	~~1,770.00~~
~~6 inch~~	~~3,550.00~~

Bulk Water Service 3.50 per 100 cubic feet

Requires new account fee for service. Sanitary fees in effect for water entering sanitary system. Service available under the authority of the Service Director or his/her designee.

Account Initiation Fee 50.00 (50% Water, 50% Sewer)

Water rates

Volume charge 2.50 2.55 per 100 cubic feet

Base monthly charge Meter size (inch):

3/4	9.20
1	15.25
1 1/2	30.55
2	48.85
3	91.65
4	152.75
6	305.50

Outside city limits 35.00% added to amounts above

Late fee 10.00%

Green Card distribution 5.00

Gold Card distribution 5.00

(If card leaves office, charge would be in addition to turn on fee if service is terminated.)

Reconnection fee when payment is received before 3:00 PM 10.00

After 3:00 PM and for weekends/holidays 50.00

Irrigation Meter At cost to City

Irrigation Meter repair 5.00 plus costs

"No show" on scheduled appointment 25.00

Tap in fees

Based on tap size (inch):

1	2,650.00	3,153.50
---	----------	----------

2	3,020.00	3,593.80	
4	3,710.00	4,414.90	
6	4,590.00	5,462.10	
8	6,925.00	8,240.75	
10	9,550.00	11,364.50	
12	10,950.00	13,030.50	
Outside city limits	35% added to amounts above		
Separate meter pits	Time and materials		
Meter vault and Lid (based on meter size)	535.80	637.60	each additional (max of 4 pits per residential tap)
5/8 & 3/4 Inch - one included in tap fee			
3" and greater installed by the contractor at developer's expense			

Water Meter including RF remote sending unit (inch):

5/8 & 3/4	325.00	385.00	
Ally Remote Meter & Valve assembly	616.00	775.00	
1	400.00	429.00	
1 1/2	1,680.00	2,092.00	
2	1,905.00	2,384.00	
3	2,450.00	2,967.00	
4	4,080.00	5,008.00	
>4	Cost to City plus 10% administrative fee		

Water Capacity benefit charges

Meter size (inch):			
5/8 & 3/4	1,680.00	1,730.40	
1	4,350.00	4,480.50	
1 1/2	8,760.00	9,022.80	
2	14,200.00	14,626.00	
3	28,250.00	29,097.50	
4	44,050.00	45,371.50	
6	88,330.00	90,979.90	
8	141,270.00	145,508.10	
10	203,400.00	209,502.00	

Fifty percent of the required capacity benefit charge will become due for all lots platted at time of recording. The remaining fees will become due with application for a building permit.

Interest rate on past due capacity benefit permits
unpaid after 30 days

Highest rate allowable by law

New construction inspection	50.00	initial inspection
	50.00	re-inspection of failed work
New water main Chlorination/Disinfection Inspection	150.00	
New water main valve operation/and line flushing	150.00	
New water main Hydrostatic testing	100.00	per test
New water main bacteria sampling/testing	150.00	per event (includes laboratory fees)
Water main installation inspection/outside normal working hours	City cost for inspection expense	
Fire Hydrant flow testing	100.00	per hydrant test
Backflow Prevention Permit	25.00	
Damage to City facilities	Repair cost plus 40%	
Participation in City Lead/Copper Sampling Program	30.00	credit to participant utility account

2) Sanitary Sewer service

Sewer rates

Volume charge	4.00	4.08 per 100 cubic feet
Base monthly fee	3.90	
Surcharges for High Strength Waste	1.0-2.0 X Allowable Strength - 0.25 x Base Rate	
Excess suspended solids	2.1-3.0 X Allowable Strength - 0.50 x Base Rate	
	3.1-4.0 X Allowable Strength - 1.00 x Base Rate	
	Over 4.01 X Allowable Strength - 2.00 x Base Rate	

Excess biochemical oxygen demand

1.0-2.0 X Allowable Strength - 0.25 x Base Rate
2.1-3.0 X Allowable Strength - 0.50 x Base Rate
3.1-4.0 X Allowable Strength - 1.00 x Base Rate
Over 4.01 X Allowable Strength - 2.00 x Base Rate

Excess oil and grease

1.25 / lb. > 50 mg/l

Commercial preparer or server of food

0.10 per 100 cubic feet

Sewage sampling fee

100.00

Late fee

10%

Sewer Capacity benefit charges

Meter size (inch):

5/8 & 3/4

1

1 1/2

2

3

4

6

8

10

~~1,680.00~~	1,730.00
~~4,350.00~~	4,480.00
~~8,760.00~~	9,023.00
~~14,200.00~~	14,626.00
~~28,250.00~~	29,098.00
~~44,050.00~~	45,372.00
~~88,330.00~~	90,980.00
~~141,270.00~~	145,508.00
~~203,400.00~~	209,502.00

Fifty percent of the required capacity benefit charge will become due for all lots platted at time of recording. The remaining fees will become due with application for a building permit.

Interest rate on past due capacity benefit permits unpaid after 30 days

Highest rate allowable by law

New construction sanitary inspection

Lateral repair inspection

50.00 initial inspection

reinspection of failed work

50.00

inspection of existing sanitary lateral repairs

50.00

Sanitary sewer cleaning (jet truck)

~~295.00~~ **345.00** per hour (1 hour min.)

Sanitary sewer main video inspection

~~295.00~~ **345.00** per hour (1 hour min.)

Sanitary lateral video inspection

~~295.00~~ **345.00** per hour (1 hour min.)

Sanitary sewer manhole inspection (vacuum method)

50.00 per manhole

Staff monitoring of private contractor video inspection

25.00 per hour (2 hour min.)

Sanitary sewer low pressure air test (per city specs)

25.00 per test section

Sanitary sewer main construction (inspection beyond normal working hours - overtime expense)

Cost to City

Sanitary sewer Lift Station District Surcharge

Charge 50% surcharge to volume fee

Locating service for private sanitary lateral

295.00 per hour (1 hour min.)

Non-compliance causing blockage or damage to City facilities

Response or repair cost plus 40%

Special wastewater discharge application

25.00

(tank pumping, groundwater, etc.)

Special wastewater contaminated discharge treatment

0.10 per gallon

Acceptable analytical data required for special waste

Damage to City facilities

Repair costs plus 40%

3) Refuse service

Service Type

Monthly Charge

Hand Service refuse

32.95

Hand Service recycling

15.00

Move in/out solid waste removal fee for all dwelling units with Rental

~~4.65~~

5.50

permits within the Mile Square "Plus" area, as designated by Section 931.02

of the Oxford Codified Ordinance, excluding multiple dwelling units utilizing commercial dumpsters.

	Rumpke	Admin	Total	Rumpke	Admin	Total
<u>Refuse</u>						
Residential	~~12.95~~	~~2.72~~	~~15.67~~	13.60	3.32	16.92
(Single family or multi-unit dwellings with four or less units)						
Rental for Waste wheeler	3.00	-	3.00			
Residential rates include 4.00 Recycle fee						
Commercial						
2 Cubic Yard dumpster						
1x/week	~~37.27~~	~~7.86~~	~~45.13~~	38.78	9.46	48.24

2x/week	59.02	~~12.47~~	71.49	61.40	14.97	76.37
3x/week	88.39	~~18.64~~	107.03	91.96	22.39	114.35
4x/week	114.50	~~24.18~~	138.68	119.13	28.98	148.11
5x/week	142.78	~~30.16~~	172.94	148.55	36.26	184.81
6x/week	171.06	~~36.15~~	207.21	177.97	43.45	221.42
Requested extra pick up (outside of normal schedule)	27.19	~~5.73~~	32.92	28.28	6.88	35.16
Rental fee	14.00	-	14.00			
3 Cubic Yard dumpster						
1x/week	48.20	~~10.12~~	58.32	50.14	12.22	62.36
2x/week	85.18	~~18.00~~	103.18	88.62	21.55	110.17
3x/week	123.26	~~25.97~~	149.23	128.24	31.17	159.41
4x/week	161.32	~~34.01~~	195.33	167.84	40.81	208.65
5x/week	198.31	~~41.79~~	240.10	206.33	50.19	256.52
6x/week	236.39	~~49.96~~	286.35	245.94	59.96	305.90
Requested extra pick up (outside of normal schedule)	28.25	~~5.94~~	34.19	29.40	7.16	36.56
Rental fee	17.00	-	17.00			
4 Cubic Yard dumpster						
1x/week	62.41	~~13.16~~	75.57	64.93	15.86	80.79
2x/week	110.26	~~23.28~~	133.54	114.72	27.98	142.70
3x/week	158.12	~~33.40~~	191.52	164.51	40.10	204.61
4x/week	207.07	~~43.63~~	250.70	215.43	52.43	267.86
5x/week	254.93	~~53.80~~	308.73	265.23	64.52	329.75
6x/week	301.71	~~63.67~~	365.38	313.89	76.37	390.26
Requested extra pick up (outside of normal schedule)	32.64	~~6.86~~	39.50	33.96	8.26	42.22
Rental fee	20.00	-	20.00			
6 Cubic Yard dumpster						
1x/week	92.92	~~19.59~~	112.51	96.68	23.59	120.27
2x/week	160.36	~~33.70~~	194.06	166.84	40.60	207.44
3x/week	227.80	~~47.96~~	275.76	237.01	57.96	294.97
4x/week	282.19	~~59.53~~	341.72	293.59	71.53	365.12
5x/week	367.04	~~77.18~~	444.22	381.87	93.18	475.05
6x/week	436.65	~~91.84~~	528.49	454.29	110.84	565.13
Requested extra pick up (outside of normal schedule)	35.64	~~7.52~~	43.16	37.08	9.02	46.10
Rental fee	23.00	-	23.00			
8 Cubic Yard dumpster						
1x/week	122.35	~~25.83~~	148.18	127.30	31.03	158.33
2x/week	211.55	~~44.58~~	256.13	220.10	53.58	273.68
3x/week	299.66	~~63.02~~	362.68	311.76	76.02	387.78
4x/week	388.85	~~81.97~~	470.82	404.56	98.47	503.03
5x/week	476.95	~~100.13~~	577.08	496.22	120.63	616.85
6x/week	566.14	~~119.02~~	685.16	589.01	144.02	733.03
Requested extra pick up (outside of normal schedule)	38.08	~~8.02~~	46.10	39.62	9.67	49.29
Rental fee	26.00	-	26.00			
Waste wheeler	Rumpke	Admin	Total			
1x/week	15.25	~~3.21~~	18.46	15.87	3.86	19.73
2x/week	26.10	~~5.49~~	31.59	27.15	6.62	33.77
3x/week	36.99	~~7.77~~	44.76	38.48	9.37	47.85
4x/week	47.86	~~10.05~~	57.91	49.80	12.15	61.95
5x/week	58.74	~~12.38~~	71.12	61.11	14.88	75.99
6x/week	69.62	~~14.68~~	84.30	72.43	17.63	90.06
Requested extra pick up (outside of normal schedule)	10.88	~~2.27~~	13.15	11.32	2.76	14.08
Rental fee	9.00	-	9.00			

Recycling

2 Cubic Yard dumpster

1x/week	25.54		25.54	40.33
2x/week	43.12		43.12	58.26
3x/week	58.49		58.49	73.94
4x/week	76.06		76.06	91.86
5x/week	91.45		91.45	107.56
Requested extra pick up (outside of normal schedule)	27.46		27.46	27.88
~~Rental fee~~	~~14.00~~		~~14.00~~	included in Recycling charge - no longer separate
3 Cubic Yard dumpster				
1x/week	35.72		35.72	53.77
2x/week	59.89		59.89	78.43
3x/week	84.05		84.05	103.07
4x/week	110.42		110.42	129.97
5x/week	134.59		134.59	154.62
Requested extra pick up (outside of normal schedule)	28.53		28.53	29.10
~~Rental fee~~	~~17.00~~		~~17.00~~	included in Recycling charge - no longer separate
4 Cubic Yard dumpster				
1x/week	45.90		45.90	67.22
2x/week	78.86		78.86	100.84
3x/week	111.81		111.81	134.45
4x/week	144.77		144.77	168.07
5x/week	177.71		177.71	201.66
Requested extra pick up (outside of normal schedule)	32.96		32.96	33.62
~~Rental fee~~	~~20.00~~		~~20.00~~	included in Recycling charge - no longer separate
6 Cubic Yard dumpster				
1x/week	67.06		67.06	91.86
2x/week	114.30		114.30	140.05
3x/week	162.63		162.63	189.34
4x/week	212.06		212.06	239.76
5x/week	262.59		262.59	291.30
Requested extra pick up (outside of normal schedule)	35.96		35.96	36.68
~~Rental fee~~	~~23.00~~		~~23.00~~	included in Recycling charge - no longer separate
8 Cubic Yard dumpster				
1x/week	82.75		82.75	110.93
2x/week	148.65		148.65	178.14
3x/week	214.56		214.56	245.37
4x/week	280.46		280.46	312.59
5x/week	346.37		346.37	379.82
Requested extra pick up (outside of normal schedule)	38.45		38.45	39.22
~~Rental fee~~	~~26.00~~		~~26.00~~	included in Recycling charge - no longer separate
Waste wheeler	Rumpke	Admin	Total	
1x/week	4.25		4.25	13.52
2x/week	10.87		10.87	20.27
3x/week	17.49		17.49	27.02
4x/week	24.12		24.12	33.78
5x/week	30.73		30.73	40.52
Requested extra pick up (outside of normal schedule)	11.05		11.05	11.27
~~Rental fee~~	~~9.00~~		~~9.00~~	included in Recycling charge - no longer separate
Late fee			10%	
One time additional pickup permit stickers			15.00	per sticker
Compactor tickets			45.00	per 1 cubic yard

4) Video service provider fee 5% of annual gross revenue

5) Miscellaneous

DVD Copies

Tree Plantings required by Codified Ordinance Chapter 1148

~~5.00~~	
458.00	per tree

G) ENGINEERING DIVISION

1) Design manual fees:

Water and sanitary sewer improvement specifications	30.00	
Storm water management design	25.00	
Digital city standard drawings	15.00	~~per compact disc~~ Media

2) Map Order

Media:	Bond	8 1/2 x 11 B/W	4.00
	Bond	8 1/2 x 11 Color	4.00
	Bond	11 x 17 B/W	4.00
	Bond	11 x 17 Color	4.50
	Bond	24 x 36 B/W	10.00
	Bond	24 x 36 Color	11.00
	Bond	36 x 48 B/W	18.00
	Bond	36 x 48 Color	20.00

Base and Zoning maps:

Lots	5.00	plus media cost
Oxford Historic District	1.00	plus media cost
Corporation limits	Free	
Water lines	5.00	plus media cost
Sewer lines	5.00	plus media cost
Storm sewer lines	5.00	plus media cost
Zoning	5.00	plus media cost
Proposed development	5.00	plus media cost
Additional use permits	5.00	plus media cost
P.U.D.'s	5.00	plus media cost
Special use permits	5.00	plus media cost
Street index	1.00	plus media cost
Digital base map section	15.00	plus media cost

3) Plans and Specifications Sales	20.00-500.00	dependent on size of project
-----------------------------------	--------------	------------------------------

4) Document handling/forwarding fee to regulating agencies	25.00
--	-------

5) Engineering plan review for revisions after 2nd submittal	100.00	per submission
--	--------	----------------

H) STREET DIVISION

Street cut surface repair - April through November:

Up to 40 sq. ft. (or 40 linear ft of curb totaling less than 40 sq. ft.)

~~128.00~~	148.00
-------------------	---------------

More than 40 sq. ft.

~~128.00~~	148.00	plus 3.20 per additional sq. ft.
-------------------	---------------	----------------------------------

December through March:

add 50% to above costs

Brick Street Repair

~~30.00~~	60.00	per sq. ft.
------------------	--------------	-------------

Sidewalk Curb Gutter Permit

25.00

Work without a permit in ROW (Starting construction or work without permit)

Greater of \$200.00 or twice the cost of permit

Street Tree Permits

No charge

Removal of hazardous trees from private property

At cost to city plus 5% Administrative fee

Street Spills

Cost of time and materials for cleanup plus 10% administrative fee

Right-of-way Requests

Personnel (misc. tasks)

~~25.00~~	30.00	per hour
------------------	--------------	----------

Event Electrician

~~100.00~~	120.00	plus necessary materials at cost
-------------------	---------------	----------------------------------

Road Closures/Detours

~~135.00~~	150.00
-------------------	---------------

Event Trash cans

~~5.00~~	6.00
-----------------	-------------

Street Signs

Cost of labor/materials used plus 10% administrative fee

Woodside Cemetery

Gravesite plots

~~100.00~~	200.00
-------------------	---------------

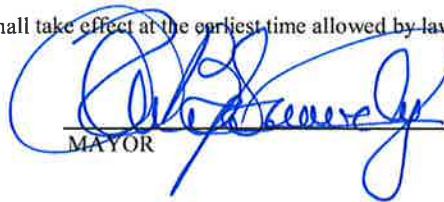
Opening and closing of gravesite

250.00

Additional charge after 3:30 weekdays and on weekends	100.00	
Street Banner Installation and removal	~~100.00~~	125.00 Single banner
Damage to City Facilities	Cost to City plus 40%	
<u>D) FINANCE DEPARTMENT</u>		
Miscellaneous copies	0.10	per page per copy
Transcription of recorded public meeting	At cost to City	
Final Annual Budget Document		
Paper	At cost to City	
Electronic	5.00	per DVD/CD
Any other method	At cost to City	
Annual Comprehensive Financial Report		
Paper	At cost to City	
Electronic	5.00	per DVD/CD
Any other method	At cost to City	
Hotel/ Short term rental tax rates:		
Hotel tax	3%	
Convention tax	3%	
Motor Vehicle license tax	5.00	per motor vehicle
Motor Coach or Bus	25.00	each per year
Taxicab Company License	25.00	per year
Taxicab per Operator License	25.00	per year
Taxicab per Vehicle License	25.00	per year
Vendor License	50.00	per Calendar month or
	300.00	per Calendar year
NSF check Fee	At cost to City	
Dog License	0.75	per Tag (City share), plus amount charged by Butler County

SECTION 2: This ordinance repeals ordinance adopted by the City of Oxford, but does not repeal the enabling language of the legislation by which these fees were previously adopted, which language shall otherwise remain in full force and effect.

SECTION 3: This ordinance shall take effect at the earliest time allowed by law.



 MAYOR

ADOPTED: NOVEMBER 15, 2022

ATTEST:



 CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: WILLIAM SNAVELY

PREPARED BY : LAW (STAFF)

ORDINANCE NO. 3701

AN ORDINANCE ESTABLISHING SALARIES AND CERTAIN BENEFITS FOR SALARIED AND HOURLY FULL-TIME AND PART-TIME EMPLOYEES WITHIN THE SERVICE OF THE CITY OF OXFORD, OHIO, PAID FROM JANUARY 1, 2023 THROUGH DECEMBER 31, 2023.

WHEREAS, the City Manager recommends the adoption of the 2023 Salary and Benefits Ordinance.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF OXFORD, BUTLER COUNTY, STATE OF OHIO THAT THE SALARIES, WAGES, AND CERTAIN BENEFITS FOR A NUMBER OF OFFICIALS AND EMPLOYEES OF THE CITY OF OXFORD BE FIXED AS FOLLOWS:

SECTION 1: Full-Time Employees

The following full-time positions are hereby established with respect to position title, authorized number, and pay range:

Position	Number of Employees Authorized	Pay Band
Office of the City Manager		
City Manager	1	By Contract
Assistant City Manager/Human Resources & Economic Development	1	7
to the Economic Development Coordinator	1	5
Human Resources Manager	1	6
Clerk of Council/Administrative Assistant II	1	5
IT Technician	1	5
Sustainability Coordinator	1	5
Finance Department		
Finance Director	1	By Contract
Assistant Finance Director	1	6
Payroll Specialist	1	5
Finance Specialist	1	5
Accounting Specialist	1	4
Utility Collections Specialist	2	4
Parks & Recreation Department		
Parks & Recreation Director	1	7
Aquatics & Recreation Programs Supervisor	1	5
Sports Activities Supervisor	1	5
Office Manager	1	5

Receptionist	1	1
Sports Coordinator	1	3
Aquatics & Recreation Programs Coordinator	1	3
Custodian	1	1
Preschool Teacher	1	2
Community Development Department		
Community Development Director	1	7
City Planner/GIS Coordinator	1	6
Code Enforcement Officer	1	6
Administrative Assistant II	2	3
Safety Department – Fire Division		
Fire Chief/Inspector	1	7
Fire Captains	3	By Contract
Firefighter/Paramedics	6	By Contract
Office Manager	1	5
Safety Department – Police Division		
Police Chief	1	7
Police Lieutenant	2	By Contract
Police Sergeant	6	By Contract
Police Officer	20	By Contract
Public Safety Assistant	3	By Contract
Police Records Specialist	1	By Contract
Dispatcher/Clerk	6	By Contract
Office Manager	1	5
Social Services Liaison	1	5
Service Department		
Service Director	1	7
Deputy Service Director	1	6
Environmental Specialist	1	5
Administrative Assistant III	1	4
Custodian	2	1
Engineering Division		
City Engineer	1	6
Engineering Technician	1	5
Engineering Aide	1	4

Streets and Maintenance Division		
Streets and Maintenance Manager	1	6
Equipment Mechanic	1	5
Parks Maintenance Supervisor	1	5
Street Operations Specialist	1	4
Service Workers	11	1, 2 & 3 respectively
Wastewater Division		
Collection		
Wastewater Collection Manager	1	6
Service Workers	4	1, 2 & 4 respectively
Plant		
Wastewater Plant Manager	1	6
WWTP Laboratory Technician	1	3
Plant Mechanic II	1	4
Plant Mechanic I	1	3
Service Worker I	1	1
WWTP Operators	3	5
Water Division		
Distribution		
Water Distribution Manager	1	6
Service Workers	4	1, 2 & 4 respectively
Plant		
Water Plant Manager	1	6
Utility Maintenance Technician	1	2
Utility Meter Reader	1	1
Water Plant Operators	2	Varies
TOTAL Full-Time Budgeted:	127	

SECTION 2: Pay Bands 1 through 7

The compensation plan setting forth the range of base pay bands for each position title, being pay bands 1 through 7, is attached hereto (Attachment A) and incorporated herein as the Base Pay Band Provisions.

- A. Adoption of this ordinance reflects a 3% increase rounded up to the nearest penny of all employees not covered by a collective bargaining agreement. The Finance Director and City Manager shall also receive the same increase to their current base salaries.
- B. The City Manager, except as otherwise provided in the charter, is authorized to establish

the starting salary not to exceed the position's market midpoint.

- C. The City Manager is hereby authorized to increase an employee's salary not to exceed 5.0% within the same position per calendar year.
- D. The City Manager is hereby authorized to increase an employee's salary not to exceed the market midpoint of the new position when a promotion occurs where an employee moves to a higher job classification.
- E. Where salaried employee(s) of the City of Oxford are traveling outside of Butler County, Ohio under O.R.C. 5502.35; to work under state or federal declared emergency conditions, said employee will be entitled to overtime at a rate determined as follows: divide the employee's annual salary by the sum by 2080 hours and multiply that dividend by 1.5. This will equal the rate of expected reimbursement (from either OEMA, EMAC , FEMA, etc.) for any work exceeding 8 hours per day. Work hours are determined by employee(s) normal scheduled work hours. Salaried employees will be paid the "overtime amount" in the form of a bonus. Furthermore, the City Manager authorizes employees to utilize either vacation time or comp time during EMAC / National deployments.

SECTION 3: Year Round Part Time Employees

The following part-time positions are hereby established with respect to position title, authorized number, minimum and maximum compensation (rate per hour except as otherwise indicated) The City Manager is hereby authorized to increase an employee's salary not to exceed 5.0% within the same position per calendar year not to exceed the maximum rate per hour.

Year Round Part Time	Number of Employees Authorized	Minimum Payrate	Maximum Payrate
City Manager			
Community Outreach Specialist	1	\$22.52	\$32.73
Online Content Specialist	1	\$15.45	\$20.60
Parks & Recreation Department			
Park/Recreation Technician	5	\$10.10	\$15.45
Program Coordinator	3	\$10.10	\$17.93
Senior Program Coordinator	1	\$11.26	\$19.42
Custodian	1	\$12.40	\$16.73
Service Department			
Laborers	4	\$10.10	\$15.45

Water Plant Operators	2	\$19.15	\$23.26
Safety Department – Fire Division			
Part-Time Firefighters/EMTs	30	\$20.60	\$25.75
Student EMTs		\$13.39	\$13.91
Fire Division Captains	2	\$22.66	\$27.81
Fire Division Lieutenants	2	\$20.60	\$25.75
Safety Department – Police Division			
Property Custodian	1	\$22.52	\$32.73
Police Officer	6	\$31.53	\$38.29
Public Safety Assistant	4	\$22.52	\$29.28
Dispatcher/Clerk	4	\$22.52	\$29.28
City-Wide			
Intern/Temporary Part-Time	5	\$10.93	\$15.31
Total Year Round PT Employees	72		

SECTION 4: Seasonal Part Time Employees

The following seasonal part-time positions are hereby established with respect to position title, authorized number, minimum and maximum compensation (rate per hour except as otherwise indicated) The City Manager is hereby authorized to increase an employee's salary not to exceed 5.0% within the same position per calendar year not to exceed the maximum rate per hour.

Seasonal Part Time	Number of Employees Authorized	Minimum Pay Rate	Maximum Pay Rate
Safety Department – Fire Division			

Fire/EMS for Miami University Coverage	N/A	N/A	\$50.00
Parks & Recreation Department			
Park/Recreation Technician	65	\$ \$10.10	\$15.45
Program Coordinator	3	\$10.10	\$16.33
Service Department			
<i>Street Department</i>			
Laborer	7	\$10.10	\$15.45
Wastewater Division			
<i>Plant</i>			
Laborer	1	\$10.10	\$15.30
<i>Collections</i>			
Laborer	1	\$10.10	\$15.30
Water Division			
<i>Plant</i>			
Laborer	1	\$10.10	\$15.30
TOTAL Seasonal Part-Time:	78		

SECTION 5: Department Heads and Supervisory Employees.

- A. **Defined.** The positions of City Manager, Assistant City Manager, Finance Director, Police Chief, Community Development Director, Service Director, Parks and Recreation Director and Fire Chief are department heads. These employees in addition to Assistant Finance Director, Deputy Service Director, Streets and Maintenance Manager, Wastewater Collection Manager, Water Distribution Manager, Water Plant Manager and Wastewater Plant Manager for the purposes of group life and accidental death and dismemberment, are considered supervisory employees.
- B. **Overtime.** Department heads are salaried employees and are not entitled to overtime.
- C. **Vacation.** Department heads shall accrue vacation leave monthly at the rates listed in the table below. The City Manager may adjust vacation accrual rates, at the time of hire, based on previous experience in the public, nonprofit, or private sector. The employee begins accruing vacation leave immediately but may only take leave during the first year with City Manager approval.

After 12 months (1 year)	120 hours
After 84 months (7 years)	160 hours
After 156 months(13 years)	200 hours

The City Manager is authorized to grant up to 80 hours of vacation leave during the first year of employment of a department head based on extenuating circumstances.

The City Manager's vacation benefit shall be in accordance with the City Manager's contract.

- D. **Other Benefits and Provisions.** Except as superseded by the provisions of this section, department heads and supervisory employees shall be entitled to all other benefits and provisions of this ordinance applicable to full-time employees of the City of Oxford.
- E. **Sick Leave.** The Police Chief shall receive a bonus of \$310 per calendar quarter no sick leave is used during that quarter. If the Police Chief uses no sick leave for the calendar year, the Chief shall receive an additional \$360. The bonus payment shall be issued at the end of each calendar quarter.

SECTION 6: General Provisions

- A. **Pay Periods.** Employees shall be paid bi-weekly. Pay days shall be on Friday, except when City offices are closed for a holiday on Friday, in which case payday shall be the last workday preceding the holiday.
- B. **Hours of Work.** Full-time, non-contract, and non-salaried employees' work week shall be forty hours. When directed by their supervisor to work overtime, such employees shall be compensated at the rate of one and one-half (1-1/2) times their base rate of pay for all hours actually worked in excess of forty hours per week. An employee who is called to work following the completion of their normal work day and one-half (1/2) or more hours prior to the commencement of their next normal work day shall receive a minimum of three (3) hours compensation for such call-in at one and one-half (1-1/2) times their normal rate.
- C. **Emergency Appointments.** In case of civil unrest or other like emergency, the City Manager may appoint emergency police officers or other volunteer citizens as may be necessary for temporary service during the emergency and shall report this action to the City Council at its next meeting. Such emergency appointees shall be compensated for all time actually worked on behalf of the City.
- D. **Part Time Firefighters.** Part Time Firefighters are paid according to the schedule in Section 3 hereof of part-time employees. A firefighter may receive a supplement equal to one-half their ordinary job wage if their employer does not continue pay while they are away from work attending to a fire.

No Paid-on-Call or Part-time firefighter may work in excess of fifteen hundred sixty (1560) hours in any given Calendar year to stay compliant with ACA requirements. Nor shall any paid-on-call or part-time firefighter work in excess of one hundred-six (106) hours in any pay period as part of FLSA over-time regulations.

Any hours worked in the employee's hired capacity or similar function to their hired capacity shall be calculated as total hours worked for that pay period and year. Performing other department sanctioned duties other than those for which the employee was hired shall not be included in total hours.

- E. **Shift Differential Pay.** The applicable rate of shift differential for the entire shift worked will be determined by the applicable rate for the majority of the hours in an assigned shift. If an assigned shift is evenly divided between two rates, the higher rate shall be applicable to all hours of the shift worked. A full-time employee who is assigned by their supervisor to work a shift after 4:00 p.m. and before 8:00 a.m. shall receive shift differential pay for all hours worked. The differential shall be twenty-five cents (\$0.25) per hour for all hours of a shift actually worked after 4:00 p.m. and before 12:00 midnight. The differential shall be forty-five cents (\$0.45) per hour for all hours of a shift actually worked after 12:00 midnight and before 8:00 a.m. Shift differential will be paid at its normal rate for scheduled hours worked on a holiday in addition to holiday pay. Overtime may be incurred for the work week (over 40 hours) attributable to working during a shift differential period (defined above). For purposes of calculating overtime pay, the base pay rate shall include the hourly shift differential amount. The shift differential rate used for overtime calculation will be the same rate used for shift differential as determined per the guidelines above.

SECTION 7: Employee Benefits

- A. **Uniforms.** The Police Chief shall receive credit in the same manner as the Detective Sergeant as specified in the Police Sergeants and Lieutenants contract.

The City shall provide full-time employees in the Service Department and the Parks & Recreation Department, who wear a uniform in the performance of their duties, with a uniform rental service.

- B. **Sick leave.** Sick leave shall be earned by all full-time employees at the rate of ten (10) hours per month and may be accumulated without maximum. Previously accumulated sick leave may be transferred as allowed by law. Under extraordinary circumstances, the City Manager may approve the transfer of sick leave credits from one City employee to another.
- C. **Sick Leave Incentive.** A full-time, non-contract employee shall receive an incentive of two hundred dollars (\$200.00) per calendar quarter if the employee uses no sick leave during that quarter. Use of any hours, including partial hours, of sick leave will result in the employee receiving no payment for that quarter. Any employee who uses no sick leave for a calendar year shall receive an additional two hundred dollar (\$200.00) incentive. The employee shall receive all such incentive payments at the end of each calendar quarter. Any payment shall reflect applicable federal, state, and local withholdings. Sick leave used for Worker's Compensation leave as defined in the Employee Handbook shall not be considered sick leave used for purposes of this paragraph.

As a part of the sick leave incentive, as of December 31, 2007, those employees having a sick leave balance will have those hours banked. Future accruals will not be added to the hours banked, however, all banked hours and any accruals will continue to show on the individuals pay stub to be used should the hours be needed for illness. The banked hours will be held until retirement, death or lay-off, at which time not more than 1200 banked hours may be converted to vacation time at the ratio of one-to-one for the first three hundred hours and three-to-one for the remaining nine hundred hours.

- F. **Sick leave conversion.** Prior to retirement, an employee with a banked sick leave balance of 280 hours up to a maximum of 1200 hours may convert the balance to vacation or pay at a rate of 5:1. However, there must be 240 hours remaining, and such conversion may only be made by written application to the Finance Department during the month of April, and pay, when requested, will be made on or before May 20th. Should an employee on lay-off (who has converted sick leave to

vacation) return to City employment, they may within one year of reinstatement repurchase their accumulated sick leave by repaying at the same rate as the pay-off. Such repayment may be in cash, by payroll deduction or use of newly accumulated vacation time.

- G. **Paid Parental Leave:** Eligible employees, as defined in the employee handbook, are provided up to twelve (12) weeks of leave after the birth or adoption of his or her child. Of the twelve weeks, eight (8) weeks is Paid Parental Leave paid by the City without the employee having to use her/his accrued vacation and paid sick leave followed by four (4) weeks of Unpaid Parental Leave during which an employee may substitute the unpaid leave with accrued vacation and paid sick leave. Paid and Unpaid Parental Leave can be used as continuous or intermittent leave. The combination of Paid and Unpaid Parental Leave may not exceed twelve (12) weeks.
- H. **Payment of Health Insurance Premiums.** For each full-time employee who participates in the City group medical insurance programs, the City will make a per month per employee contribution as determined by the budget during the effective period of this Ordinance for health/medical insurance, major medical, prescription insurance, dental insurance and vision care insurance. The Employee will pay a contribution for single coverage or for family coverage, each pay period, with deductions being made from gross pay before taxes resulting in the cost being reduced. Staff members and spouses participating in the City health insurance program will receive a \$10 bi-weekly premium increase if they choose to not participate in the annual biometric screening as part of the City wellness program.
- I. **Holiday Schedule.** There shall be sixteen (16) paid days off for full-time employees as follows: (10 holidays/6 personal days)

- New Year's Day (January 1)
- Martin Luther King, Jr. Day (third Monday in January)
- Washington/Lincoln Day (third Monday in February)
- Memorial Day (last Monday in May)
- Independence Day (July 4)
- Labor Day (first Monday in September)
- Thanksgiving Day (fourth Thursday in November)
- Day after Thanksgiving
- Christmas Eve
- Christmas Day
- Six (6) Personal Days - 48 Hours

New employees hired during the year shall have their Personal Hours pro-rated based on their initial hire date. With the exception of employees who work a continuous schedule, holidays falling on a Saturday shall be observed on the preceding Friday and holidays falling on a Sunday shall be observed on the following Monday.

- J. **Pay for Work on Certain Holidays.** Any full-time employee, department heads excluded, who is required by the employee's supervisor to work on a designated holiday as a part of the employee's regularly scheduled duty and within the employee's normal hours of work shall receive pay in an amount equal to one and one-half (1-1/2) times the employee's base hourly rate of pay for all hours actually worked by the employee between the hours of 12:01 a.m. and 12:00 midnight, inclusive, on the designated holiday. When such an employee works on a holiday, the employee shall be entitled to an additional day off in lieu of the holiday.

Employees called to work on a designated holiday (to perform a special project or emergency repair) may receive pay in the amount equal to one and one-half (1-1/2) times the employee's base hourly rate of pay for all hours actually worked on the holiday in addition to the eight hours straight time pay for the holiday at the discretion of the City Manager. (Employees working less than eight (8) hours on a holiday have two options: 1) the employee can claim the eight (8) hour holiday and overtime for the actual number of hours worked; or 2) the employee can claim overtime for the number of hours worked, and use personal, vacation or comp time to make up the remaining hours and receive the holiday off at another time.)

When a calendar holiday falls on either weekend day(s) (including Christmas Eve and Christmas), the following rules apply:

- If an employee works the designated holiday, the employee is entitled to:
 - One and one-half (1-1/2) times their base hourly rate for the hours worked, and a paid day to be taken at another time.
- If an employee works a true calendar holiday(s) that falls on Saturday or Sunday, the employee is entitled to pay at one and one-half (1-1/2) times the base hourly rate for the hours worked.

K. Group Life and Accidental Death and Dismemberment Insurance.

The City will pay 100% of the premium for these fringe benefits for coverage in an amount equal to the employee's annual base salary, except that the amount of the insurance coverage provided will be subject to a reduction schedule included in the group policy. Such reductions generally begin at age 65 and are subject to ADEA regulations. These fringe benefits apply only to full-time employees working at least forty (40) hours per week. The City will pay 100% of the premium group life insurance coverage on the Police Chief in an amount equal to one and one-half (1-1/2) times the Police Chief's annual salary to a maximum of \$175,000.

L. Longevity Bonus Pay. Longevity Bonus Pay will only be paid to eligible employees who accrue the required years of service on or before December 31, 2020 and are full-time employees of the City on or before December 31, 2020. To be eligible for Longevity Bonus Pay an employee must meet both requirements.

No partial or proportionate Longevity Bonus Pay will be paid. An employee shall accrue one year of service for twelve consecutive months of full-time employment. Part-time employees who become full-time employees may use hours worked as a part-time employee towards years of credit. Credit will not be given for partial years of service.

Full-time employees who leave the City's employment and are eligible to receive longevity pay based on the anniversary date in 2022 shall be given the appropriate longevity payment with final pay. All other eligible employees will receive Longevity Bonus pay in November 2022. All eligible full-time employees shall be paid in accordance with the following schedule. Contract employees shall be paid according to the appropriate contracts. The Chief of Police shall be paid longevity according to the current schedule in the Police Supervisors' contract.

After 5 years	\$450	After 18 years	\$775
After 6 years	\$475	After 19 years	\$800
After 7 years	\$500	After 20 years	\$825
After 8 years	\$525	After 21 years	\$850
After 9 years	\$550	After 22 years	\$875

After 10 years	\$575		After 23 years	\$900
After 11 years	\$600		After 24 years	\$925
After 12 years	\$625		After 25 years	\$950
After 13 years	\$650		After 26 years	\$975
After 14 years	\$675		After 27 years	\$1,000
After 15 years	\$700		After 28 years	\$1,025
After 16 years	\$725		After 29 years	\$1,050
After 17 years	\$750		After 30 years	\$1,075

- M. **Vacation.** An employee shall accrue vacation monthly at the following rates listed in the table below unless otherwise covered by a collective bargaining unit. New hires with prior public sector experience may provide documentation of prior experience and be credited with years of service and earn vacation at a higher rate. With a written request, the City Manager may review documented prior experience in the nonprofit and private sector and may decide to adjust vacation accrual rates if the experience is deemed relevant to the current position. The employee begins accruing vacation leave immediately but may only take leave during the first year with City Manager approval.

The City grant up to employee's in advance anniversary	Tenure	Vacation Hours	Manager is authorized to 40 hours of the vacation leave to be used of their first year on the basis of extenuating circumstances.
	After 12 months (1 year)	80	
	After 24 months (2 years)	88	
	After 48 months (4 years)	96	
	After 60 months (5 years)	104	
	After 72 months (6 years)	112	
	After 84 months (7 years)	120	
	After 96 months (8 years)	128	
	After 108 months (9 years)	136	
	After 120 months (10 years)	144	
	After 132 months (11 years)	152	
	After 144 months (12 years)	160	
	After 156 months (13 years)	168	
	After 168 months (14 years)	176	
	After 180 months (15 years)	184	
	After 192 months (16 years)	192	
	After 204 months (17 years)	200	

- N. **Reimbursement.** Employees authorized and required by the assigned supervisor to drive personal vehicles on official City business shall be reimbursed for actual miles driven at the IRS standard mileage rate in effect. Employees who are out of the City on official business or at authorized training functions shall be reimbursed for meals at the actual meal cost not to exceed IRS recognized per diem rate including those rates for high cost cities (receipts are required). The City Manager is authorized to adopt specific procedures regarding travel reimbursement.
- O. **Continuing Education/Tuition Reimbursement.** For 2023, \$1,000 will be budgeted. Depending upon the availability of funds, an employee may be reimbursed for the cost of tuition and required course books for any job-related course, provided that the employee submits a written request for reimbursement on the appropriate form, with a copy of the course description, before taking the class. If only one employee submits a request for a class and receives at least a "B" average in the class, the employee will receive 50% of the amount budgeted. An employee who receives a final grade of "A" will receive 100% of the amount budgeted as reimbursement. Should there be more than one employee requesting tuition reimbursement, the funds will be distributed equally among those employees who have completed their classes and received their final grades as noted above. For example, if three (3) employees submit requests and all three receive a final grade of "A" for their classes, the amount budgeted will be divided among the three and the funds will be distributed equally at the end of the year. Requests for reimbursement should be submitted to the Human Resources Department..

SECTION 8: Applicability

Irrespective of any language or wording herein above, this ordinance shall not be, and no provision or portion hereof shall be, applicable to any employee of the City of Oxford employed pursuant to a written

contract relative to wages and working conditions. This entire ordinance is effective and applicable only as to employees whose employment is not covered pursuant to the terms and conditions of a written contract with the City.

SECTION 9: Repeal of Conflicting Ordinances

All other ordinances and resolutions or parts of ordinances and resolutions in conflict with the provisions of this ordinance be and the same are hereby repealed.



MAYOR

ADOPTED: NOVEMBER 15, 2022

ATTEST:



CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: William Snavelly

ATTACHMENT A
CITY OF OXFORD OHIO
PAY BANDS (2023)

	<u>MINIMUM</u>	<u>MAXIMUM</u>
PAY BAND 7		
Annual	\$77,522	\$139,318
Hourly	\$37.27	\$66.98
PAY BAND 6		
Annual	\$60,320	\$107,037
Hourly	\$29.00	\$51.46
PAY BAND 5		
Annual	\$51,667	\$87,006
Hourly	\$24.84	\$41.83
PAY BAND 4		
Annual	\$45,386	\$73,611
Hourly	\$21.82	\$35.39
PAY BAND 3		
Annual	\$41,142	\$69,389
Hourly	\$19.78	\$33.36
PAY BAND 2		
Annual	\$38,501	\$62,442
Hourly	\$18.51	\$30.02
PAY BAND 1		
Annual	\$34,798	\$56,451
Hourly	\$16.73	\$27.14

This page was intentionally left blank.